



## **COMMUNITY & CULTURE COMMITTEE**

**08 July 2025**



# COMMUNITY STRATEGIC PLAN 2018-2028

**ONE – CENTRAL COAST IS THE COMMUNITY STRATEGIC PLAN (CSP) FOR THE CENTRAL COAST LOCAL GOVERNMENT AREA**

**ONE – CENTRAL COAST DEFINES THE COMMUNITY'S VISION AND IS OUR ROADMAP FOR THE FUTURE**

**ONE – CENTRAL COAST BRINGS TOGETHER EXTENSIVE COMMUNITY FEEDBACK TO SET KEY DIRECTIONS AND PRIORITIES**

One - Central Coast will shape and inform Council's business activities, future plans, services and expenditure. Where actions are the responsibility of other organisations, sectors and groups to deliver, Council will work with key partners to advocate on behalf of our community.

Ultimately, every one of us who live on the Central Coast has an opportunity and responsibility to create a sustainable future from which we can all benefit. Working together we can make a difference.

## RESPONSIBLE

**WE'RE A RESPONSIBLE COUNCIL AND COMMUNITY, COMMITTED TO BUILDING STRONG RELATIONSHIPS AND DELIVERING A GREAT CUSTOMER EXPERIENCE IN ALL OUR INTERACTIONS.**

We value transparent and meaningful communication and use community feedback to drive strategic decision making and expenditure, particularly around the delivery of essential infrastructure projects that increase the safety, liveability and sustainability of our region. We're taking a strategic approach to ensure our planning and development processes are sustainable and accessible and are designed to preserve the unique character of the coast.

 **Good governance and great partnerships**

**G2** Engage and communicate openly and honestly with the community to build a relationship based on trust, transparency, respect and use community participation and feedback to inform decision making

There are 5 themes, 12 focus areas and 48 objectives

### COMMUNITY STRATEGIC PLAN 2018-2028 FRAMEWORK

All council reports contained within the Business Paper are now aligned to the Community Strategic Plan. Each report will contain a cross reference to a Theme, Focus Area and Objective within the framework of the Plan.

The infographic details the following structure:

- THEME: BELONGING**
  - Focus Area: OUR COMMUNITY (Objectives: G1, G2, G3, G4)
  - Focus Area: COMMUNITY GOVERNANCE AND LOCAL GOVERNANCE (Objectives: G5, G6)
- THEME: SMART**
  - Focus Area: A GROWING AND COMPETITIVE REGION (Objectives: C1, C2, C3, C4)
  - Focus Area: A PLACE OF OPPORTUNITY FOR PEOPLE (Objectives: O1, O2, O3, O4)
- THEME: GREEN**
  - Focus Area: ENVIRONMENTAL WELL-BEING FOR THE FUTURE (Objectives: E1, E2, E3, E4)
  - Focus Area: INCREASED RAIN WATER RESILIENCE (Objectives: R1, R2)
- THEME: RESPONSIBLE**
  - Focus Area: GOOD GOVERNANCE AND GREAT PARTNERSHIPS (Objectives: G1, G2, G3, G4)
  - Focus Area: BELONGING THROUGH INFRASTRUCTURE (Objectives: I1, I2, I3, I4)
  - Focus Area: SAFE AND SOUND DEVELOPMENT (Objectives: S1, S2, S3, S4)
- THEME: LIVEABLE**
  - Focus Area: RELIABLE PUBLIC TRANSPORT AND CONNECTIVITY (Objectives: P1, P2, P3, P4)
  - Focus Area: SAFE AND SOUND DEVELOPMENT (Objectives: S1, S2, S3, S4)
  - Focus Area: HEALTHY LIFESTYLES (Objectives: L1, L2, L3, L4)



# Meeting Notice

**The Community & Culture Committee  
of Central Coast Council  
will be held in Function Room 2,  
2 Hely Street, Wyong,  
on Tuesday 8 July 2025 at 5:00pm,  
for the transaction of the business listed below:**

## **1 Reports**

1.1	Introduction: Welcome, Acknowledgement of Country, and Apologies .....	4
1.2	Disclosures of Interest.....	4
1.3	Confirmation of Minutes of Previous Meeting.....	5
1.4	Items Resolved by Exception.....	12
1.5	Toukley Community Facilities Masterplan - For Public Exhibition.....	13
1.6	Australia Day Award Changes - For Adoption.....	86
1.7	Draft Grants and Sponsorship Policies - For Public Exhibition .....	91
1.8	Woy Woy Foreshore Masterplan - For Public Exhibition .....	152
1.9	Central Coast Town Crier Support for National Championships - For Endorsement.....	214

## **Membership**

Cr Margot Castles	Chairperson
Cr Trent McWaide	Deputy Chairperson
Mayor Lawrie McKinna	Member
Cr Kyla Daniels	Member
Cr John McNamara	Member
Cr Sharon Walsh	Member
Cr Kyle McGregor	Member
Cr Belinda Neal	Alternate 1
Cr Jane Smith	Alternate 2

Cr Margot Castles  
**Chairperson**

## **ITEM 1.1 WELCOME**

### **ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the Traditional Custodians of the land on which we live, work and play.

We pay our respects to Darkinjung Country, and Elders past and present.

We recognise the continued connection to these lands and waterways and extend this acknowledgement to the homelands and stories of those who also call this place home.

We recognise our future leaders and the shared responsibility to care for and protect our place and people.

### **APOLOGIES**

## **ITEM 1.2 DISCLOSURES OF INTEREST**

Chapter 14 of the *Local Government Act 1993* ("LG Act") regulates the way in which the councillors and relevant staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public functions.

Section 451 of the LG Act states:

- "(1) A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*
- (2) The councillor or member must not be present at, or in sight of, the meeting of the council or committee:*
  - (a) at any time during which the matter is being considered or discussed by the council or committee, or*
  - (b) at any time during which the council or committee is voting on any question in relation to the matter.*
- (3) For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.*
- (4) Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:*

- (a) *the matter is a proposal relating to:*
    - (i) *the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
    - (ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
  - (a1) *the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person (whose interests are relevant under section 443) in that person's principal place of residence, and*
  - (b) *the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting.*
- (5) *The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:*
- (a) *be in the form prescribed by the regulations, and*
  - (b) *contain the information required by the regulations."*

Further, the Code of Conduct adopted by Council applies to all councillors and staff. The Code relevantly provides that if a councillor or staff have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed as well as providing for a number of ways in which a non-pecuniary conflicts of interests might be managed.

### **Recommendation**

***That Committee members and staff now disclose any conflicts of interest in matters under consideration at this meeting.***

### **ITEM 1.3 CONFIRMATION OF MINUTES**


#### ***Recommendation***

***That the Committee confirm the minutes of the previous Community and Culture Committee held on 13 May 2025.***

#### **Summary**

Confirmation of minutes of the previous Community and Culture Committee held on 13 May 2025.

#### **Attachments**

1   MINUTES - Community and Culture Committee - 13 May 2025      D16829783



Central Coast Council

## Community & Culture Committee

Held in the Function Room  
2 Hely Street, Wyong

13 May 2025

## MINUTES

### Attendance

#### Members

Cr Margot Castles, Chairperson	Present
Cr Trent McWaide, Deputy Chairperson	Apology
Cr Kyle Daniels, Member	Present
Cr John McNamara, Member	Present
Cr Sharon Walsh, Member	Present
Cr Kyle MacGregor, Member	Present
Cr Jane Smith, Member (Alternate)	Present

#### Status

#### Staff

Mel Smith, Director Community and Recreation Services	Present
Beth Burgess, Unit Manager Community and Cultures	Present
Brett Sherar, Unit Manager Open Space and Recreation	Present
Phil Cantillon, Unit Manager Leisure Beach Safety and Community Facilities	Present
Jeanette Williams, Unit Manager Engineering Services	Present
Stephanie Prouse, Section Manager, Councillor and Democratic Services	Present
Briony Stiles, Team Lead, Civic Support	Present
Kylie Blakely, Civic Support Officer	Present

#### Status

The Chairperson, Councillor Margot Castles, declared the meeting open at 5:26pm

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

REPORTS

**1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies**

5:27pm

The Chair read an Acknowledgement of Country statement.

**1.2 Disclosures of Interest**

5:29pm

Cr Smith declared her association with The Edogowa Sister City program, though noted it posed no conflict to her civic duties.

THAT THE ORDER OF BUSINESS BE CHANGED SO ITEMS 1.3 Art Collection and Art Purchases Policies - For Revocation AND ITEMS 1.5 Draft Public Art Policy and Plan - For Public Exhibition BE BROUGHT FORWARD AND DEALT WITH CONCURRENTLY, WAS *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor MCNAMARA:

**1.3 Art Collection and Art Purchases Policies - For Revocation**

5:30pm

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Councillor WALSH:

**CCC1/25**

***That the Committee recommends to Council:***

- 1 *That the Art Collection Policy be revoked (Attachment 1).***
- 2 *That the Policy for Art Purchases be revoked (Attachment 2).***

**CARRIED**

FOR: UNANIMOUS

**Minutes of the Community & Culture Committee Meeting of Council (cont'd)**

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**1.4 Central Coast Affordable and Alternative Housing Strategy Update**

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5:46pm

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Councillor SMITH:  
**CCC2/25**

***That the Committee:***

- 1 *Notes the update report on the Central Coast Affordable and Alternative Housing Strategy.***
- 2 *Receives bi-monthly reports regarding the targets of the Affordable and Alternative housing strategy.***

**CARRIED**

FOR: UNANIMOUS

**1.5 Draft Public Art Policy and Plan - For Public Exhibition**

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5:32pm

Unit Manger Community and Culture spoke to the Draft Public Art Policy and Plan for Public Exhibition Presentation.

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor MACGREGOR:

**CCC3/25**

***That the Committee recommends to Council:***

- 1 *That the draft Public Art Policy Attachment 1 be placed on public exhibition for a period of 28 days with a further report to be presented after the public exhibition period.***
- 2 *That the draft Central Coast Public Art Plan (Attachment 2) be placed on public exhibition for a period of 28 days with a further report to be presented after the public exhibition period.***

**CARRIED**

FOR: UNANIMOUS

**1.6 Draft Busking Policy - For Adoption**

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5:57pm

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Councillor DANIELS:

**CCC4/25**

***That the Committee:***

- 1 *Supports the draft Busking Policy, as set out in Attachment 1 to this report.***

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

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- 2 ***Refers the draft policy to Council for adoption, noting that as this Policy does not represent a significant change to existing service delivery or community impact, public exhibition is not required.***

CARRIED  
FOR: UNANIMOUS

**1.7 Draft Flag and Street Banner Policy - For Adoption**

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5:58pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor MCNAMARA:

**CCC5/25**

***That the Committee:***

- 1 ***Supports the draft Flag and Street Banner Policy, as set out in Attachment 1 to this report.***
- 2 ***Refers the draft policy to Council for adoption, noting that as this Policy does not represent a significant change to existing service delivery or community impact, public exhibition is not required.***
- 3 ***Recommends to Council that the existing Flying of Flags Policy be revoked, as it has been consolidated into the Flag and Street Banner Policy.***

The Motion was put to the vote and declared **CARRIED**  
FOR: CRS WALSH, SMITH, CASTLES, DANIELS AND MCNAMARA  
AGAINST: CR MACGREGOR

**1.8 Draft Central Coast Council Leisure and Aquatic Strategy 2025-2035 - For Public Exhibition**

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6:02pm

Unit Manager Leisure, Beach Safety and Community Facilities spoke to the presentation.

