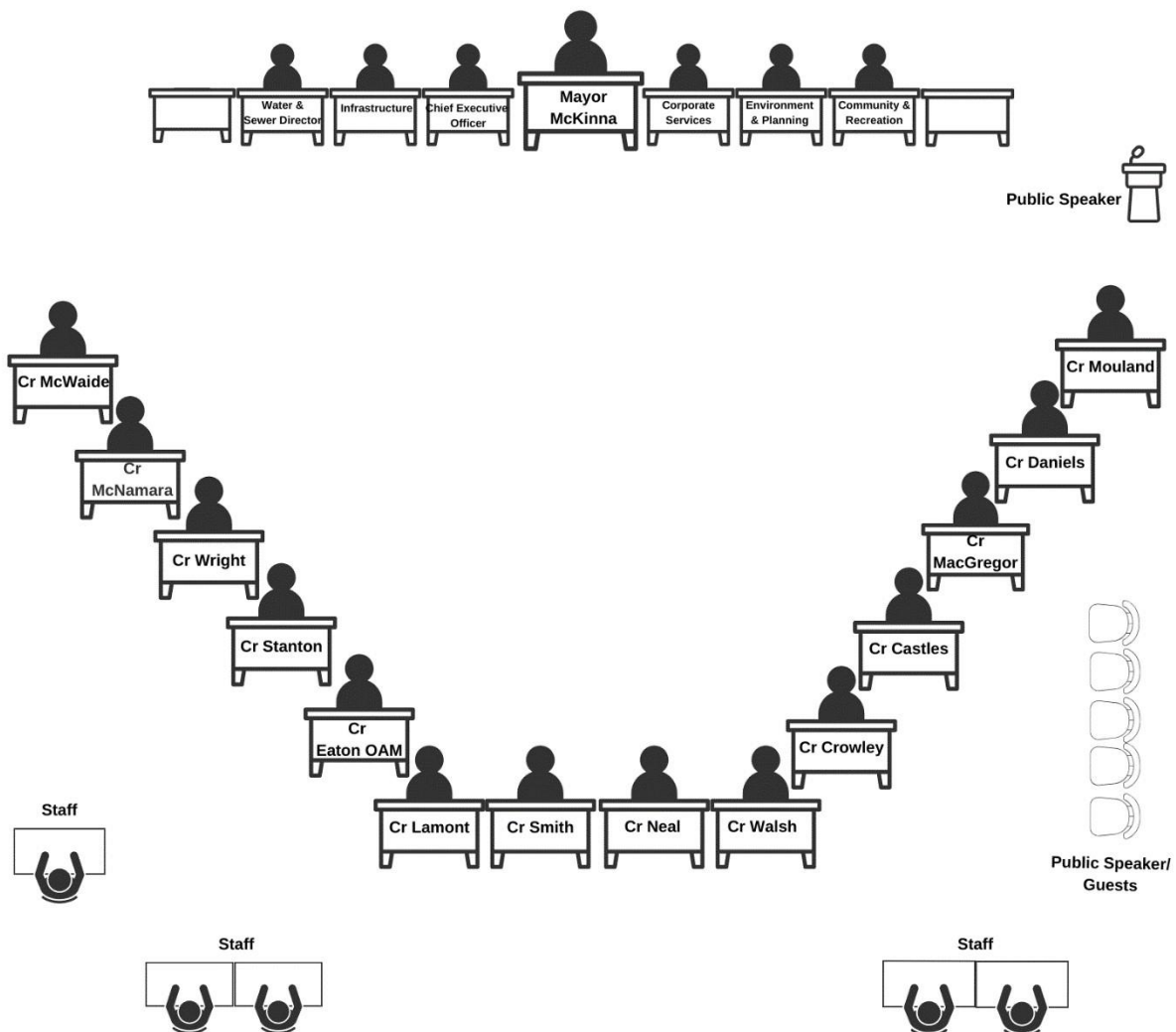




Central Coast Council
Business Paper
Ordinary Council Meeting
22 July 2025





Oath or Affirmation of Office

Councillors are reminded of their Oath or Affirmation of Office to undertake their duties in the best interests of the people of the Central Coast and Council and to faithfully and impartially carry out the functions, powers, authorities, and discretions vested in them under the *Local Government Act 1993*, or any other Act to the best of their ability and judgement. Councillors are also reminded of their obligations under the Code of Conduct to disclose and appropriately manage conflicts of interest.

Disclosures of Interest

Councillors are reminded of their obligation under Council's Code of Conduct to declare any conflict of interest in a matter considered by Council.

Pecuniary interest: A Councillor who has a **pecuniary interest** in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting. The Councillor must not be present at, or in sight of, the meeting:

- a) At any time during which the matter is being considered or discussed, or
- b) At any time during which the Council is voting on any question in relation to the matter.

Non-Pecuniary conflict of interest: A Councillor who has a **non-pecuniary conflict of interest** in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.

Significant Non-Pecuniary conflict of interest: A Councillor who has a **significant** non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.

Non-Significant Non-Pecuniary interest: A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is **not significant** and does not require further action, when disclosing the interest, it must also be explained why the conflict of interest is not significant and does not require further action in the circumstances.

Recording

In accordance with the *NSW Privacy and Personal Information Protection Act 1998*, you are advised that all discussion held during the Open Council meeting is recorded for the purpose of livestreaming the public meeting and verifying the minutes. This will include any public discussion involving a councillor, staff member or a member of the public.

Meeting Notice

**The Ordinary Council Meeting
of Central Coast Council
will be held in the Central Coast Council Chambers,
2 Hely Street, Wyong
on Tuesday 22 July 2025 at 6.30pm,
for the transaction of the business listed below:**

**The Public Forum will commence at 6.00pm, subject to any
registered speaker/s to items listed on this agenda.**

Further information and details on registration process:

www.centralcoast.nsw.gov.au/council/meetings-and-minutes/council-meetings

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David Farmer
Chief Executive Officer

Item No: 1.1
Title: Disclosure of Interest
Department: Corporate Services

22 July 2025 Ordinary Council Meeting



Recommendation

That Council now disclose any conflicts of interest in matters under consideration by Council at this meeting.

Item No: 1.2
Title: Confirmation of Minutes of Previous Meeting
Department: Corporate Services

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16938477

Recommendation

That Council confirms the minutes of the Ordinary Meeting of Council held on 23 June 2025 as read and a true record of the Meeting.

Summary

Confirmation of minutes of the Ordinary Meeting of Council held on 23 June 2025.

Attachments

1   MINUTES - Council Meeting - 23 June 2025 D16918323



Central Coast Council
Ordinary Council Meeting
Held in the Council Chambers
2 Hely Street, Wyong

23 June 2025

MINUTES

Present

Mayor Lawrie McKinna
Deputy Mayor Doug Eaton OAM
Councillor Margot Castles
Councillor Helen Crowley
Councillor Kyla Daniels
Councillor Corinne Lamont (remotely)
Councillor Kyle MacGregor
Councillor John McNamara
Councillor Trent McWaide
Councillor John Moulard (remotely)
Councillor Belinda Neal
Councillor Jane Smith
Councillor Rachel Stanton
Councillor Sharon Walsh
Councillor Jared Wright

In Attendance

| | |
|--------------------|--|
| David Farmer | Chief Executive Officer |
| Boris Bolgoff | Director Infrastructure Services |
| Luke Nicholls | Director Environment and Planning |
| Jamie Loader | Director Water and Sewer |
| Marissa Racomelara | Director Corporate Services |
| Melanie Smith | Director Community and Recreation Services |

Minutes of the Ordinary Meeting of Council (cont'd)

Notes

The Mayor, Lawrie McKinna, declared the meeting open at 6:32pm and advised in accordance with the Code of Meeting Practice that the meeting was being recorded.

The Mayor gave an Acknowledgment of Country.

PROCEDURAL ITEMS

1.1 Disclosure of Interest

6:33pm

Councillor Castles declared a non pecuniary, non significant interest in *Item 4.10 - Community Support Grant Program April 2025, (Part 1, (a) North Entrance Surf Life Saving Club - Gym equipment - \$4,998.00)*, under the Local Government Act as a member of the North Entrance Surf Club committee is a personal acquaintance and member of local community organisation of which she is also a member of. She will personally manage her conflict and will remain in the chamber. She will participate in the meeting discussion and voting on the item.

