



INFRASTRUCTURE AND ASSETS COMMITTEE

10 June 2025



COMMUNITY STRATEGIC PLAN 2018-2028

ONE – CENTRAL COAST IS THE COMMUNITY STRATEGIC PLAN (CSP) FOR THE CENTRAL COAST LOCAL GOVERNMENT AREA

ONE – CENTRAL COAST DEFINES THE COMMUNITY'S VISION AND IS OUR ROADMAP FOR THE FUTURE

ONE – CENTRAL COAST BRINGS TOGETHER EXTENSIVE COMMUNITY FEEDBACK TO SET KEY DIRECTIONS AND PRIORITIES

One - Central Coast will shape and inform Council's business activities, future plans, services and expenditure. Where actions are the responsibility of other organisations, sectors and groups to deliver, Council will work with key partners to advocate on behalf of our community.

Ultimately, every one of us who live on the Central Coast has an opportunity and responsibility to create a sustainable future from which we can all benefit. Working together we can make a difference.

RESPONSIBLE

WE'RE A RESPONSIBLE COUNCIL AND COMMUNITY, COMMITTED TO BUILDING STRONG RELATIONSHIPS AND DELIVERING A GREAT CUSTOMER EXPERIENCE IN ALL OUR INTERACTIONS.

We value transparent and meaningful communication and use community feedback to drive strategic decision making and expenditure, particularly around the delivery of essential infrastructure projects that increase the safety, liveability and sustainability of our region. We're taking a strategic approach to ensure our planning and development processes are sustainable and accessible and are designed to preserve the unique character of the coast.

 **Good governance and great partnerships**

G2 Engage and communicate openly and honestly with the community to build a relationship based on trust, transparency, respect and use community participation and feedback to inform decision making

There are 5 themes, 12 focus areas and 48 objectives

COMMUNITY STRATEGIC PLAN 2018-2028 FRAMEWORK

All council reports contained within the Business Paper are now aligned to the Community Strategic Plan. Each report will contain a cross reference to a Theme, Focus Area and Objective within the framework of the Plan.

The infographic details the following structure:

- THEME: BELONGING**
 - Focus Area: OUR COMMUNITY (Objectives: G1, G2, G3, G4)
 - Focus Area: COMMUNITY GOVERNANCE AND LOCAL GOVERNMENT (Objectives: G5, G6)
- THEME: SMART**
 - Focus Area: A GROWING AND COMPETITIVE REGION (Objectives: C1, C2, C3, C4)
 - Focus Area: A PLACE OF OPPORTUNITY FOR PEOPLE (Objectives: O1, O2, O3, O4)
- THEME: GREEN**
 - Focus Area: ENVIRONMENTAL WELL-BEING FOR THE FUTURE (Objectives: E1, E2, E3, E4)
 - Focus Area: INCREASED RAIN WATER RESILIENCE (Objectives: R1, R2)
- THEME: RESPONSIBLE**
 - Focus Area: GOOD GOVERNANCE AND GREAT PARTNERSHIPS (Objectives: G1, G2, G3, G4)
 - Focus Area: BELONGING THROUGH INFRASTRUCTURE (Objectives: I1, I2, I3, I4)
 - Focus Area: SAFETY AND WELLBEING & DEVELOPMENT (Objectives: D1, D2, D3, D4)
- THEME: LIVEABLE**
 - Focus Area: RELIABLE PUBLIC TRANSPORT AND CONNECTIONS (Objectives: T1, T2, T3, T4)
 - Focus Area: RUST AND RUSTLE (Objectives: L1, L2, L3, L4)
 - Focus Area: HEALTHY LIFESTYLES (Objectives: H1, H2, H3, H4)



Meeting Notice

**The Infrastructure and Assets Committee
of Central Coast Council
will be held in Function Room 2,
2 Hely Street, Wyong,
on Tuesday 10 June 2025 at 5:00pm,
for the transaction of the business listed below:**

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Membership

Cr Rachel Stanton	Chairperson
Cr Belinda Neal	Deputy Chairperson
Cr Kyla Daniels	Member
Cr Doug Eaton OAM	Member
Cr Jane Smith	Member
Cr Jared Wright	Member
Mayor Lawrie McKinna	Mayor
Cr John McNamara	Alternate 1

Councillor Rachel Stanton
Chairperson

ITEM 1.1 WELCOME

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we live, work and play.

We pay our respects to Darkinjung Country, and Elders past and present.

We recognise the continued connection to these lands and waterways and extend this acknowledgement to the homelands and stories of those who also call this place home.

We recognise our future leaders and the shared responsibility to care for and protect our place and people.

RECEIPT OF APOLOGIES

DISCLOSURES OF INTEREST

Chapter 14 of the *Local Government Act 1993* ("LG Act") regulates the way in which the councillors and relevant staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public functions.

Section 451 of the LG Act states:

- "(1) A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*
- (2) The councillor or member must not be present at, or in sight of, the meeting of the council or committee:*
 - (a) at any time during which the matter is being considered or discussed by the council or committee, or*
 - (b) at any time during which the council or committee is voting on any question in relation to the matter.*
- (3) For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.*
- (4) Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:*
 - (a) the matter is a proposal relating to:*

- (i) *the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
 - (ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
 - (a1) *the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person (whose interests are relevant under section 443) in that person's principal place of residence, and*
 - (b) *the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting.*
- (5) *The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:*
- (a) *be in the form prescribed by the regulations, and*
 - (b) *contain the information required by the regulations."*

Further, the Code of Conduct adopted by Council applies to all councillors and staff. The Code relevantly provides that if a councillor or staff have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed as well as providing for a number of ways in which a non-pecuniary conflicts of interests might be managed.

Recommendation

That Committee members and staff now disclose any conflicts of interest in matters under consideration at this meeting.

CONFIRMATION OF MINUTES

Recommendation

That the Committee confirm the minutes of the previous Infrastructure and Assets Committee Meeting held on 8 April 2025.

Summary

Confirmation of minutes of the previous Infrastructure and Assets Committee Meeting held on 8 April 2025.

Attachments

1  MINUTES - Infrastructure and Assets Committee - 8 April 2025 D16771442



Central Coast Council

Infrastructure and Assets Committee

Held in Function Room 2
2 Hely Street, Wyong
08 April 2025

MINUTES

Attendance

Members

Cr Rachel Stanton (Chairperson)	Present
Cr Belinda Neal (Deputy Chairperson)	Present
Mayor Lawrie McKinna	Present
Cr Kyla Daniels	Present
Cr Doug Eaton OAM	Apology
Cr Jane Smith	Present
Cr Jared Wright	Present
Cr John McNamara (Alternate)	Present

Status

Guest

Cr John Moulard	Present
Cr Helen Crowley	Present (remotely)
Cr Margot Castles	Present (remotely)
Cr Sharon Walsh	Present (remotely)

Status

Staff

Boris Bolgoff, Director of Infrastructure Services	Present
Michael Ross, Unit Manager Procurement and Project Management	Present
Stephanie Prouse, Section Manager Councillor and Democratic Services	Present
Briony Stiles, Team Leader Civic Support	Present
Tess McGown, Civic Support Officer	Present
Kylie Blakely, Civic Support Officer	Present

Status

Minutes of the Infrastructure and Assets Committee of Council (cont'd)

The Chairperson, Councillor Rachel Stanton, declared the meeting open at 5:03 pm.

A PROCEDURAL MOTION WAS *MOVED* by Councillor STANTON and *SECONDED* by Councillor NEAL:

That the Committee approves the request by Councillors Walsh, Crowley and Castles to attend the Infrastructure and Assets Committee meeting on 8 April 2025 at 5:00pm by audio-visual link in accordance with clause 6.24 of the Code of Meeting Practice.

FOR: UNANIMOUS

CARRIED

The Chairperson read an Acknowledgement of Country statement.

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

5:03 pm

Cr Doug Eaton OAM – Apology.

A PROCEDURAL MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Councillor DANIELS:

That in the absence of Councillor Eaton, Councillor McNamara as an alternative member, be provided voting rights for the Infrastructure and Assets meeting on 8 April 2025 at 5:00pm, until such time Councillor Eaton attends the meeting.

FOR: UNANIMOUS

CARRIED

1.2 Disclosures of Interest

5:05 pm

No conflicts were disclosed.

1.3 Central Coast Council Capital Works Process

5:06pm

Director Infrastructure Services spoke to the 'Inaugural Meeting' presentation.

Minutes of the Infrastructure and Assets Committee of Council (cont'd)

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor WRIGHT and *SECONDED* by Councillor DANIELS:

IAC1/25

That the Committee:

- 1 Notes this information report on the Central Coast Council's capital works.**
- 2 Notes that Council staff are tracking all of the federal election commitments.**
- 3 Receives a report to come back to this committee which details the commitments of the successful candidates following the federal election.**

FOR: UNANIMOUS

CARRIED

1.4 Settlers Road, Wisemans Ferry (Project 27306) - Natural Disaster Project Grant Funding Increase and budget requirement

5:52 pm

Director Infrastructure Services spoke to the 'Settlers Road, Wisemans Ferry (Project 27306)' presentation.

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor WRIGHT:

IAC2/25

That the Committee:

- 1 Notes that Transport for New South Wales has recently increased grant funding offered under NSW Disaster Recovery Funding Arrangements, Essential Public Assets Reconstruction Works, AGRN – NSW Severe Weather and Flooding – 22 Feb 2022, 1012 LR Package 6 Settlers from \$2,331,030 to \$5,012,445.59.**
- 2 Endorses the Capital delivery budget increase of the 2025/26 Delivery Plan for Project Number 27306 by \$2,855,177, from \$1,453,072 to \$4,308,249, to compliment available grant funding and enable works to recommence.**
- 3 Recommends to Council that the 2025/26 Capital delivery budget associated with Project 27306 (Disaster rehabilitation at Settlers Roads, Wisemans Ferry) be increased by \$2,855,177, from \$1,453,072 to \$4,308,249 which is 100% grant funded.**

FOR: UNANIMOUS

CARRIED

Minutes of the Infrastructure and Assets Committee of Council (cont'd)

1.5 General Business

6:03 pm

The next meeting of the Infrastructure and Assets Committee is scheduled for 5:00pm on Tuesday, 10 June 2025 at the Wyong Administration Building.

The Meeting concluded at 6:06pm.

UNCONFIRMED

Item No: 1.4
Title: Items Resolved by Exception
Department: Corporate Services

10 June 2025 Infrastructure and Assets Committee

Reference: F2025/00485 - D16842058



Recommendation

That the Committee determines the items on Infrastructure and Assets Committee Agenda that will be adopted without debate.

Summary

In accordance with Council's Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.



