



Central Coast Council
Business Paper
Ordinary Council Meeting
08 February 2022





COMMUNITY STRATEGIC PLAN 2018-2028

ONE – CENTRAL COAST IS THE COMMUNITY STRATEGIC PLAN (CSP) FOR THE CENTRAL COAST LOCAL GOVERNMENT AREA

ONE – CENTRAL COAST DEFINES THE COMMUNITY'S VISION AND IS OUR ROADMAP FOR THE FUTURE

ONE – CENTRAL COAST BRINGS TOGETHER EXTENSIVE COMMUNITY FEEDBACK TO SET KEY DIRECTIONS AND PRIORITIES

One - Central Coast will shape and inform Council's business activities, future plans, services and expenditure. Where actions are the responsibility of other organisations, sectors and groups to deliver, Council will work with key partners to advocate on behalf of our community.

Ultimately, every one of us who live on the Central Coast has an opportunity and responsibility to create a sustainable future from which we can all benefit. Working together we can make a difference.

RESPONSIBLE

WE'RE A RESPONSIBLE COUNCIL AND COMMUNITY, COMMITTED TO BUILDING STRONG RELATIONSHIPS AND DELIVERING A GREAT CUSTOMER EXPERIENCE IN ALL OUR INTERACTIONS.

We value transparent and meaningful communication and use community feedback to drive strategic decision making and expenditure, particularly around the delivery of essential infrastructure projects that increase the safety, liveability and sustainability of our region. We're taking a strategic approach to ensure our planning and development processes are sustainable and accessible and are designed to preserve the unique character of the coast.

 **Good governance and great partnerships**

G2 Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect

There are 5 themes, 12 focus areas and 48 objectives



All council reports contained within the Business Paper are now aligned to the Community Strategic Plan. Each report will contain a cross reference to a Theme, Focus Area and Objective within the framework of the Plan.



Meeting Notice

**The Ordinary Council Meeting
of Central Coast Council
will be held in the Council Chamber,
2 Hely Street, Wyong
on Tuesday 8 February 2022 at 6.30pm,
for the transaction of the business listed below:**

1 Procedural Items

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David Farmer
Chief Executive Officer



Item No: 1.1
Title: Disclosure of Interest
Department: Corporate Affairs

8 February 2022 Ordinary Council Meeting

Reference: F2022/00021 - D14881711

Recommendation

That Council and staff now disclose any conflicts of interest in matters under consideration by Council at this meeting.

Chapter 14 of the *Local Government Act 1993* ("LG Act") regulates the way in which the councillors and relevant staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public functions.

Section 451 of the LG Act states:

- "(1) A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*
- (2) The councillor or member must not be present at, or in sight of, the meeting of the council or committee:*
 - (a) at any time during which the matter is being considered or discussed by the council or committee, or*
 - (b) at any time during which the council or committee is voting on any question in relation to the matter.*
- (3) For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.*
- (4) Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:*
 - (a) the matter is a proposal relating to:*
 - (i) the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*

1.1 Disclosure of Interest (contd)

- (ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
- (a1) *the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person (whose interests are relevant under section 443) in that person's principal place of residence, and*
 - (b) *the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting.*
- (5) *The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:*
 - (a) *be in the form prescribed by the regulations, and*
 - (b) *contain the information required by the regulations."*

Further, the Code of Conduct adopted by Council applies to all councillors and staff. The Code relevantly provides that if a councillor or staff have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed as well as providing for a number of ways in which a non-pecuniary conflicts of interests might be managed.



Item No: 1.2
Title: Confirmation of Minutes of Previous Meeting
Department: Corporate Affairs

8 February 2022 Ordinary Council Meeting

Reference: F2022/00021 - D15017838

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 25 January 2022.

Summary

Confirmation of minutes of the Ordinary Meeting of Council held on 25 January 2022.

Attachments

1	MINUTES - Council Meeting - 25 January 2022	Provided Under Separate Cover	D15014597
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Item No: 1.3
Title: Notice of Intention to Deal with Matters in Confidential Session
Department: Corporate Affairs

8 February 2022 Ordinary Council Meeting

Trim Reference: F2022/00021 - D14881736



Recommendation

That Council note that no matters have been tabled to deal with in a closed session.

Summary

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in a closed and confidential Session. The report is incorporated in the "Confidential" business paper which has been circulated.

The *Local Government Act 1993* requires the Chief Executive Officer to identify those matters listed on the business paper which may be categorised as confidential in terms of section 10A of the *Local Government Act 1993*. It is then a matter for Council to determine whether those matters will indeed be categorised as confidential.

