



Central Coast Council

## Community & Culture Committee

Held in Function Room 2

2 Hely Street, Wyong

08 July 2025

# MINUTES

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### Attendance

#### Members

Cr Margot Castles, Chairperson  
Cr Trent McWaide, Deputy Chairperson  
Mayor Lawrie McKinna, Member  
Cr Kyla Daniels, Member  
Cr John McNamara, Member  
Cr Sharon Walsh, Member  
Cr Kyle MacGregor, Member  
Cr Belinda Neal, Member

#### Status

Present  
Apology  
Apology  
Present (Remotely)  
Present  
Present  
Present (Remotely)  
Present

#### Councillor Guest

Deputy Mayor Doug Eaton OAM  
Cr John Moulard  
Cr Helen Crowley

#### Status

Present  
Present  
Present

#### Staff

Mel Smith, Director Community and Recreation Services  
Phil Cantillon, Unit Manager Leisure Beach Safety and Community Facilities  
Brett Sherar, Unit Manager Open Space and Recreation  
Alex Chipchase, Open Space and Recreation Planner  
Stephanie Prouse, Section Manager Councillor and Democratic Services  
Tess McGown, Civic Support Officer  
Kylie Blakely, Civic Support Officer

#### Status

Present  
Present  
Present  
Present  
Present  
Present  
Present

The Chairperson, Councillor Margot Castles, declared the meeting open at 5:06pm

## **REPORTS**

### **1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies**

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5:06pm

The Chairperson gave an Acknowledgement of Country.

The Chairperson noted the apology of Mayor McKinna and Councillor McWaide.

A PROCEDURAL MOTION WAS *MOVED* by Councillor NEAL and *SECONDED* by Councillor MCNAMARA:

***That the Committee approves the request by Councillor Daniels and Councillor MacGregor to attend the Community and Culture Committee Meeting on 8 July 2025 at 5:00pm by audio-visual link because they are unable to attend in person.***

**CARRIED**

FOR: UNANIMOUS

A PROCEDURAL MOTION WAS *MOVED* by Councillor WALSH and *SECONDED* by Councillor MCNAMARA:

***That in the absence of Councillor McWaide, that Councillor Neal as an alternative member, be provided voting rights for the Community and Culture Committee meeting on 8 July 2025 at 5:00pm.***

**CARRIED**

FOR: UNANIMOUS

### **1.2 Disclosures of Interest**

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5:09pm

No disclosures of interest were declared.

COUNCILLOR MACGREGOR LEFT THE MEETING AT 17:09 PM DUE TO TECHNICAL ISSUES DURING DISCUSSION OF THIS ITEM, AND AS A RESULT WAS UNABLE TO CONFIRM IF HE HAD DISCLOSURES TO DECLARE

### 1.3 Confirmation of Minutes of Previous Meeting

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5:11pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor MCNAMARA:

**CCC10/25**

***That the Committee confirms the minutes of the previous Community and Culture Committee held on 13 May 2025, with the amendment to Item 1.10 to include:***

- 3   *A new memorial policy is to come back to committee following the revoking of the existing policy for Memorials Naming of Council Facilities and Donations of Park Furniture and Trees. The New policy is to focus on memorial trees and public tree planting.***

COUNCILLOR MACGREGOR WAS UNAVAILABLE DURING CONSIDERATION OF THIS ITEM AND AS A RESULT TOOK NO PART IN VOTING.

**CARRIED**

FOR: UNANIMOUS

### 1.4 Items Resolved by Exception

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5:13pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor NEAL

**CCC11/25**

***That Committee determines the following items on the Agenda will be adopted without debate:***

- a) Item 1.9 - Central Coast Town Crier Support for National Championships - For Endorsement***

COUNCILLOR MACGREGOR RETURNED TO THE MEETING AT 5:15PM DURING CONSIDERATION OF THIS ITEM

**CARRIED**

FOR: UNANIMOUS

A PROCEDURAL MOTION WAS *MOVED* by Councillor NEAL and *SECONDED* by Councillor MCNAMARA:

***That Item 1.5 - Toukley Community Facilities Masterplan - For Public Exhibition and Item 1.8 Woy Woy Foreshore Masterplan - For Public Exhibition be given precedence in the order of business.***

**CARRIED**

FOR: UNANIMOUS

## **1.5        Toukley Community Facilities Masterplan - For Public Exhibition**

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5:18pm

The Unit Manager of Open Space and Recreation spoke to the 'Toukley Community Facilities Master' presentation.