Item No: 1.5
Title: W&S Backflow Prevention Policy - endorse for Council adoption
Department: Water and Sewer

10 June 2025 Infrastructure and Assets Committee

Reference: F2017/01400 - D16734422
Author: Rhys Richards, Manager Headworks and Treatment
Manager: Danielle Hargreaves, Unit Manager Network Operations and Maintenance
Executive: Jamie Loader, Director Water and Sewer

Recommendation

That the Committee:

- 1 Endorses the draft Backflow Prevention Policy 2025 for adoption by Council.**
- 2 Recommends to Council that Council adopts the draft Backflow Prevention Policy 2025**

Report purpose

To seek the Infrastructure and Assets Committee to endorse the draft Backflow Prevention Policy 2025 for adoption by Council. The draft Policy has been updated following feedback received during a period of 28 days public exhibition.

The review of this Policy was undertaken to align with Council's updated Policy template. The revised Backflow Prevention Policy has been expanded to give a greater level of explanation of stakeholder responsibility for installing and maintaining backflow prevention devices, whilst maintaining consistent standards of that set by State and Federal Codes and Standards.

Executive Summary

Council, as a local water utility, has the responsibility to protect the quality of Council's drinking and non-drinking water supply and the health of our community. The ongoing review and communication of Council's role through the Backflow Prevention Policy remains key, with the review and update of the Policy demonstrating Council's commitment to providing continuous supply of drinking water that is consistent with the requirements of the Australian Drinking Water Guidelines and expectations of NSW Health.

1.5 W&S Backflow Prevention Policy - endorse for Council adoption (cont'd)

Background

Backflow refers to water that is drawn back into Council's water distribution mains after it has already passed through a meter or unmetered fire service of a property. This can occur when there is a sudden drop in water pressure in Council's water main following a break, or if a property owner uses a pump to increase the pressure of water on the property.

Backflow can contaminate the drinking water supply of the community, resulting in a range of outcomes from taste, odour, or appearance complaints to illness or death in extreme cases. Contaminated water can enter the drinking water supply if a property has faulty internal plumbing, cross-connection with wastewater pipes, or from water syphoned from hoses left in buckets, tanks, or pools.

The Policy has been adopted to protect the quality of Council's drinking and non-drinking water supply, and the health of our community, by minimising the risk of contaminated water from higher risk connections entering the water supply, primarily from commercial and industrial properties. This can be achieved by ensuring that our customers install and maintain backflow prevention devices on their property in accordance with current Codes and Standards.

Note that the Policy does not require backflow prevention devices to be installed for 20 mm or 25 mm connections to low-risk residential properties.

At its meeting of 25 February 2025, Council endorsed the draft revision of the Backflow Prevention Policy 2025 for public exhibition.

Report

The public exhibition period for the Backflow Prevention Policy commenced 27 February and ended 27 March 2025. Stakeholder feedback and advice provided during this period has been incorporated into the final version of the Backflow Prevention Policy 2025, and primarily includes improved clarification of the Standard and Code requirements for property owners to install and maintain backflow prevention devices.

A key improvement to the Policy is the inclusion of Sections 5.13 to 5.17, relating to the prevention of backflow from installed bidet seats and douche hoses. This is an emerging issue for water utilities and the plumbing industry, as increased use of these devices in the community represents a medium to high hazard for the drinking water supply.

Stakeholder Engagement

A 'Your Voice Our Coast' webpage was created to explain the revised Backflow Prevention Policy, primarily to refresh stakeholder understanding of their obligations to install, maintain, and test backflow prevention devices. Property owners are obligated to register backflow devices with Council and to submit annual integrity test reports for each registered backflow prevention device.

1.5 **W&S Backflow Prevention Policy - endorse for Council adoption (cont'd)**

External stakeholders, primarily commercial and industrial property owners, were notified of the public exhibition of the Backflow Prevention Policy via Council media release and social media channels.

Licensed plumbers with backflow accreditation submit annual test reports to Council. There is only a small group of plumbers with this accreditation operating in the Local Government Area. These businesses were contacted directly to notify of the public exhibition of the draft Backflow Prevention Policy.

During this period, the webpage was visited 154 times and the draft Backflow Prevention Policy downloaded 32 times. Two (2) submissions were made, of which one (1) was relevant to the Backflow Prevention Policy. That submission provided excellent clarification of the responsibilities of licenced backflow prevention plumbers and property owners under the Plumbing Code of Australia and various Australian Standards, which were included in the revision of the draft Policy following public exhibition. The second submission was unrelated to the Policy and was a general enquiry related to water quality.

The revised Backflow Prevention Policy has been reviewed and endorsed by representatives of Council's Building Assessment Certification team, in the Environment and Planning directorate.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

There are no financial considerations relating to the Backflow Prevention Policy.

Link to Community Strategic Plan

Theme 4: Responsible

Goal E: Environmental resources for the future

R-G4: Serve the community by providing great customer experience, value for money and quality services.

Risk Management

**1.5 W&S Backflow Prevention Policy - endorse for Council adoption
(cont'd)**

There is no discernible risk to Council or the customers as the proposed Policy does not make significant changes to the current Policy. The Policy reinforces already existing regulatory obligations for installation and maintenance of backflow prevention devices by property owners.

Critical Dates or Timeframes

Nil.

Attachments

1   Backflow Prevention Policy – 2025 Review D16322973

Central Coast Council Backflow Prevention Policy

Date Adopted: XX/XX/20XX
Revision: X



DRAFT

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DRAFT

1. Policy Objectives

- 1.1. The Backflow Prevention Policy (**Policy**) aims to protect the quality of Central Coast Council's (**Council**) drinking and non-drinking water supply by minimising the risk of contaminated water backflow from connections to the water supply.
 - 1.2. The Policy specifies Council's requirements for the installation and maintenance of backflow prevention devices on high-medium and low hazard properties.
 - 1.3. The Policy also specifies when testable backflow prevention devices are required to protect the water supply from contamination from a customer's water service and outlines backflow prevention requirements for customers with multiple water supplies that include drinking and non-drinking water supplies.
-

2. Policy Scope

- 2.1. The Policy applies to all customer connections to Council's water supply.
 - 2.2. The Policy applies to all water connections, other than 20 mm and 25 mm connections providing drinking water to a single, low hazard residential dwelling.
-

3. Policy Statement

- 3.1. The Policy has been adopted to protect the quality of Council's drinking and non-drinking water supply and the health of our community by minimising the risk of contaminated water backflow from connections to the water supply. This can be achieved by ensuring that our customers install and maintain backflow prevention devices on their property in accordance with current Codes and Standards.
-

4. General

- 4.1. All customers connected to Council's water supply must comply with the requirements of the Plumbing Code of Australia (**PCA**) (National Construction Code Volume Three), the Australian Standard/New Zealand Standard 3500.1 Plumbing and Drainage Part 1: Water services (**AS/NZS 3500.1**) Sections 4, 6, 7, and Appendix E, and the Australian Standard/New Zealand Standard 3500.4 Plumbing and Drainage Part 4: Heated water services (**AS/NZS 3500.4**).
- 4.2. A property with a water connection within the scope of this Policy must be assessed for potential backflow hazard and shall install an appropriate backflow prevention device at the boundary for containment purposes, which has been manufactured in accordance with Australian Standard/New Zealand Standard 2845 - Water supply – Backflow prevention devices (**AS/NZS 2845**) Part 1:

Materials, design and performance requirements (**AS/NZS 2845.1**) and Part 3: Field testing and maintenance of testable devices (**AS/NZS 2845.3**). The installation of a backflow prevention device is necessary to ensure the public water supply system is protected from backflow or back siphonage of contaminants from connections to the supply.

- 4.3.** The customer is responsible for the full cost of complying with this Policy.

5. Conditions of Installation

- 5.1.** All backflow prevention devices installed to comply with this Policy are the responsibility of the customer. This may include but is not limited to installation, maintenance and annual testing of the backflow prevention device.
- 5.2.** Council will maintain a register of testable backflow prevention device installations, annual test records, and may conduct sample audits of installations to ensure ongoing compliance with AS/NZS 3500.1 in relation to the correct installation in accordance with Sections 4, 6, and 7, and the correct commissioning and testing procedure as set out in AS/NZS 2845.3.
- 5.3.** Existing customers connected to the water supply must install a backflow prevention device within three months of a notice to install issued by Council.
- 5.4.** If Council determines that the backflow prevention device is unsatisfactory and issues a notice requiring the customer to repair, maintain, test, replace or install a backflow prevention device, the customer must comply with the notice given by the Plumbing Inspector within the time specified in the notice, in accordance with Section 14 of the *Plumbing and Drainage Act 2011*.
- 5.5.** If the customer fails to install, repair, maintain, replace or test a backflow prevention device as required by a notice issued by Council, then Council may disconnect (in the case of a non-residential property) or restrict (in the case of a residential property or mixed development) the customer from the water supply system until such time as the customer has complied with the notice so to prevent contamination of the water supply. Council may also impose a fee or charge for administering non-compliance with the Policy, in accordance with Section 38 of the *Plumbing and Drainage Act 2011*.
- 5.6.** If the process or activity at a property changes, resulting in a reduced hazard or a higher hazard rating, the property owner must have a licensed and backflow-accredited plumber certify the change in hazard rating and then inform Council, who may conduct a site audit to verify the new hazard rating.
- 5.7.** The type of device installed shall be in accordance with the hazard rating of the processes conducted, or the water supply installations present on site.
- 5.8.** If the hazard rating varies due to multiple processes, the highest hazard rating shall be applied.
- 5.9.** Properties identified as having high or medium hazards must install a testable backflow prevention device.

- 5.10.** Where hazards are unknown for a commercial, industrial or a mixed development, or where access is restricted, the hazard rating will default to high, and the installation of a testable backflow prevention device will be required.
- 5.11.** Properties that have both drinking and non-drinking water supplies are required to install an appropriate level of backflow prevention on both supply systems. The installed device shall be the same on both the drinking and non-drinking services. These properties include mixed developments and areas serviced by a decentralised wastewater treatment system.
- 5.12.** A backflow prevention device must be fitted to all water supplies entering the property, regardless of the supply type or metering arrangement, other than 20 mm and 25 mm connections providing drinking water to a single, low hazard residential dwelling. All devices must be installed on the outlet side of the master water meter(s) supplying the property to achieve site containment. In circumstances where there is no master water meter, the backflow prevention device shall be installed on the water supply where it enters the property boundary. There must be no connections bypassing the backflow prevention device or water meter.
- 5.13.** A high hazard backflow prevention device must be installed at a property with a bidet seat installed that does not comply with the requirements of the PCA and AS/NZS 3500.1. A high hazard backflow prevention device must be installed at the water supply to the toilet bidet seat and at the water meter as a containment device. Bidets and douche hoses must only be connected to a drinking water supply. All douche hoses must have a high hazard backflow prevention device at the water connection and at the water meter as a containment device.
- 5.14.** An atmospheric backflow device shall not be used as a high hazard backflow prevention device on either a bidet seat or douche hose as this does not comply with Clause 4.6.3.3 (a) of AS/NZS 3500.1.
- 5.15.** In new installations where more than one toilet and/or douche hose are installed on a property, a dedicated, purple-coloured pipe may be used downstream of a zone backflow prevention device, to comply with Section 9.6 of AS/NZS 3500.1.
- 5.16.** Where a bidet seat or douche hose has been retroactively installed on a property, each individual bidet toilet seat or douche hose must have an individual high hazard backflow prevention device installed.
- 5.17.** Piping conveying water downstream of an individual or zone backflow prevention, installed for high or medium hazard protection, shall be clearly and permanently labelled at every outlet with a prohibition sign conforming to Clause 9.7.2 of AS/NZS 3500.1.