Context

Section 10A of the *Local Government Act 1993* (the Act) states that a Council may close to the public so much of its meeting as comprises:

- 2(a) personnel matters concerning particular individuals (other than Councillors),*
- 2(b) the personal hardship of any resident or ratepayer,*
- 2(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,*
- 2(d) commercial information of a confidential nature that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the Council, or*
 - (iii) reveal a trade secret,*
- 2(e) information that would, if disclosed, prejudice the maintenance of law,*

1.3 Notice of Intention to Deal with Matters in Confidential Session (contd)

- 2(f) matters affecting the security of the Council, Councillors, Council staff or Council property,*
- 2(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*
- 2(h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.*
- 2(i) alleged contraventions of any code of conduct requirements applicable under section 440*

It is noted that with regard to those matters relating to all but 2(a), 2(b) and 2(d)(iii) it is necessary to also give consideration to whether closing the meeting to the public is, on balance, in the public interest.

Further, the Act provides that Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public (section 10A(3)).

As provided in the Office of Local Government Meetings Practice Note August 2009, it is a matter for the Council to decide whether a matter is to be discussed during the closed part of a meeting. The Council would be guided by whether the item is in a confidential business paper, however the Council can disagree with this assessment and discuss the matter in an open part of the meeting.

Attachments

Nil



Item No: 2.1
Title: Central Coast Airport Masterplan - Community Engagement Report
Department: Corporate Affairs

8 February 2022 Ordinary Council Meeting

Reference: F2021/01634 - D14964918
Author: Deb Streit, Project Design Officer
Manager: Ben Brown, Property Development Manager
Manager: Jamie Barclay, Unit Manager Economic Development and Property
Executive: Natalia Cowley, Director Corporate Affairs and Chief Financial Officer

Recommendation

- 1 That Council note the positive feedback of 75 percent support for the Central Coast Airport Masterplan received during the consultation period.**
- 2 That Council authorise Council staff to proceed to Gateway 1 and 2 of the Central Coast Airport Development Framework which includes undertaking an RFI (Request for information) from the general aviation industry and other interested parties to determine the Central Coast Airport's future demand requirements.**

Report purpose

To provide an update on the outcome of the community consultation undertaken by Woolcott Research and Engagement relating to Central Coast Airport Masterplan.

To seek approval to progress to Gateway 1 of the Central Coast Airport Development Framework, part of which includes undertaking an RFI (Request for information) to understand the demand requirements on the airport. This critical information will further inform the development of the masterplan.

Executive Summary

At the Executive Leadership Team (ELT) Meeting on 7th September 2021, Economic Development and Property (ED&P) provided an overview of the proposed Central Coast Airport Masterplan Framework. The following actions were endorsed for Central Coast Airport:

- *That ED&P reset the Project at Gateway 0 - Project Lifecycle.*
- *That ED&P undertake Community Consultation from the Central Coast LGA. i.e. Ratification of Vision and Objectives.*

2.1 Central Coast Airport Masterplan - Community Engagement Report (contd)

- *Following Community Consultation - if the Community's view of the development of the Airport Masterplan is positive, that ED&P review Options for the Masterplan including EOI 'RFI' to assess the market's demand.*
- *That ED&P select an option for further Concept development.*

ELT were satisfied with the overall proposed framework. A draft survey questionnaire was approved by ELT in mid-October, after which, fieldwork was carried out between 15 October and 9 November 2021.

Background

At its meeting held 13 April 2021, Council resolved the following:

103/21 Resolved

- 1 That Council approve the development of a Masterplan that includes the runway length of 1200 metres with no extension and a Plan of Management for the Central Coast Airport at Warnervale.*
- 2 That Council authorise the Chief Executive Officer to publicly exhibit the draft Masterplan and Plan of Management once completed.*
- 3 That Council authorise the Chief Executive Officer to negotiate and execute agreements that will enhance and promote better utilisation of the Central Coast Airport at Warnervale.*
- 4 That Council authorise the Chief Executive Officer to hold discussions with the Aviation Industry and affected landowners.*
- 5 That Council authorise the Chief Executive Officer to explore inclusion of 4 and 10 Warren Road, Warnervale and 140 Sparks Road, Warnervale into the draft Airport Masterplan and to suspend the sales of these land parcels until the Airport Masterplan is finalised.*
- 6 That Council authorise the Chief Executive Officer to immediately suspend the development of the Warnervale conservation agreement and any agreement with the NSW biodiversity Conservation Trust to permanently protect the Porters Creek Wetland until the Airport Masterplan, plan of Management and a subdivision plan is registered that subdivides the Wetland and surrounding E2 land from the employment land in Warnervale.*
- 7 That Council acknowledge and thank the support of the Parliamentary Secretary for the Central Coast and Member for Terrigal Adam Crouch, the Minister for Planning Rob Stokes and the reviewers that included the planning expert Abigail Goldberg and aviation specialist Peter Fiegehen for conducting the review and resolving the future of the Central Coast Airport.*
- 8 That Council as part of the Masterplan process for Central Coast Airport at Warnervale prepare a draft plan showing the environmental and proposed conservation land to be protected as well as the proposed employment land*

