



Central Coast Council

Governance and Finance Committee

Held in Function Room
2 Hely Street, Wyong

13 May 2025

MINUTES

Attendance

Members

Cr Jared Wright, Chairperson	Present
Cr Kyle MacGregor, Deputy Chairperson	Present
Cr Helen Crowley, Member	Present
Cr Doug Eaton OAM, Member	Present (remotely)

Status

Guest

Cr Rachel Stanton

Status

Present

Staff

Marissa Racomelara, Director Corporate Services	Present
Louise Rampling, Unit Manager Governance Risk and Legal	Present
Emma Galea, Chief Financial Officer	Present
Michael Ross, Unit Manager, Facilities and Asset Management	Present
Danny Andrews, Section Manager, Procurement Operations	Present
Phil Cantillon, Unit Manager, Leisure Beach Safety and Community Facilities	Present
Stephanie Prouse, Section Manager, Councillor and Democratic Services	Present
Briony Stiles, Team Lead, Civic Support	Present
Kylie Blakely, Civic Support Officer	Present

Status

The Chairperson, Councillor Jared Wright, declared the meeting open at 7:07pm

THAT IN ACCORDANCE WITH CLAUSE 6.20 OF THE CODE OF MEETING PRACTICE, REMOTE ATTENDANCE VIA AUDIO VISUAL LINK TO THE GOVERNANCE AND FINANCE COMMITTEE MEETING ON 13 MAY 2025 BE GRANTED TO DEPUTY MAYOR EATON OAM DUE TO PERSONAL REASONS WAS *MOVED* by Councillor *WRIGHT* and *SECONDED* by Councillor *MACGREGOR*

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

7:09pm

The Chair read an Acknowledgement of Country statement.

1.2 Disclosures of Interest

7:10pm

No conflicts of interest were disclosed.

THAT COUNCIL ADOPT THE FOLLOWING ITEMS EN-MASSE AND IN ACCORDANCE WITH THE REPORT RECOMMENDATIONS, WAS *MOVED* by Councillor *MACGREGOR* and *SECONDED* by Deputy Mayor *EATON OAM*:

7:11pm

GFC1/25

That the Committee determines the following items will be adopted without debate:

- ***Item 1.4 - Reviewed Code of Conduct – for Public Exhibition***
- ***Item 1.5 - Draft Code of Meeting Practice – for Public Exhibition***
- ***Item 1.6 - Draft Public Forum Policy – for Public Exhibition***
- ***Item 1.8 - Reviewed Investments Management Policy and Draft Borrowings Policy – for Adoption***

1.3 Q3 (March 2025) Operational Plan and Budget Review

7:13pm

The Executive Officer and Chief Financial Officer spoke to the Q3 Operational Plan and Budget Review presentation.

GFC2/25

That the Committee:

- 1 Receives and notes the preliminary Q3 (March 2025) Quarterly Operational Plan and Budget Review as outlined in this report and Attachments to this report.***
- 2 Receives and notes the changes to the 2024-25 capital works program (Attachment 3) and notes the impact of these changes on the indicative program in the outer years.***
- 3 Notes that the subject of this report will be presented to the Council meeting in May for further consideration.***

CARRIED

FOR: UNANIMOUS

1.4 Reviewed Code of Conduct - for Public Exhibition

RESOLVED by EXCEPTION on the MOTION of Councillor MACGREGOR and SECONDED by Deputy Mayor EATON OAM:

GFC3/25

That the Committee:

- 1 Recommends to Council that the Code of Conduct provided as Attachment 1 to this report to be placed on public exhibition for a period of 28 days, with a further report to be presented after the public exhibition period.***
- 2 Notes that the Office of Local Government's reform of the Councillor Conduct Framework has not, to date, resulted in any amendments to the current Model Code of Conduct.***

1.5 Draft Code of Meeting Practice - for Public Exhibition

RESOLVED by EXCEPTION on the MOTION of Councillor MACGREGOR and SECONDED by Deputy Mayor EATON OAM:

GFC4/25

That the Committee:

- 1 Recommends that Council endorses the Draft Code of Meeting Practice provided as Attachment 1 to this report to be placed on public exhibition for a period of 28 days, allowing submissions from the public up to 42 days, with a further report to be presented after the exhibition period.***

- 2 ***Notes that the Office of Local Government's reform of the Councillor Conduct Framework has not, to date, resulted in a new Model Code of Meeting Practice being prescribed.***

1.6 Draft Public Forum Policy - For Public Exhibition

RESOLVED by EXCEPTION on the MOTION of Councillor MACGREGOR and SECONDED by Deputy Mayor EATON OAM:

GFC5/25

That the Committee:

- 1 ***Recommends that Council endorses the draft Public Forum Policy as amended at Attachment 1 to this report to be placed on public exhibition for a period of 28 days with a further report to be presented after the exhibition period.***
- 2 ***Notes that the Office of Local Government's reform of the Councillor Conduct Framework has not, to date, resulted in a new Model Code of Meeting Practice being prescribed.***

1.7 Draft Councillor Expenses and Facilities Policy - for Adoption

8:06pm

A MOTION was MOVED by Deputy Mayor EATON OAM and SECONDED by Councillor MACGREGOR:

GFC6/25

That the Committee:

- 1 ***Recommends to Council that the draft Councillor Expenses and Facilities Policy at Attachment 1 be adopted.***
- 2 ***Notes that a letter will be sent to those persons that made a submission during the exhibition period thanking them for their interest and submission.***

CARRIED

FOR: UNANIMOUS

1.8 Reviewed Investments Management Policy and Draft Borrowings Policy - for Adoption

RESOLVED by EXCEPTION on the MOTION of Councillor MACGREGOR and SECONDED by Deputy Mayor EATON OAM

GFC7/25

That the Committee recommends to Council:

- 1 That the reviewed Investments Management Policy at Attachment 1 to be referred to the Audit, Risk and Improvement Committee, and then submitted to Council for adoption.***
- 2 That the draft Borrowings Policy at Attachment 2 to be referred to the Audit, Risk and Improvement Committee, and then submitted to Council for adoption.***

1.9 Reviewed Procurement Policy - for Adoption

8:08pm

A MOTION was *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor CROWLEY:

GFC8/25

That the Committee:

- 1 Endorses the recommended amendments to the Procurement Policy.***
- 2 Recommends to Council that the reviewed Procurement Policy at Attachment 1 be adopted.***

CARRIED

FOR: UNANIMOUS

1.10 North Avoca Surf Life Saving Club - Approval to issue Lease and Licence

8:23pm

A MOTION was *MOVED* by Councillor MACGREGOR and *SECONDED* by Deputy Mayor EATON OAM:

GFC9/25

That the Committee recommends to Council that the Chief Executive Officer be authorised to negotiate, finalise and execute a lease and licence for surf lifesaving purposes for a period of up to twenty (20) years over land at 46 North Avoca Parade, North Avoca (being part of Lot 1 DP543153 and Part Lot 2 DP543153) with North Avoca Surf Life Saving Club.

CARRIED

FOR: UNANIMOUS

The next meeting is to be held at 7:00pm on Tuesday 8 July 2025 at the Wyong

Administration Building.

The Meeting concluded at 8.24pm.

UNCONFIRMED

UNCONFIRMED