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Councillor MACGREGOR:

**CCC6/25**

***That the Committee:***

- 1 ***Supports the draft Central Coast Council Leisure and Aquatic Strategy 2025-2035 as set out in Attachment 1 to this report.***
- 2 ***Recommends to Council that the draft Central Coast Council Leisure and Aquatic Strategy 2025-2035, as set out in Attachment 1 to this report, be placed on***

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

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*public exhibition for a period of 28 days.*

- 3** *Notes that following the exhibition period, a report will be presented to Council on the outcome of the exhibition seeking Council's adoption of the Central Coast Council Leisure and Aquatic Strategy 2025-2035.*

**CARRIED**

FOR: UNANIMOUS

**1.9 Draft Memorandum of Understanding - Central Coast Council and University of Newcastle**

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6:22 pm

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Councillor WALSH:

**CCC7/25**

*That the Committee recommends to Council that the Chief Executive Officer formalise the draft Memorandum of Understanding between Central Coast Council and University of Newcastle Attachment.*

**CARRIED**

FOR: UNANIMOUS

**1.10 Memorials, Naming of Council Facilities and Donations of Park Furniture and Trees Policy - For Revocation**

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6:22 pm

Unit Manager Open Space and Recreation spoke to the presentation.

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor DANIELS:

**CCC8/25**

*That the Committee:*

- 1** *Recommends to Council that the existing Policy for Memorials, Naming of Council Facilities and Donations of Park Furniture and Trees be revoked.*
- 2** *Supports the direction of all applications for memorial placements to the Cemetery Section of Council for consideration under the Community Memorial Tree Program and Natural Tree Program.*

**CARRIED**

FOR: UNANIMOUS

**Minutes of the Community & Culture Committee Meeting of Council (cont'd)**

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**1.11 Draft Roadside Tributes Policy - For Public Exhibition**

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6:39 pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor MACGREGOR:

**CCC9/25**

***That the Committee:***

- 1** ***Supports the draft Roadside Tribute Policy, as set out in Attachment 1 to this report, for placement on public exhibition for a period of 28 days.***
- 2** ***Recommends to Council that the draft Roadside Tribute Policy, as set out in Attachment 1 to this report, be placed on public exhibition for a period of 28 days.***
- 3** ***Notes that following the exhibition period, a report will be presented to Council on the outcome of the exhibition seeking Council's adoption of the Roadside Tribute Policy.***

The Motion was put to the vote and declared **CARRIED**

FOR: CRS WALSH, SMITH, CASTLES, MACGREGOR AND MCNAMARA

AGAINST: DANIELS

The next meeting is to be held at 5:00pm on Tuesday 8 July 2025 at the Wyong Administration Building.

**The Meeting** concluded at 6:46pm.

**Item No:** 1.4  
**Title:** Items Resolved by Exception  
**Department:** Corporate Services

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8 July 2025 Community & Culture Committee

Reference: F2025/00482 - D16838105



### **Recommendation**

***That the Committee determines the items on the Agenda that will be adopted without debate.***

### **Summary**

In accordance with Council's Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.



**Item No:** 1.5  
**Title:** Toukley Community Facilities Masterplan - For Public Exhibition  
**Department:** Community and Recreation Services

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8 July 2025 Community & Culture Committee

Reference: F2025/00482 - D16839820  
Author: Phil Cantillon, Unit Manager Leisure Beach Safety and Community Facilities  
Executive: Melanie Smith, Director Community and Recreation Services

## Recommendation

### ***That the Committee:***

- 1 Supports the draft Toukley Community Facilities Masterplan as set out in Attachment 1 to this report.***
- 2 Recommends to Council that Council endorses the draft Toukley Community Facilities Masterplan as set out in Attachment 1 to this report, be placed on public exhibition for a period of 28 days.***
- 3 Notes that following the exhibition period, a report will be presented to Council on the outcome of the exhibition seeking Council's adoption of the Toukley Community Facilities Masterplan***

## Report purpose

To provide the Committee with an update on the current planning work undertaken at Toukley (Heador Street/Ray Street), to strategically redevelop the site following the closure of Toukley Neighbourhood Centre, converting a disparate site into a community and recreation precinct. Council Officers recommend that the Toukley Community Facilities Masterplan is supported. At this point, it is largely unfunded and grant funding will be explored for the project, which can be delivered in stages. The concept plans will be presented on public exhibition for community feedback.

## Executive Summary

A Toukley Community Facilities Masterplan has been completed for the site at Heador Street/Ray Street which consists of a range of Council owned facilities and open space land. The Masterplan aims to strategically redevelop the site following the closure of Toukley Neighbourhood Centre to create a community and recreation precinct.

## **Background**

The existing Toukley Neighbourhood Centre is located within a community facilities precinct that includes various council facilities within open space owned and managed by Council. The Toukley Neighbourhood Centre building is over 50 years old and has been closed to the community since 2021 following ongoing damp and mould issues due to site drainage issues.

In January 2023, the decision was made to cease attempts to continue to remediate the building due to the age and condition. This provided the opportunity for planning for a new multi-purpose community facility and long-term planning for the site, incorporating aspects that make it a precinct, rather than disparate facilities. Additionally, Council has a range of nearby community facilities in Toukley Town Centre including the Toukley Library, Toukley Community Hall, and Toukley Seniors Centre, which would benefit from a holistic planning approach to facilities in the Toukley area.

Internal consultation has occurred with Unit Managers who are responsible for facilities and assets at the site. This helped to shape an initial project scope and redevelopment options for the site.

A report provided to the Executive Leadership Team on 19 September 2023, endorsed the proposed redevelopment options for the site, and for a design consultant to be engaged to build on the preferred options with high level concept plans and costings completed. ELT allocated \$100,000 to the project in the 2024-25 budget for the development of the concept plans.

Civille, a Sydney based design consultancy, was appointed in April 2024 to provide concept plans. The consultants had a number of site visits and internal workshops with asset owners in devising the Masterplan. The total cost of this work was \$52,000 and the project concluded at the end of 2024.

## **Report**

The overall site measures approximately 22,500m<sup>2</sup>. Current Council owned facilities include the vacant Toukley Neighbourhood Centre (previously leased), Toukley Aquatic Centre, Toukley Education and Care Centre, Toukley Tennis Courts (leased), Lions Club building (leased), public toilets, two (2) small playgrounds, a skate park and the small depot.

The proposed vision for the site is to enable the development of a high-quality multi-purpose community precinct that will meet the needs of the local community and support a wide range of activities, users, ages, and ability levels. The consultants also developed site principles based on the analysis findings as well as stakeholder feedback, to set the foundation for the masterplan and create an active, safe, and accessible place for the community.

## 1.5 Toukley Community Facilities Masterplan - For Public Exhibition (cont'd)

These Principles are:

- 1 Relocate parking to the edges to maximise open space.
- 2 Create clear connectivity.
- 3 Create a vibrant multi-purpose community hub that activates the site.
- 4 Improve access and activation of the Aquatic Centre.
- 5 Consolidate built form and amenities.
- 6 Improve the northern park edge.

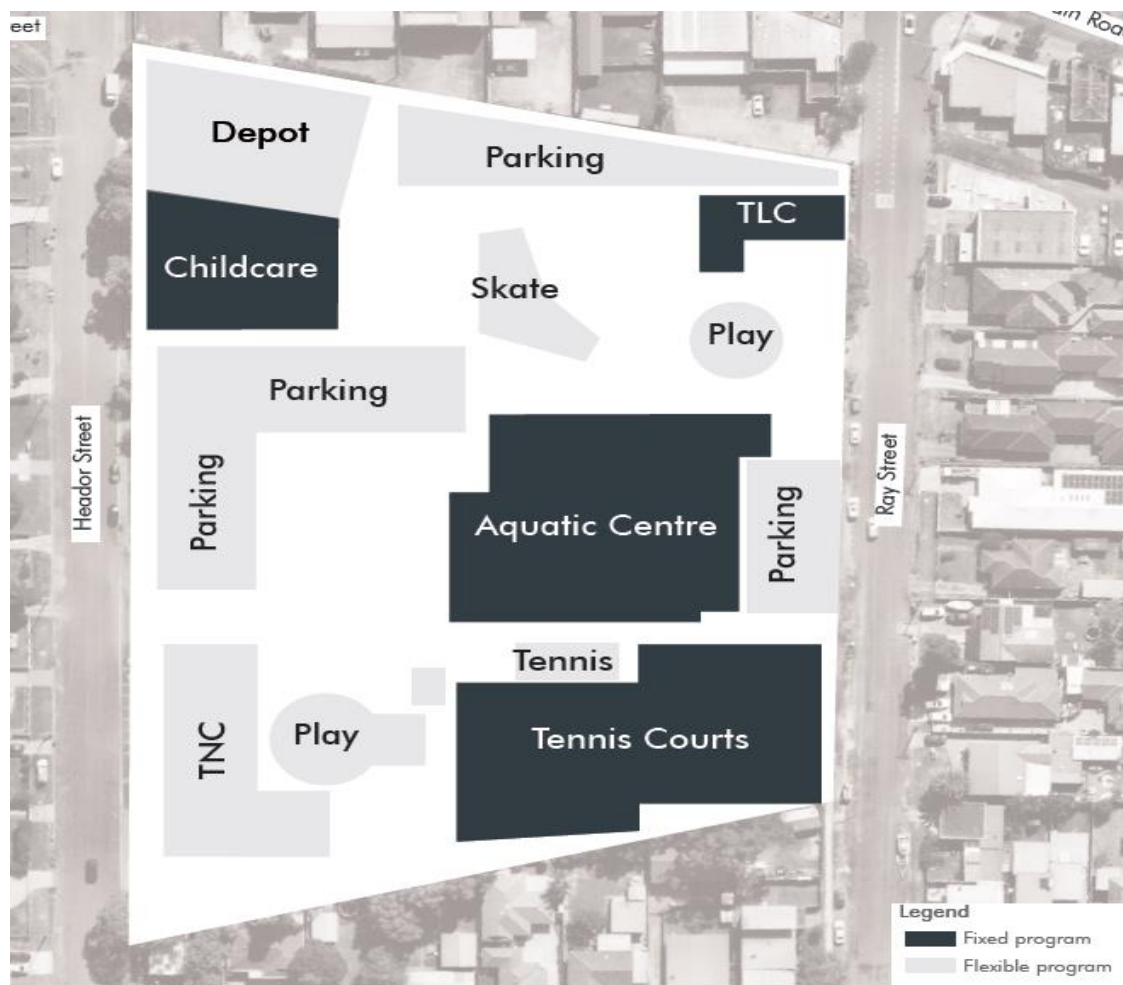


Image 1 – Current site configuration

### Masterplan

The initial catalyst for this Masterplan was the need to find a suitable alternative location for the Toukley Community Centre and to seek to create an integrated, active, multi-purpose and accessible hub for the local community.

A series of three (3) Masterplan options were developed to assess a range of locations for the new Community Centre as well as active and passive recreation uses. These options are included in Appendix A.

