



Central Coast Council

Ordinary Council Meeting

**ATTACHMENTS PROVIDED UNDER
SEPARATE COVER**

Tuesday 23 January 2024

Central Coast Council
ATTACHMENTS PROVIDED UNDER SEPARATE COVER to the
Ordinary Council Meeting
 To be held ,
 2 Hely Street, Wyong
 on Tuesday 23 January 2024
 Commencing at 6:30 PM

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Central Coast Council
Ordinary Council Meeting
Held in the Council Chamber
2 Hely Street, Wyong

12 December 2023

MINUTES

Present

Rik Hart

In Attendance

David Farmer	Chief Executive Officer
Boris Bolgoff	Director Infrastructure Services
Dr Alice Howe	Director Environment and Planning
Jamie Loader	Director Water and Sewer
Marissa Racomelara	Director Corporate Services
Melanie Smith	Director Community and Recreation Services

Notes

The Administrator, Rik Hart, declared the meeting open at 6:30pm and advised in accordance with the Code of Meeting Practice that the meeting was being recorded.

The Administrator acknowledged the Traditional Custodians of the land on which we live, work and play, paying respects to Elders, past, present and emerging and recognising their continued connection to these lands and waterways, acknowledging our shared responsibility to care for and protect our place and people.

The Administrator updated the meeting on recent activities of Council.

Minutes of the Ordinary Council Meeting of Council 12 December 2023 contd

PROCEDURAL ITEMS

1.1 Disclosures of Interest

Time Commenced: 6:41pm

David Farmer noted that whilst there was no disclosure of interest, the Administrator is tabling an Administrator Minute at the beginning of the Council meeting that relates to the reporting of his performance. As a formality, David Farmer will remove himself from the chamber while the paper is considered. CEO, David Farmer, departed the Chambers at 6:42pm and returned at 6:46pm.

Moved: Rik Hart

219/23 Resolved

That Council notes the report on Disclosures of Interest and the fact that no disclosures were made.

1.2 Confirmation of Minutes of Previous Meeting

Time Commenced: 6:42pm

Moved: Rik Hart

220/23 Resolved

That Council confirms the minutes of the Ordinary Meeting of Council held on 28 November 2023.

1.3 Notice of Intention to Deal with Matters in Confidential Session

Time Commenced: 6:42pm

Moved: Rik Hart

221/23 Resolved

That Council notes that no matters have been tabled to deal with in a closed session.

Minutes of the Ordinary Council Meeting of Council 12 December 2023 contd

ADMINISTRATOR MINUTE

1.4 Administrator Minute - CEO Performance Review

Time Commenced: 6:42pm

CEO, David Farmer, departed the Chambers at 6:42pm and returned at 6:46pm.

Moved: Rik Hart

222/23 Resolved

- 1 That Council receives and notes the Performance Review report of the Chief Executive Officer (CEO) for the period of 12 April 2022 to 12 April 2023 (Attachment 1) and notes the achievement overall rating of 4.3 out of a possible 5.**
- 2 That Council adopts the proposed Performance Agreement for the 14-month period to 30 June 2024 for the CEO (Attachment 2).**
- 3 That the Total Remuneration Package (TRP) of the CEO be increased by 4% from 12 April 2024, due to better than satisfactory performance as set out in clause 8.3 of the Office of Local Government Standard Contract of Employment for General Managers.**
- 4 That Council offer the CEO re-appointment for a further five (5) year contract term for the period of 12 April 2024 – 11 April 2029 on the terms and conditions set out in the OLG Standard Contract of Employment for General Managers.**
- 5 That Council resolves, pursuant to section 11(3) of the Local Government Act 1993, that Attachment 1 and Attachment 2 to this report remain confidential in accordance with section 10A(2)(a) of the Local Government Act as it contains information regarding personnel matters concerning a particular individual. It is also noted that this is in accordance with the OLG Guidelines for the Appointment and Oversight of General Managers 2022.**