Deputy Mayor Eaton disclosed a Pecuniary - Significant interest to *Item 3.3 - Part 2a W&S Backflow Prevention Policy - endorse for Council adoption*, as he has a property declared in his annual interest return which is subject to the policy. He will leave the meeting and not participate in discussion or voting on the matter.

Councillor Lamont provided a written disclosure of interest in advance of the meeting in regard to item 4.8 and 4.7 however it was clarified that the Code of Conduct specifically states that councillors do not have a conflict of interest in items related to the Councillor Expenses and Facilities Policy or in regards to Councillor Fees.

Attendance by Councillors at Meetings by Audio-Visual Link

A PROCEDURAL MOTION was *MOVED* by Deputy Mayor Eaton and *SECONDED* by Councillor NEAL:

That Council:

- 1 Approves the request by Councillor John Mouland to attend the Council Meeting on 23 June 2025 at 6:30pm by audio-visual link, as he is unable to attend in person due to his current location.**
- 2 Approves the request by Councillor Corinne Lamont to attend the Council Meeting on 23 June 2025 at 6:30pm by audio-visual link as she is unable to attend in person due to personal reasons.**

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

1.2 Confirmation of Minutes of Previous Meeting

6:37pm

A MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Councillor MCNAMARA:

697/25

That Council confirms the minutes of the Ordinary Meeting of Council held on 27 May 2025 as read and a true record of the Meeting.

CARRIED

FOR: UNANIMOUS

1.3 Items Resolved by Exception

6:38pm

A MOTION was *MOVED* by Councillor MACGREGOR and *SECONDED* by Deputy Mayor EATON OAM:

698/25

That Council determines the following items on Council's Agenda will be adopted without debate.

- a) Item 1.5 – Notice of Intention to deal with Matters in a Confidential Session***
- b) Item 4.4 - Davistown Wetlands Management – For Information***
- c) Item 4.10 - Community Support Grant Program April 2025 – For Determination***

CARRIED

FOR: UNANIMOUS

1.4 Matter laid on the table - Community Land Plan of Management 2025 - for Adoption

6.48pm

A PROCEDURAL MOTION was *MOVED* by Councillor WRIGHT:

To lift Item 1.4 – 'Matter laid on the table - Community Land Plan of Management 2025 - for Adoption' off the table.

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor *WRIGHT* and *SECONDED* by Councillor *MOULAND*:

699/25

That Council:

- 1 Notes that, after a program of early engagement with community representatives and internal stakeholders, a draft update of the Central Coast Community Land Plan of Management 2023 (the Community Land POM) was placed on public exhibition from 24 September 2024 to 25 November 2024 (a period of at least 28 days) as required under the provisions of Chapter 6 of the Local Government Act.**
- 2 Further notes:**
 - a) 34 written submissions about the draft update were received during the exhibition period and were considered in preparing and finalising the update for adoption by Council.**
 - b) feedback via written submissions has been documented in a Community Consultation Outcomes Summary which is included with this report at Attachment 1.**
 - c) all lots in the draft update were able to be commented on at public hearings conducted by an independent person at Wyong (14 November) and Wamberal (18 November) and Gosford (21 November).**
 - d) feedback via public hearings is recorded in the public hearing report that is published on Council's website and summarised in the body of this report.**
- 3 Acknowledges and thanks Central Coast residents and community organisations for their interest in the future management of community land as demonstrated via the early engagement program and the formal consultation processes.**
- 4 Notes minor editorial amendments that have been made for consistency in the operative provisions of the Community Land POM and also minor changes that have been made for clarity to the associated schedule of maps and considers that these amendments are not substantial.**
- 5 Adopts the updated POM as included with this report at Attachment 2 (Operative Provisions) and Attachment 3 (Schedule of Included Land) and Attachment 4 (Schedule of Maps).**
- 6 Designates the updated POM as the 2025 Central Coast Community Land Plan of Management.**
- 7 Revokes the 2023 Central Coast Community Land Plan of Management.**
- 8 Gives notice that the 2025 Central Coast Community Land Plan of Management will take effect on 14 July 2025, which is 21 days after the date of this meeting.**
- 9 Reaffirms that the Copacabana beachfront (including the sand dunes) is**

Minutes of the Ordinary Meeting of Council (cont'd)

community land. It cannot be bought or sold.

CARRIED

FOR: UNANIMOUS

6:50pm

A PROCEDURAL MOTION WAS MOVED by Councillor SMITH:

To have Item 5.3 – Notice of Motion – Coastal Open Space System, Community Strategic Plan, and Integrated Planning and Reporting considered before Item 4.1 – Integrated Planning and Reporting (IP&R) Draft Document Suite – for Adoption.

The Motion was put to the vote and declared LOST

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

A PROCEDURAL MOTION WAS MOVED by Deputy Mayor EATON OAM:

To have the following items brought forward and considered after Item 4.1 – Integrated Planning and Reporting (IP&R) Draft Document Suite – for Adoption

- a) Item 5.1 – Notice of Motion – Mobilising the Davistown Wetlands Fund.**
- b) Item 5.2 – Notice of Motion – Community Engagement with the Development of the Local Strategic Planning Statement.**
- c) Item 5.3 – Notice of Motion – Coastal Open Space System, Community Strategic Plan and Integrated Planning and Reporting.**
- d) Item 5.4 Notice of Motion – Tuggerah Lake Dredging under the Coast, Estuary and Floodplain Risk Management Sub-Committee.**

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

5:56pm

A PROCEDURAL MOTION WAS MOVED by Councillor SMITH and SECONDED by Councillor LAMONT:

To vote on Item 1.4 – Integrated Planning and Reporting (IP&R) Draft Document Suite – for Adoption, documents in Seriatim.

The Motion was put to the vote and declared LOST

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

Minutes of the Ordinary Meeting of Council (cont'd)

1.5 Notice of Intention to Deal with Matters in a Confidential Session

RESOLVED by EXCEPTION on the MOTION of Councillor MACGREGOR and SECONDED by Deputy Mayor EATON OAM:

700/25

That the Council resolves that the following matter be dealt with in closed session, pursuant to s.10A(2) of the Local Government Act 1993 for the following reasons:

'Item: 6.1 - TechnologyOne OneCouncil Direct Negotiations Outcome'.

Reason for considering in closed session: This report is confidential in accordance with section 10A (2) (c) (d) of the Local Government Act 1993 as the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; and the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.

FINANCIAL ITEMS

2.1 Monthly Finance Report May 2025

6.56pm

A MOTION was MOVED by Councillor WRIGHT SECONDED by Deputy Mayor EATON OAM:

That Council:

- 1 Receives the Monthly Financial Report – May 2025
- 2 Allocates \$300,000 to fund the works required relating to The Entrance play area softfall, with these funds being reallocated from the following projects:
 - a) Project 27539 - Hard Court Renewal Program - Various Parks - \$190,000
 - b) Project 27000 - Avoca - Car Park Upgrade - South End Park, - Investigations and Design - \$30,000
 - c) Project 27460 - Parks Water Use Monitoring Systems - Various Parks - \$50,000
 - d) Project 27084 - Wyong River - Aquatic Infrastructure - Canoe/Dinghy Launch - \$30,000
- 3 Allocates \$450,000 to the digital transformation project for collaborative meeting room panels in both publicly available and staff areas, with these funds being reallocated from the following projects:
 - a) Project 26359 - Regional Animal Care Facility Investigation and Designs - \$150,000
 - b) Project 26547 - RFS - Internal and external renewals - Various Rural Fire Service Buildings - \$110,000
 - c) Project 26820 - Water and Sewer Legislative Security Upgrades. Region Wide - \$190,000

Minutes of the Ordinary Meeting of Council (cont'd)

- 4 Allocates \$94,000 to fund the commencement of emergency power supply works at the Lake Haven Recreation Centre, Lake Haven, with these funds being reallocated from the following projects:
- a) Project 25516 - Toowoomb Bay Holiday Park - Reactive capital renewal - \$44,000
 - b) Project 27515- Court Lighting and Fence Renewal Program - Terrigal Tennis Courts - \$50,000

AN AMENDMENT was *MOVED* by Councillor NEAL and *SECONDED* by Councillor Smith:

701/25

That Council:

- 1 Receives the Monthly Financial Report – May 2025**
- 2 Allocates \$300,000 to fund the works required relating to The Entrance play area softfall, with these funds being reallocated from the following projects:**
 - a) Project 27539 - Hard Court Renewal Program - Various Parks - \$190,000**
 - b) Project 27000 - Avoca - Car Park Upgrade - South End Park, - Investigations and Design - \$30,000**
 - c) Project 27460 - Parks Water Use Monitoring Systems - Various Parks - \$50,000**
 - d) Project 27084 - Wyong River - Aquatic Infrastructure - Canoe/Dinghy Launch - \$30,000**

FOR: CRS DANIELS, MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

The Amendment was put to the vote, declared **CARRIED**, and became the Motion

The Motion was put to the vote and declared **CARRIED**

FOR: UNANIMOUS

2.2 Monthly Investment Report May 2025

7.05pm

A MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Deputy Mayor EATON OAM:

702/25

That Council:

- 1 Notes the Investment Report for May 2025.**
- 2 Notes that the May 2025 unrestricted funds deficit in the Drainage Fund is offset by the unrestricted funds available in the General Fund.**

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

REPORTS AND RECOMMENDATIONS OF STANDING COMMITTEES

3.1 Economic Development Committee - Minutes and Recommendations - June 2025

7.06pm

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Deputy Mayor EATON OAM:

703/25

That Council:

- 1 ***Receives and notes the minutes of the Economic Development Committee meeting held in June 2025.***
- 2 ***Adopts the recommendation of the Economic Development Committee in the below resolution:***
EDC18/25 – That Council adopts the draft Central Coast Night-Time Economy Action Plan 2025-2027.