The preferred Masterplan has the Community Centre creating a connective spine through the site. This was selected as it best addresses the project principles and includes the following outcomes:

## 1.5 **Toukley Community Facilities Masterplan - For Public Exhibition** (cont'd)

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- 1 Locates parking at the edges of the site to maximise the available open space and open up the centre of the site, increasing safety, amenity and connectivity whilst opening the centre of the site.
- 2 Positions the new multi-purpose Community Centre as the focal point of the park with a generous, flexible open lawn space for events and community gatherings.
- 3 Creates a central activated spine to provide connectivity to building entries and new outdoor spaces.
- 4 Co-locates a range of active uses including tennis, a destination play space, picnic areas and amenities.
- 5 Creates an improved entrance to the Toukley Aquatic Centre which is accessible while improving the community offering within the outdoor section of the Aquatic Centre.

The Masterplan has several elements to it, which are broken down into seven (7) distinct zones and smaller actions (twenty-four in total).

### Zone 1

- 1 New multi-purpose Community Centre [850m2 building footprint].
- 2 Picnic and events lawn.
- 3 New forecourt to Community Centre with tree planting and seating.
- 4 Services vehicle and pedestrian access to new multi-purpose Community Centre and Aquatic Centre plant room/infrastructure area for deliveries and routine maintenance.
- 5 Perpendicular parking off Hedor Street with paths and tree planting.

### Zone 2

- 6 New children's play space with feature play structure [toddler-12+ yrs].
- 7 Kick-about lawn.

### Zone 3

- 8 New Entrance to the Aquatic Centre and upgrades to existing building facades and external surrounds.
- 9 Upgraded Aquatic Centre outdoor area including interactive water play, shelters, and BBQ facilities.
- 10 Integrated plaza space with small water jets.
- 11 New forecourt to Aquatic Centre with tree planting and seating.
- 12 Integrated skate park.
- 13 Perpendicular parking off Ray Street with paths and tree planting.
- 14 Upgraded access way.
- 15 Multi-purpose court, paths and tree planting.

## **1.5 Toukley Community Facilities Masterplan - For Public Exhibition (cont'd)**

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### Zone 4

- 16 Picnic shelters and seating around existing tree.
- 17 Formalised vehicular access, car parking and footpaths.
- 18 Access to the rear of the property retained.

### Zone 5

- 19 Accessible Tennis Club House, Amenities and Picnic Shelter.
- 20 Upgraded accessibility and interface to courts.
- 21 New plaza area to new building.
- 22 Tennis courts retained.

### Zone 6

- 23 Memorial pathway and gardens to memorial trees.

### Zone 7

- 24 Childcare expansion.

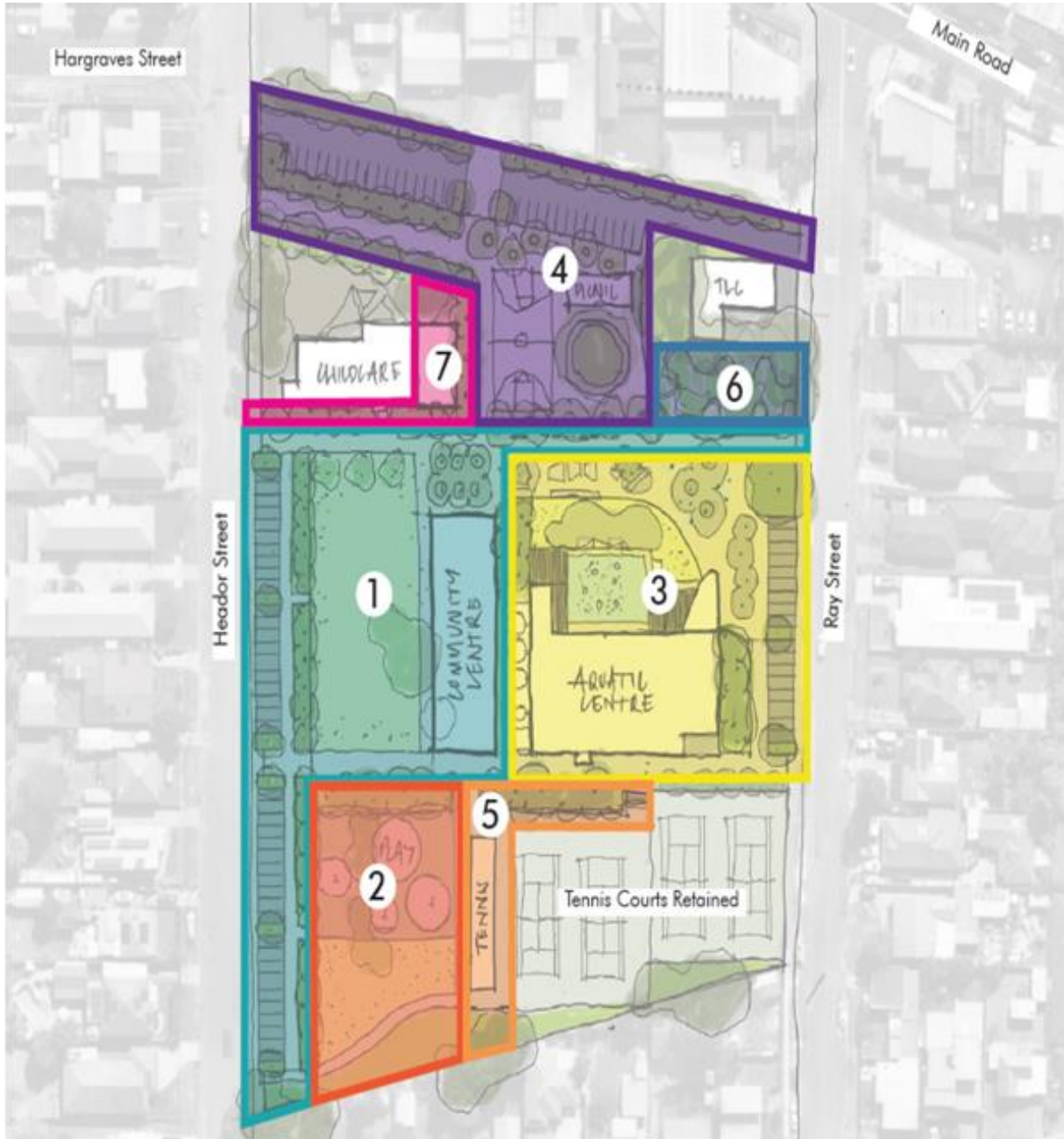


Image 2 - Masterplan highlighting zones



Image 3- Masterplan highlighting numbered actions within zones

## 1.5 Toukley Community Facilities Masterplan - For Public Exhibition (cont'd)

The main components of the Masterplan are:

### 1. Multi-Purpose Community Centre

A study was undertaken to analyse the scale, function, and offerings of other multi-purpose Community Centres within greater Sydney. It is proposed the building is of regional size (850m<sup>2</sup>), hosting a mix of community and commercially leased spaces, including office and hall space.

#### Key Findings

To support the future development of the new multi-purpose Community Centre, a range of planning considerations and opportunities have been extracted from the studies.

- Building to be well sited within the landscape context.
- Legibility of entry and shared zones from public domain.
- Clear division between office/meeting and hall functions to allow concurrent usage.
- Shared foyer and amenities with potential for multiple/dedicated entries/lobbies.
- Covered outdoor space as overflow from hall (potential for open use) and potential entry.
- Suitable permanent storage areas for multiple users.
- Maximise use of space throughout.
- Opportunities to provide office space that can be leased out.

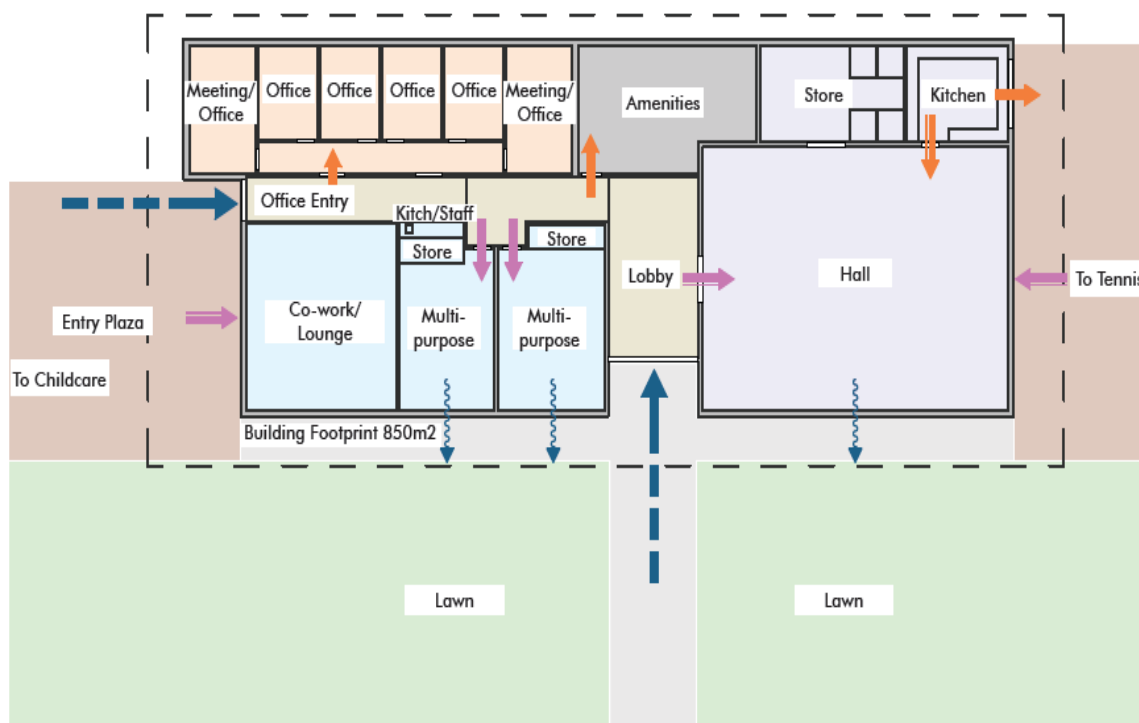


Image 4 - Potential layout of new Community Centre

## 1.5 Toukley Community Facilities Masterplan - For Public Exhibition (cont'd)

### 2. Toukley Little Coast Kids

This childcare centre is a well-used and respected facility in the community and is currently operating at capacity, with a waiting list. It is well serviced within the site and includes an external landscaped play area completed in 2018. There is a current and historical demand for childcare in this area with a specific demand for additional care for babies. There is an opportunity to expand the current building footprint by approximately a third of the total area to accommodate additional 0-2yrs babies including an activity room, with associated additional cot rooms, storerooms and a change room.

#### Opportunities

A series of opportunities have been identified as possible ways to optimise the Toukley Little Coast Kids Centre, to better service the needs and demands of the community. Opportunities include:

- Existing entry relocated and internal space reconfigured.
- Create new entry off external plaza.
- Existing childcare retained.
- Existing outdoor play area retained.
- New extension for 0-2yrs.
- New outdoor play.

#### Potential building layout

New extension (approximately 220sqm/13.5m wide).

- New entry off external plaza, with new office/reception.
- Reconfigured office/staff/meeting area to utilise the old entry area.
- New 0-2yr activity room (approximately 90sqm) and rear cot rooms.
- Central nappy change, preparation, and storerooms to serve both 0-2 and 2-3 activity rooms.
- Increased outdoor play under existing tree canopy and new external store.