- 5.18. A backflow prevention device must be installed so that the underside of the valve is a minimum of 300 mm above the finished surrounding surface, unless otherwise specified in the PCA or AS/NZS 3500.1 Section 4.
- 5.19. Where a fire booster service is installed, the device must be installed so that the underside of the valve is a minimum of 750 mm above the surrounding surface.
- 5.20. On a metered standpipe, the device shall be integrated into the design of the standpipe. Metered standpipes require a testable double check valve.
- 5.21. On a separate hydrant and/or sprinkler fire service, the device shall be installed close to where the water service crosses the property boundary, upstream of any booster assembly on or offtake from the fire service.

6. Responsibilities

Compliance, monitoring and review

- 6.1. All backflow prevention devices including Registered Break Tanks and Registered Air Gaps must be installed under the supervision of a licensed plumber.
- 6.2. Only a licensed plumber with backflow prevention accreditation may commission and test the backflow prevention device, including Registered Break Tanks and Registered Air Gaps.
- 6.3. Council, the plumbing regulator for the Central Coast local government area, reserves the right to take appropriate regulatory action against the licensed plumber for any incorrect installation that does not meet the requirements of the PCA, AS/NZS 3500.1 Sections 4, 6, and 7, AS/NZS 3500.4, and annual testing as defined in AS/NZS 2845.3.
- 6.4. Customers are responsible for the installation, maintenance and annual testing of all backflow prevention devices on their property in accordance with AS/NZS 3500.1, AS/NZS 3500.4 and AS/NZS 2845.3.
- 6.5. Customers must ensure that the required documentation (Backflow Prevention Application, Inspection and Maintenance Report) and any prescribed fee is forwarded to the Council for installed backflow prevention devices.
- 6.6. The Backflow Prevention Device Inspection and Maintenance Report required on commissioning of the backflow prevention device must be completed by a licensed plumber with backflow accreditation and must accompany the backflow prevention device application.
- 6.7. For low hazard connections that require a backflow prevention device, Council requires the registration of the backflow prevention device. Completion of the Backflow Prevention Device Inspection and Maintenance Report is not mandatory for low hazard connections.
- 6.8. The device installation and commissioning test report must be registered with Council prior to service.

- 6.9. Customers are responsible for the provision of zone and individual backflow protection from hazards within their property, in accordance with AS/NZS 3500.1 Sections 4, 6, and 7, and the PCA, and have these backflow prevention devices tested annually in accordance with AS/NZS 2845.3.
- 6.10. Suspected breaches or misuse of this policy are to be reported to the Chief Executive Officer. Alleged breaches of this Policy shall be dealt with by the processes outlined for breaches of the Code of Conduct, as detailed in the Code of Conduct and the Procedures for the Administration of the Code of Conduct.
- 6.11. The following staff have identified roles under this Policy:
- Team Leader Regulatory Compliance**
- 6.11.1. The Team Leader Regulatory Compliance is responsible for the implementation and evaluation of the continuing effectiveness of the Policy in accordance with current legislation and government policies.
- Section Manager Compliance Water Systems**
- 6.11.2. The Section Manager Compliance Water Systems is responsible for the review and amendment of this Policy to ensure that it continues to achieve its purpose and remains current by reflecting changes in the operational or regulatory environment.
- Unit Manager Headworks and Treatment**
- 6.11.3. The Unit Manager Headworks and Treatment is responsible for the review and endorsement of any updates to this Policy.
- 6.12. Significant risks to the integrity and safety of Council's water supply system identified in the implementation of this Policy should be reflected in the Enterprise Risk Management System.
- 6.13. The Policy shall be reviewed and amended where required if any provisions are found to contradict any other Council Policies.

Reporting

- 6.14. No additional reporting is required.

Records management

- 6.15. Staff must maintain all records relevant to administering this protocol in accordance with Council's [Information and Records Management Policy](#).

7. Policy Definitions

AS/NZS 3500.1	means the current version of the Australian Standard/New Zealand Standard for Plumbing and drainage. AS/NZS 3500.1 refers to Part 1: Water services of this standard.
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AS/NZS 3500.4	means the current version of the Australian Standard/New Zealand Standard for Plumbing and drainage. AS/NZS 3500.4 refers to Part 4: Heated water services of this standard.
AS/NZS 2845.1	means the current version of the Australian Standard/New Zealand Standard for Water supply-Backflow prevention devices. AS/NZS 2845.1 refers to Part 1: Materials, design and performance requirements of this standard.
AS/NZS 2845.3	means the current version of the Australian Standard/New Zealand Standard for Water supply-Backflow prevention devices. AS/NZS 2845.3 refers to Part 3: Field testing and maintenance of testable devices
Backflow	means: <ul style="list-style-type: none"> • Flow in the direction contrary to the normal or intended direction of flow. • The unintended flow of water from a potentially contaminated source into a drinking water supply system.
Backflow Prevention Device	means a mechanical device that will prevent the reverse flow of water from a potentially polluted source into the drinking water supply system.
Connections	means all service connections to a Council water main, including those from customers' premises or from standpipes.
Containment Protection	means the installation of a backflow prevention device on the water service at the property boundary, to prevent backflow from within the property entering the drinking water supply system.
Council	means Central Coast Council
Cross Connection	means any connection or arrangement between the drinking water supply system connected to the water main or any fixture, which may under certain conditions enable water unsuitable for drinking or other substances to enter the drinking water supply system.
Customer	means the owner/occupier of the property
Decentralised Wastewater Treatment System	means a privately-owned system for treatment and reuse or disposal of wastewater, including treated greywater.

Fire Drencher Sprinkler Systems	means heat-activated fire suppression systems, which spray water on the outside surface of a building or structure, to prevent the spread of fire from an adjacent building or structure.
Fire Services	means services comprising water pipes, fire hydrants, fire hose reels, fittings and including water storage or pumping facilities, which are installed in and around a building or property solely for the purpose of fighting and extinguishing fires. Under certain conditions part of a fire sprinkler system may be included.
Hazard Ratings	means (as defined in AS/NZS 3500:1): <ul style="list-style-type: none"> • High Hazard – any condition, device or practice which in connection with the water supply system has the potential to cause death. • Medium Hazard – any condition, device or practice which in connection with the water supply system could endanger health. • Low Hazard – any condition, device or practice that in connection with the drinking water supply system constitutes a nuisance but does not endanger health or cause injury.
Individual Protection	means installation of a backflow prevention device at the water connection point of piping to a fixture or appliance.
Mixed Development	means a property with both commercial and residential practices on site.
Licensed Plumber	means a plumber with a licence issued by NSW Fair Trading.
Licensed Plumber with Backflow Accreditation	means a licensed plumber who holds accreditation from a Registered Training Organisation for backflow prevention device commissioning and certification.
PCA	means the Plumbing Code of Australia, Volume Three of the National Construction Code that covers the design, construction and maintenance of plumbing and drainage systems in new and existing buildings.
Zone Protection	means installation of a backflow prevention device at the connection point of specified sections of a plumbing system within a building or facility.

8. Policy Administration

Business Group	Water and Sewer
Responsible Officer	Unit Manager Headworks and Treatment
Associated Procedure (if any, reference document(s) number(s))	<ul style="list-style-type: none"> ▪ Create New Backflow Prevention Device Licence (D13966674) ▪ Process Annual Backflow Prevention Device Reports (D13966687) ▪ Process Zone & Individual Backflow Prevention Device Reports (D15673917) ▪ Process Non-Complying Backflow Prevention Device Reports (D15673912) ▪ Process Failed Backflow Prevention Device Reports (D13966685) ▪ Backflow Device – Deleting Licence (D13978230) ▪ Backflow Device – Moving a Licence to the Current Property (D13966679) ▪ Backflow Device – How to Locate Pathway Water Meter Details Using GeoView (D16467271) ▪ Backflow Device - Issue Backflow Prevention Device Renewal Notices (D13966692) ▪ Backflow Device - Issue Backflow Prevention Device Reminder Notices (D13966688) ▪ Backflow Device - Issue Backflow Prevention Device Exceptions (D13966683)
Policy Review Date	Four years from date of adoption unless legislated otherwise
File Number / Document Number	D16322973
Relevant Legislation (reference specific sections)	<p>This Policy supports Council's compliance with the following legislation:</p> <ul style="list-style-type: none"> ▪ Local Government Act 1993 ▪ Local Government Regulation 2021 ▪ Public Health Act 2010 ▪ Public Health Regulation 2012

	<ul style="list-style-type: none"> ▪ Plumbing and Drainage Act 2011 ▪ Plumbing and Drainage Regulation 2017
Link to Community Strategic Plan	<p>Theme 4: Responsible</p> <p>Goal G: Good governance and great partnerships</p> <p>R-G1: Build strong relationships and ensure our partners and community share the responsibilities and benefits of putting plans into practice.</p>
Related Policies / Protocols / Procedures / Documents (reference document numbers)	<ul style="list-style-type: none"> ▪ AS/NZS 2845.1 Water Supply – Backflow prevention devices, Part 1: Materials, design and performance requirements ▪ AS/NZS 2845.3 Water Supply – Backflow prevention devices, Part 3: Field testing and maintenance of testable devices ▪ AS/NZS 3500.1 Plumbing and drainage Part 1: Water services ▪ AS/NZS 3500.4 Plumbing and drainage Part 4: Heated water services ▪ Code of Conduct (D16000605) ▪ Drinking Water Quality Policy (D16236390) ▪ Information and Records Management Policy (D14025241) ▪ Plumbing Code of Australia (Volume 3 of the National Construction Code)

9. Policy Authorisations

No.	Authorised Function	Authorised Business Unit / Role(s)
FT001	Monitor compliance with the <i>Plumbing and Drainage Act 2011</i> in accordance with section 19(a).	Senior Plumbing Inspector Plumbing Inspector

FT002	Ensure any plumbing and drainage work carried out does not threaten public health and safety in accordance with section 19(b) of the <i>Plumbing and Drainage Act 2011</i> .	Senior Plumbing Inspector Plumbing Inspector
FT003	Undertake any other functions conferred or imposed on the Plumbing and Drainage Regulator by the <i>Plumbing and Drainage Act 2011</i> other than: <ul style="list-style-type: none"> - receiving notices of work and other documentation required, - authorising fittings for use in plumbing and drainage work, and - initiating criminal or other proceedings as provided for in Part 5 of the <i>Plumbing and Drainage Act 2011</i>. 	Senior Plumbing Inspector Plumbing Inspector

10. Policy History

Revision	Date Approved / Authority	Description Of Changes
1	26 June 2020	New policy adopted (replacement of the Backflow Prevention Containment Policy of the former Gosford City Council)
2	TBA	Periodic review, provide additional details regarding responsibility of property owners for installing and maintaining individual and zone backflow prevention devices, removal of reference to <i>Water Management Act 2000</i> , updated template.