CARRIED

FOR: UNANIMOUS

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Deputy Mayor EATON OAM:

704/25

That Council adopts the recommendation of the Economic Development Committee below:

EDC20/25 – That Council instigates a process to select a suitable air show operator, to commence as soon as possible.

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS SMITH AND LAMONT

AN AMENDMENT was *MOVED* by Councillor SMITH and *SECONDED* by Councillor CASTLES:

That the item be deferred until a clear management plan has been provided in light of the serious issues raised in the confidential report.

The Amendment was put to the vote and declared **LOST**

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, NEAL, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

Minutes of the Ordinary Meeting of Council (cont'd)

7:14pm

A PROCEDURAL MOTION WAS MOVED by Deputy Mayor EATON OAM and SECONDED by Councillor NEAL:

To recommit Item 2.1 – Monthly Finance Report May 2025, Recommendation 4.

CARRIED

FOR: UNANIMOUS

A MOTION WAS MOVED by Deputy Mayor EATON OAM and SECONDED by Councillor SMITH:

To vote on Item 2.1 – Monthly Finance Report May 2025, Recommendation 4.

CARRIED

FOR: UNANIMOUS

705/25

That Council allocates \$94,000 to fund the commencement of emergency power supply works at the Lake Haven Recreation Centre, Lake Haven, with these funds being reallocated from the following projects:

a) Project 25516 - Toowoomb Bay Holiday Park - Reactive capital renewal - \$44,000

b) Project 27515- Court Lighting and Fence Renewal Program - Terrigal Tennis Courts - \$50,000

CARRIED

FOR: UNANIMOUS

3.2 Environment and Planning Committee - Minutes and Recommendations - June 2025

7:18pm

Recommendation

That Council:

- 1 *Receives and notes the minutes of the Environment and Planning Committee meeting held 3 June 2025.*
- 2 *Adopts the recommendations of the Environment and Planning Committee in the below resolutions.*
 - a) *'Item 1.5 - Local Strategic Planning Statement - For Public Exhibition' EPC16/25 - That Council directs the Chief Executive Officer to allocate relevant planning staff to meet with interested ward Councillors by 30 July 2025 to discuss how they would like to be involved in community consultation to develop the Local Strategic Planning Statement (LSPS) which is to be finalised by end of the year.*
 - b) *Item 1.6 - Draft Open Coast Coastal Management Program - For Public Exhibition' EPC17/25:*
 - I. *That Council places the draft Open Coast Coastal Management Program*

Minutes of the Ordinary Meeting of Council (cont'd)

- on public exhibition for not less than 42 calendar days.
- II. That Council directs the Chief Executive Officer to expedite the process around formation of the sub-committees to for Coastal, Estuary and Floodplain Risk Management Committee and Mangrove Mountain Advisory Committee.
- c) 'Item 1.7 - Land Acquisition - Mannering Park - Shared Pathway'
EPC19/25:
- I. That Council acquires the following land pursuant to Section 177 of the Roads Act 1993 for the public purpose of road widening to enable road and pathway and drainage upgrades of Davistown Road Saratoga. The subject land is part of each of Lot 16 DP 22807, Lot 17 DP 22807, Lot 2 DP 1212395, Lot 1 DP 1212395, and Lot 20 DP 22807.
 - II. That Council authorises the Chief Executive Officer to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.
 - III. That Council authorises the Chief Executive Officer (being General Manager for the purposes of the Local Government Act 1993 (the LG Act)) to make an application to the Minister for Local Government and the Governor for approval to acquire the Lands by compulsory process pursuant to the Just Terms Act, if the acquisition of the land from the relevant property owners is not finalised within the statutory negotiation period set out in the Just Terms Act.
- d) 'Item 1.9 – Winney Bay – Outcome of Consultation'
EPC20/25 - That Council requests that the Chief Executive Officer develops and implements a plan for safety barriers at appropriate locations along the cliff edge between Captain Cook Lookout and the existing Winney Bay Stairs to mitigate public safety risks and enable the informal walking trail to be used by the community.
- e) Item 1.11 – Review of Policy for Asbestos Management
EPC22/25 - That Council endorses the Draft Policy for Asbestos Management to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.
- 3 Receives and notes the minutes of the Extraordinary Environment and Planning Committee meeting held 10 June 2025.
- 4 Adopts the recommendations of the Extraordinary Environment and Planning Committee in the below resolutions.
- a) Item 1.3 – MacMasters Beach Temporary Coastal Protection Works
EPC27/25
That Council:
 - I. Under Council's delegation, requires that the Chief Executive Officer request an extension of the current Coast and Estuary grant to 31 December 2026 (noting that the likely construction window would now be mid 2026).
 - II. Directs the Chief Executive Officer to include an action in the Open Coast Coastal Management Program (CMP) for the future possibility of temporary coastal protection works.

Minutes of the Ordinary Meeting of Council (cont'd)

- III. Notes the inclusion of the action in the draft CMP to "Complete coastal risk and options assessment for Marine Parade at MacMasters Beach".
- IV. Requests the Chief Executive Officer obtain a risk assessment from an appropriately qualified arborist for the Norfolk Island Pines along the foreshore of MacMasters Beach fronting the surf club.
- V. Directs the Chief Executive Officer to disconnect the beach shower at the southern end of the surf club due to the erosion impacts on the embankment fronting MacMasters Beach SLSC.
- VI. Investigates and undertakes short term safety works to the embankment fronting the MacMasters Beach SLSC with a view to replacing the deteriorating rock filled "Bulka Bags".
- VII. Allocates the unspent portion of the 2024-25 project budget be rephased into the 2025-26 Council works program to allow delivery of Temporary Coastal Protection Works in 2025-26.
- VIII. Endorses that MacMasters Beach Coastal Management becomes a standing agenda item for the Coastal Estuary and Floodplain Management subcommittee.
- b) 'Item 1.4 - FOGO (Food Organics Garden Organics) Facility Business Case Report - referral to Council to seek Expression of Interest'
EPC28/25
That Council circulate the feasibility report and decision of the Administrator from May 2024 to all Councillors.
- c) 'Item 1.5 – Draft Flood Risk Management Policy – For Public Exhibition'
EPC29/25
That Council:
 - I. Endorses the draft Flood Risk Management Policy to proceed to community consultation for a minimum of 42 days (refer to Attachment 1).
 - II. Amends the draft policy to reflect 35 year house life and 50 year other building life.
 - III. Requests that this policy be reviewed every (five) 5 years.

That Council adjourn the meeting at 7:36pm for a period of 5 minutes, was MOVED by Councillor MACGREGOR and SECONDED by Councillor STANTON:

CARRIED

FOR: UNANIMOUS

That Council resume the meeting at 7:42pm, was MOVED by Councillor MACGREGOR and SECONDED by Councillor WRIGHT:

CARRIED

FOR: UNANIMOUS

COUNCILLOR DANIELS LEFT THE MEETING AT 7:36 PM
COUNCILLOR WALSH LEFT THE MEETING AT 7:36 PM

Minutes of the Ordinary Meeting of Council (cont'd)

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCNAMARA:

706/25

That Council receives and notes the minutes of the Environment and Planning Committee meeting held 3 June 2025.