2.1 Central Coast Airport Masterplan - Community Engagement Report (contd)

that will be subdivided from the conservation land.

Council has developed the Central Coast Airport- Masterplan Framework (attached), which outlines a gateway process to develop the Airport. Economic Development and Property is seeking Council resolution to proceed to Gateway 1, which will enable Masterplan strategic options to be developed.

Current Status

Woolcott Research and Engagement have concluded the Central Coast Airport Masterplan Development: Initial Community Feedback Study, a final report was issued to Council on the 17 November 2021.

Report

The development of a masterplan for Central Coast Airport has the potential to provide an integrated aviation, manufacturing, research, and education precinct that encompasses the airport and the surrounding lands.

To inform the development of a masterplan, Central Coast Council engaged Woolcott Research and Engagement to undertake a community survey to seek input for the development of a Central Coast Airport Masterplan. The survey comprised of 602 mixed mode interviews with Central Coast Council residents aged over 18. The target sample quotas were set for age range, gender, and location to ensure robust and representative results. In addition, a quota was established to ensure that a minimum of 100 interviews were conducted with residents within a relatively short distance of the airport location (approx. 8km).

The key objectives of this study were as follows:

- To obtain representative community feedback in relation to the initial concept.
- To determine the initial level of community support for the development of a Masterplan.
- To progressively reveal potential features of the Masterplan and to measure community reactions toward each (including the environmental impact, economic opportunities, employment opportunities, educational opportunities and social aspects).
- To determine overall support once the full details of the Masterplan have been revealed.

A large majority (75%) of the respondents indicated support for the general objectives behind the development of a masterplan which includes the creation of employment and enhancing business opportunities. The main benefits seen by the respondents for the development included job creation and training opportunities, benefit to local business

2.1 Central Coast Airport Masterplan - Community Engagement Report (contd)

through investment, and an increase in local tourism. The main concerns expressed by the respondents related to the potential for increased noise, environmental impacts and the effect it will have on local traffic:

In summary, there was a strong level of support (75%) on the overall objectives with a consistently low level (approximately 10%) of opposition expressed throughout the study. Woolcott Research and Engagement recommend that any future communication should have a focus on the key benefits seen by the community which include employment, business and tourism opportunities. In addition, Woolcott advised that there may also be a need for Council to address some of the concerns expressed at a lower level such as Council having the ability to manage a development of this nature.

Consultation

It is important to note that prior to the community consultation undertaken by Woolcott Research and Engagement, no community consultation has occurred around the existing Central Coast Airport in Warnervale.

Previous community consultation undertaken by former Wyong Council relates to the potential development of a regional airport at an alternate location.

In October 2021 Woolcott Research and Engagement conducted an independent survey of the views of the Broader Central Coast Community. The Woolcott Research and Engagement quantitative study was conducted comprising 602 mixed mode interviews with Central Coast residents aged over 18 with results weighted to the latest ABS population Statistics for the Central Coast Local Government Area, with 24% aged 18 to 35, 24% aged 35 to 49, 33% aged 50 to 69 and 19% aged 70 and older. 49% were male with 51% female. A sample size of 603 was chosen because it is known to provide results that are 95% statistically reliable.

Broadly 75% of the 602 residents surveyed indicated they were either "strongly in support" or "supportive" of the airport concept and 90% were "supportive or somewhat supportive". Respondents rated creation of employment opportunities and local business opportunities as the highest development objectives of the proposal.

This support level represents the views and support expressed during the review of the Warnervale Airport restrictions Act.

Financial Considerations

At its meeting held 19 October 2020, Council resolved the following:

1108/20 That any motions put before Council for the remainder of this term of Council that have financial implications require the Chief Executive Officer to provide a report on how those additional costs will be met.

2.1 Central Coast Airport Masterplan - Community Engagement Report (contd)

The following statement is provided in response to this resolution of Council.