REPORTS

2.1 Monthly Finance Report November 2023

Time Commenced: 6:46pm

Moved: Rik Hart

223/23 Resolved

That Council

Minutes of the Ordinary Council Meeting of Council 12 December 2023 contd

- 1 *Receives the Monthly Financial Report – November 2023.*
- 2 *Settle the Emergency Loan due to be refinanced in December 2023, with repayment being made from the Emergency Loan Repayment internal restriction.*
- 3 *Note that based on Council's current and projected cash requirements there is no requirement to refinance any amount after the settlement as per (2) above.*
- 4 *Continues to restrict funds each month to facilitate the reduction or extinguishment of the amount required to be refinanced in November 2025 in regard to the Emergency Loan of \$50M.*

2.2 Investment Report for November 2023

Time Commenced: 6:53pm

Moved: Rik Hart

224/23 Resolved

That Council:

- 1 *Notes the Investment Report for November 2023.*
- 2 *Notes that internally restricted funds are unrestricted funds that have been internally allocated to a certain purpose.*
- 3 *Allocates the required unrestricted funds available in the General Fund to meet its November 2023 unrestricted funds deficit of \$36.00M in the Drainage Fund.*

2.3 For Public Exhibition - Central Coast Airport Masterplan

Time Commenced: 6:53pm

Moved: Rik Hart

225/23 Resolved

That Council:

1. *Endorses the Draft Central Coast Airport Masterplan (Attachment 1) for public exhibition for not less than 60 days, , with removal of reference to the Helicopter*

Minutes of the Ordinary Council Meeting of Council 12 December 2023 contd

Landing Site in Section 1.

2. ***Seeks feedback on the proposed Porters Creek Wetland stewardship site.***
3. ***Receives a further report in relation to the Airport Masterplan that considers community and aviation sector feedback.***

2.4 Gosford Regional Library Project Status Update

Time Commenced: 7:03pm

Moved: Rik Hart

226/23 Resolved

That Council notes the progress on the Gosford Regional Library outlined in this report.

2.5 Outcomes of Public Exhibition - Planning Agreement Crangan Bay

Time Commenced: 7:07pm

Moved: Rik Hart

227/23 Resolved

That Council requests the Chief Executive Officer to undertake all necessary actions to finalise the Planning Agreement for Lot 194 DP 1247440 (also known as Bargan Road, Crangan Bay), included at Attachment 1.

2.6 Draft Public Interest Disclosure Policy and Procedure

Time Commenced: 7:10pm

Moved: Rik Hart

228/23 Resolved

That Council:

Minutes of the Ordinary Council Meeting of Council 12 December 2023 contd

- 1 **Rescinds the Internal Reporting Policy and Internal Reporting Procedure that are attachments 1 and 2 to this report.**
- 2 **Adopts the Public Interest Disclosure Policy and Public Interest Disclosure Procedure that are attachments 3 and 4 to this report.**

2.7 **For Public Exhibition - Draft Privacy Management Plan Policy and Data Breach Policy**

Time Commenced: 7:12pm

Moved: Rik Hart

229/23 Resolved

That Council:

- 1 **Places the following documents on public exhibition for a period of 28 days as per this report:**
 - **Privacy Management Plan Policy**
 - **Data Breach Policy**
- 2 **Considers a further report be presented following the public exhibition period for consideration of any relevant submissions and adoption of the documents.**

2.8 **Outcomes of Public Exhibition - Amendments to Guidelines for Resource & Waste Management Planning and DCP Chapter - Site Waste Management**

Time Commenced: 7:14pm

Moved: Rik Hart

230/23 Resolved

That Council:

- 1 **Adopts the new Development Control Plan Chapter 2.14 – Site Waste Management within the Central Coast Development Control Plan 2022 (Attachment 1).**
- 2 **Adopts the DA Guidelines for Resource and Waste Management Planning (Attachment 2), as amended in response to community feedback.**

Minutes of the Ordinary Council Meeting of Council 12 December 2023 contd

- 3 *Publishes a public notice of its decision regarding the adoption of the Development Control Plan Chapter 2.14 within 28 days.*
- 4 *Provides the Planning Secretary with a copy of the Development Control Plan Chapter 2.14 within 28 days.*
- 5 *Notifies all those who made submissions during the public exhibition of Council's decision.*

2.9 Community Support Grant Program - October 2023

Time Commenced: 7:18pm

Moved: Rik Hart

231/23 Resolved

That Council:

- 1 *Allocates \$31,399.47 (inclusive of GST where applicable) from the 2023/24 grants budget to the Community Support Grant program, as outlined below and in Attachment 1.*
 - a *Toukley Neighbourhood Centre Incorporated - Look & feel refresh & B3 - \$3,597.00.*
 - b *Educar Foundation Limited - Gosford RSL Max Potential 2024- \$5,000.00.*
 - c *Pearl Beach Progress Association Incorporated – Rates Subsidy - \$3,910.16.*
 - d *Wyong Creek Literary Institute Incorporated - Rates Subsidy - \$892.19.*
 - e *EDSACC Croquet Club - Lawn Renovations- \$5,000.00.*
 - f *Killcare Surf Life Saving Club Incorporated - Change Station & Replacement Door Beverage Display Fridge Purchase - \$4,442.12.*
 - g *Iris Foundation Australia Limited - Community Connections - \$4,808.00.*
 - h *Chain Valley Bay Progress Association Incorporated - Australia Day Community Celebrations in Joshua Porter Reserve - \$3,750.00.*
- 2 *Declines the applications as outlined below, for the reasons indicated in Attachment 1, and the applicants be advised and where relevant, directed to alternate funding sources.*
 - a *Toukley Neighbourhood Centre Incorporated – community murals relocation- insufficient information provided to make an accurate assessment*

Minutes of the Ordinary Council Meeting of Council 12 December 2023 contd

The Meeting closed at 7:20pm.