CARRIED

FOR: UNANIMOUS

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor CASTLES:

COUNCILLOR DANIELS RETURNED TO THE MEETING AT 7:40PM DURING CONSIDERATION OF THIS ITEM.
COUNCILLOR WALSH RETURNED TO THE MEETING AT 7:41PM DURING CONSIDERATION OF THIS ITEM.

707/25

That Council adopts the recommendation of the Environment and Planning Committee as below:

EPC16/25 - That Council directs the Chief Executive Officer to allocate relevant planning staff to meet with interested ward Councillors by 30 July 2025 to discuss how they would like to be involved in community consultation in each ward to develop the draft Local Strategic Planning Statement (LSPS) for each ward which is to be finalised by end of the year.

CARRIED

FOR: UNANIMOUS

A MOTION was *MOVED* by Councillor LAMONT and *SECONDED* by Councillor MACGREGOR:

EPC17/25:

That Council:

- I. Refers the Draft Coastal Management Program (CMP) to the Coastal, Estuary and Floodplain Risk Management Advisory Committee (once established) to review the document's compliance with the Coastal Management Act 2016 and the NSW Coastal Management Framework, prior to the document being presented to Council for a decision on public exhibition.*
- II. Provides Councillors with a dedicated workshop on the Coastal Management Act 2016 and the NSW Coastal Management Framework to support informed decision-making.*
- III. That Council directs the Chief Executive Officer to expedite the process around formation of the sub-committees to for Coastal, Estuary and Floodplain Risk Management Committee and Mangrove Mountain Advisory Committee.*

AN AMENDMENT was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCNAMARA:

708/25

That Council adopts the recommendations of the Environment and Planning Committee as below:

EPC17/25 - That Council:

Minutes of the Ordinary Meeting of Council (cont'd)

- I. Places the draft Open Coast Coastal Management Program on public exhibition for not less than 42 calendar days.***
- II. Directs the Chief Executive Officer to expedite the process around formation of the sub-committees to for Coastal, Estuary and Floodplain Risk Management Committee and Mangrove Mountain Advisory Committee.***
- III. Provides Councillors with a dedicated workshop on the Coastal Management Act 2016 and the NSW Coastal Management Framework to support informed decision-making.***

FOR: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

The Amendment was put to the vote, declared **CARRIED**, and became the Motion

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, NEAL, SMITH, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH AND LAMONT

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCNAMARA:

709/25

That Council adopts the recommendations of the Environment and Planning Committee as below.

EPC19/25 – That Council:

- I. Acquires the following land pursuant to Section 177 of the Roads Act 1993 for the public purpose of road widening to enable road and pathway and drainage upgrades of Davistown Road Saratoga. The subject land is part of each of Lot 16 DP 22807, Lot 17 DP 22807, Lot 2 DP 1212395, Lot 1 DP 1212395, and Lot 20 DP 22807.***
- II. Authorises the Chief Executive Officer to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.***
- III. Authorises the Chief Executive Officer (being General Manager for the purposes of the Local Government Act 1993 (the LG Act)) to make an application to the Minister for Local Government and the Governor for approval to acquire the Lands by compulsory process pursuant to the Just Terms Act, if the acquisition of the land from the relevant property owners is not finalised within the statutory negotiation period set out in the Just Terms Act.***

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

8:11pm

That the order of business be changed so the following items be brought forward and dealt with immediately, was *MOVED* by Councillor MACGREGOR:

- ***Item 4.1 Integrated Planning and Reporting (IP&R) Draft Document Suite - For Adoption***
- ***Item 4.3 Tender Acceptance - Contract CPA5809 Sludge Cake Transfer, Processing and Mobile Dewatering at Council's Sewage Treatment Plants***
- ***Item 4.6 Bad Debts - 2024-25 Financial Year***
- ***Item 4.7 Local Government Remuneration Tribunal Determination - Mayor and Councillor Fees For Determination***
- ***Item 4.8 Councillor Expenses and Facilities Policy - Request for Reimbursement of Legal Expenses***
- ***Item 6.1 TechnologyOne OneCouncil Direct Negotiations Outcome***

CARRIED

FOR: UNANIMOUS

The following items are deferred to the Ordinary Council meeting to be held on 22 July 2025 on the MOTION of Deputy Mayor EATON and SECONDED by Councillor MACGREGOR:
Item 3.2 - Environment and Planning Committee - Minutes and Recommendations - June 2025
That Council:

- 2 *Adopts the recommendations of the Environment and Planning Committee in the below resolutions.*
 - d) *'Item 1.9 – Winney Bay – Outcome of Consultation'*
EPC20/25 - That Council requests that the Chief Executive Officer develops and implements a plan for safety barriers at appropriate locations along the cliff edge between Captain Cook Lookout and the existing Winney Bay Stairs to mitigate public safety risks and enable the informal walking trail to be used by the community.
 - e) *Item 1.11 – Review of Policy for Asbestos Management*
EPC22/25 - That Council endorses the Draft Policy for Asbestos Management to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.
- 3 *Receives and notes the minutes of the Extraordinary Environment and Planning Committee meeting held 10 June 2025.*
- 4 *Adopts the recommendations of the Extraordinary Environment and Planning Committee in the below resolutions.*
 - a) *Item 1.3 – MacMasters Beach Temporary Coastal Protection Works*
EPC27/25
That Council:
 - I. *Under Council's delegation, requires that the Chief Executive Officer request an extension of the current Coast and Estuary grant to 31 December 2026 (noting that the likely construction window would now be mid 2026).*
 - II. *Directs the Chief Executive Officer to include an action in the Open Coast Coastal Management Program (CMP) for the future possibility of temporary coastal protection works.*

Minutes of the Ordinary Meeting of Council (cont'd)

- III. Notes the inclusion of the action in the draft CMP to "Complete coastal risk and options assessment for Marine Parade at MacMasters Beach".
- IV. Requests the Chief Executive Officer obtain a risk assessment from an appropriately qualified arborist for the Norfolk Island Pines along the foreshore of MacMasters Beach fronting the surf club.
- V. Directs the Chief Executive Officer to disconnect the beach shower at the southern end of the surf club due to the erosion impacts on the embankment fronting MacMasters Beach SLSC.
- VI. Investigates and undertakes short term safety works to the embankment fronting the MacMasters Beach SLSC with a view to replacing the deteriorating rock filled "Bulka Bags".
- VII. Allocates the unspent portion of the 2024-25 project budget be rephased into the 2025-26 Council works program to allow delivery of Temporary Coastal Protection Works in 2025-26.
- VIII. Endorses that MacMasters Beach Coastal Management becomes a standing agenda item for the Coastal Estuary and Floodplain Management subcommittee.
- b) 'Item 1.4 - FOGO (Food Organics Garden Organics) Facility Business Case Report - referral to Council to seek Expression of Interest'
EPC28/25
That Council circulate the feasibility report and decision of the Administrator from May 2024 to all Councillors.
- c) 'Item 1.5 –Draft Flood Risk Management Policy – For Public Exhibition'
EPC29/25
That Council:
 - I. EPC29/25 – That Council Endorses the draft Flood Risk Management Policy to proceed to community consultation for a minimum of 42 days (refer to Attachment 1).
 - II. EPC29/25 – That Council Amends the draft policy to reflect 35 year house life and 50 year other building life.
 - III. EPC29/25 – That Council requests that this policy be reviewed every (five) 5 years.