Economic Development and Property has allocated a budget to progress the Masterplan development throughout Gateway 1.

Link to Community Strategic Plan

Theme 2: Smart

Goal C: A growing and competitive region

S-C1: Target economic development in growth areas and major centres and provide incentives to attract businesses to the Central Coast.

Goal C: A growing and competitive region

S-C3: Facilitate economic development to increase local employment opportunities and provide a range of jobs for all residents.

Goal H: Delivering essential infrastructure

R-H4: Plan for adequate and sustainable infrastructure to meet future demand for transport, energy, telecommunications and a secure supply of drinking water.

Goal I: Balanced and sustainable development

R-I3: Ensure land use planning and development is sustainable and environmentally sound and considers the importance of local habitat, green corridors, energy efficiency and stormwater management.

Goal J: Reliable public transport and connections

L-J4: Design long-term, innovative and sustainable transport management options for population growth and expansion.

Risk Management

This resolution will allow Council staff to methodically plan and implement a balanced and harmonised approach that equally contemplates the important surrounding ecology within Central Coast Airport lands.

Options

2.1 Central Coast Airport Masterplan - Community Engagement Report (contd)

- 1 Proceed to Gateway 1 and 2 of the Central Coast Airport Development Framework which includes undertaking an RFI (Request for information) from the general aviation industry and other interested parties to determine the future demand requirements on the airport. **This is the recommended option.**
- 2 Council does nothing (not recommended).

Attachments

1	Central Coast Airport- Development Framework	Provided Under	D14977855
		Separate Cover	
2	Central Coast Airport Masterplan Community	Provided Under	D14974702
	Feedback Report - Woolcott October 2021	Separate Cover	



Item No: 2.2
Title: Chain Valley Colliery/Delta Coal Community Funding Program - 2021
Department: Community and Recreation Services

8 February 2022 Ordinary Council Meeting

Reference: F2021/00035 - D14962097
Author: Belinda McRobie, Section Manager Community Development
Manager: Glenn Cannard, Unit Manager Community and Culture
Executive: Brian Bell, Acting Director Community and Recreation Services

Recommendation

- 1 That Council allocate \$53,251.02 (inclusive of GST where applicable) from the 2021 Chain Valley Colliery Community Funding Program as outlined in the following report and Attachment 1.**
- 2 That Council decline applications for the reasons indicated in Attachment 1, and the applicants be advised and where relevant, directed to alternate funding sources.**

Report purpose

To consider the applications and recommendations for the 2021 Chain Valley Colliery Community Funding Program as agreed by the Community Assessment Panel on 1 December 2021.

Executive Summary

The Chain Valley Colliery Community Funding Program is part of the Voluntary Planning Agreement with Delta Coal Pty Ltd which provides external funds for worthwhile community projects within the communities of Summerland Point, Gwandalan, Chain Valley Bay and Mannering Park via a competitive grant program.

Grant rounds are run annually and assessed by a Community Advisory Panel with recommendations made to Council. The Community Advisory Panel's assessment of the fourteen applications to the 2021 Chain Valley Colliery Community Funding Program is provided in this report, with five applications recommended for approval.

Background

The Chain Valley Colliery Community Funding Program was established between Delta Coal Pty Ltd (formerly Lake Coal Pty Ltd) and Central Coast Council as part of the Voluntary Planning Agreement which was developed in response to condition 11 and 12 of the development consent. The initiative is to provide funding for projects undertaken for the

2.2 Chain Valley Colliery/Delta Coal Community Funding Program - 2021 (contd)

purpose of improving public infrastructure or the provision of community projects for the following communities:

- Summerland Point
- Gwandalan
- Chain Valley Bay
- Mannering Park

As part of the Voluntary Planning Agreement the following conditions were imposed:

- Condition 12 of Schedule 2 of the Development Consent requires Delta Coal Pty Ltd to pay contributions to Council at a rate of \$0.035 for each tonne of coal produced.

As part of the Funding Deed between Council and Delta Coal Pty Ltd the following conditions were imposed:

- The establishment and administration of the Community Advisory Panel which is to make recommendations to Council as to the specific community projects to which the contributions should be applied in order to improve public infrastructure.
- The Community Advisory Panel will be comprised of representatives from Council, Delta Coal Pty Ltd and the local community.
- Council will hold the contributions made by Delta Coal Pty Ltd under the Voluntary Planning Agreement.
- Expenditure of the Contributions may only be made in accordance with recommendations made by the Community Advisory Panel.