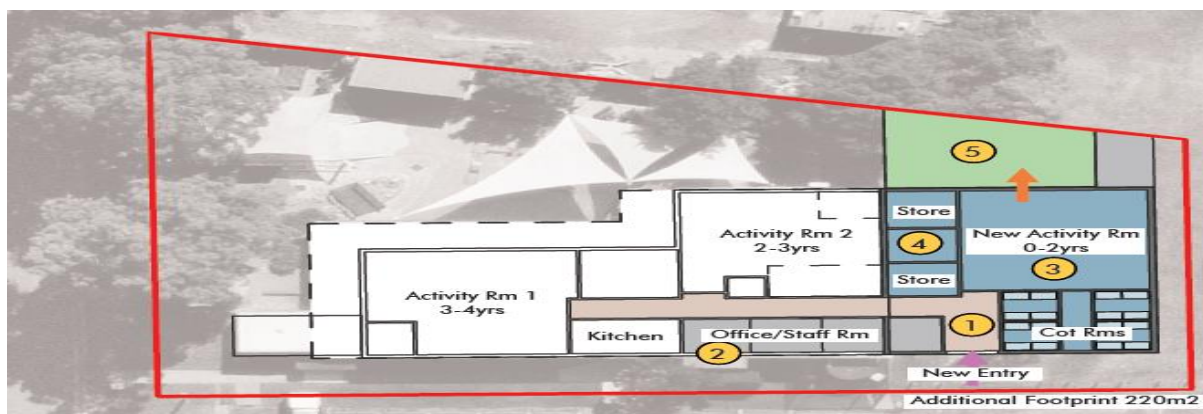


Image 5 - Potential layout of childcare expansion

## 1.5 Toukley Community Facilities Masterplan - For Public Exhibition (cont'd)

### 3. Toukley Aquatic Centre

The Centre is a Council operated facility consisting of a 25-metre indoor heated pool, hydrotherapy pool and outdoor toddler's pool. The pool attracts 120,000 people per year and is well utilised and functioning. Currently there are no future plans to upgrade the facility.

Consultant observations include:

- Building entry hidden from view and detached from parking. Sloped pathway leading to narrow ramp.
- Constrained entry space with limited circulation around pool.
- Good volume and natural light to pool hall.
- Existing upgraded amenities.
- Restricted movement around hydro pool.
- Under-utilised outdoor area.
- Services and fencing highly visible in streetscape and park setting.

#### Opportunities

A series of opportunities have been identified as possible ways to optimise the Toukley Aquatic Centre to better service the site as a whole of site recreation precinct. Council does not intend to significantly increase its offering at Toukley, as a new regional size Aquatic Centre is proposed for Warnervale with Developer Contributions collected over the years.

Opportunities include:

- New arrival forecourt and street address.
- Entry and potential cafe flowing out onto outdoor landscaped area.
- New water play, seating and landscaping.
- BBQ shelter and cover to existing outdoor amenities.

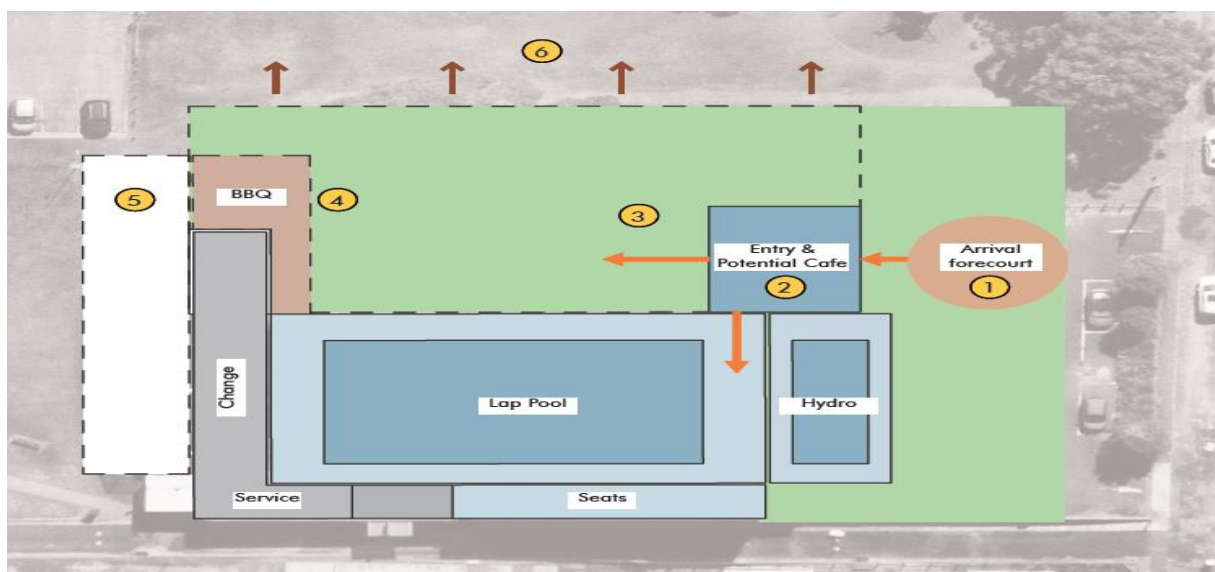


Image 6 - Potential layout of Toukley Aquatic Centre

## 1.5 Toukley Community Facilities Masterplan - For Public Exhibition (cont'd)

### Staging and Priorities

Due to the scale of the project and works required to implement the Masterplan, the project could be delivered in distinct stages over a number of years as funding becomes available.

The Masterplan area can be divided into seven distinct zones which have been prioritised based on stakeholder feedback and the age and condition of some existing facilities on the site. Work in some zones is dependent on completing works in other zones, to ensure there is no loss of functions on the site. Indicative costs have been provided for each zone and these costs include demolition of existing structures and elements of note. The total cost of all stages completed is \$24.598M.

<b>Zone</b>	<b>Actions</b>	<b>Priority</b>	<b>Cost</b>
1	1 New multi-purpose Community Centre 2 Picnic and events lawn including footpaths and tree planting 3 New forecourt to Community Centre with seating and tree planting 4 Upgraded vehicular access way to new Community Centre 5 New formalised perpendicular parking and footpath on Hedor Street Allowance for demolition works of existing Toukley Neighbourhood Centre Allowance for demolition of existing car park, access way, Civil, WSUD, tree planting and landscaping interventions etc.	High	\$9,541,000 \$117,600 \$126,000 \$105,000 \$387,800 \$224,000 \$287,000
<b>1</b>	<b>Total</b>		<b>\$10,788,400</b>
2	6 New children's play space (toddler-12+yrs) including footpaths and tree planting 7 Kick-about lawn including footpaths and tree planting Allowance for demolition works etc.	High	\$2,100,000 \$56,700 \$21,000
<b>2</b>	<b>Total</b>		<b>\$2,177,700</b>
3	8 New entrance to Aquatic Centre 9 Upgraded Aquatic Centre outdoor area including interactive water play, shelters, BBQ facilities and footpaths 10 Integrated plaza space including small water jets and footpaths 11 New forecourt to Aquatic Centre including footpaths, tree planting and seating 12 Upgrade Aquatic Centre facade and external features of Aquatic Centre 13 Integrated skate plaza with skate/bike/scoot spaces 14 New formalised perpendicular parking and footpath on Ray Street 15 Upgraded accessibility and through site link	Medium	\$1,400,000 \$1,575,000 \$420,000 \$196,000 \$550,200 \$462,000 \$138,600 \$105,000

**1.5 Toukley Community Facilities Masterplan - For Public Exhibition  
(cont'd)**

<b>Zone</b>	<b>Actions</b>	<b>Priority</b>	<b>Cost</b>
	Allowance for demolition of existing toddler pool Allowance for demolition works, Civil, WSUD, tree planting and landscaping interventions etc.		\$105,000 \$42,000
<b>3</b>	<b>Total</b>		<b>\$4,993,800</b>
4	16 Multi-purpose court including all hardstand, fixtures, footpaths and tree planting 17 Picnic shelters, seating around existing tree and footpaths 18 New formal vehicular access and parking area off Ray Street including footpaths and tree planting Allowance for demolition works of existing Toukley Skate Park Allowance for Civil, WSUD, tree planting and landscaping interventions etc. 19 New formal vehicular access and parking area off Hedor Street including footpaths Allowance for Civil, WSUD, tree planting and landscaping interventions	Medium	\$728,000 \$210,000 \$386,400 \$25,200 \$105,000 \$283,500 \$126,000
<b>4</b>	<b>Total</b>		<b>\$1,864,100</b>
5	20 New combined accessible tennis club house, amenities, picnic shelter and footpaths 21 Upgraded accessibility and interface to courts including footpaths 22 Allowance for new plaza area to building Allowance for demolition works of existing Tennis Club House Allowance for demolition works of existing Amenities building. Allowance for Civil, WSUD, tree planting and landscaping interventions etc.	Medium	\$2,100,000 \$184,800 \$42,000 \$39,200 \$14,000 \$205,800
<b>5</b>	<b>Total</b>		<b>\$2,585,800</b>
6	23 Memorial pathway and gardens to memorial trees	Low	\$67,200
<b>6</b>	<b>Total</b>		<b>\$67,200</b>
7	24 Childcare expansion	Medium	\$2,121,000
<b>7</b>	<b>Total</b>		<b>\$2,121,000</b>
<b>MASTERPLAN TOTAL (ex GST)</b>			<b>\$24,598,000</b>

*Table 1 – Breakdown of costings*

## 1.5 **Toukley Community Facilities Masterplan - For Public Exhibition** **(cont'd)**

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### Site Car Parking

There are currently 78 car spaces across the site, it is proposed this will increase to 92 spaces, with greater configuration across the child care, pool, community centre and open space.

### Existing Toukley Library and Hall

*The Library and Hall merge has not been costed and would be a later stage of the Toukley Masterplan project once a new Community Centre has been built.*

The Toukley Library and Hall are currently located in a visible and well-known location near the town centre. The Library and Hall form part of a group of civic services and community destinations in Toukley including the Village Green and Senior Citizens Centre. The site itself has a unique charm that is shaped by mature trees surrounding the Library on Victoria Avenue. The site is within walking distance to the town centre and Village Green. It is predominately used by young children and the elderly.

Relocating the Library to the Toukley Neighbourhood Centre site would reduce accessibility and reduce activation given its current immediate connection with the town centre. The preferred option is to retain the Library in its current location, although acknowledging that facilities on the site are aged, including the Hall and Library, and cannot provide contemporary services in their current form or state.

In the future, there is an opportunity to merge the Library and Hall into one offering to increase the services provided and/or expand the open space area.

### **Stakeholder Engagement**

External Stakeholders – Toukley Neighbourhood Centre is a not-for-profit organisation that was the previous long-standing tenant of the Toukley Neighbourhood community facility and are currently in private premises close to the town centre. The group is aware that Council is completing high-level concept plans for the site, and the concepts have been shared with the Chair of the Board in a meeting with the Leisure, Beach Safety and Community Facilities Unit Manager, and they are supportive of the proposal.

Toukley Lions Club and Toukley Tennis Club have been briefed on the high-level concepts, with individual meetings held with Leisure, Beach Safety and Community Facilities Unit Manager, and they are supportive of the proposal.

Further consultation will occur once the document is on public exhibition.

Internal Stakeholders – Relevant Unit Managers have been involved in discussions, workshops, and updated information from the Consultants, and are supportive of the findings and approach.

### **Financial Considerations**

Financial Year (FY) Implications.

**This proposal has cost and revenue financial implications for the current FY and outer years in the LTFP**

Budget and Long-Term Financial Plan (LTFP) Impact.