Item No: 1.6
Title: Policy Review - Building in Proximity to Water and Sewer Pipelines Policy - endorse for Council adoption
Department: Water and Sewer

10 June 2025 Infrastructure and Assets Committee

Reference: F2022/02582 - D16749293
Author: Luke Drury, Section Manager Assets and Planning
Manager: Stephen Legge, Unit Manager Assets and Projects
Executive: Jamie Loader, Director Water and Sewer

Recommendation

That the Committee recommends to Council, that Council adopts the draft Building in Proximity to Water and Sewer Assets Policy. Noting that public exhibition is not required as there are no substantive changes to the intent of the policy.

Report purpose

To present the Building in Proximity to Water and Sewer Assets Policy to the Infrastructure and Assets Committee for consideration.

Executive Summary

The Building in Proximity to Water and Sewer Assets Policy is required to protect Council's assets from development on private property. There are no significant changes to the intent of the Policy, only updates to the standard policy template, references to legislation and overall simplification. This Policy was presented to the Executive Leadership Team on 20 May 2025 and endorsed to the Infrastructure and Assets Committee for consideration and endorsement to Council.

Report

This Policy applies to all applicants proposing to build in proximity to water and sewer assets within Central Coast Council's Local Government Area. Council has a duty of care to protect its water and sewer infrastructure and this Policy outlines Central Coast Council's requirements and responsibilities when working in proximity to water and sewer assets. The policy exists to ensure that critical infrastructure remains protected and uncompromised during and after any development or construction activities.

1.6 Policy Review - Building in Proximity to Water and Sewer Pipelines Policy - endorse for Council adoption (cont'd)

Minor changes have been made to the Policy to fit the Standard Policy Template. No changes to the intent of the Policy have been made, however references to legislation have been updated and overall simplification has occurred.

Stakeholder Engagement

Engagement has occurred with all relevant internal stakeholders. As there are no changes to the intent of the Policy, public exhibition of the draft Policy is not required.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

All costs associated with meeting the requirements of Council's Building in Proximity to Water and Sewer Pipelines Policy and Procedure are to be funded by developers. This includes survey, design, construction, and commissioning costs.

Link to Community Strategic Plan

Theme 4: Responsible

Goal H: Delivering essential infrastructure

R-H4: Plan for adequate and sustainable infrastructure to meet future demand for transport, energy, telecommunications and a secure supply of drinking water.

Risk Management

Without this Policy, there is a risk to Council's Water and Sewer assets because of development activities in close proximity to these assets. This Policy and Procedure provides guidance to staff assessing applications for development within the vicinity of these assets.

Critical Dates or Timeframes

This Policy has a review date of August 2025. This Policy will now be reviewed every four (4) years or as required by legislative change or for other purposes.

Attachments

1  Building in Proximity to Water and Sewer Assets Policy (Final Draft) D16810046

Central Coast Council

Building in Proximity to Water and Sewer Assets Policy



Date Adopted: XX/XX/20XX

Revision: X

DRAFT

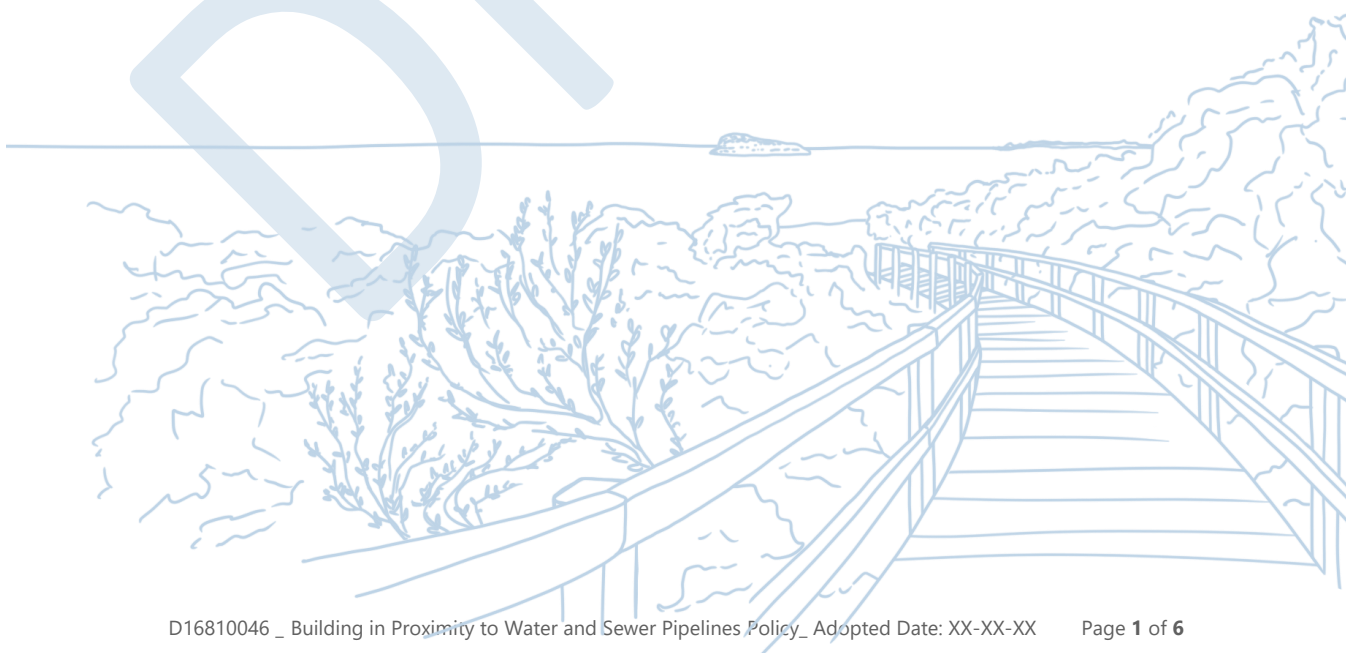


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DRAFT

1. Policy Objectives

- 1.1. This Policy applies to all applicants proposing to build in proximity to water and sewer assets within Central Coast Council's Local Government Area. Council has a duty of care to protect its water and sewer infrastructure. The policy exists to ensure that critical infrastructure remains protected and uncompromised during and after any development or construction activities.
-

2. Policy Scope

- 2.1. This Policy applies to all developments, structures, and construction activities proposed within the vicinity of Council-owned water and sewer assets. It is relevant to developers, property owners, builders, engineers, contractors, Council personnel and other stakeholders involved in planning or undertaking works near water and sewer assets.
 - 2.2. Council's 'Building in Proximity to Water and Sewer Assets Procedure' outlines the requirements for obtaining approval, design considerations, construction practices, and ongoing responsibilities to ensure the protection, accessibility, and integrity of Council's water and sewer assets. The current version of the document can be sourced from Council's website (centralcoast.nsw.gov.au).
-

3. Policy Statement

- 3.1. Central Coast Council is a local water utility constituted under Division 2 Part 3 Chapter 6 of the *Local Government Act 1993 (NSW)*.
 - 3.2. Development activities that may impact on Council Water Supply Assets are regulated under Section 64 of the *Local Government Act 1993 (NSW)*.
-

4. Applicant Responsibilities

- 4.1. Applicants must follow the requirements of Council's 'Building in Proximity to Water and Sewer Assets Procedure' as part of their development activities.
-

5. Basis for Assessing Requirements for Proposed Development

- 5.1. Council's 'Building in Proximity to Water and Sewer Assets Procedure' contains details and requirements relating to building in proximity to Council water and sewer pipelines. This Procedure will be used in the first instance to assess requirements for relevant proposed development. Where a specific development proposal is not covered by that Procedure, Council will determine requirements in accordance with industry best practice.
-

6. Costs Associated with Investigation, Design and Construction Activities

- 6.1. All costs associated with meeting the requirements of Council’s Building in Proximity to Water and Sewer Assets Policy and Procedure are to be funded by the Applicant. This includes survey, design, construction, and commissioning costs.
- 6.2. The Applicant will have no claim on Council for any costs incurred if approval is not granted.

7. Responsibilities

Compliance, monitoring and review

- 7.1. Suspected breaches or misuse of this policy are to be reported to the Chief Executive Officer. Alleged breaches of this policy shall be dealt with by the processes outlined for breaches of the Code of Conduct, as detailed in the Code of Conduct and in the Procedures for the Administration of the Code of Conduct.
- 7.2. Development proposals that do not comply with Council’s Building in Proximity to Water and Sewer Assets Policy and Procedure will be unable to obtain relevant approvals and will not be issued a Construction Certificate or Occupation Certificate.

Records management

- 7.3. Staff must maintain all records relevant to administering this Policy in accordance with Council’s [Information and Records Management Policy](#).

8. Policy Definitions

Applicant	The party who is proposing to undertake development activities that involve working in proximity to sewer mains. This includes private developers, all internal Units of Council and other utilities.
Council	Central Coast Council, being the organisation responsible for the administration of Council affairs and operations and the implementation of Council policy and strategies.

9. Policy Administration

Business Group	Water and Sewer
Responsible Officer	Unit Manager Assets and Projects
Associated Procedure	Building in Proximity to Water and Sewer Assets Procedure
Policy Review Date	Four years from the date of adoption unless legislation otherwise
File Number / Document Number	D16810046
Relevant Legislation (reference specific sections)	This Policy supports Council's compliance with the following legislation: <ul style="list-style-type: none"> ▪ <i>Local Government Act 1993 (NSW)</i> ▪ <i>Water Management Act 2000 (NSW)</i>
Link to Community Strategic Plan	Theme 4: Responsible Goal 1: Balanced and sustainable development R-H4: Plan for adequate and sustainable infrastructure to meet future demand for transport, energy, telecommunications and a secure supply of drinking water.
Related Policies / Protocols / Procedures / Documents (reference document numbers)	<ul style="list-style-type: none"> ▪ Information and Records Management Policy ▪ Code of Conduct ▪ Delegations Register

10. Policy Authorisations

No.	Authorised Function	Authorised Business Unit / Role(s)
TBA	TBA	TBA

11. Policy History

Revision	Date Approved / Authority	Description Of Changes
1	17/08/2020 Chief Executive Officer	New policy adopted.
2	TBA	Periodic review.