Council will use its reasonable endeavours to expend the Contributions within a reasonable period of the Contributions being paid to Council; or if required to achieve the recommendations of the Advisory Panel, Council will pool the Contributions until such time as there are sufficient funds to implement a particular community project.

Copies of the Voluntary Planning Agreement cannot be distributed; however, the agreement is on Council's Planning Agreement Register and can be viewed by members of the public on request during ordinary office hours. Any request to view the agreement needs to be made via ask@centralcoast.nsw.gov.au.

Current Status

The 2021 round of the Chain Valley Colliery Community Funding Program opened on 1 October and closed on 31 October 2021. Funding of up to \$30,000 per project was available for projects which met the Program Guidelines (Attachment 2) and an eligibility check and rating of each application against the criteria was undertaken by staff. The

2.2 Chain Valley Colliery/Delta Coal Community Funding Program - 2021 (contd)

Community Advisory Panel met on 1 December 2021 to assess the applications and provide recommendations to Council.

This Panel included the following members:

Central Coast Council delegate

Glenn Cannard, Unit Manager Community and Culture

Delta Coal representative

Steve Gurney - Company Secretary Delta Coal

Community representatives

John Oakes

Andrew Whitbourne

Laurie Williams

Assessment

Fourteen applications were received for the Chain Valley Colliery Community Funding Program 2021 with a total of \$186,464.34 in requests. A total of five applications are recommended for funding with a combined amount of \$53,251.02 (inclusive of GST where applicable).

Consultation

Information on the Chain Valley Colliery Community Funding Program was available on Council's Grants and Sponsorship Program web page.

An e-mail was sent to the Community Partnerships database advising of the opening and closing dates of Chain Valley Colliery Community Funding Program. Further promotion of the Program was placed on Council's social media platforms including Facebook and Twitter.

Council's Community Grants Officers held one online information session throughout the opening period.

Council also offered information and individual appointments throughout the times the grant was open.

The Community Advisory Panel is comprised of representatives from Council, Delta Coal Pty Ltd and the local community. The Community Advisory Panel was formed, as part of the Funding Deed between Council and Delta Coal Pty Ltd (formerly Lake Coal Pty Ltd), to make recommendations to Council as to the specific community projects to which the contributions should be applied in order to improve public infrastructure.

Financial Considerations

At its meeting held 19 October 2020, Council resolved the following:

1036/20 That any motions put before Council for the remainder of this term of Council that have financial implications require the Chief Executive Officer to provide a report on how those additional costs will be met.

The following statement is provided in response to this resolution of Council.

There are no financial implications associated with the adoption of the proposed recommendations for the Chain Valley Colliery Community Funding Program.

The total available funds held by Council for the 2021 round is \$ \$59,071.73 with an amount of \$53,251.02 being recommended by the Community Advisory Panel to be allocated to recommended projects. The remaining funds will be held over into the 2022 Chain Valley Colliery Community Funding Program.

Link to Community Strategic Plan

Theme 1: Belonging

Goal B: Creativity connection and local identity

B-A1: Work within our communities to connect people, build capacity and create local solutions and initiatives.

Options

- 1 Approval of recommended applications as submitted will provide a community benefit to residents of the Summerland Point, Gwandalan, Chain Valley Bay and Mannering Park communities. **This is the recommended option**
- 2 Non approval of some or all applications, as recommended, may result in projects not being undertaken. In the instance of non-approval, Council will be required to abide by 4.2 of the Voluntary Planning Agreement. This is not recommended.

Critical Dates or Timeframes

Many of these grant applications are dependent upon support via this funding program. Should decisions be delayed or not supported, projects may not be undertaken.

**2.2 Chain Valley Colliery/Delta Coal Community Funding Program - 2021
(contd)**

Attachments

1	Chain Valley Colliery Community Funding Program	Provided Under	D15005992
	2021 - Recommended and Not Recommended	Separate Cover	
2	Chain Valley Colliery Fund Guidelines	Provided Under	D15005993
		Separate Cover	



Item No: 2.3
Title: Community Support Grant Program - October and November 2021
Department: Community and Recreation Services

8 February 2022 Ordinary Council Meeting

Reference: F2017/02117 - D14962072
Author: Belinda McRobie, Section Manager Community Development
Manager: Glenn Cannard, Unit Manager Community and Culture
Executive: Brian Bell, Acting Director Community and Recreation Services

Recommendation

- 1 That Council allocate \$31,025.32 (inclusive of GST where applicable) from the 2021/22 grants budget to the Community Support Grant program, as outlined in the following report and Attachment 1.**
- 2 That Council decline applications for the reasons indicated in Attachment 1, and the applicants be advised and where relevant, directed to alternate funding sources.**

Report purpose

To seek endorsement of the recommendations for the Community Support Grant Program.