**The FY adopted budget includes the impact of this proposal but the LTFP does not allow for the ongoing impact and will need to be updated in the next review.**

- The proposed project could be developed and completed in stages based on priority and availability of funding, both grant or other.
- There is \$6.216M in the Capital Pipeline Program for year 2035-36 (Year 10 and beyond) for upgrades to facilities in the precinct.
- The Toukley District Contribution Plan requires review, Strategic Planning is looking to reduce the number of contribution plans and in the next review will combine the Toukley, Budgewoi and Gorokan Districts into one plan. The Local Infrastructure contributions available for Open Space and Community Facilities in these three areas is approximately \$9.2M, which could be used for this project to improve infrastructure in Toukley.
- The outstanding depreciation for Toukley Neighbourhood Centre was written down in 2022-23. Depreciation for any new buildings or significant upgrades would be required for the site.

### **Link to Community Strategic Plan**

Theme 5: Liveable

### **Goal L: Healthy lifestyle for a growing community**

L-L4: Provide equitable, affordable, flexible and co-located community facilities based on community needs.

### **Risk Management**

- Doing nothing, means that existing facilities within the precinct will continue to deteriorate.
- There is criticism from the community that Council spends significantly more money on the southern end of the Coast than the North. This project demonstrates equity and commitment to improving facilities in the North.

### **Critical Dates or Timeframes**

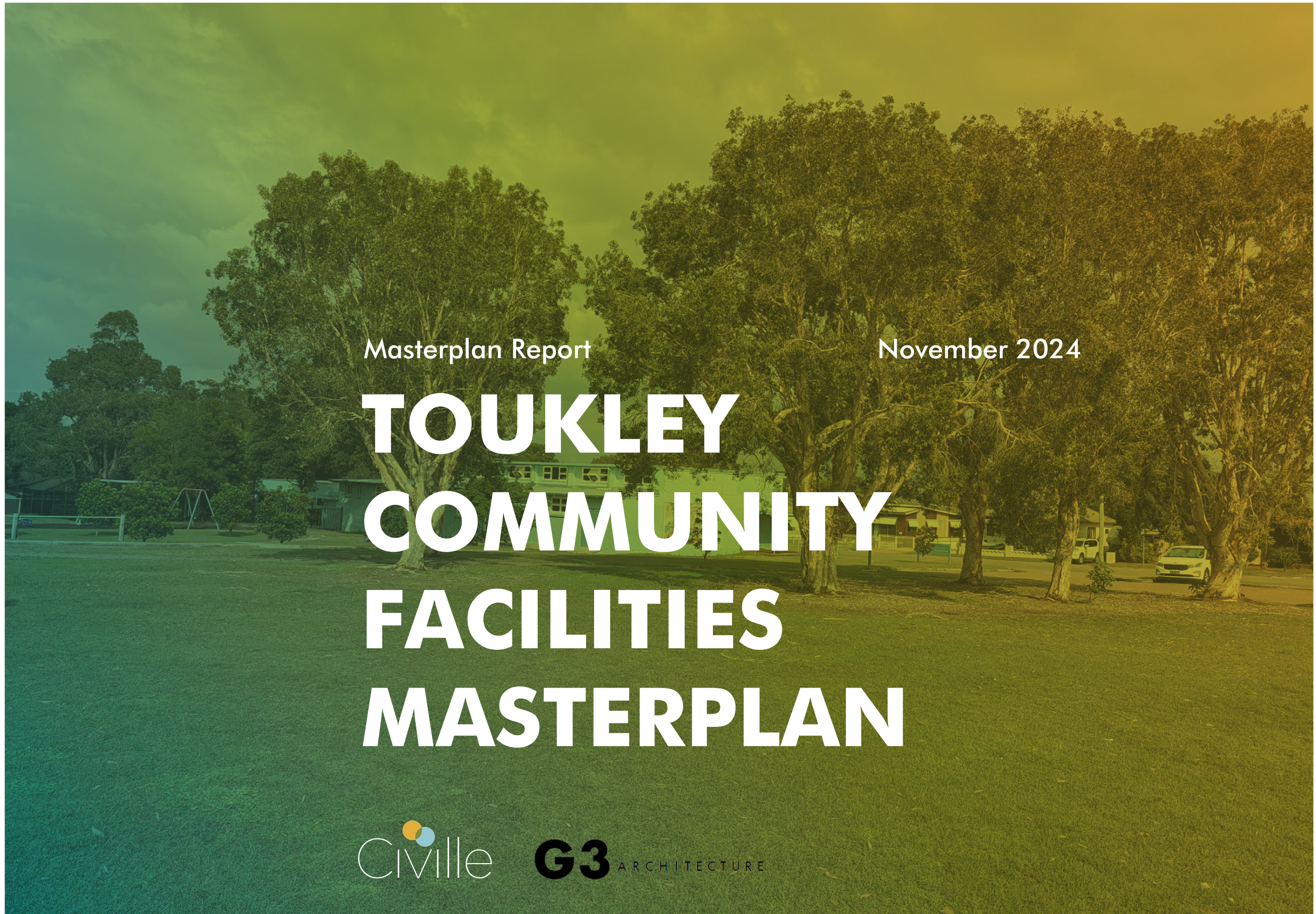
Nil

### **Attachments**

[1](#)  241101\_Civille\_Toukley Neighbourhood Centre Masterplan

D16494103

 Report\_Final



Masterplan Report

November 2024

# TOUKLEY COMMUNITY FACILITIES MASTERPLAN

Civille

**G3** ARCHITECTURE























































































































**Item No:** 1.6  
**Title:** Australia Day Award Changes - For Adoption  
**Department:** Community and Recreation Services

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8 July 2025 Community & Culture Committee

Reference: F2024/00595 - D16793287  
Author: Marie Lentini, Section Manager Events and Placemaking  
Manager: Beth Burgess, Unit Manager Community and Culture  
Executive: Melanie Smith, Director Community and Recreation Services

## **Recommendation**

### ***That the Committee recommends to Council:***

- 1 That Council adopts the proposed name changes for the 2026 Award Ceremony being 'Central Coast Community Awards'.***
- 2 That Council adopts the proposed changes to the judging process and panel for the 2026 Award Ceremony.***
- 3 That Council adopts the proposed changes to the format to include the Mayor and Councillors in the 2026 Award Ceremony.***

## **Report purpose**

To seek the Committee's endorsement to adopt the proposed changes to the Central Coast Council Australia Day Award Ceremonies.

## **Executive Summary**

In recent years we have observed the need for a revitalisation to the Australia Day Awards, so they resonate with a broader, more representative cross-section of the Central Coast community. The proposed changes include a name change, judging process change and format changes to promote inclusivity, year-round relevance and improved engagement.

## Background

In recent years, there has been difficulty in gaining nominations for the Australia Day Awards, with numbers remaining relatively flat or declining.

The Awards focus on recognising and celebrating individuals, groups, and organisations in our community who have made outstanding contributions to the wellbeing, cohesion, and vibrancy of the Central Coast. These awards acknowledge acts of service, leadership, innovation, and dedication that often go unnoticed, highlighting the impact of those who work tirelessly to support others, foster inclusivity, and create positive change. Whether through volunteering, advocacy, creative initiatives, or everyday kindness, the Awards shine a light on the people who make our community stronger, more connected, and more resilient.

While Council was under administration the process for judging the awards was undertaken by a panel of Senior Executive, the Administrator and Council Officers. Prior to administration, judging was undertaken by the Mayor and a panel of Councillors and Council Officers.

## Report

The following changes are being proposed to the current format of the Award Ceremony:

### 1 Name Change

It is proposed to change the name of the awards to the 'Central Coast Community Awards'. This reflects the region's unique identity and honours the efforts of local people in building a stronger, more connected Central Coast all year round, instead of being tied to a national date or event. This would enable us to ensure the awards are focused on our community in general to allow for year-round relevance. The date for the award ceremony would remain the same; being the week leading up to the Australia Day weekend and will form a suite of programmed activities and events that are undertaken by Council to celebrate and recognise our diverse community. These activities include a citizenship ceremony held on Australia Day and other public and family celebrations at key locations across the Central Coast.

In recent years we have faced difficulty in gaining nominations for the Australia Day Awards, with numbers remaining relatively flat or declining. The trends we have observed include:

- A significant portion of entries are repeat entries, limiting fresh representation.
- Ambassadors and winners have declined to attend due to other commitments.
- Low engagement rate.
- Limited diversity in nominations.

Changing the name of the Australia Day Awards to Central Coast Community Awards may be beneficial in attracting more nominations by creating a stronger local identity and sense of ownership and local pride within the community. A name that directly references the Central Coast is more relatable and recognisable for residents, making the awards feel more inclusive

and relevant to the region. This localised branding can help generate increased interest and awareness, encouraging a broader range of individuals, groups, and organisations to nominate themselves or others. It also allows for greater year-round promotion, free from association with a specific national event, which may increase engagement and participation across the community and a chance to reinvigorate and reimagine the awards, creating a renewed sense of excitement and local pride around them.

## 2 Judging Process and Panel

Nominations for the Awards open mid-year for five weeks and are open to applicants from across the entire Central Coast region, with all nominees having the chance to be named as the prestigious Central Coast Citizen of the Year.

The individual awards span the following categories:

1. Community Group Award
2. Community Life Award
3. Senior Citizen Award
4. Volunteer Award
5. Young Person Award

It is proposed that the judging process for the Awards be updated to include a panel comprising the Mayor, two (2) Councillors, and a Senior Events Officer to assess applications and determine the winners for each category, including Central Coast Citizen of the Year.

This change would provide greater transparency, impartiality, and community representation in the selection process. Involving elected representatives in the judging panel ensures that decisions reflect a broad civic perspective and align with community values, while the presence of the Senior Events Officer will ensure that the operational requirements are maintained, for example background checking of nominees. This approach enhances the credibility and integrity of the awards and strengthens public confidence in the fairness and importance of the awards. It also shifts decision-making from being solely Council Officer-led to a more collaborative and representative model.

Council Officers will collate the nominations, ensuring they meet the required eligibility criteria and present them to the panel for determination. Noting that winners will be kept confidential until they are announced during the Awards night.

## 3 Format Change

It is proposed that the Mayor and Councillors participate in the presentation of the awards through the announcement of finalists and winners. It is envisaged that this would significantly enhance the experience for nominees and strengthen the overall impact of the awards. Having the community contributions acknowledged by elected representatives, would elevate the significance of the nomination and reinforce the efforts of nominees.

This approach helps build stronger connections between Council and the community, fostering trust and a shared sense of pride in local achievements. For nominees, being recognised personally by the Mayor or a Councillor can be a deeply meaningful and memorable moment, affirming their contributions and encouraging ongoing community involvement. This not only enhances the ceremony but also encourages civic pride, volunteerism, and a stronger sense of local identity.

Involving civic leaders also increases the profile of the event, attracting greater media interest and providing opportunities to promote the positive work being done across the Central Coast. This visibility can lead to more community engagement and a broader pool of nominations in future years.

### **Stakeholder Engagement**

Following officer recommendations based on a review of this year's Award ceremony and anecdotal feedback received from a number of community members over several years, it is proposed that both the name and the process of the awards ceremony be updated. These changes aim to better reflect community expectations, improve engagement, and enhance the overall experience for nominees and attendees. By responding to stakeholder feedback, the awards can evolve to remain meaningful, inclusive, and locally relevant.

### **Financial Considerations**

Financial Year (FY) Implications.

**The proposal does not have financial implications for the current year or outer years in the LTFP.**

Budget and Long-Term Financial Plan (LTFP) Impact.