Item No: 1.7
Title: Central Coast Council Capital Works Update - for information
Department: Infrastructure Services

10 June 2025 Infrastructure and Assets Committee

Reference: F2025/00485 - D16863061
Author: Claire Ashby, Unit Manager Procurement and Project Management
Executive: Boris Bolgoff, Director Infrastructure Services

Recommendation

That the Committee notes this information report on the Central Coast Council's capital works.

Report purpose

This report is presented to provide an overview of current Capital works matters such as top projects and financial year progress for the Committee's information and discussion.

A presentation at the meeting will outline capital works matters such as:

- Major Projects update,
- Weather event impacts, and
- Capital Works progress update.

Report

Major Projects Update

In the 2024-25 financial year, Council's current delivery plan comprises of 404 projects with a total value \$316.5m. As many projects are run over multiple years, the total project value can be broken up as follows:

Total Project Value \$ (incl programmes)	No. of Projects
Greater than \$10m	29
Between \$5m-10m	29
Between \$1m-5m	113
Less than \$1m	233

The table below represents the major projects (excluding programs) over \$10m currently in the Planning/Design phase.

Project	Total Project Value \$	Project Status Update
Sewage Treatment Plant Major Augmentation Works - Charmhaven	\$135,257,869	High complexity multi-year project with multiple packages in various phases. Project delivery schedule and forecast updated in line with revised program.
Ocean Beach and Rawson Rd - Intersection Upgrade	\$46,963,465	Project design progress impacted due to receiving grant variation approvals later than anticipated. Construction now expected to be completed in FY2027-28.
Regional Animal Care Facility Investigation and Designs	\$15,554,900	Additional due diligence required (environmental and technical assessments) by the Planning Panel as part of the DA impacting design timeframe.
Colongra - Sporting Facility Development	\$15,242,899	Environmental assessments surveys for REF underway. 2024-25 design costs were lower than anticipated due to extensive design work previously undertaken.
Mannering Park - Shared Pathway Construction	\$13,175,000	This is a multi-year project with project schedule and forecast updated in line with revised program.
Steyne Rd - Road Upgrade	\$12,460,000	Construction progress impacted by utility relocation and heritage investigations. Project delivery schedule and forecast updated in line with revised program.
WOY WOY Waste Facility South Cell	\$16,450,000	This is a multi-year project with project schedule and forecast updated in line with revised program.
Cell 4.5 Buttonderry Waste Management Facility	\$15,395,500	Project design schedule and forecast updated in line with revised program and amended methodology to suit waste operations.

Project	Total Project Value \$	Project Status Update
Sewer Treatment Plant Major Upgrade - Gwandalan	\$93,213,485	High complexity multi-year project with multiple packages in various phases. Project delivery schedule and forecast updated in line with revised program.
Sewer Rising Main Partial Replacement – Gosford Racecourse to Perina Rd West Gosford (WGMJR)	\$33,332,421	Project progressing ahead of schedule to facilitate early procurement of critical materials

The table below represents the major projects (excluding programs) over \$10m currently in the Implement/Deliver phase.

Project	Total Project Value \$	Project Status Update
Water Treatment Plant Major Upgrade - Mardi	\$69,436,214	Some project works have been accelerated and overall construction expected to be completed in FY2026-27
Gosford Regional Library and Innovation Hub	\$32,897,871	The construction is nearing completion, which is anticipated for end of June. Opening being planned for August.
Drainage Upgrade - Lakedge Avenue	\$14,475,000	Construction progress delayed due to ground water conditions delaying progress, which has now been rectified through actions taken to mitigate the consequences. Construction expected to be completed in FY2028-29.
Settlers Road Wisemans Ferry	\$16,802,527	Project is tracking slightly ahead of schedule but forecast to be on track for EOFY. Construction expected to be completed in FY2025-26.
Sewage Treatment Plant Process Improvements - Bateau Bay	\$27,372,691	High complexity multi-year project with multiple packages in various phases. Project delivery schedule and forecast updated in line with revised program.
Sewage Treatment Plant Upgrades - Wyong South	\$19,610,410	High complexity multi-year project with multiple packages in various phases. Project delivery schedule and forecast

1.7 Central Coast Council Capital Works Update - for information (cont'd)

Project	Total Project Value \$	Project Status Update
		updated in line with revised program.
Wisemans Ferry Road AGRN1012	\$18,182,991	Grant funded multi-year project tracking ahead of schedule with offsets taken from outer years. Revised expected completion is now FY2026-27

Capital Works progress update

Capital works for Council is tracking at \$211.1m (92.5%) against a forecast phased budget of \$228.1m out of the full year budget of \$316.5m. This reflects expenditure of \$17m under forecasted budget until April 2025. Delivery is still on track to achieve yearly target with continued focus on delivery.

Weather event impacts

It should be noted that Capital delivery has been impacted since April 2025 with record rainfall which has had an obvious impact on works delivery. Considering 57% of the remaining Capital Program is dependent on favourable weather, as such, work crews are continuing to manage and mitigate delays as much as possible.

Since April 2025 there has been an average of 543mm of rainfall recorded across the Central Coast region. This excessive rainfall is more than 2.4 times the average rainfall that has fallen in the region in recent years as per table below.

Month	Gosford	Mangrove Mountain	Norah Head	Average Rainfall (mm)
April 2025 Rainfall (mm)	205	164	243	204
May 2025 Rainfall (mm)	331	357	329	339
Total for period (mm)	535	521	572	543

As such, the Central Coast has been included in a natural disaster declaration following severe weather impacting the area.

Attachments

Nil.



Item No: 1.8
Title: 2025 Australian (Federal) Government Election Commitments - for information
Department: Infrastructure Services

10 June 2025 Infrastructure and Assets Committee

Reference: F2025/00485 - D16835931
Author: Laura Knox, Personal Assistant to Unit Manager Engineering Services
Manager: Jeanette Williams, Unit Manager Engineering Services
Executive: Boris Bolgoff, Director Infrastructure Services

Recommendation

That the Committee:

- 1 Notes that Council officers are actively tracking commitments made by Federal Members as part of their election campaign, as detailed below.***
- 2 Notes that Council officers are seeking the Australian Government's appropriate funding pathway for relevant projects within the below mentioned election commitments.***

Report purpose

This report is presented to provide an overview of 2025 election commitments made by Federal Member for Robertson Dr Gordon Reid, Federal Member for Dobell Hon. Emma McBride and Federal Member for Shortland Hon. Pat Conroy for the Committee's information and discussion.

Report

Election commitments made in the lead up to the 2025 Australian (Federal) Government election which relate to Council responsibilities and activities are as follows:

- Upgrade of Barrenjoey and Umina Pathway on Ettalong Foreshore – \$1.8million
Election Commitment contact: Federal Member for Robertson

"A re-elected Albanese Labor Government would put \$1.8 million towards an upgrade of the Barrenjoey and Umina Pathway on the Ettalong Foreshore. This election commitment would also go towards beach and sand rejuvenation to address erosion as well as community seating. The project would support the extension of the pathway to Ocean

1.8 2025 Australian (Federal) Government Election Commitments - for information (cont'd)

Beach Surf Club, connecting Ettalong and Umina via shared pathways and improving access to the foreshore for parents with prams and those with mobility restraints.”

- Beaches Shared Pathway at Avoca – \$2.1million
Election Commitment contact: Federal Member for Robertson

“This election commitment brings us one step closer to completing the final section of the Shared Pathway—from the Bowling Club all the way through to Heazlett Park. With Central Coast Council already delivering Stages 1 and 2, this final link will ensure that locals and visitors can safely walk or ride directly into Avoca.”

- Tuggerah Lakes Shared Pathway - \$4.77million
Election Commitment contact: Federal Member for Dobell

“A re-elected Albanese Labor Government will connect missing links by funding sections of shared pathway around Tuggerah Lakes. This \$4.77 million election commitment will complete new links on the Tuggerah Lakes loop at Tuggerawong and Canton Beach.”

The following two (2) election commitments are related to sporting facilities on Council owned land, however the grant funding agreements are likely to be between the Australian Government, or their representative, and the relevant sporting body. Council would liaise with the sporting body in relation to specifics of the works and grant funding details, before any agreements could be executed.

- Breakers Indoor Sports Stadium in Terrigal - \$985,000
Election Commitment contact: Federal Member for Robertson

“This \$985,000 election commitment will go towards upgrades to the deteriorating facility, including replacing the roof and lighting, and the installation of solar panels and solar heat collectors. The upgrade will also include the replacement of the hot water system and the sanding and re-sealing of the courts.”

- Halekulani Oval and Slade Park improvements - \$360,000
Election Commitment contact: Federal Member for Shortland

“A re-elected Albanese Labor Government will back Budgewoi sporting clubs with a \$360,000 investment in local playing fields, which comprises of \$325,000 to improve irrigation and drainage at Slade Park and \$35,000 to install new fencing at Halekulani Oval.”

Additionally, whilst not under Council’s responsibility, Council supports the commitment for the Transport for NSW, State Roads as follows:

1.8 2025 Australian (Federal) Government Election Commitments - for information (cont'd)

- Empire Bay Drive Intersection Strategy - \$15million
Election Commitment contact: Federal Member for Robertson

"The Australian Government is building Australia's future on the New South Wales Central Coast by delivering \$15 million over two years to plan for better and safer road connections in Empire Bay.

The Empire Bay Drive Intersection Strategy – Planning project will deliver a strategy to upgrade intersections servicing Empire Bay and surrounding communities. This will include consideration of the intersection of Empire Bay Drive and Wards Hill Road.

The Empire Bay Drive and Wards Hill Road intersection is used by thousands of motorists each day and is an important transport connection to Empire Bay Public School, as well as access to the Bouddi National Park. These vital planning works will have a road safety focus and deliver a business case for future upgrades."

- Investment in Terrigal Drive - \$115million
Election Commitment contact: Federal Member for Robertson

"The 2025–26 Budget delivers \$17.1 billion for new and existing road and rail infrastructure projects through the Infrastructure Investment Program, supporting critical planning, construction and delivery. This includes \$115 million to reduce travel times on Terrigal Drive".

Stakeholder Engagement

The Chief Executive Officer has written to the appropriate Federal Members to determine the next steps for progressing these funding commitments to assist Council and the sporting bodies in delivering timely projects to the community. This includes any requirements for executing funding deeds or meeting pre-funding conditions. Council is committed to working closely with Federal Members, any relevant federal agencies and the sporting bodies to ensure the successful implementation of the above projects.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year but impacts outer years in the LTFP. The LTFP does not allow for the ongoing impact and will need to be updated in the next review.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal but the LTFP does not include funding for the ongoing impact and will need to be updated in the next review.