Executive Summary

This report considers the applications and recommendations for the Community Support Grant Program.

The Community Support Grant Program remains open throughout the year to provide assistance for community activities that require In-kind support through the provision of subsidised access to Council services and financial assistance for community activities that require a smaller amount of support.

This program enables applicants to apply for funding support in a quicker response time.

Background

Council's grant programs are provided to support the community to deliver quality programs, projects or events that build connections, celebrate our local community, that align with the One-Central Coast Community Strategic Plan and build capacity across the entire Central Coast community.

2.3 Community Support Grant Program - October and November 2021 (contd)

The Community Support Grant Program is provided to support the community to deliver activities which require a small amount of funding and/or in-kind support. The Community Support Grant Program remains open throughout the year to provide assistance for community activities that require:

- 1 In-kind support through the provision of subsidised access to Council services.
- 2 Financial assistance for community activities that require a smaller amount of support. The Community Support Grant Program provides a combined budget of \$300,000 annually as detailed in table one below.

Table 1: Community Support Grant Program

Program	Budget	Opening Period	2021/2022 allocation to date (inclusive of GST where applicable)	Recommendation allocation within this report (inclusive of GST where applicable)	Allocation to date + Recommendation within report (inclusive of GST where applicable)
Community Support Grant Program	\$300,000	Ongoing	\$86,131.80	\$31,025.32	\$117,157.12
TOTAL			\$86,131.80	\$31,025.32	\$117,157.12

Current Status

The Community Support Grant Program remains open for applications throughout the year and the closing date for each assessment period is the last day of each month.

The Community Support Grant Program provides up to \$5,000 per project per financial year in combined funding and in-kind Council services to applicants who are a legally constituted not-for profit organisations, or auspiced by one.

Assessment

20 applications were received and assessed by 7 December 2021 with 12 recommended for funding in this Council report.

The Community Support Grant applications were assessed by Council's Unit Manager Community and Culture and the Community Grants Team, against the Community Support Grant Program guidelines.

2.3 Community Support Grant Program - October and November 2021 (contd)

Consultation

Information on Council's Community Grants program is provided on Council's website and promoted through Council's social media platforms.

Regular emails with relevant information were provided to the community grants database.

Council staff conducted two grant writing workshops with 51 attendees and four grant information sessions with 94 attendees

Additionally, Council staff also undertook two drop-in support sessions with 10 attendees to assist applicants with their submissions where required.

Financial Considerations

At its meeting held 19 October 2020, Council resolved the following:

1108/20 That any motions put before Council for the remainder of this term of Council that have financial implications require the Chief Executive Officer to provide a report on how those additional costs will be met.

The following statement is provided in response to this resolution of Council.

Council's 2021/2022 Council Operational Expenditure budget allocates \$300,000 to the Community Support Grant Program.

Expenditure is approved until the end of the 2021-2022 financial year. Unspent funds will lapse on 30 June 2022.

No additional budget is required nor sought through this report. All actions within have been funded through existing and approved operational plan budgets.

Link to Community Strategic Plan

Theme 1: Belonging

Goal A: Our community spirit is our strength

B-A1: Work within our communities to connect people, build capacity and create local solutions and initiatives.

2.3 Community Support Grant Program - October and November 2021 (contd)

Risk Management

All successful applications will receive a letter of offer outlining Council's requirements of funding, service delivery and accountability for both Council and the funded organisation.

Applications recommended for funding are conditional on all relevant event/activity approvals (including COVID-19 related) being provided prior to the release of funds, and successful applicants are required to return any unspent funds for projects not able to be delivered as planned through COVID-19 related impacts.

All successful applicants are required to submit a final project acquittal report no later than twelve weeks after the agreed completion date of the activity/project with copies of any photos, promotional materials and evidence of payment/purchase for each funded item.

Options

- 1 Approval of all recommended applications as submitted will provide a community benefit to residents of the Central Coast Local Government Area.
This is the recommended option
- 2 Non approval of some or all applications, as recommended, may result in projects not being undertaken if the respective proponents are unable to secure alternate funding. Not recommended.

Critical Dates or Timeframes

Many of these grant applications are dependent upon support via Council's grant program. Should decisions be delayed or not supported projects may not be undertaken.