**The FY adopted budget includes funding for this proposal.**

The Australia Day awards has an adopted 2025-26 annual budget of \$24,782 for the event, which includes staffing, venue hire, event expenses, promotion, and marketing materials. This event is funded from the adopted Community and Culture operational budget each year. The proposed changes to the Awards have no bottom line budgetary impacts.

### **Link to Community Strategic Plan**

Theme 1: Belonging

### **Goal E: Environmental resources for the future**

B-A2: Celebrate and continue to create opportunities for inclusion where all people feel welcome and participate in community life.

**Risk Management**

There is minimal risk to the proposed changes. There may be some nostalgia from previous recipients with the name change of the awards. However, it is felt that the change allows for greater inclusivity, diversity and the ability to promote the Awards in a new way.

**Critical Dates or Timeframes**

To ensure thorough and smooth planning and implementation of the Awards and subsequent ceremony takes place the nominations must go live by the end of July 2025.

**Attachments**

*Nil.*



**Item No:** 1.7  
**Title:** Draft Grants and Sponsorship Policies - For Public Exhibition  
**Department:** Community and Recreation Services

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8 July 2025 Community & Culture Committee

Reference: F2018/01409 - D16796029  
Author: Belinda McRobie, Section Manager Community Development  
Manager: Beth Burgess, Unit Manager Community and Culture  
Executive: Melanie Smith, Director Community and Recreation Services

## Recommendation

### *That the Committee:*

- 1 Supports the draft Community Grants Policy and associated Guidelines, as set out in Attachments 1, 3, 4, and 5 to this report, for placement on public exhibition for a period of 28 days.**
- 2 Notes that following the exhibition period, a report will be presented to Council on the outcome of the exhibition seeking Council's adoption of the Community Grants Policy and associated Guidelines and Sponsorship Program.**
- 3 Recommends to Council that Council endorses the draft Community Grants Policy and associated Guidelines, as set out in Attachments 1, 3, 4, 5 to this report, be placed on public exhibition for a period of 28 days.**
- 4 Recommends to Council that Council supports and adopts the re-establishment of a Sponsorship Program commencing in 2026-27 financial year.**
- 5 Recommends to Council that Council supports and adopts the reduction of the Community Grants program budget by 15% and reallocate this money to the Sponsorship Program from the 2026-27 financial year.**
- 6 Recommends to Council that Council supports the draft Sponsorship Program Policy as set out in Attachment 2 to this report and endorses that it be placed on public exhibition for a period of 28 days.**

**Report purpose**

To present the Community and Culture Committee with the draft Community Grants Policy and amended associated Grant Guidelines and Sponsorship Program Policy for review, feedback, endorsement and recommendation for public exhibition. The report also seeks endorsement to modify the funding allocation for the existing community grants program and increase the funding allocation for the existing Sponsorship program. This is in consideration of the growing need for an increased sponsorship fund for recurring Central Coast events.

**Executive Summary**

This report outlines how the Community Grants and Sponsorship programs are proposed to be modified by:

- Reducing the Community Grants Program by 15% and allocating these funds to the Sponsorship Program.

The Policies for Council's Sponsorship Program, Community Grants and their associated guidelines are due for review. The review involved an evaluation to identify areas for improvement that would better enable the program to meet community needs based on staff experience, feedback and engagement with grant applicants and stakeholder feedback. Draft policies have been developed to reflect the proposed changes to improve the Grants and Sponsorship Programs.

**Background**Community Grants Program

Central Coast Council's Community Grants Program was established in August 2017 with six (6) program areas including:

- Community Support.
- Community Events and Place Activation.
- Community Infrastructure.
- Community Development.
- Social and Creative Enterprise.
- Heritage.

As a result of Council's financial difficulties in 2020 and subsequent service level review, the community grants program was reduced to the three (3) current programs. These are:

- Community Development Grant Program.
- Community Events and Place Activation Grant Program.
- Community Support Grant Program.

These three programs were prioritised due to the significant benefits/outcomes these provide to the broader community. Analysis undertaken indicated a return on investment of

8:1 for Council's Community Grants program. For every dollar allocated through the Community Grants program eight (8) dollars was effectively delivered in positive community outcomes.

The primary focus of the grant programs is to build community capacity with funding allocated to activities that enhance the sustainability of community-based organisations and enable projects that provide demonstrated community benefit aligned with Council's Community Strategic Plan. They were designed to provide seed funding. The intention is to provide support for projects that will continue to become sustainable without reliance on Council's Community Grant funds.

The Community Grants Program funded 137 projects across the Central Coast in the 2023-24 financial year. These applications have involved initiatives by people of all ages and consisted of new initiatives as well as projects with a long history and tradition.

There are a number of applicants within the Community Events and Place Activation program that receive repeat annual funding to deliver significant events on the Central Coast.

Eight organisations that are recurrently funded through this Program (current value \$144,090) are better suited to a multi-year sponsorship program, however due to the ongoing suspension of the Sponsorship program, there has been no other funding source available. These applicants are recommended to move across to a Sponsorship Program if the proposed approach is endorsed.

#### Sponsorship Program

As per Council's current Policy for Sponsorship Management, the sponsorship program encompasses funding awarded to external parties by Central Coast Council and sponsorship received from external parties by Central Coast Council.

In 2020, Central Coast Council suspended the formal awarding component of the Sponsorship Program due to financial difficulties, and it remains suspended.

Despite the halt in Council's official program, the Central Coast Academy of Sport is temporarily funded by resolution of Council for three years for the 2023-24, 2024-25 and 2025-26 financial years while Council reviews its ongoing approach to Sponsorship.

This report proposes that a Central Coast Council Sponsorship Program be re-established with budget allocated from a financially modified Community Grants Program.

## Report

### Community Grants Program

From the 2026-27 financial year, the Community Grants Program budget is proposed to be reduced by 15% and comprise the following programs:

- Community Development Grant Program – one (1) round to open 1 June 2026 up to \$20,000 per application.
- Community Events and Place Activation Program – one round to open 1 June 2026, up to \$20,000 per application.
- Community Support Program – small grant program, open all year round and assessed monthly, up to \$5,000 per application and/or in-kind support. The aim of a modified program would be to reduce reliance on Council allocated grant funding and encourage sustainable income from other sources i.e.: State and Federal grant programs.

In addition, several changes to the community grant program guidelines have been identified that will provide tangible improvements to the program (Attachments 3, 4 and 5). In summary the proposed improvements for the Community Grants Program are as follows:

Include the following as **ineligible** in guidelines:

- Community Support Grant - Infrastructure improvements on Council facilities – recommendation that applications for upgrades to Council owned facilities/ property are not eligible (currently receive significant applications to upgrade community facilities (surf clubs, community centres, community halls etc)).
- Commercial lease subsidies- recommendation that applications applying for commercial lease subsidies are not eligible.
- Research or studies (e.g.- feasibility economic and heritage) are not eligible.
- Digital (e.g., website, application and web-based subscriptions) platform maintenance not eligible.

Include the following **limits** for applications in guidelines:

- Limit applications for Community Support Program per organisation to four (4) applications per year (currently no limit).
- Council general rate subsidy - eligible to apply for one retrospective year in one application per financial year (currently no limit on retrospective time period).
- Community Support Grant - Grant funding for usage of Council facilities (hire and lease fees) – recommendation for organisations or groups to be limited to 50% subsidy for usage hire and lease fees (currently no limit).

Some minor changes to the guidelines have also been identified as follows:

- Reword organisation eligibility requirements.
- Update statement into the guidelines regarding self-sufficiency for organisations.
- Assessment criteria change from five (5) components (Project Outcomes, Budget, Community Support, Sustainability and Capacity) to a proposed three components (Project Plan, Evidence of sound budget, Relevance to Council Plans and Strategies).

- Definition of minor infrastructure amended within the guidelines to a total monetary value of \$7,500.00.

The Policy for Community Grants has been updated to reflect any recommended program changes (Attachment 1).

### Sponsorship Program

The key focus of a Sponsorship Program is on the attraction and growth of events and activities that contribute to the economic growth and vibrancy of the Central Coast and provide a measurable return on investment. This approach aligns with the findings/ recommendations of the draft Central Coast Events Strategy, which is in the process of being developed and will be presented to the committee later in 2025.

Refinement of a proposed Sponsorship Program model, guidelines, application process, assessment criteria, awarding process, reporting and acquittal process can begin once an increased Sponsorship budget is approved, and be reported back to the committee and Council for endorsement later in 2025.

The current Policy for Sponsorship has been updated (Attachment 2) and will need to be reviewed upon completion and adoption of the new Sponsorship program to reflect any currently unaccounted for recommended program changes.

### **Stakeholder Engagement**

The review involved an evaluation to identify areas for improvement that would better enable the program to meet community needs based on staff experience, feedback and engagement with grant applicants and stakeholder feedback.

The Governance team were consulted and provided feedback regarding the policy development.

A desktop review of other Council's grants and sponsorship policy and guidelines was undertaken to determine best practice.

### **Financial Considerations**

Financial Year (FY) Implications.

**The proposal has cost financial implications for the current FY and outer years in the LTFP.**

Budget and Long-Term Financial Plan (LTFP) Impact.

**The FY adopted budget includes funding for this proposal and the LTFP includes funding for the ongoing impact.**

The Community Grants Program and Sponsorship Program have been modified to meet the funding allocated within the Community and Culture Unit's Operational budget.

Nil bottom line change to existing overall budget.

**Link to Community Strategic Plan**

Theme 1: Belonging

**Goal A: Our community spirit is our strength**

B-A1: Work within our communities to connect people, build capacity and create local solutions and initiatives.

**Risk Management**






Community perception of reduced support can be mitigated by providing clear communication that total community funding remains the same, with increased opportunities through the Sponsorship program.

**Critical Dates or Timeframes**

Endorsement by the committee of the Sponsorship Program including Program model, guidelines, application process, assessment criteria, awarding process, reporting and acquittal process be reported back to the committee for endorsement in November-December 2025.

The recommendations to commence in the 2026-27 financial year.

**Attachments**

- |  |           |
|--|-----------|
| <a href="#"> 1</a> Draft Council Community Grants Policy                                | D16803490 |
| <a href="#"> 2</a> Draft Sponsorship Management Policy                                  | D16803495 |
| <a href="#"> 3</a> Draft Community Development Grant Program Guidelines                 | D16803498 |
| <a href="#"> 4</a> Draft Community Events and Place Activation Grant Program Guidelines | D16803500 |
| <a href="#"> 5</a> Draft Community Support Grant Program Guidelines                     | D16803558 |

















































































































**Item No:** 1.8  
**Title:** Woy Woy Foreshore Masterplan - For Public Exhibition  
**Department:** Community and Recreation Services

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8 July 2025 Community & Culture Committee

Reference: F2024/00461 - D16807563  
Author: Brett Sherar, Unit Manager Open Space and Recreation  
Executive: Melanie Smith, Director Community and Recreation Services

## Recommendation

### ***That the Committee:***

- 1 Recommends to Council that Council endorses the draft Woy Woy Foreshore Concept Design Report in Attachment 1 for the purpose of public exhibition for a 28 day period.***
- 2 Notes that a further report will be provided to Council on the outcomes of community consultation following the period of public exhibition.***

## Report purpose

To seek support of the Community and Culture Committee to refer the draft Woy Woy Foreshore Concept Design Report to Council for endorsement to place on public exhibition for a 28 day period.