Link to Community Strategic Plan

Theme 5: Liveable

Goal H: Delivering essential infrastructure

R-H1: Solve road and drainage problem areas and partner with the State Government to improve road conditions across the region.

L-K1: Create a regional network of interconnected shared pathways and cycle ways to maximise access to key destinations and facilities.

L-L1: Promote healthy living and ensure sport, leisure, recreation and aquatic facilities and open spaces are well maintained and activated.

Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

Nil.



Item No: 1.9
Title: Updated Timeframes Proposed for Monastir Road and MacDonalds Road Matters - for determination
Department: Infrastructure Services

10 June 2025 Infrastructure and Assets Committee

Reference: F2025/00485 - D16862634
Author: Alicia Friskin, Executive Assistant to Director Infrastructure Services
Executive: Boris Bolgoff, Director Infrastructure Services

Recommendation

That the Committee:

- 1 Notes that a report to Council (via the Infrastructure and Assets Committee) for Monastir Road, Phegans Bay is proposed for August 2025, following a Councillor Workshop proposed for 17 June 2025.***
- 2 Notes that a report on traffic related matters at MacDonalds Road, Lisarow will be tabled at the June 2025 Local Traffic Committee Meeting for consideration and will be reported to the next available Infrastructure and Assets Committee meeting August 2025.***

Report purpose

To inform Councillors on matters relating to Monastir Road, Phegans Bay and proposed Council report date of August 2025 (following a Councillor Workshop in June 2025), and community safety concerns at MacDonalds Road, Lisarow and the proposed reporting to the Local Traffic Committee June 2025 meeting, followed by report to the Infrastructure and Assets Committee meeting in August 2025.

Executive Summary

Due to impacts associated with the weather event in April and May 2025 and timing of upcoming meeting dates, it is proposed to amend the reporting schedule for the two (2) matters being the realignment of Monastir Road, Phegans Bay and community safety concerns at MacDonalds Road, Lisarow. This adjustment will ensure adequate time for thorough consideration, enable appropriate information to be provided through the relevant Committee structures, and allow for discussion at a dedicated Councillor Workshop (Monastir Road).

1.9 Updated Timeframes Proposed for Monastir Road and MacDonalds Road Matters - for determination (cont'd)

Background

The two matters are:

Monastir Road, Phegans Bay

At the April 2025 Council meeting, the 'Phegans Bay Waterfront Draft Masterplan – for Public Exhibition' was reported to Council. It was resolved staff prepare a report regarding the realignment of Monastir Road and possible solutions to the July 2025 Council Meeting.

MacDonalds Road, Lisarow

At the April 2025 Council meeting, a Notice of Motion raised by Councillor Kyle MacGregor regarding 'Council response to community concerns over safety concerns at MacDonalds Road Lisarow'. It was resolved that the Chief Executive Officer prepares a report on potential actions and opportunities to improve safety outcomes for the community on MacDonalds Road and the surrounding area to the July 2025 Council Meeting. It was also resolved that this matter be referred to the Local Traffic Committee.

Report

Due to impacts associated with the weather event in April and May 2025 and timing of upcoming meeting dates, it is proposed to amend the reporting schedule for the following two matters:

Monastir Road, Phegans Bay:

It was resolved on 29 April 2025:

654/25

That Council:

- 1 *Places the Draft Phegans Bay Waterfront Masterplan on public exhibition for not less than 28 days.*
- 2 *Receives a report following public exhibition that considers submissions received and any changes made to the masterplan for adoption.*
- 3 *Prepares a report to Council at the 22 July 2025 Ordinary Meeting regarding the realignment of Monastir Rd, Phegans Bay and possible solutions.*

Due to the timing of Councillor workshops and the current meeting schedule, the timing for the Monastir Road, Phegans Bay Council report is proposed to be adjusted. Discussions have been held with Councillor Neal who has raised no objections. This matter is proposed to go to 17 June 2025 Councillor **workshop** and then reported to the August 2025 Council meeting.

1.9 Updated Timeframes Proposed for Monastir Road and MacDonalds Road Matters - for determination (cont'd)

MacDonalds Road, Lisarow

It was resolved on 29 April 2025:

663/25

- 1 *That Council acknowledges community concern about speeding cars and safety issues on MacDonalds Road Lisarow.*
- 2 *That the Chief Executive Officer prepares a report on potential actions and opportunities to improve safety outcomes for the community on MacDonalds Road and the surrounding area.*
- 3 *That this report be provided to Council no later than the July 2025 Council meeting.*
- 4 *That the report considers how Council could work with Transport NSW to do things such as lower the speed limit on MacDonalds Road to 50 kph, install flashing signs at the nearby school, review light sequencing in the immediate area and traffic flows and direction near Lisarow Train Station and the School.*
- 5 *That the report considers how Council could implement speed calming or speed mitigation infrastructure such as line marking, rumble strips, speed humps, chicanes or footpaths. Improve the conditions of nearby local runs to limit the use of MacDonalds Road as a 'rat run', and work with NSW Police to step up enforcement of the speed limit in the area.*
- 6 *That the report contains any additional information, surveys or the like that Council Officers deem necessary to include to respond to this Notice of Motion.*
- 7 *That this matter be referred to the Local Traffic Committee.*

Due to the timing of the Local Traffic Committee and Committee meetings, the timing for the Council report on traffic related matters at MacDonalds Road, Lisarow is proposed to be adjusted. Discussions have been held with Councillor MacGregor who has raised no objections. This matter is proposed to go to June 2025 Local Traffic Committee and then reported to the August 2025 Infrastructure and Assets Committee.

Stakeholder Engagement

Discussions have been held with Councillors who raised the original matters and they have raised no objections to the proposed change of dates included in this report.

Attachments

Nil.



Item No: 1.10
Title: Public Toilet Strategy - endorse for Council adoption
Department: Infrastructure Services

10 June 2025 Infrastructure and Assets Committee

Reference: F2024/02802 - D16831580
Author: Steven Coleman, Asset Management Specialist Facilities and Asset Management
Manager: Michael Ross, Unit Manager Procurement and Project Management
Executive: Boris Bolgoff, Director Infrastructure Services

Recommendation

That the Committee recommends to Council, that Council:

- 1 Endorses the recommended amendments proposed by Council Staff to the Public Toilet Strategy.***
- 2 Adopts the Public Toilet Strategy with the following amendments:***
 - a) That Bush Street Reserve Public Toilet (EB30), Norah Head, be retained in service and not closed.***
 - b) That Bluebell Park Public Toilet (EE03), Berkeley Vale, be retained in service and not closed.***
 - c) That the Public Toilet Strategy recognises the relocation of the public toilet in Walter and Edith Denniss Park (EE09), The Entrance North, to Terilbah Reserve, The Entrance North, with the current public toilet being closed and demolished once the new public toilet is constructed.***
 - d) That Blue Lagoon Public Toilet (EE14), Bateau Bay, be retained for a period of six (6) months while discussions with NSW Government Agencies occur to progress an agreement on suitable access arrangements for their maintenance and operation. Should an arrangement be established within six (6) months, the Blue Lagoon Public Toilet be retained in service. If an arrangement cannot be established within six (6) months, the Blue Lagoon Public Toilet be closed and demolished.***
 - e) That Hardys Bay Public Toilet (EGE08), Killcare, be retained in service with the location of the renewed public toilet building being informed by the current master planning process.***
 - f) That the renewal of the Pretty Beach Tennis Public Toilet, Pretty Beach include the provision of a like for like sheltered area for tennis players within the public toilet building.***
 - g) The inclusion of sanitary bins across the public toilet network, noting that Council staff will remove the service at locations where ongoing issues with excessive vandalism or other behaviours resulting in unhygienic conditions is recorded.***

h) That an additional 31 sports amenities be made available for general community use.

3 Recommends the Chief Executive Officer undertakes the amendments to the Public Toilet Strategy.

Report purpose

The purpose of this report is to present the community submissions received during the public exhibition of the Draft Public Toilet Strategy and consider amendments to the Draft Strategy prior to its adoption by Council.

Executive Summary

This report considers the community comments and feedback provided during the public exhibition of the Draft Public Toilet Strategy. In response to community comments and feedback, this report recommends changes to the Draft Strategy, as follows:

- A reduction in public toilet closures from 11 to seven (7), noting that two (2) are already closed.
- No change to the proposed public toilet renewals, noting that specific community consultation will occur at the start of each project.
- No change to the proposed construction of new public toilets, noting that specific community consultation will occur at the start of each project.
- The inclusion of a sanitary bin service in public toilets where suitable and implemented using a trial to assess the impacts of vandalism.
- The opening of 31 sports amenities buildings for general community use.

This report recommends that the Council adopts the amended Public Toilet Strategy and that the delivery of the work proposed by the Strategy commence in 2025-26. Council will review the Strategy in 8 to 10 years to maintain currency in delivering community needs.

Background

The provision of public toilets is an essential piece of infrastructure for the community, not only providing convenience for essential human functions but also for:

- Administering essential medication in a private setting
- Menstrual management
- Managing continence issues
- Caring for young children
- Providing a means of supporting people with a range of disabilities

1.10 Public Toilet Strategy - endorse for Council adoption (cont'd)

The provision of public toilets is not explicitly a legislative responsibility of Local Government. However, it often falls to Councils to provide these facilities and their ongoing operation. Other tiers of Government and local businesses also offer toilets to the public, usually fulfilling the community's needs due to their operation/business. Examples of others providing public toilets include train stations or local shopping centres.

The Council has a portfolio of 212 publicly available public toilet facilities that are provided for a range of scenarios as follows:

General public toilet	126
Sporting amenities	60
Town Centre public toilets	16
General public toilets in remote areas	6
Toilets in cemeteries	2
Closed public toilets	2
Total	212

General public toilets, including those in remote areas, are provided for community use during daylight hours, with approximately 70% being locked at night to deter vandalism and antisocial behaviour. Sporting amenities are provided in connection with organised community sports and are generally only available during sporting activities. Town Centre public toilets are provided in commercial precincts and geared towards the visitor economy and local community shoppers.

Council engaged Conybeare Morrison (CM+) to draft the Public Toilet Strategy, which included investigating and identifying issues and opportunities within the provision of the Council's public toilet network for the community in a strategic manner. The Draft Strategy aims to guide decision-making and future planning to satisfy reasonable community service demands through a detailed review and alignment with the Council's relevant strategic documentation for associated infrastructure and recreational planning.