Attachments

- | | | | |
|---|-----------------------------------------------------------------------------------------------|-------------------------------|-----------|
| 1 | Community Support Grant Program - October and November 2021 - Recommended and Not Recommended | Provided Under Separate Cover | D15005809 |
|---|-----------------------------------------------------------------------------------------------|-------------------------------|-----------|



Item No: 2.4
Title: Minutes of Advisory Group and Committee meetings held in November and December 2021
Department: Corporate Affairs

8 February 2022 Ordinary Council Meeting

Reference: F2018/00220 - D14952959
Author: Kelly Drover, Meeting Support Officer
Manager: Edward Hock, Unit Manager Governance and Legal Counsel
Executive: Natalia Cowley, Director Corporate Affairs and Chief Financial Officer

Recommendation

That Council note the minutes of Advisory Group and Committee meetings held in November and December 2021.

Report purpose

To note the unconfirmed minutes of the Advisory Group and Committee meetings held in November and December 2021, which include no recommendations for Council and are reported for information only.

Executive Summary

Six Advisory Group and Committee meetings were held in November and December 2021, as listed below. The associated minutes were approved by the respective Coordinators and Chairs and were circulated to members via email. It is noted that minutes from previous meetings are confirmed by Advisory Groups and Committees at their next meeting, so are uploaded to Council's website as 'unconfirmed minutes' until that time.

Minutes from Advisory Group meetings that contain no recommendations to Council are reported to Council as a combined report for information only.

Links to the unconfirmed minutes on Council's website are included below for the information of Council.

- [Extraordinary Protection of the Environment Trust Management Committee meeting held 24 November 2021](#)
- [Audit, Risk and Improvement Committee meeting held 7 December 2021](#)
- [Status of Women Advisory Group meeting held 7 December 2021](#)
- [Catchments to Coast Advisory Committee meeting held 8 December 2021](#)
- [Water Management Advisory Committee meeting held 15 December 2021](#)
- [Social Inclusion Advisory Committee meeting held 16 December 2021](#)

2.4 Minutes of Advisory Group and Committee meetings held in November and December 2021 (contd)

If there are any changes made to these minutes that result in a recommendation to Council following confirmation at the next meeting, the minutes will come back to Council.

There was one additional Advisory Group and Committee meeting held in November and December 2021, which resulted in recommendations to Council. The minutes of this meeting are reported to Council separately as follows:

- [Coastal Open Space System \(COSS\) Committee meeting held 13 December 2021](#)

Financial Considerations

At its meeting held 19 October 2020, Council resolved the following:

1108/20 That any motions put before Council for the remainder of this term of Council that have financial implications require the Chief Executive Officer to provide a report on how those additional costs will be met.

The following statement is provided in response to this resolution of Council.

There are no financial implications of this report.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

Nil.



Item No: 2.5
Title: Minutes of the Coastal Open Space System
Committee meeting held 13 December 2021
Department: Environment and Planning

8 February 2022 Ordinary Council Meeting

Reference: F2018/00099 - D15000478
Manager: Larry Melican, Unit Manager Environmental Management (Acting)
Executive: David Milliken, Director Environment and Planning (Acting)

Recommendation

- 1 That Council note the minutes of the Coastal Open Space System (COSS) Committee meeting held 13 December 2021.**
- 2 That Council send a follow up letter to the Minister advising of the significant community concerns regarding the clearing of land (public and private) and request that if the legislation isn't going to be changed, that regulatory control of deferred matters zoned land be given back to Council as opposed to DPIE and LLS.**
- 3 That Council note the COSS Committee's rejection of any mountain biking trails being established in COSS land or being identified for inclusion in COSS land as part of the Central Coast Mountain Biking Plan that was reported to Council at the Ordinary Meeting on 14 December 2021.**
- 4 That Council write to the Minister noting concerns about lots that were left off the list for potential land transfer to NPWS and request that further consideration be given to private land, not just public land. Furthermore, representations should be made to local members requesting support of this.**

Report purpose

To note the minutes of the COSS Committee meeting held 13 December 2021, and consider the recommendations made by the Advisory Group and staff comments on these recommendations.

Executive Summary

The [COSS Committee met on 13 December 2021](#). The minutes from this meeting are published on Council's website and have been hyperlinked above for the information of Council.

At the meeting there were three recommendations made to Council regarding the below matters:

2.5 Minutes of the Coastal Open Space System Committee meeting held 13 December 2021 (contd)

- Letter to Minister regarding clearing of land.
- Mountain biking trails in COSS land
- Letter to Minister regarding land transfers to National Parks and Wildlife Services

The recommendations made by the COSS Committee have been included unchanged below. Staff comments on these recommendations have also been included for the information of Council.