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Councillor NEAL:

**CCC12/25**

***That the Committee:***

- 1    Supports the draft Toukley Community Facilities Masterplan as set out in Attachment 1 to this report.***
- 2    Notes that following the exhibition period, a report will be presented to Council on the outcome of the exhibition seeking Council's adoption of the Toukley Community Facilities Masterplan. Recommends that Council endorses the draft Toukley Community Facilities Masterplan as set out in Attachment 1 to this report, be placed on public exhibition for a period of 42 days.***

**CARRIED**

FOR: UNANIMOUS

## **1.6        Australia Day Award Changes - For Adoption**

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6:09pm

*That the Committee recommends to Council:*

- 1    That Council adopts the proposed name changes for the 2026 Award Ceremony being 'Central Coast Community Awards'.*
- 2    That Council adopts the proposed changes to the judging process and panel for the 2026 Award Ceremony.*
- 3    That Council adopts the proposed changes to the format to include the Mayor and Councillors in the 2026 Award Ceremony.*

AN AMENDMENT was *MOVED* by Councillor NEAL and *SECONDED* by Councillor MCNAMARA:

**CCC13/25**

***That the Committee defer the 'Australia Day Award Changes - For Adoption' item to the next Community and Culture Committee meeting on 9 September 2025.***

The Amendment was put to the vote, declared **CARRIED**, and became the Motion  
FOR: Unanimous

The Motion was put to the vote and declared **CARRIED**  
FOR: Unanimous

## **1.7 Draft Grants and Sponsorship Policies - For Public Exhibition**

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6.20pm

*That the Committee:*

- 1 Supports the draft Community Grants Policy and associated Guidelines, as set out in Attachments 1, 3, 4, and 5 to this report, for placement on public exhibition for a period of 28 days.*
- 2 Notes that following the exhibition period, a report will be presented to Council on the outcome of the exhibition seeking Council's adoption of the Community Grants Policy and associated Guidelines and Sponsorship Program.*
- 3 Recommends to Council that Council endorses the draft Community Grants Policy and associated Guidelines, as set out in Attachments 1, 3, 4, 5 to this report, be placed on public exhibition for a period of 28 days.*
- 4 Recommends to Council that Council supports and adopts the re-establishment of a Sponsorship Program commencing in 2026-27 financial year.*
- 5 Recommends to Council that Council supports and adopts the reduction of the Community Grants program budget by 15% and reallocate this money to the Sponsorship Program from the 2026-27 financial year.*
- 6 Recommends to Council that Council supports the draft Sponsorship Program Policy as set out in Attachment 2 to this report and endorses that it be placed on public exhibition for a period of 28 days.*

AN AMENDMENT was MOVED by Councillor NEAL and SECONDED by Councillor WALSH:

**CCC14/25**

**The Committee:**

- 1 *Defer the to the 'Draft Grants and Sponsorship Policies - For Public Exhibition' item to the next Community and Culture Committee meeting on 9 September 2025.***
- 2 *Requests a copy of the Draft Grants and Sponsorship policies document with track changes, and a copy of the historical financial report.***

The Amendment was put to the vote, declared **CARRIED**, and became the Motion  
FOR: Unanimous

The Motion was put to the vote and declared **CARRIED**  
FOR: Unanimous

## **1.8 Woy Woy Foreshore Masterplan - For Public Exhibition**

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5:40pm

Unit Manager of Open Space and Recreation and Open Space and Recreation Planner spoke to the presentation 'Woy Woy Foreshore Concept Design'

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor WALSH:

**CCC15/25**

***That the Committee:***

- 1 Recommends that Council endorses the draft Woy Woy Foreshore Concept Design Report in Attachment 1 for the purpose of public exhibition for a 42 day period.***
- 2 Notes that a further report will be provided to Council on the outcomes of community consultation following the period of public exhibition.***
- 3 Memorial Park is excluded from the masterplan and it is made abundantly clear that no alterations is made to the Memorial Park as part of this masterplan.***
- 4 Notes that no works can be undertaken on Memorial Park without an approved Heritage Conservation Management plan.***

**CARRIED**

FOR: UNANIMOUS

## **1.9 Central Coast Town Crier Support for National Championships - For Endorsement**

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*RESOLVED* by *EXCEPTION* on the MOTION by Councillor WALSH and *SECONDED* by Councillor NEAL

**CCC16/25**

***That the Committee recommends to Council:***

- 1 That Council supports Mr. Stephen Clarke as officially representing Central Coast Council at annual National Town Criers' Championships.***
- 2 That Council allocates the sum of \$750.00 each calendar year towards expenses for Mr. Clarke to represent Central Coast Council at the Annual National Town Criers' Championship, subject to his on-going role as the Town Crier. The total amount being \$2,250.00.***

**3     *That Council reviews this annual allocation after three (3) years in 2028.***

The next meeting is to be held at 5:00pm on Tuesday 9 September 2025 at the Wyong Administration Building.

**The Meeting** concluded at 6:38pm

UNCONFIRMED