## Background

In 2024, Council engaged Moir Studio (Landscape Architecture consultant) to undertake design services for Woy Woy Foreshore. The purpose of the engagement was to finalise a concept design for the foreshore including a review of the draft Woy Woy Masterplan 2022, and to undertake detailed design to inform future development of the broader Woy Woy foreshore corridor.

In addition, Council was successful with a \$1 million grant from the NSW Government via the Community Assets Program (CAP), to upgrade the Woy Woy swimming enclosure which was damaged as the result of flooding in 2022. Upgrade of the swimming enclosure requires the preparation of construction drawings, which is included in the project deliverables by Moir Studio and as a requirement of the CAP grant.

## Report

The Woy Woy Foreshore Concept Design Report (prepared by Moir Studio) references the draft Woy Woy Masterplan that was prepared by council staff in 2022. This draft Woy Woy Masterplan was developed following extensive community consultation in 2019 and 2022, as part of the 'Let's Talk Woy Woy' community engagement project.

This Concept Design is for the Woy Woy foreshore only and retains the key precincts along the corridor, from the draft Woy Woy Masterplan, being Anderson Park; Pelican Park; Woy Woy Baths; ANZAC Memorial Park; Wetlands Precinct; and Lions Park.



It should be noted that the Concept Design Report does not provide direction to Council regarding the upgrade of the Woy Woy Town Centre.

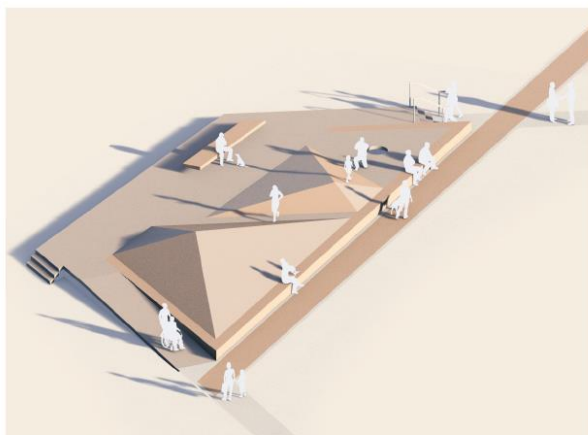
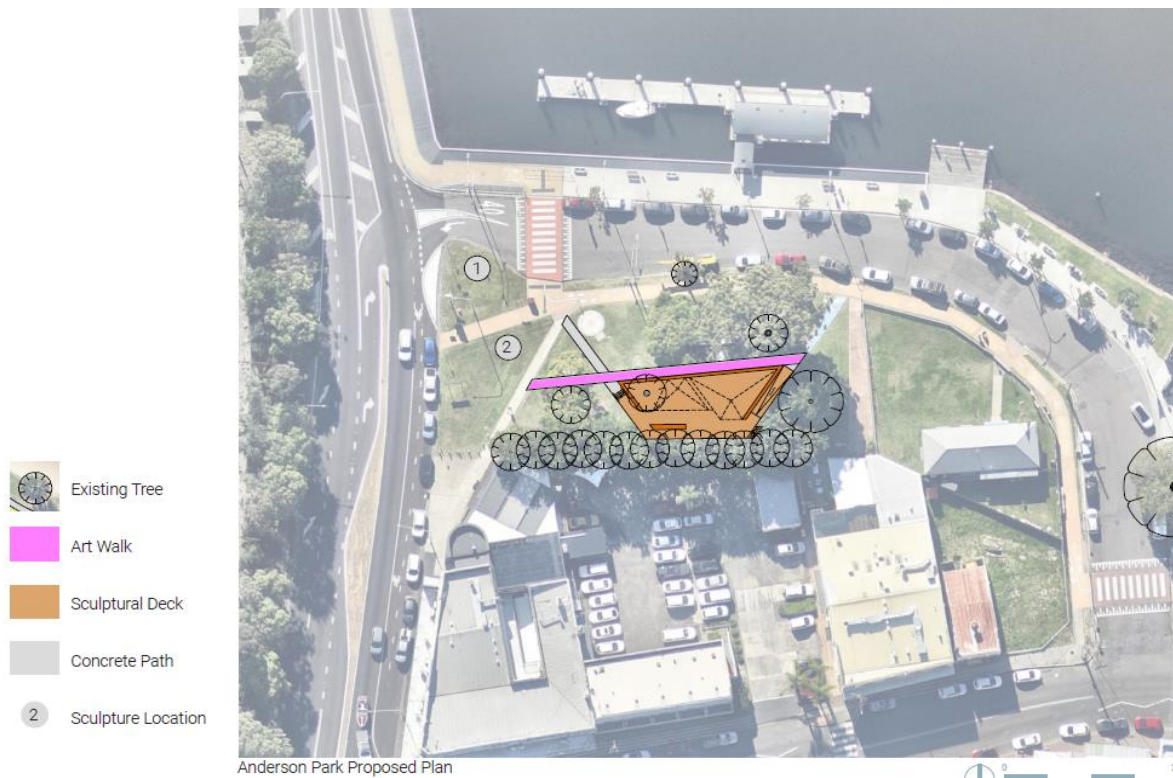
### Variations from the draft Woy Woy Masterplan 2022 to the current Concept Design

Anderson Park (precinct 1) – Two (2) options have been prepared for public exhibition with Anderson Park retained as a passive and flexible space for both options.

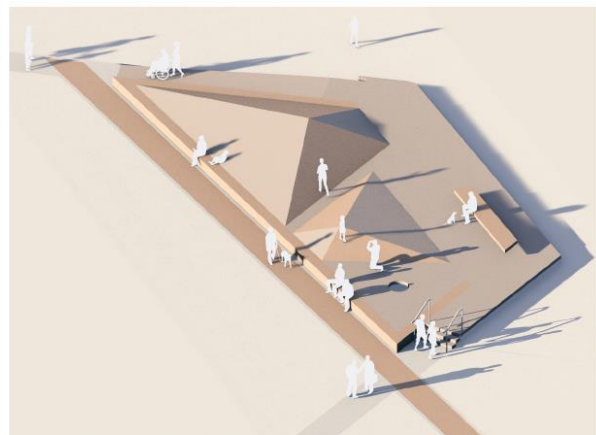
- Option 1 proposes a passive green space with seating improvements to utilise the existing shade within the park.



- Option 2, a sculptural deck is proposed as an iconic feature as an alternate option for consultation. Previously a playspace was constructed in this precinct, however with the recent upgrades to Pelican Park, another playspace is not required.



Anderson Park Deck Sculpture North-East

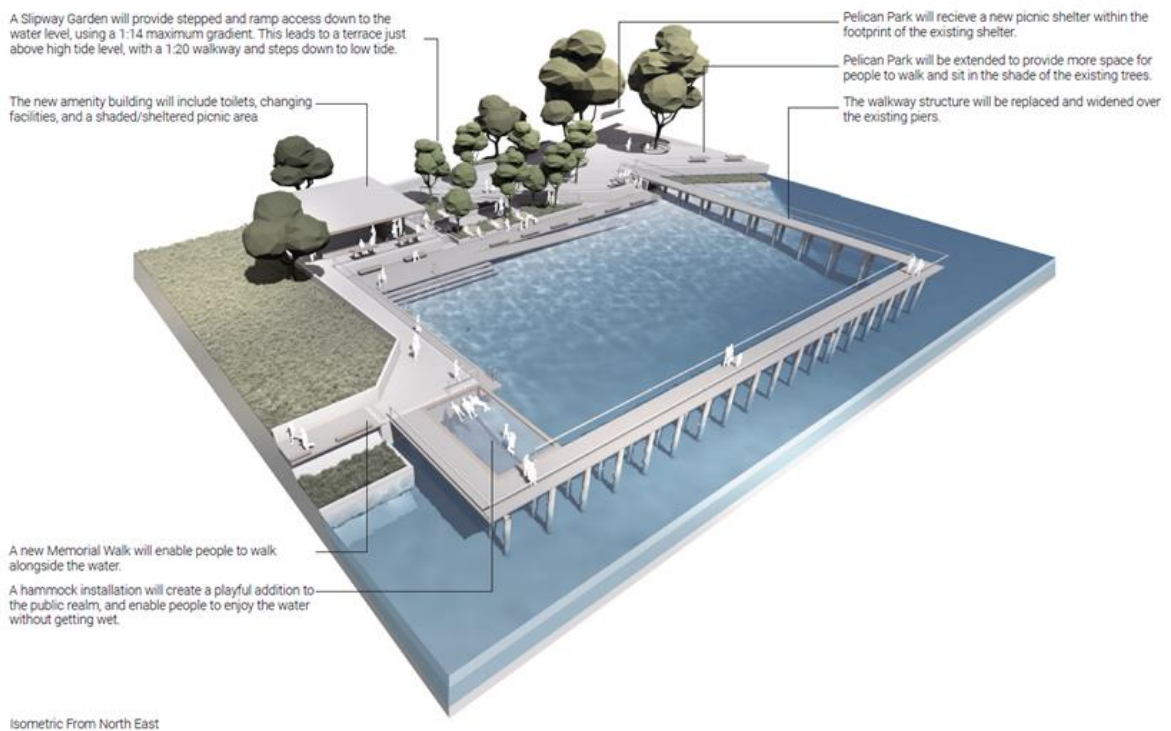


Anderson Park Deck Sculpture North-West

Pelican Park (precinct 2) – No major changes are proposed as it recently underwent significant works. Access and amenity improvements included in the concept design.



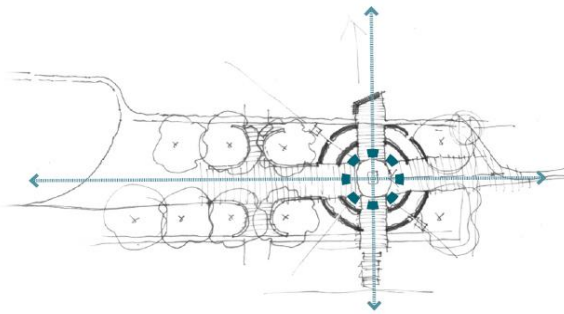
Woy Woy Baths (precinct 3) – Further detail provided for the baths including 3D renders and the location of a proposed new public amenities building.



ANZAC Memorial Park (precinct 4) - Concept design did include an alternate option for the Memorial Park, formalising the Avenue of Honour and relocation of the Cenotaph.

This option was shared internally for comment with heritage advice received from Strategic Planning Projects, that ANZAC Memorial Park is currently heritage listed under the Central Coast Local Environment Plan (2022) and that in accordance with the NSW Heritage Act (1977), Council has a legal obligation to identify and conserve items of heritage significance.