That Council adjourn the meeting at 7:35pm for a period of 5 minutes, was *MOVED* by Mayor MCKINNA:

CARRIED

FOR: UNANIMOUS

THAT THE MEETING RESUME AT 7:43PM was *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor WRIGHT:

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

3.3 Infrastructure and Assets Committee - Minutes and Recommendations - June 2025

This item is deferred to the Ordinary Council meeting to be held on 22 July 2025 on the MOTION of Deputy Mayor EATON OAM and SECONDED by Councillor MACGREGOR:

Recommendation

That Council:

- 1 *Receives and notes the minutes of the Infrastructure and Assets Committee meeting held in June 2025.*
- 2 *Adopts the recommendations of the Infrastructure and Assets Committee in the below resolutions:*
 - a) *'Item 1.5 - W&S Backflow Prevention Policy - endorse for Council adoption' IAC9/25 – That Council adopts the draft Backflow Prevention Policy 2025.*
 - b) *'Item 1.6 – Policy Review - Building in Proximity to Water and Sewer Pipelines Policy - endorse for Council adoption' IAC10/25 - That Council adopts the draft Building in Proximity to Water and Sewer Assets Policy. Noting that public exhibition is not required as there are no substantive changes to the intent of the policy.*
 - c) *'Item 1.7 – Central Coast Council Capital Works Update - for information' IAC11/25 – That Council notes a report on the Tuggerawong shared pathway project will be reported back to the Infrastructure and Assets Committee at the 12 August 2025 meeting.*
 - d) *'Item 1.10 - Public Toilet Strategy - endorse for Council adoption' IAC14/25 - That Council:*
 - I. *Endorses the recommended amendments proposed by Council Staff to the Public Toilet Strategy.*
 - II. *Adopts the Public Toilet Strategy with the following amendments:*
 - a. *That Bush Street Reserve Public Toilet (EB30), Norah Head, be retained in service and not closed.*
 - b. *That Bluebell Park Public Toilet (EE03), Berkeley Vale, be retained in service and not closed.*
 - c. *That the Public Toilet Strategy recognises the relocation of the public toilet in Walter and Edith Denniss Park (EE09), The Entrance North, to Terilbah Reserve, The Entrance North, with the current public toilet being closed and demolished once the new public toilet is constructed.*
 - d. *That Blue Lagoon Public Toilet (EE14), Bateau Bay, be retained for a period of six (6) months while discussions with NSW Government Agencies occur to progress an agreement on suitable access arrangements for their maintenance and operation. Should an arrangement be established within six (6) months, the Blue Lagoon Public Toilet be retained in service. And a report come back to the Infrastructure and Assets Committee if an arrangement cannot be established prior to Blue Lagoon Public Toilet being closed and demolished.*

Minutes of the Ordinary Meeting of Council (cont'd)

- e. That Hardys Bay Public Toilet (EGE08), Killcare, be retained in service with the location of the renewed public toilet building being informed by the current master planning process.
 - f. That the renewal of the Pretty Beach Tennis Public Toilet, Pretty Beach include the provision of a like for like sheltered area for tennis players within the public toilet building.
 - g. The inclusion of liquid soap, as well as sanitary bins across the public toilet network, noting that Council staff will remove the sanitary bins at locations where ongoing issues with excessive vandalism or other behaviours resulting in unhygienic conditions is recorded.
 - h. That an additional 31 sports amenities be made available for general community use.
- III. Notes alternative design suggestions, such as child holding frames, be considered as part of future revisions of the Public toilet strategy.
- IV. Notes that the Mangrove Mountain toilets are being upgraded by provision of a septic system to replace the drop toilets, and includes the provision of hand washing facilities as part of the maintenance budget, by the end of June 2027.
- V. Recommends the Chief Executive Officer undertakes the amendments to the Public Toilet Strategy.

REPORTS

4.1 Integrated Planning and Reporting (IP&R) Draft Document Suite - For Adoption

8.11pm

A MOTION was *MOVED* by Councillor STANTON and *SECONDED* by Deputy Mayor EATON OAM:

710/25

That Council:

- 1 Notes that the following draft Integrated Planning and Reporting (IP&R) documents were publicly exhibited from Thursday 1 May to Monday 2 June 2025:**
 - a) Community Strategic Plan 2025-2035**
 - b) Delivery Program 2025-2029 and Operational Plan 2025/26**
 - c) Fees and Charges 2025/26**
 - d) Workforce Management Strategy 2025-2035**
 - e) Asset Management Strategy 2025-2035**
 - f) Long Term Financial Plan 2025-2035**
- 2 Consider the submissions received during the public exhibition, as per Attachment 1.**
- 3 Notes the amendments to the draft IP&R documents as outlined in this report and as per Attachments 2 and 3.**

Minutes of the Ordinary Meeting of Council (cont'd)

- 4 **Adopts the following IP&R documents in accordance with the Local Government Act 1993:**
 - a) **Community Strategic Plan 2025-2035 – Attachment 4**
 - b) **Delivery Program 2025-2029 and Operational Plan 2025/26 – Attachment 5, with an allocation of \$1.2m as part of the favourable adjustment in budget predictions to fund dredging in Tuggerah Lake noting that this adjustment will return the surplus to the amount contained in the original draft exhibited document.**
 - c) **Fees and Charges 2025/26 – Attachment 6**
 - d) **Workforce Management Strategy 2025-2029 – Attachment 7**
 - e) **Asset Management Strategy and Plans 2025-2035 – Attachment 8**
 - f) **Long Term Financial Plan 2025-2035 – Attachment 9**
- 5 **Adopts the Central Coast Council Asset Management Policy as included in Appendix 1 of the Asset Management Strategy and Plans 2025-2035, set out in Attachment 8.**
- 6 **Authorises the Chief Executive Officer, subject to recommendation 4, to make final editorial amendments to the IP&R documents to ensure correctness and clarity.**
- 7 **Notes that an easy English version of the Community Strategic Plan and summary versions of the remaining IP&R documents, subject to recommendation 4, will be prepared and published on Council's website.**
- 8 **Applies land valuations, with a base date 1 July 2022, for rating purposes in the 2025/26 rating and financial year.**
- 9 **Adopts the overdue rates and charges maximum interest rate of 10.5% in accordance with s566(3) of the Local Government Act 1993.**
- 10 **Adopts the Statement of Revenue 2025/26 reflecting the rating structure outlined below:**

a) Ordinary Rate made under Section 494 Local Government Act 1993

| Name* | Detail 1 July 2025 to 30 June 2026 | Minimum | Ad Valorem Rate in the \$ |
|--------------------|---|----------------|----------------------------------|
| Residential | In accordance with Section 494 of the Local Government Act 1993 the ordinary rate of 0.00225598 amount in the dollar be made | - | 0.00225598 |
| | In accordance with Section 548(1) of the Local Government Act 1993 the minimum amount of \$645.59 be made | \$645.59 | - |

Minutes of the Ordinary Meeting of Council (cont'd)

| | | | |
|---|---|----------|------------|
| Farmland | <i>In accordance with Section 494 of the Local Government Act 1993 the ordinary rate of 0.00130932 amount in the dollar be made</i> | - | 0.00130932 |
| | <i>In accordance with Section 548(1) of Local Government Act 1993 the minimum amount of \$645.59 be made</i> | \$645.59 | - |
| Business | <i>In accordance with Section 494 of the Local Government Act 1993 the ordinary rate of 0.00450033 amount in the dollar be made</i> | - | 0.00450033 |
| | <i>In accordance with Section 548(1) of the Local Government Act 1993 the minimum amount of \$645.59 be made</i> | \$645.59 | - |
| Business Major | <i>In accordance with Section 494 of the Local Government Act 1993 the ordinary rate of 0.01153157 amount in the dollar be made</i> | - | 0.01153157 |
| Business Local | <i>In accordance with Section 494 of the Local Government Act 1993 the ordinary rate of 0.00550565 amount in the dollar be made</i> | - | 0.00550565 |
| | <i>In accordance with Section 548(1) of the Local Government Act 1993 the minimum amount of \$645.59 be made</i> | \$645.59 | - |
| Mining | <i>In accordance with Section 494 of the Local Government Act 1993 the ordinary rate of 0.33939148 amount in the dollar be made</i> | - | 0.33939148 |
| *In accordance with Section 543(1) Local Government Act 1993 | | | |

b) Special Rate made under Section 495 Local Government Act 1993

| Name* | Detail 1 July 2025 to 30 June 2026 | Minimum | Ad Valorem Rate in the \$ |
|-------------------------------------|--|----------------|----------------------------------|
| Special Rate Gosford Parking | <i>In accordance with Section 495 of the Local Government Act 1993 the special rate of 0.00098039 amount in the dollar be made</i> | - | 0.00098039 |

Minutes of the Ordinary Meeting of Council (cont'd)

| | | | |
|--|---|---|-------------------|
| Special Rate CBD Improvement | <i>In accordance with Section 495 of the Local Government Act 1993 the special rate of 0.00258415 amount in the dollar be made</i> | - | 0.00258415 |
| Special Rate Business / Tourism Development | <i>In accordance with Section 495 of the Local Government Act 1993 the special rate of 0.00035479 amount in the dollar be made</i> | - | 0.00035479 |
| Special Rate The Entrance | <i>In accordance with Section 495 of the Local Government Act 1993 the special rate of 0.00305811 amount in the dollar be made</i> | - | 0.00305811 |
| Special Rate Toukley | <i>In accordance with Section 495 of the Local Government Act 1993 the special rate of 0.00230127 amount in the dollar be made</i> | - | 0.00230127 |
| Special Rate Wyang | <i>In accordance with Section 495 of the Local Government Act 1993 the special rate of 0.00087582 amount in the dollar be made</i> | - | 0.00087582 |
| <i>*In accordance with Section 543(2) Local Government Act 1993</i> | | | |