The Draft Strategy was developed to link with the Council's relevant adopted Strategies and Plans while also incorporating information gathered during the early engagement of the community, such as perceptions, issues, and desired outcomes valued by the community. This early engagement involved focus groups held with the community representatives and stakeholders, including:

- Local residents
- Community groups and Progress Associations
- NSW Health
- Same sex and gender diverse communities
- Sporting groups
- Outreach services, such as homeless support and community care
- The tourism industry
- Accessibility advocates for Councils' Disability Inclusion Action Plan

1.10 Public Toilet Strategy - endorse for Council adoption (cont'd)

At the Council Meeting on 27 August 2024, Council considered a report to place the Draft Public Toilet Strategy on public exhibition and resolved as follows:

That Council:

- 1 *Endorses the draft Public Toilet Strategy for public exhibition for a period of no less than 28 days.*
- 2 *Considers a further report on the outcome of the public exhibition to finalise the Public Toilet Strategy for adoption.*

Report

The Draft Public Toilet Strategy was placed on public exhibition from 27 September 2024 to 8 November 2024 by the Council. An Engagement Summary Report has been collated and included as (Attachment 2). This report indicates significant interest from the community, including 17,387 visits to the Your Voice Our Coast website, 378 downloads of the Draft Strategy, 179 surveys completed by the community and 151 locations identified by a pin on a map. In addition, the Council received 38 letters or emails on aspects of the Draft Strategy.

All community comments and submissions were considered, and amendments to the Draft Strategy have been recommended where necessary. The Review of Draft Central Coast Public Toilet Strategy From Community Engagement Report as (Attachment 3) includes the consideration of the community comments and submissions. The review identified the following four (4) themes from the community comments and submissions.

1. Proposed Public Toilet Closures
2. Proposed Public Toilet Renewals
3. Proposed New Public Toilet Construction
4. Overall Public Toilet Network Management and Operation

This report includes the outcome recommended in the review document following consideration of the community feedback received during the public exhibition.

1. Proposed Public Toilet Closures

The Draft Public Toilet Strategy as placed on public exhibition proposed removing eleven public toilets from service. The consideration of community feedback for each location is included in the review of the community engagement document, with the recommendation from the review included below. The review of community feedback recommends reducing the number of public toilets removed from service by four to result in seven public toilets being removed from service, noting that two (2) of these public toilets have been closed for at least the last three (3) years.

The following is commentary on the 11 sites originally proposed to be removed.

1.1 Charmhaven Tennis Public Toilets (EB12), Charmhaven

No community feedback was received during the public exhibition of the Draft Strategy regarding this location.

No change to the Draft Public Toilet Strategy is recommended. The proposed outcome is to close Charmhaven Tennis Public Toilets and demolish this building within 2 years.

1.2 Buff Point Community Hall (EB15), Budgewoi

There was one (1) community comment received during the public exhibition of the Draft Strategy regarding this location. The comments noted that the public toilet had been closed for some time and not available for use.

No change to the Draft Public Toilet Strategy is recommended. The proposed outcome is to close Buff Point Community Hall Public Toilets and demolish this building within two (2) years.

1.3 Budgewoi Sailing Club Public Toilets (EB16), Budgewoi

No community feedback was received during the public exhibition of the Draft Strategy regarding this location.

No change to the Draft Public Toilet Strategy is recommended. The proposed outcome is to close Budgewoi Sailing Club Public Toilets and demolish this building within 2 years.

1.4 Bush Street Reserve Public Toilets (EB30), Norah Head

There were nine (9) community comments received during the public exhibition of the Draft Strategy regarding this location. Community comments included:

- The elderly and young children find it difficult to walk to the Rock Pool toilets due to the significant grade.
- Bush Street Reserve is an active open space used by visitors and residents, including the use of the playground.
- The nearby café is privately owned and are not suitable for public use toilets.
- Mazlin Reserve is too far away.
- More facilities are needed to cater for the population and visitor growth since 1976.

It is recommended that the Draft Public Toilet Strategy be amended to retain this facility, with the current building scheduled for renewal based on the relative priority to other public toilet renewals. The retention of this facility being based on an underestimation of the level of use and attractors to the location.

1.5 Bluebell Park Public Toilets (EE03), Berkeley Vale

There were 13 community comments received during the public exhibition of the Draft Strategy regarding this location. Community comments included:

- The nearest public toilets would be more than 1,000m away if this facility was closed.
- The facility is well utilised, especially since the playground has been updated.
- The nearby shops do not have public toilets and people often buy food and eat at the park.
- Demolishing this facility would be a waste of ratepayer's money.

It is recommended that the Draft Public Toilet Strategy be amended to retain this facility, with the current building scheduled for renewal based on the relative priority to other public toilet renewals. The retention of this facility being based on an underestimation of the level of use and attractors to the location.

1.6 Long Jetty Lions Park Public Toilets (EE06), Long Jetty

There were five (5) community comments received during the public exhibition of the Draft Strategy regarding this location. Community comments included:

- Lots of foot traffic in the area.
- Counter productive to invest in refurbishment of the rocket ship and then strip the facilities that service it.
- Concern that parents and children would need to cross the Central Coast Highway/The Entrance Road to access the public toilets approximately 100m away in Saltwater Creek Reserve.

No change to the Draft Public Toilet Strategy is recommended. An alternate facility is located within 100m. The proposed outcome is to close Long Jetty Lions Park Public Toilets and demolish this building within 2 years.

1.7 Walter and Edith Denniss Park Public Toilets (EE09), The Entrance North

There were three (3) community comments received during the public exhibition of the Draft Strategy regarding this location. The main community comment was that the current facility services a different cohort of people than the those in Terilbah Reserve.

Karagi Point Public Toilets are currently being relocated close the playground on Hutton Road. These public toilets are approximately 400m from the current Walter and Edith Denniss Park Public Toilets and 140m away from the proposed relocation of these public toilets to Terilbah Reserve, near the playground. Both of these locations are within a reasonable walking distance of the Walter and Edit Denniss Park Public Toilets.

It is recommended that the Draft Public Toilet Strategy be amended to ensure Council's intentions are clear that this facility is being relocated 140m away to Terilbah Reserve near the playground, and car park.

1.8 Blue Lagoon Public Toilets (EE14), Bateau Bay

There were 86 community comments received during the public exhibition of the Draft Strategy regarding this location. Community comments included:

- The public toilets should remain because fund funding was given to rebuild the access stairs.
- The public toilet is a valuable community resource.
- No one will walk 500m to Shelly Beach public toilets.
- The community is willing to restore the public toilets.

This site is complicated by difficult access for cleaning and maintenance, given a lack of cooperation from the adjoining Blue Lagoon Beach Resort. As both sites are managed as Crown Reserves it is recommended that Council Staff approach the relevant NSW Government Agencies to resolve the access issues for Council to maintain and operate public toilets at this location. Should suitable access arrangements not be able to be established within six (6) months, the Blue Lagoon Public Toilets will be closed and the building demolished in the following 2 years. The Blue Lagoon Public Toilets are to remain open for community use during the 6 month period of discussions with the NSW Government.

It is recommended that the Draft Public Toilet Strategy be amended to retain this facility, for an initial 6 month period while discussions with NSW Government Agencies occur to progress suitable access arrangements for Council to operate and maintain the public toilets. Should suitable arrangements be agreed the public toilet should be retained and the current building scheduled for renewal based on the relative priority to other public toilet renewals. If suitable arrangements are not agreed, then the public toilets should be closed and demolished within 2 years.

1.9 Wamberal Memorial Hall Public Toilets (EE18), Wamberal

No community feedback was received during the public exhibition of the Draft Strategy regarding this location.

No change to the Draft Public Toilet Strategy is recommended. The proposed outcome is to close the Wamberal Memorial Hall Public Toilets and demolish this building within 2 years.

1.10 Hardys Bay Public Toilets (EGE08), Killcare

There were 20 community comments received during the public exhibition of the Draft Strategy regarding this location. Community comments included:

- Consider the renewal and placement of these public toilets within the planning Master Plan for the area.
- Rebuild these public toilets with an accessible toilet.
- The wharf is used by boat people with moorings, day trippers and tradesmen, etc.

It is recommended that The Hardys Bay Wharf Public Toilets be retained. The renewal of these public toilets be included in the development of an improved foreshore planning outcome through the current Master Plan process. The connection of this public toilet with the boating community was higher than estimated when preparing the Draft Strategy.

1.11 Lions Park Public Toilets (EW04), Wyong

No community feedback was received during the public exhibition of the Draft Strategy regarding this location.

No change to the Draft Public Toilet Strategy is recommended. The proposed outcome is to close Charmhaven Tennis Public Toilets and demolish this building within 2 years.

2. Proposed Public Toilet Renewals

The Draft Public Toilet Strategy as placed on public exhibition proposed the renewal of 79 public toilets. A total of 6 of these were the subject of community comment during the public exhibition. The comments provided were generally already considered in the Draft Strategy and were of a more detailed nature that will be included for specific consideration at the time the works occur. Each of the sites where the community made comment are included below.

2.1 Surf Life Saving Club Public Toilets, North Avoca

1 community comment was received during the public exhibition of the Draft Strategy regarding this location, seeking to increase the size of the public toilets within the building.

The Draft Strategy includes the renovation of internal fixtures as short term improvements. Council to consider utilisation data and constraints of the current footprint when the asset is due for renewal or full renovation in the future.

It is recommended that there be no change to the Draft Public Toilet Strategy.

2.2 Killcare Wharf Public Toilets, Killcare

1 community comment was received during the public exhibition of the Draft Strategy regarding this location. The submission was against renewing the facility due to concerns regarding loss of views.

The Draft Strategy retain the application of a Type A or B standard design for this location, based on the measurement of actual utilisation at the time of renewal. The location of the renewal of this facility also be guided by the Masterplan for the foreshore area of Killcare once completed.

It is recommended that there be no change to the Draft Public Toilet Strategy.

2.3 Ficus Avenue Public Toilets, Avoca Beach

1 community comment was received during the public exhibition of the Draft Strategy regarding this location, seeking to increase the size of the building.

The Draft Strategy retain the application of a Type C standard design for this location, but include consideration being given to the retention or replacement of the artwork with a replica at the time of the renewal works.

It is recommended that there be no change to the Draft Public Toilet Strategy.

2.4 Pearl Parade Public Toilets, Pearl Beach

1 community comment was received during the public exhibition of the Draft Strategy regarding this location. The submission was against renewing the facility due to concerns regarding loss of views.

The Draft Strategy retains the application of a Type B standard design for this location, but a review of the capacity required with actual utilisation data captured at the time that the renewal is planned for will establish if a smaller Type A standard design is sufficient. The selected design type and the design palette of materials and finishes be included in public consultation prior to the commencement of the renewal works.

It is recommended that there be no change to the Draft Public Toilet Strategy.

2.5 Pretty Beach Tennis Public Toilets, Pretty Beach

1 community comment was received during the public exhibition of the Draft Strategy regarding this location, seeking to ensure that the current sheltered area is included in the renewal of the public toilets.