### ANZAC Memorial Park Alternative Concept



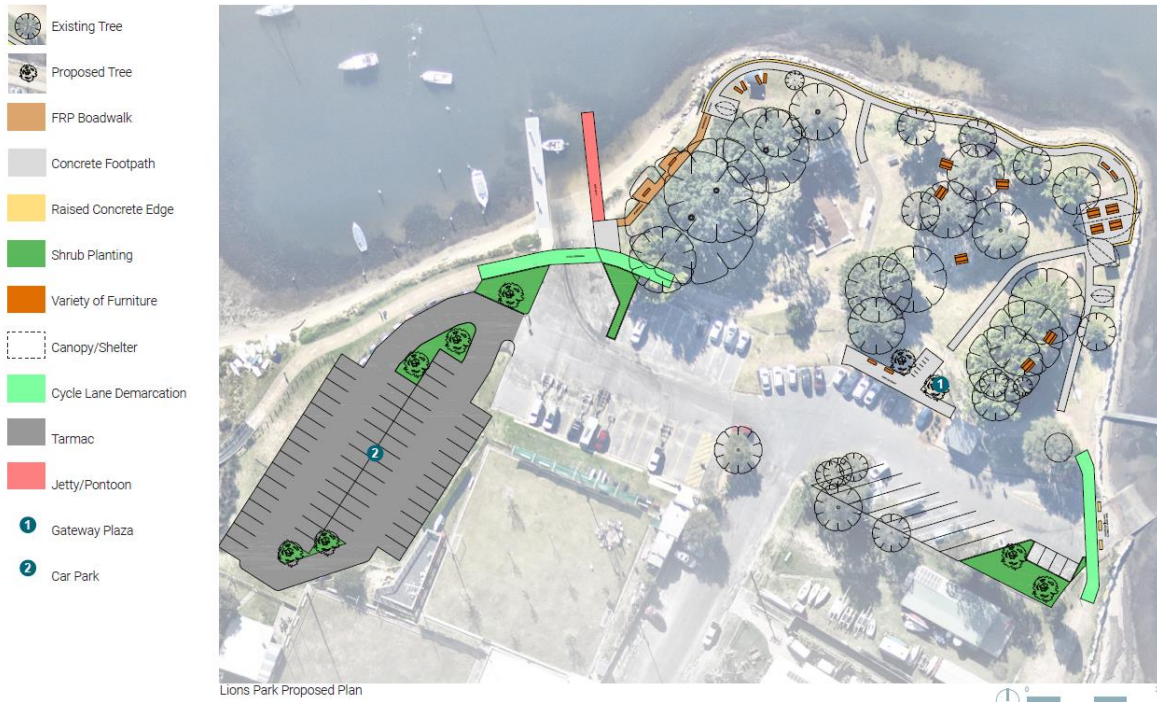
Subsequently, the current layout of ANZAC Memorial Park has been retained with the critical need to undertake a Heritage Conservation Management Plan (CMP), prior to upgrade of the park due to heritage significance. Preparation of a CMP is not included in the scope of this project and will require additional funding separate to this project.



Wetlands (precinct 5) – The Wetlands corridor includes two areas (east and west) with no major changes proposed other than a raised boardwalk away from the roadside and to minimise desire lines through the wetland vegetation.



Lions Park (precinct 6) – This option decommissions the eastern boat ramp to vehicle access to improve public safety and avoid conflict between users of the park and use of the boat ramps. The options recommend an upgrade of the western boat ramp (second pontoon). The eastern boat ramp will be available to light watercraft that don't require towing by a vehicle (ie. launch point for sea kayaks/dragon boats).



### Connecting with Country Framework

It should be noted that the current design report references the Connecting with Country Framework, which is a NSW Government document to support land managers to develop connections with Country that can inform the planning, design and delivery of built environment projects.

With the Connecting to Country Framework established in 2023, this approach was not considered as part of the development of the 2022 draft Woy Woy Foreshore Masterplan. Subsequently, as part of the development of the Moir Studio Concept Design, project staff met with Local Aboriginal Land Council Representatives for a Walk on Country to understand and identify cultural significance.

The project scope will now include the preparation of an Aboriginal Cultural Interpretation report as an appendix to the Concept Design Report, and to be reference in the detailed design of the entire foreshore.

### Cost Estimate

The Concept Design report includes a preliminary cost estimate prepared by a Quantity Surveyor, which was not included in the 2022 draft Woy Woy Foreshore Masterplan. The

preliminary cost estimate indicates construction costs in the order of \$5 million for the foreshore with a high-level breakdown listed below.

- Anderson/Pelican Park precinct - \$530,000
- Swimming Enclosure precinct - \$1.35 million
- Memorial Park precinct - \$630,000
- Wetlands precinct – \$880,000
- Lions Park precinct – \$820,000
- Preliminaries and Contractor Margin - \$900,000.

## **Stakeholder Engagement**

### External Stakeholders

The 2022 draft Woy Woy Foreshore Master Plan included extensive community consultation through the Woy Woy Waterfront Masterplan Your Voice Our Coast online engagement and through the 2023 Let's Talk Woy Woy face to face and online engagement.

External stakeholder consultation was undertaken to inform the initial concept design which this concept was based on. No further external stakeholder consultation has been undertaken in the preparation of this Concept Design Report by Moir Studio as public comment will be invited during the period of exhibition.

### Internal Stakeholders

Multiple rounds of internal stakeholder consultation have been undertaken at key stages of the project (i.e. commencement of the project, 50% completion and 90% completion of design report).

Key units that have actively participated in the preparation of the concept design include:

- Open Space and Recreation
- Procurement and Project Management
- Strategic Planning Projects
- Communication Engagement and Digital Marketing
- Bushfire and Flood Risk Management
- Engineering Services
- Events and Placemaking
- Facilities and Asset Management
- Roads and Drainage Infrastructure

Further internal consultation and workshops will take place as the project proceeds to Detailed Design.

### Financial Considerations

Financial Year (FY) Implications.

**The proposal has cost financial implications for the current FY and outer years in the LTFP.**

Budget and Long-Term Financial Plan (LTFP) Impact.

**The FY adopted budget includes funding for this proposal but the LTFP does not include funding for the ongoing impact and will need to be updated in the next review.**

As noted above, a preliminary cost estimate has been prepared to support the concept design with construction costs for the entire foreshore corridor in the order of \$5 million.

Council has secured \$1 million grant from the NSW Government via the Community Assets Program (CAP), to upgrade the Woy Woy swimming enclosure with the works to be completed by June 2026.

In addition, \$589,879 is allocated in the 2025-26 Capital Program to undertake improvements to the Woy Woy Foreshore.

During the next phase of the project (detailed design) it is recommended to develop a Foreshore Implementation Plan to identify timeframes and funding sources/opportunities, to develop the entire foreshore including budget allocation over the coming years.

There may be further opportunities to seek external funding for eligible projects.

### Link to Community Strategic Plan

Theme 1: Belonging

#### Goal L: Healthy lifestyle for a growing community

B-B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Theme 1: Belonging

#### Goal L: Healthy lifestyle for a growing community

L-L1: Promote healthy living and ensure sport, leisure, recreation and aquatic facilities and open spaces are well maintained and activated.

Theme 4: Responsible

### **Goal G: Good governance and great partnerships**

R-G2: Engage and communicate openly and honestly with the community to build a relationship based on trust, transparency, respect and use community participation and feedback to inform decision making.

### **Risk Management**

Through site inspections undertaken by Council staff and the consultant, risks have been identified with the current layout and function of the foreshore. This includes trip hazards, ageing/failing park infrastructure, path width, conflict between a variety of users along the corridor (i.e. recreation boating, park user and path user).

With the preparation of the Concept Plan, a key principle is to improve the recreational opportunities and mitigate identified risks in detailed design, to develop a space that is safe, accessible and inviting for community use.

The closure of the eastern boat ramp at Lions Park, may draw public concern during exhibition. Closure of this boat ramp will improve pedestrian movements for this precinct, for park and path users. In addition to upgrades of the western boat ramp at Lions Park, Council has upgraded the Koolewong boat ramp and car park, which is an east facing access point within a 3.5km catchment.

### **Critical Dates or Timeframes**

Nil.

### **Attachments**



1 Moir - Woy Woy Foreshore Concept Design - June 2025

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**Item No:** 1.9  
**Title:** Central Coast Town Crier Support for National Championships - For Endorsement  
**Department:** Community and Recreation Services

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8 July 2025 Community & Culture Committee

Reference: F2020/02679 - D16902777  
Author: Marie Lentini, Section Manager Events and Placemaking  
Manager: Beth Burgess, Unit Manager Community and Culture  
Executive: Melanie Smith, Director Community and Recreation Services

## Recommendation

***That the Committee recommends to Council:***

- 1 That Council supports Mr. Stephen Clarke as officially representing Central Coast Council at annual National Town Criers' Championships.***
- 2 That Council allocates the sum of \$750.00 each calendar year towards expenses for Mr. Clarke to represent Central Coast Council at the Annual National Town Criers' Championship, subject to his on-going role as the Town Crier. The total amount being \$2,250.00.***
- 3 That Council reviews this annual allocation after three (3) years in 2028.***

## Report purpose

The purpose of this report is to seek support from Council to financially support Mr. Stephen Clarke to attend the annual National Town Criers' Championships in the Australian Capital Territory (ACT) in 2025 to represent the Central Coast and acknowledge his outstanding performances in his role of Town Crier, by supporting this in an on-going basis, with a review in three years' time.

## Executive Summary

The annual Town Crier National Championships is being held in the ACT this year. Mr Stephen Clarke has been Council's Town Crier for 35 years and during this time has participated in a number of Championships receiving the title of Australian Champion no less than six (6) times. Council has financially supported Stephen's attendance at the Championships since 2002 and requests to continue this financial support as part of his role as Central Coast Town Crier.

## **1.9 Central Coast Town Crier Support for National Championships - For Endorsement (cont'd)**

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### **Background**

The National Town Crier Championship first started in Ipswich, Queensland in 1989 and has since seen Town Criers travel nationally to compete and experience all different communities around Australia and what they represent.

Central Coast Council's Town Crier Stephen Clarke has been Council's Town Crier since 1990. As part of his role Stephen attends Council's Citizenship Ceremonies to formally welcome dignitaries and commence each ceremony.

Stephen has been a dedicated Town Crier and has attended many Town Crier Championships all over the world. Over the years, Stephen has many times won the Champion of Champions which is the highest honor a crier can achieve in Australia as well as many other various awards at these Championships. Stephen was awarded Australian Champion in 2012 at Moree, 2013 at Alice Springs, 2016 at Redlands in Queensland, 2018 in Victoria's Warrnambool, 2019 in Echuca and 2024 in Parkes, and has promoted the Central Coast with the highest accolades.

Criers are judged on poise, bearing and confidence, sustained volume and clarity, content of the cry and accuracy in delivery as well as their regalia.

### **Report**

The 2025 Town Criers National Championship is being held in Kambah in the Australian Capital Territory (ACT) on the 11th of October 2025.

Council has received a request from Stephen Clarke, Central Coast Town Crier to cover accommodation costs associated to attend the 2025 Town Crier National Championships in the ACT and represent the Central Coast.

The Town Crier represents the Central Coast at a number of events and functions each year, including multiple Council Citizenship Ceremonies. Stephen Clarke currently charges a fee of \$150 per ceremony, and in 2024-25 received a total payment of \$600 for attendance at Council citizenship ceremonies.

The costs for Stephen Clarke to attend the Town Crier Championships in Canberra is \$507.00 for accommodation, \$30 for registration to attend the event and incidentals and travel.

### **Stakeholder Engagement**

Nil

**1.9 Central Coast Town Crier Support for National Championships - For Endorsement (cont'd)**

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**Financial Considerations**

The amount of \$750 is within the adopted Community & Culture 2025-26 budget. Subsequent years will be funded from the Community & Culture adopted budgets.

**The proposal has cost financial implications for the current FY only.**

The amount recommended (\$2,250 over 3 years) will be funded from adopted operational budgets for the Community & Culture business unit.

**The FY adopted budget includes funding for this proposal.**

**Link to Community Strategic Plan**

Theme 1: Belonging

**Goal E: Environmental resources for the future**

B-A1: Work within our communities to connect people, build capacity and create local solutions and initiatives.

**Risk Management**

*Nil*

**Critical Dates or Timeframes**

*Nil*

**Attachments**

*Nil*