- 11 Makes its Domestic Waste Management Charges in accordance with section 496 of the Local Government Act 1993, Delivery Program 2025-2029 and Operational Plan 2025/26 including the Statement of Revenue.**
- 12 Makes its Waste Management Charges in accordance with section 501 of the Local Government Act 1993, Delivery Program 2025-2029 and Operational Plan 2025/26 including the Statement of Revenue and the Fees and Charges 2025/26.**
- 13 Makes its Wastewater (Sewerage) Annual (Service) Charges in accordance with section 501 of the Local Government Act 1993, Delivery Program 2025-2029 and Operational Plan 2025/26 including the Statement of Revenue and the Fees and Charges 2025/26.**
- 14 Makes its Water Annual (Service) Charges in accordance with section 501 of the Local Government Act 1993, Delivery Program 2025-2029 and Operational Plan 2025/26 including the Statement of Revenue and the Fees and Charges 2025/26.**
- 15 Makes its Stormwater Drainage Annual (Service) Charges in accordance with Schedule 9, Part 13, clause 105(1)(d) of the Water Management Amendment**

Minutes of the Ordinary Meeting of Council (cont'd)

(Central Coast Council) Act 2024 (NSW), Delivery Program 2025-2029 and Operational Plan 2025/26 including the Statement of Revenue.

- 16 Provides for eligible pensioners a mandatory pension rebate to a maximum of:**
- a) \$250 for all ordinary rates and charges for domestic waste management services,**
 - b) \$87.50 for all water supply charges, and**
 - c) \$87.50 for all sewerage charges**
- in accordance with Section 575 of the Local Government Act 1993. Pro-rata calculations will be applied to rebates that start or cease within the financial year according to Sections 575 and 584 of the Local Government Act 1993.**
- 17 Rescinds the 'Pressure Sewerage at Tacoma South Policy'.**
- 18 Notes that while the Integrated Planning and Reporting documents adopt the current financial pathway, Councillors remain committed to regularly reviewing and refining the Long-Term Financial Plan, with the goal of:**
- a) Identifying sustainable opportunities to minimise the \$31 million Special Rate Variation (SRV) in 2031-32 when it expires.**
 - b) Increasing service delivery and community outcomes through improved productivity and operational efficiency,**
 - c) Unlocking new non-rate revenue streams through optimisation of assets such as waste facilities, tourism infrastructure, and underutilised land,**
 - d) Reducing reliance on ratepayer contributions through innovation, partnerships, and responsible asset management.**
- 19 Requests that the Chief Executive Officer incorporate an annual review process aligned to the above principles, and report to Councillors on measurable progress, opportunities, and adjustments that can help achieve a more efficient, equitable, and sustainable financial position for the Central Coast Community.**
- 20 Add part of the Community Strategic Plan have a section to protect drinking water catchment.**

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AN AMENDMENT was MOVED by Councillor NEAL and SECONDED by Councillor SMITH to MOVE the staff recommendation and PLUS the below amendment:

- 18 Endorses that the circulated documents be adopted with the following amendments.**
- a. In Youth Programs and Activities delivery program (page 21, line 10) delete the full-stop after 'from' and change the following 'T' to a lower case 't'.**
 - b. In the 'Environmental management' section**
Add to delivery Program;

Minutes of the Ordinary Meeting of Council (cont'd)

"Implementation and Review of the Climate Change Policy and Greening Strategy."

- c. *That the Long Term Financial Plan be adopted with the deletion of the implementation of any special Levy to replace the present special levy which ceases in 2031-32.*
- d. *That in future years the final draft of the I P & R documents be provided to Councillors at least 14 days before consideration at a council meeting.*
- e. *Add part of the Community Strategic Plan have a section to protect drinking water catchment.*

19. *Remove Operational Plan Item 100366 – Coastal Protection Works (Public Assets Only) – Wamberal Beach from the 2025–2026 Operational Plan.*

20. *Reallocate the associated funding of \$1.5 million to foreshore and dredging works on the Coast, subject to Agenda Item 5.4 – Foreshore works being adopted.*

21. *Amendment to Workforce Management Strategy*

- a. *Request that the Draft Workforce Management Strategy 2025–2029 be updated to include a specific action under the appropriate strategic workforce objective stating: "Council will commit to publishing summary results and key findings of all future staff engagement surveys on its website, alongside actions taken in response to identified themes, to support transparency, trust, and organisational accountability."*

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

The amendment was LOST and debate resumed on the original motion

A MOTION OF DISSENT was *MOVED* by Councillor WALSH: **against the Chairpersons ruling to not extend debate on the item for a further 3 or 5 minutes to allow Councillor Lamont to speak against the motion, as the debate had already exceeded the 30 minutes allotment of time.**

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

The Motion was put to the vote and declared LOST

4.2 Reviewed Investments Management Policy and Draft Borrowings Policy - For Adoption

This item is deferred to the Ordinary Council meeting to be held on 22 July 2025 on the MOTION of Deputy Mayor EATON OAM and **SECONDED** by Councillor MACGREGOR:

Recommendation

That Council adopts the reviewed Investments Management Policy at Attachment 1, and the Draft Borrowings Policy at Attachment 2.

Minutes of the Ordinary Meeting of Council (cont'd)

4.3 Tender Acceptance - Contract CPA5809 Sludge Cake Transfer, Processing and Mobile Dewatering at Council's Sewage Treatment Plants

8.47pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCWAIDE:

711/25

That Council:

- 1 Accepts the tender from Australian Native Landscapes Pty Ltd for Contract CPA5809 Sludge Cake Transfer, Processing and Mobile Dewatering at Council's Sewage Treatment Plants for a period of 3 years with 2 x 1 year optional extensions.***
- 2 Notes the total estimated expenditure against this contract (including optional extensions) is outlined in Confidential Attachment A, however while the rate remains the same, the actual expenditure may vary significantly with fluctuations in demand.***
- 3 Delegates authority to the CEO to execute the contract with Tenderer 1 and exercise any options under the contract, if the options are deemed required.***
- 4 Approves a contingency amount outlined in Confidential Attachment A for any unforeseen additional dewatering works that may become necessary during the contract.***
- 5 Notes that this contract will be included in Councils Contract Register in accordance with the Government Information Public Access Act 2009.***

CARRIED

FOR: UNANIMOUS

4.4 Davistown Wetlands Management

RESOLVED by *EXCEPTION* on the *MOTION* of Councillor MACGREGOR and *SECONDED* by Deputy Mayor EATON OAM:

712/25

That Council notes the information provided in this report.

4.5 Gosford Regional Library Project Status Update

This item is deferred to the Ordinary Council meeting to be held on 22 July 2025 on the *MOTION* of Deputy Mayor EATON OAM and *SECONDED* by Councillor MACGREGOR:

Recommendation

That Council notes the progress on the Gosford Regional Library outlined in this report.

Minutes of the Ordinary Meeting of Council (cont'd)

4.6 Bad Debts - 2024-25 Financial Year

8.58pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor CASTLES:

713/25

That Council approves the Write Off of Sundry Debtor accounts, individually greater than \$5,000, totalling \$230,047.86, in accordance with Clause 213 of the Local Government (General) Regulation 2021:

| Debtor Name | Debtor No. | Total Amount | Type | Reason for Write-Off |
|--|--|--------------|---------------|-------------------------------|
| Revenue NSW (Several Fine IDs) | Fine ID reference: 3168905493 - \$6,000 3168905713 - \$7,860 3168915824 - \$6,000 3168905841 - \$6,925 3172715866 - \$8,000 3172715875 - \$8,000 3172715884 - \$6,000 3172715920 - \$6,000 3172715994 - \$6,000 3172716021 - \$5,380 3168905906 - \$5,170 3172863073 - \$6,000 3172877162 - \$8,000 3173119281 - \$6,000 3173193019 - \$6,000 7680311540 - \$6,000 7680311569 - \$6,000 7680311578 - \$8,000 | \$117,335.00 | Fines | Age of debt |
| Centura Global Holdings Pty Ltd | 416586-6 | \$13,429.00 | Property Rent | Under external administration |
| Alexanders Townhouse | 421689-1 | \$10,876.31 | Property Rent | Debtor is unlocatable |
| Adelaide Wreck Dive Adventures Pty Ltd | 416780-5 | \$8,550.51 | Property Rent | Under external administration |
| Malosi Group Pty Ltd | 430455-6 | \$54,973.08 | Water & Sewer | Under external administration |