Report

The COSS Committee held a meeting on 13 December 2021. The minutes of that meeting were approved by the Coordinator/Chair and placed on Council's website as hyperlinked above.

As noted in the minutes, the Committee has made the recommendations 2-4 of this report to Council. Staff commentary on these recommendations is included below.

- 1 The issue raised by the COSS Committee is in relation to the regulation and compliance for vegetation clearing on Deferred Matters Land identified in the Gosford Local Environment Plan 2014. For Deferred Matters Land, the pathway for any approvals required for vegetation clearing, which is not related to a Development Application, is via Local Land Services. The Department of Planning, Industry and Environment is responsible for compliance related to vegetation clearing on Deferred Matters Land.

The Central Coast Local Environment Plan (CCLEP) and Central Coast Development Control Plan (CCDCP) were adopted by Council on 14 December 2020. The CCLEP and CCDCP will come into force when notified on the NSW Legislation website. The most recent estimate from the Department of Planning Industry and Environment (DPIE) is that this will occur in March/April 2022.

As a result of the consideration of public submissions, Council also resolved at the meeting of 14 December 2020 to defer the zoning of Deferred Matters Lands under Gosford Local Environment Plan 2014, with the exception of Council owned lands. Council also resolved that "an Environmental Review and Planning Proposal to review the Deferred Matters under Gosford Local Environment Plan 2014 (GLEP 2014) be commenced and that this project be given a high priority on the Strategic Planning Unit's work program."

At Council's meeting of 27 April 2021, it was resolved to prepare a Planning Proposal for CCLEP Deferred Matters Land. Council staff are currently preparing to seek approval from DPIE to progress this Planning Proposal. This approval known as a Gateway Determination will identify studies and consultation to be undertaken. At this stage it is

2.5 Minutes of the Coastal Open Space System Committee meeting held 13 December 2021 (contd)

likely that public consultation will occur mid-2022 with the Deferred Matters Lands being brought under the CCLEP in early 2023.

- 2 It is noted that Council resolved the below at the [Ordinary Council Meeting held 14 December 2021](#), regarding the Mountain Bike Feasibility Study Consultation Report:

301/21

- 1 *That Council endorse the report on community consultation undertaken for the Mountain Bike Feasibility Study Discussion Paper.*
- 2 *That Council endorse the development of a Central Coast Mountain Biking Plan, led by Council staff in collaboration with an active stakeholder working group, to establish a strategic framework and select suitable sites, and that the project be considered for funding through Council's budgetary processes, which may include applying for external funding from grants, developer contributions or cost or service reductions.*
- 3 *That Council recognises the risk of harm to the environment, heritage, and public safety from unauthorised trail construction on Council land and that education, enforcement and trail closures will be an ongoing responsibility of Council in order to manage risks. However improved outcomes for reserve management will be reliant on a proactive approach to increase supply at suitable sites due to limited enforcement resources and the size of the region.*
- 4 *That Council staff investigate the feasibility of, and issues with, constructing dirt jumps on suitable Council land and provide a report back to Council.*
- 5 *That Council staff notify those people who lodged submissions and relevant stakeholders of Council's resolution.*

The COSS Committee meeting was held on Monday 13 December 2021 with Council's consideration of the Mountain Bike Feasibility Study Consultation Report occurring on Tuesday 14 December 2021. Formal reporting of this recommendation of the COSS Committee prior to Council's consideration of the Mountain Bike Feasibility Study Consultation Report could not occur.

- 3 On 31 January 2020 Council proposed eleven groupings of both public and private land to the former Minister for Energy and Environment for potential inclusion in the local national park system. The former Minister's response of 15 March 2021 included that he had requested that comprehensive proposals be developed for three of the groupings, however the other proposals submitted by Council would not be progressed

2.5 Minutes of the Coastal Open Space System Committee meeting held 13 December 2021 (contd)

at this time. Preliminary discussions on the three supported groups of land have occurred between Council officers and representatives of the Hunter Central Coast Branch of the National Parks and Wildlife Service.

Financial Considerations

At its meeting held 19 October 2020, Council resolved the following:

1108/20 That any motions put before Council for the remainder of this term of Council that have financial implications require the Chief Executive Officer to provide a report on how those additional costs will be met.

The following statement is provided in response to this resolution of Council.

There is no financial implication associated with the meeting record and the recommended actions.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

Nil.