The Draft Strategy to include that the application of a standard design Type A at this location also include special consideration to retain the sheltered area for use with the tennis courts.

It is recommended that the Draft Public Toilet Strategy be amended to include the provision of the sheltered area in the renewal of the public toilet facility.

2.6 Kibble Park Public Toilets, Gosford

1 community comment was received during the public exhibition of the Draft Strategy regarding this location, suggesting that public toilets would be better provided for in the new Gosford Regional Library. Whilst the new Gosford Regional Library has public toilets available during its operating hours, these hours would limit the availability to a public toilet within the precinct if a replacement facility was not provided within Kibble Park.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3. Proposed New Public Toilet Construction

The Draft Public Toilet Strategy placed on public exhibition proposed the construction of 26 new public toilets. During the public exhibition the community were able to drop a pin on a map to indicate a location that they would like considered for a new public toilet to be constructed. The community identified 11 other locations for the construction of a new public toilet that were not proposed in the Draft Strategy. The result of the consideration of these is shown below with more detailed commentary provided in (Attachment 3). However, the reasons the additional locations were not supported was due to sufficient facilities being located near the proposed new locations suggested by the community.

Acknowledging the intent of the strategy is to achieve a benchmark indicator of 0.55 – 0.6 facilities per 1000 people, the strategy suggests an opportunity to transition to the incorporation of sporting facilities into the public toilet network to fill identified gaps and assist in achieving the benchmark ratio. It is noted that the leveraging of existing facilities also assists in mitigating extensive capital costs in the provision of the additional service.

3.1 Crackneck Lookout, Bateau Bay

There were 2 community comments received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

This location is managed by National Parks and Wildlife. Council is not able to construct a public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.2 Empire Bay

A single request from the community to construct a public toilet at the local pump track and bouldering playground that is adjacent to the tennis courts. Given the very close proximity to the existing public toilets at the tennis courts, an additional public toilet is not considered necessary.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.3 Mardi

There was 1 community comment received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.4 Koolewong Boat Ramp, Koolewong

There was 1 community comment received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.5 Umina Beach

There were 2 community comments received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.6 Mangrove Mountain

There were 2 community comments received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.7 Kulnura

There was 1 community comment received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.8 Yarramalong

There were 2 community comments received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.9 Ettalong Beach

There were 3 community comments received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.10 Wyoming

There was 1 community comment received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

It is recommended that there be no change to the Draft Public Toilet Strategy.

3.11 Tuggerawong

There were 47 community comments received during the public exhibition of the Draft Strategy seeking to provide a new public toilet at this location.

The construction of a new public toilet is proposed to be constructed in 2025-26 at the site of the Tuggerawong Pathway Playground on the corner of Tuggerawong Road and Warner Avenue, Tuggerawong.

It is recommended that there be no change to the Draft Public Toilet Strategy.

4. Overall Public Toilet Network Management and Operation

The community also provided 120 comments during the public exhibition period, and these have been captured across 7 key issues within this theme related to the management and operation of the public toilet network with brief comments provided below, however more details are provided in (Attachment 3).

4.1 Unisex / All Gender Diversity

There were 33 community comments received during the public exhibition of the Draft Strategy regarding this topic. Community comments included:

- Concerns about confronting a person who appeared to be of the opposite sex in a public toilet facility.
- Concerns about the cleanliness of public toilets after the opposite sex uses them.
- There were some comments that were supportive of providing options for people to use facilities in a way that does not impact on others.

It is recommended that there be no change to the Draft Public Toilet Strategy. Noting that the Draft Strategy, complies with the National Construction Code.

4.2 Consultation on Draft Strategy

There were 21 community comments received during the public exhibition of the Draft Strategy regarding this topic. Community comments included:

- No pre-consultation was undertaken
Early consultation on the Strategy was undertaken with a key group of stakeholders.
- Not enough consultation – mostly online
Consultation was undertaken through Council's Your Voice Our Coast engagement platform. The small number of people that contacted Council to seek alternate ways of providing their feedback were accommodated, generally through providing a written submission by letter or email.
- No consultation with an Association
1 Association was not aware of the public exhibition of the Draft Strategy until very close to the end of the exhibition period. Arrangements were made to ensure that their comments and feedback were included in public submissions.

- Too much consultation was undertaken
Some members of the community expressed concern that too much consultation was undertaken in the public exhibition.

It is recommended that there be no change to the Draft Public Toilet Strategy.

Noting that a few people in the community did not prefer the use of an online platform for the public exhibition and that this feedback be considered in future public exhibitions. Written submissions were sought and received from these people.

4.3 Accessibility and Adult Change Facilities

There were 17 community comments received during the public exhibition of the Draft Strategy regarding this topic.

Council has currently installed 3 adult change facilities across the Central Coast. The knowledge of the needs of people for these facilities in specific locations drives consideration of delivering further adult change facilities, with these opportunities being identified by Council's Disability Inclusion Action Plan.

Accessibility of public toilets is also a consideration in the renewal or construction of new public toilet facilities. These projects are guided by the requirements of the National Construction Code to ensure a consistent application of accessibility provisions.

It is recommended that there be no change to the Draft Public Toilet Strategy.

4.4 Thoroughness of Strategy

There were 16 community comments received during the public exhibition of the Draft Strategy regarding the thoroughness and comprehensive Draft Strategy.

The positive feedback on the Draft Strategy is noted.

4.5 Design of Public Toilet Facilities

There were 13 community comments received during the public exhibition of the Draft Strategy regarding this topic.

It is recommended that there be no change to the Draft Public Toilet Strategy, noting that the application of a standard design at all locations will seek community comment prior to commencing construction. This is an appropriate time to gather comments on the design of each site.

It is recommended that there be no change to the Draft Public Toilet Strategy.

4.6 Cleanliness of Public Toilet Facilities

There were 13 community comments received during the public exhibition of the Draft Strategy regarding this topic.

The Draft Strategy does not propose changes to the current service level for cleaning the public toilet network, including the continuation of providing soap for hand washing.

It is recommended that there be no change to the Draft Public Toilet Strategy.

4.7 Provision of Sanitary Bins

There were 7 community comments received during the public exhibition of the Draft Strategy regarding this topic.

The provision of sanitary bins across the public toilet network was suggested for consideration in the Draft Public Toilet Strategy. While vandalism could lead to unhygienic conditions in public toilets it is recommended that the Draft Public Toilet Strategy be amended to note that sanitary bins be rolled out progressively across the public toilet network and where vandalism and unhygienic conditions reoccur at specific sites, the provision of sanitary bins be withdrawn.

Implementation Planning

This Strategy has a long life (22 years), and therefore it is recommended to be reviewed at least every 8 to 10 years to ensure it maintains currency and continues to address the community's needs.

The Draft Strategy plans to implement SMART TEK across the public toilet network. This technology will be used to eliminate Council's need for a security patrol to close and open public toilets across the coast every day, including weekends, by automating the closure and opening of public toilets. This provides significant long term savings to the operation of the public toilet network.

Making provisions for more sports amenities buildings to provide public toilets during the day when sporting activities are not occurring was suggested for consideration in the Draft Public toilet Strategy. As active open spaces are often used by the community when sport is not occurring it is recommended that an additional 31 sports amenities be opened for community use for the same hours as nearby public toilets.

Implementing the Strategy's outcomes requires minimising impacts on the Council's Long Term Financial Plan. The following works from the recommended amended Strategy are proposed for implementation over the Long Term Financial Plan horizon of 10 years, with the balance of the work planned over the following 12 years.

1.10 Public Toilet Strategy - endorse for Council adoption (cont'd)

- Construction of 13 new public toilets
- Renewal of 29 public toilets
- Making 31 additional sports amenities available for general public use
- Implementation of SMART TEK in existing public toilets
- Closure of 7 existing public toilets

Consideration of the financial impact of this implementation approach is included in the Financial Consideration section of this report.

Stakeholder Engagement

The Draft Public Toilet Strategy was placed on public exhibition between 27 September 2024 and 8 November 2024 by Council.

The Draft Public Toilet Strategy - Engagement Summary Report is provided as (Attachment 2).

There was significant interest from the community during the public exhibition and the Engagement Summary Report includes data on the many touch points the public exhibition had in the community, including 17,387 visits to the Your Voice Our Coast website, 378 downloads of the Draft Strategy. Feedback from the public exhibition was received through three primary sources:

- Online surveys completed by 179 community members;
- A total of 151 pins dropped on a map of the region to provide comments about that location;
- Direct emails or letters with feedback or comment were also provided by 38 community members.

There has been extensive internal consultation within Council's Business Units.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year but impacts outer years in the LTFP. The LTFP does not allow for the ongoing impact and will need to be updated in the next review.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal but the LTFP does not include funding for the ongoing impact and will need to be updated in the next review.

The construction of 13 new public toilets over the period of the LTFP is to be funded by developer contributions. The LTFP and Infrastructure Pipeline include sufficient funding for these works.

The Council's LTFP and Infrastructure Pipeline has planned to provide \$14.232M from the General Fund for the renewal of public toilets over the period of the LTFP. Undertaking 29 public toilet renewals over the next 10 years is estimated at \$14.503M, leaving a shortfall of \$271,000. The additional fund required will have a negligible impact on the LTFP. The funding shortfall of \$271,000 will be included in the next review of the LTFP.

Operationally, implementing the Strategy over the period of the LTFP will generate an average annual saving of \$9,807. This saving is primarily due to the implementation of SMART TEK, which reduces contracted labour costs to open and close public toilets.

The Strategy also recommends implementing sanitary bins in public toilets where practicable and making sports amenities buildings available for general community use outside sporting events. The impact of implementing these on operational costs and the LTFP is shown in the table below.

Service Change Options	Average Annual Financial Impact (over 10 years)
Providing sanitary bins	\$66,346
Opening 31 sports amenities buildings for public use	\$240,018
Providing sanitary bins and opening 31 sports amenities buildings for public use	\$316,172

The rate of population growth over the next 10 years is anticipated to be 7.4%, as compared with the projected 7.5% average change in funding required to implement this Draft Strategy over the next 10 years.

Link to Community Strategic Plan

Theme 4: Responsible







Goal B: Creativity, connection and local identity

B-B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Risk Management

The preparation of the Draft Strategy has identified and addressed risks through the implementation plan. A key focus area from the early community engagement highlighted the need for the future network to consider public safety in and around public toilets as an important factor. As such the draft Strategy has utilised Safer By Design principles to increase the sense of safety around the use of the public toilet network.

Attachments

- | | | |
|--|--|-----------|
| 1  | Public Toilet Strategy Community Report | D16337494 |
|  | | |
| 2  | Draft Public Toilet Strategy - Engagement Summary | D16799420 |
|  | | |
| 3  | Review of Draft Public Toilet Strategy Review From Community | D16802857 |
|  | Engagement | |