Minutes of the Ordinary Meeting of Council (cont'd)

| | | | | |
|----------------------------|----------|---------------------|---|-------------------------------|
| | | | (Network Damage / Remedial works) | |
| Extreme Demolition Pty Ltd | 434167-3 | \$13,692.16 | Water & Sewer (Network Damage / Remedial works) | Under external administration |
| Christben Pty Ltd | 432535-3 | \$11,191.80 | Spray seal works | Under external administration |
| Total | | \$230,047.86 | | |

CARRIED

FOR: UNANIMOUS

4.7 Local Government Remuneration Tribunal Determination - Mayor and Councillor Fees For Determination

9.02pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCNAMARA:

714/25

That Council:

- 1 Notes the determination made by the Local Government Remuneration Tribunal on 17 April 2025 in respect to the remuneration for Mayors and Councillors.**
- 2 Fixes the annual fee to be paid to each Councillor at \$36,690 pursuant to section 248(2) of the Local Government Act 1993.**
- 3 Fixes the annual fee to be paid to the Mayor at \$114,300 pursuant to section 249(3) of the Local Government Act 1993.**
- 4 Determines, pursuant to section 249(5) of the Local Government Act 1993, that an annual fee of \$10,000 be paid to the Deputy Mayor, with that fee to be deducted from the annual fee paid to the Mayor in accordance with resolution 3 above.**
- 5 Makes an appropriate budget allocation in the 2025-26 FY to meet the cost of the increased Mayoral and Councillor fees and the increase in superannuation payments for the ensuring term effective from the 1 July 2025.**

COUNCILLOR MCWAIDE LEFT THE MEETING AT 9:03 PM

The Motion was put to the vote and declared **CARRIED**

Minutes of the Ordinary Meeting of Council (cont'd)

FOR: CRS MCKINNA, MOULAND, DANIELS, MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH, EATON OAM, STANTON, WRIGHT AND MCNAMARA

AGAINST: CR LAMONT

4.8 Councillor Expenses and Facilities Policy - Request for Reimbursement of Legal Expenses

9.04pm

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor CASTLES:

- 1 *That Council grants the application for reimbursement for reasonable legal expenses should the investigative or review body make a finding substantially favourable to the Councillor, and provides a maximum amount of \$10,000 of expenditure should reimbursement be deemed appropriate.*
- 2 *That any future such requests the matter be considered in confidential Council meeting session.*

COUNCILLOR MCWAIDE RETURNED TO THE MEETING AT 9:06 PM DURING CONSIDERATION OF THIS ITEM.

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

The Motion was put to the vote and declared LOST

4.9 Audit, Risk and Improvement Committee - Recommendation to Appoint Independent Members

This item is deferred to the Ordinary Council meeting to be held on 22 July 2025 on the MOTION of Deputy Mayor EATON OAM and *SECONDED* by Councillor MACGREGOR:

Recommendation

That Council:

- 1 *Appoints Ms Belinda Lawn as an independent member of its Audit, Risk and Improvement Committee for an initial period of 4 years commencing 1 July 2025.*
- 2 *Appoints Mr Chris Davies as an independent member of its Audit, Risk and Improvement Committee for an initial period of 3 years commencing 1 July 2025.*
- 3 *Instructs the Chief Executive Officer to write to the unsuccessful candidates to advise them of the outcome and thank them for their interest in the role.*
- 4 *Resolves, pursuant to section 11(3) of the Local Government Act 1993, that the Attachments to this report remain confidential in accordance with section 10A(2)(a) of the Local Government Act as they contain personnel matters concerning particular individuals (other than Councillors).*

Minutes of the Ordinary Meeting of Council (cont'd)

4.10 Community Support Grant Program April 2025

RESOLVED by EXCEPTION on the MOTION of Councillor MACGREGOR and SECONDED by Deputy Mayor EATON OAM:

715/25

That Council:

- 1 Allocates \$18,606.63 (inclusive of GST where applicable) from the 2024-25 grants budget to the Community Support Grant program for the month of April as outlined below and in Attachment 1.**
 - a) North Entrance Surf Life Saving Club - Gym equipment - \$4,998.00**
 - b) The Bays Community Group Incorporated - Rates Subsidy - \$1,535.85**
 - c) Wyongah Progress Association Incorporated - Rates Subsidy 2023-2024 - \$1,315.05**
 - d) Northern Settlement Services Limited - Central Coast Multicultural Expo - \$4,800.00**
 - e) Rotary Club of Kariong Somersby - Rotary Walking for Wellness Family Fun Day - \$974.45**
 - f) Central Coast Lapidary Club Incorporated - Resurfacing of Lapidary Club carpark on Council land - \$1,680.00**
 - g) Gosford City Brass Band Incorporated - Rates Subsidy - \$883.28**
 - h) Central Coast Lapidary Club Incorporated - Zip boiling water unit for kitchen use - \$2,420.00**
- 2 Declines the following applications, for the reasons indicated in Attachment 1:**
 - a) Central Coast Fly Rodders Incorporated - Meeting room rent support - application is ineligible.**
- 3 Advises the unsuccessful applicants in point 2 (above) and direct them to alternate funding sources if relevant.**

9:54pm

716/25

That the order of business be changed so the following items be brought forward and dealt with immediately, WAS MOVED by Councillor MACGREGOR and SECONDED by Councillor WRIGHT:

- Item 5.1 – Notice of Motion - Mobilising the Davistown Wetlands Fund**
- Item 5.2 – Notice of Motion - Community Engagement with the development of the Local Strategic Planning Statement**
- Item 5.3 - Notice of Motion - Coastal Open Space System, Community Strategic Plan, and Integrated Planning and Reporting**
- Item 5.4 - Notice of Motion - Tuggerah Lake Dredging under the Coastal, Estuary and Floodplain Risk Management Sub-Committee**

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

NOTICES OF MOTIONS

5.1 Notice of Motion - Mobilising the Davistown Wetlands Fund

9.54pm

A MOTION was *MOVED* by Councillor *WRIGHT* and *SECONDED* by Councillor *WALSH*:

717/25

That Council:

- 1 Creates a 10-year works implementation plan for the Council-owned Davistown wetlands, in partnership with the Davistown Progress Association Wetlands Committee, and:**
 - a) That the draft plan be brought to the Environment and Planning Committee for review in November.***
 - b) The attached report from the Davistown Progress Association Wetlands Committee created in May 2025 can be used as a guide to assist in the drafting process, noting the Association has already been liaising with staff directly on this.***
- 2 Seeks to use the interest component of the internally restricted Davistown Wetlands Fund as a key funding source for these works, and:**
 - a) Notes that the current value of the fund, is \$1,436,049 and the interest accumulated by the Fund this financial year is estimated to be in the order of \$59,000.***
 - b) Within the 10-year works implementation plan, Council is to identify the proportion of the interest that is being used for each financial year.***
 - c) That an average of approximately 50% of the interest earned each financial year by the Davistown Wetlands Fund will be spent on repairing the Davistown wetlands. This will fluctuate each year, with the amounts to be clearly identified in the 10-year works implementation plan.***
 - d) Notes that work on maintaining the Davistown Wetlands can still utilise the principal value of the Davistown Wetlands Fund, the broader Conservation Fund and other Council reserves as required.***

CARRIED

FOR: UNANIMOUS

5.2 Notice of Motion - Community Engagement with the development of the Local Strategic Planning Statement

10.00pm

A MOTION was *MOVED* by Councillor *SMITH* and *SECONDED* by Councillor *NEAL*:

That Council:

- 1 Supports, in line with Council's adopted Community Engagement Strategy, a pilot community workshop program in Gosford West Ward to engage with and encourage active**

Minutes of the Ordinary Meeting of Council (cont'd)

community participation in the development of the Local Strategic Planning Statement for that Ward area.