Central Coast Council Summary of Investments as at 31-December-2023							
Financial Institution	Type of Investment	Short Term Rating	Long Term Rating	Maturity Date	Portfolio Balance \$	As a % of the total Portfolio	Interest Rate %
CASH AT CALL:							
Macquarie Bank	At Call	A-1	A	Daily	6,445,685	0.93%	3.35%
Commonwealth Bank of Australia	Business On-line Saver	A-1+	AA	Daily	415,736	0.06%	3.20%
AMP limited	At Call	A-2	BBB	Daily	6,127	0.00%	3.80%
Total Cash At Call					6,867,547	0.99%	
TERM DEPOSITS, FLOATING RATE NOTES & BONDS:							
Judo Bank	Term Deposit	A3	BBB	03-Jan-2024	5,000,000	0.72%	5.15%
Judo Bank	Term Deposit	A3	BBB	10-Jan-2024	5,000,000	0.72%	5.70%
Judo Bank	Term Deposit	A3	BBB	17-Jan-2024	5,000,000	0.72%	5.70%
Credit Union Australia Ltd t/as Great Southern Bank	Term Deposit	A2	BBB	24-Jan-2024	5,000,000	0.72%	5.20%
Credit Union Australia Ltd t/as Great Southern Bank	Term Deposit	A2	BBB	31-Jan-2024	5,000,000	0.72%	5.20%
Commonwealth Bank of Australia	Term Deposit	A-1+	AA	21-Feb-2024	5,000,000	0.72%	5.30%
MyState Bank	Term Deposit	P-2	BBB	26-Feb-2024	5,000,000	0.72%	1.70%
MyState Bank	Term Deposit	P-2	BBB	04-Mar-2024	5,000,000	0.72%	1.70%
MyState Bank	Term Deposit	P-2	BBB	11-Mar-2024	5,000,000	0.72%	1.70%
Commonwealth Bank of Australia	Term Deposit	A-1+	AA	18-Mar-2024	5,000,000	0.72%	5.33%
Auswide Bank	Floating Rate Note	A3	BBB	22-Mar-2024	11,998,736	1.72%	4.97%
QPCU LTD t/a QBANK	Floating Rate Note	A3	BBB	22-Mar-2024	4,497,830	0.65%	5.12%
Commonwealth Bank of Australia	Term Deposit	A-1+	AA	03-Apr-2024	5,000,000	0.72%	5.35%
Commonwealth Bank of Australia	Term Deposit	A-1+	AA	10-Apr-2024	5,000,000	0.72%	5.36%
Commonwealth Bank of Australia	Term Deposit	A-1+	AA	17-Apr-2024	5,000,000	0.72%	5.37%
Commonwealth Bank of Australia	Term Deposit	A-1+	AA	24-Apr-2024	5,000,000	0.72%	5.37%
National Australia Bank	Term Deposit	A-1+	AA	14-Jun-2024	10,000,000	1.44%	1.15%
National Australia Bank	Floating Rate Note	A-1+	AA	19-Jun-2024	5,012,959	0.72%	5.29%
Bank of Queensland	Floating Rate Note	A-2	A	22-Jul-2024	4,000,000	0.57%	4.61%
SunCorp Bank	Bonds	A	A	30-Jul-2024	2,456,836	0.35%	1.85%
AMP limited	Term Deposit	A-2	BBB	01-Aug-2024	5,000,000	0.72%	5.45%
Macquarie Bank	Bonds	A-1	A	07-Aug-2024	11,792,640	1.69%	1.75%
Macquarie Bank	Floating Rate Note	A-1	A	07-Aug-2024	4,007,622	0.58%	5.17%
Westpac Banking Corporation	Bonds	A-1+	AA	16-Aug-2024	2,758,545	0.40%	2.25%
Bendigo and Adelaide Bank	Bonds	A-2	A	06-Sep-2024	9,188,465	1.32%	1.70%
Bendigo and Adelaide Bank	Floating Rate Note	A-2	A	06-Sep-2024	6,010,757	0.86%	5.32%
Bank of Queensland	Term Deposit	A-2	A	26-Sep-2024	10,000,000	1.44%	2.00%
HSBC Sydney Branch	Bonds	A-1	AA	27-Sep-2024	1,444,533	0.21%	1.50%
Bank of Queensland	Floating Rate Note	A-2	A	30-Oct-2024	7,015,795	1.01%	5.44%
MyState Bank	Floating Rate Note	P-2	BBB	22-Nov-2024	11,976,169	1.72%	4.97%
Macquarie Bank	Bonds	A-1	A	12-Feb-2025	24,170,822	3.47%	1.70%
Auswide Bank	Floating Rate Note	A3	BBB	14-Feb-2025	4,992,168	0.72%	5.16%
Auswide Bank	Floating Rate Note	A3	BBB	17-Mar-2025	4,999,778	0.72%	5.26%
NSW Treasury Corporation	Bonds	A-1+	AA	20-Mar-2025	1,933,714	0.28%	1.25%
QPCU LTD t/a QBANK	Floating Rate Note	A3	BBB	19-May-2025	4,992,810	0.72%	5.73%
Auswide Bank	Floating Rate Note	A3	BBB	10-Jun-2025	5,016,293	0.72%	5.66%
Bank of Queensland	Term Deposit	A-2	A	16-Jun-2025	10,000,000	1.44%	1.53%
MyState Bank	Floating Rate Note	P-2	BBB	16-Jun-2025	9,449,505	1.36%	5.01%
UBS Australia Limited	Bonds	A	A	30-Jul-2025	3,774,068	0.54%	1.20%
UBS Australia Limited	Floating Rate Note	A	A	30-Jul-2025	9,979,571	1.43%	5.21%
Judo Bank	Bonds	A3	BBB	26-Sep-2025	4,991,186	0.72%	6.40%
MyState Bank	Floating Rate Note	P-2	BBB	13-Oct-2025	10,035,652	1.44%	5.45%
Credit Union Australia Ltd t/as Great Southern Bank	Floating Rate Note	A2	BBB	01-Dec-2025	3,513,370	0.50%	5.95%
Bendigo and Adelaide Bank	Floating Rate Note	A-2	A	02-Dec-2025	35,202,691	5.05%	4.89%
QPCU LTD t/a QBANK	Floating Rate Note	A3	BBB	06-Dec-2025	10,043,586	1.44%	6.10%
Macquarie Bank	Floating Rate Note	A-1	A	09-Dec-2025	19,900,357	2.86%	4.84%
SunCorp Bank	Floating Rate Note	A	A	24-Feb-2026	4,956,376	0.71%	4.83%
UBS Australia Limited	Floating Rate Note	A	A	26-Feb-2026	18,579,036	2.67%	4.88%
Newcastle Permanent Building Society	Floating Rate Note	A-2	BBB	04-Mar-2026	983,294	0.14%	5.00%
Credit Union Australia	Floating Rate Note	A2	BBB	22-Apr-2026	10,813,505	1.55%	4.89%
Bank of Queensland	Floating Rate Note	A-2	A	06-May-2026	4,947,001	0.71%	4.98%