- 2 *Confirms that the community workshop program be held by the end of September 2025.*
- 3 *Request the Chief Executive Officer facilitates a working group with Ward Councillors to develop the format, timing and location of the community workshop/s.*
- 4 *Requests the Chief Executive Officer identifies a funding allocation for this community engagement/workshop program.*
- 5 *Notes that this could be a model/pilot that could be applied in other Ward areas.*

The Motion was put to the vote and declared LOST

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

5.3 Notice of Motion - Coastal Open Space System, Community Strategic Plan, and Integrated Planning and Reporting

10.05pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor CASTLES:

718/25

That Council:

- 1 ***Commits to the unique Coastal Open Space System (COSS) being part of the Community Strategic Plan and all documents in the Integrated Planning and Reporting (IPR) Framework.***
- 2 ***Resolves to continue the delivery of the COSS Strategy (2010) in the former Gosford City Local Government Area by using available and allocated funds to acquire appropriate land to add to the COSS.***
- 3 ***Directs the Chief Executive Officer to take all necessary steps to expand the COSS to the whole of the Central Coast Local Government Area in line with Strategy 6.3 in the Central Coast Regional Plan 2041:
Strategy 6.3 Local strategic planning should consider opportunities to strengthen the Coastal Open Space System by expanding its links and extending new corridors to balance growth in the north of the region and protect the network of natural areas across the region.***
- 4 ***Resolves to ensure that the plans of management includes taking advantage of all blue carbon and biodiversity conservation and any other funding opportunities.***

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

5.4 Notice of Motion - Tuggerah Lake Dredging under the Coastal, Estuary and Floodplain Risk Management Sub-Committee

10.18pm

A MOTION was *MOVED* by Councillor STANTON and *SECONDED* by Councillor CASTLES:

719/25

That Council:

- 1 *Delegates the finalisation of the Terms of Reference for the Coastal, Estuary and Floodplain Risk Management Sub-Committee (Sub-Committee) to the Environment and Planning (E&P) Committee meeting on 1 July 2025.***
- 2 *Advertises for Expressions of Interest for the Sub-Committee's independent community members between 2 July 2025 and 23 July 2025, with selection delegated to the E&P Committee meeting on 5 August 2025.***
- 3 *Request that the Chief Executive Officer prepares a report for the first Sub-Committee meeting on the following, in relation to Tuggerah Lake for the purpose of flood mitigation:***
 - a) Availability of fit for purpose dredges that could be purchased, leased, or commissioned;***
 - b) Upfront and annual costs associated with:***
 - i. Purchasing a fit for purpose dredge, including Council's former dredge;***
 - ii. Renting a dredge; and***
 - iii. Commissioning a dredge;***
 - c) Technical specifications of an appropriate dredging programme such as the location, width, and depth, with reference to existing reports and feasibility of dredging west of The Entrance bridge to the berm;***
 - d) Timeline to procure a dredge and re-commence a dredging programme;***
 - e) Update from MIDO on:***
 - i. Council's request for Tuggerah Lake's inclusion as an additional priority area in the NSW Coastal Dredging Strategy; and***
 - ii. Formalisation of an agreement for ongoing use of Lake Macquarie's dredge; and***

CARRIED

FOR: UNANIMOUS

10:28pm

AN EXTENSION OF TIME was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MACGREGOR:

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

THAT THE MEETING MOVE INTO CONFIDENTIAL SESSION AT 9:38PM was *MOVED* by Councillor MCNAMARA and *SECONDED* by Deputy Mayor EATON OAM:

CARRIED

FOR: UNANIMOUS

At this stage of the meeting being 9:38pm the meeting moved into Confidential Session with the members of the press and public excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with Section 10a of The Local Government Act, 1993 as the items listed come within the following provisions:-

CONFIDENTIAL ITEMS

6.1 TechnologyOne OneCouncil Direct Negotiations Outcome

9.40pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCNAMARA:

720/25

That Council:

- 1 Enters into a 10-year contract with TechnologyOne Ltd, to a value of \$46,363,326 for the provision of their "OneCouncil" Software as a Service (SaaS) solution.**
- 2 Approves the budget allocation of \$7,450,000 for the implementation of this project over the four-year implementation phase.**
- 3 Notes the forecast 10-year direct cost savings and positive impact to Councils Long Term Financial Plan as outlined in the report.**
- 4 Notes the governance controls established for this project, including quarterly reporting to the independent Audit Risk and Improvement Committee.**
- 5 Delegates authority to the Chief Executive Officer to finalise and execute all necessary documentation to enact this resolution including the contract attached to this report.**

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CR LAMONT

Minutes of the Ordinary Meeting of Council (cont'd)

Open Session

The meeting resumed in open session at 9:52pm and the Chief Executive Officer reported on proceedings of the confidential session of the ordinary meeting.

10:35pm

A PROCEDURAL MOTION WAS MOVED by Deputy Mayor EATON OAM and SECONDED by Councillor MACGREGOR:

To defer the following to the Ordinary Council meeting 22 July 2025:

- a) Item 3.2 – Environment and Planning Committee - Minutes and Recommendations - June 2025.**
 - i. 2d - Item 1.9 – Winney Bay – Outcome of Consultation.**
 - ii. 2e - Item 1.11 – Review of Policy for Asbestos Management.**
 - iii. 3 - Receives and notes the minutes of the Extraordinary Environment and Planning Committee meeting held 10 June 2025.**
 - iv. 4a - Item 1.3 – MacMasters Beach Temporary Coastal Protection Works**
 - v. 4b - Item 1.4 - FOGO (Food Organics Garden Organics) Facility Business Case Report - referral to Council to seek Expression of Interest'.**
- b) Item 3.3 – Infrastructure and Assets Committee - Minutes and Recommendations - June 2025.**
- c) Item 4.2 – Reviewed Investments Management Policy and Draft Borrowings Policy - For Adoption.**
- d) Item 4.5 - Gosford Regional Library Project Status Update.**
- e) Item 4.9 - Audit, Risk and Improvement Committee - Recommendation to Appoint Independent Members.**

CARRIED

FOR: UNANIMOUS

The Meeting closed at 10:35pm.

Item No: 1.3
Title: Items Resolved by Exception
Department: Corporate Services

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16938490



Recommendation

That Council determines the items on Council's Agenda that will be adopted without debate.

Summary

In accordance with Council's Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.

Item No: 2.1
Title: Infrastructure and Assets Committee - Minutes and Recommendations - June 2025
Department: Infrastructure Services



22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16902039

Executive: Boris Bolgoff, Director Infrastructure Services

Recommendation

That Council:

- 1 Receives and notes the minutes of the Infrastructure and Assets Committee meeting held in June 2025.***
- 2 Adopts the recommendations of the Infrastructure and Assets Committee in the below resolutions:***
 - a) 'Item 1.5 - W&S Backflow Prevention Policy - endorse for Council adoption' IAC9/25 – That Council adopts the draft Backflow Prevention Policy 2025.***
 - b) 'Item 1.6 – Policy Review - Building in Proximity to Water and Sewer Pipelines Policy - endorse for Council adoption' IAC10/25 - That Council adopts the draft Building in Proximity to Water and Sewer Assets Policy. Noting that public exhibition is not required as there are no substantive changes to the intent of the policy.***
 - c) 'Item 1.7 – Central Coast Council Capital Works Update - for information' IAC11/25 – That Council notes a report on the Tuggerawong shared pathway project will be reported back to the Infrastructure and Assets Committee at the 12 August 2025 meeting.***
 - d) 'Item 1.10 - Public Toilet Strategy - endorse for Council adoption' IAC14/25***

That Council:

- I. Endorses the recommended amendments proposed by Council Staff to the Public Toilet Strategy.***
- II. Adopts the Public Toilet Strategy with the following amendments:***
 - a. That Bush Street Reserve Public Toilet (EB30), Norah Head, be retained in service and not closed.***
 - b. That Bluebell Park Public Toilet (EE03), Berkeley Vale, be retained in service and not closed.***
 - c. That the Public Toilet Strategy recognises the relocation of the public toilet in Walter and Edith Denniss Park (EE09), The Entrance North, to Terilbah Reserve, The Entrance North, with***

the current public toilet being closed and demolished once the new public toilet is constructed.

- d. That Blue Lagoon Public Toilet (EE14), Bateau Bay, be retained for a period of six (6) months while discussions with NSW Government Agencies occur to progress an agreement on suitable access arrangements for their maintenance and operation. Should an arrangement be established within six (6) months, the Blue Lagoon Public Toilet be retained in service. And a report come back to the Infrastructure and Assets Committee if an arrangement cannot be established prior to Blue Lagoon Public Toilet being closed and demolished.*
 - e. That Hardys Bay Public Toilet (EGE08), Killcare, be retained in service with the location of the renewed public toilet building being informed by the current master planning process.*
 - f. That the renewal of the Pretty Beach Tennis Public Toilet, Pretty Beach include the provision of a like for like sheltered area for tennis players within the public toilet building.*
 - g. The inclusion of liquid soap, as well as sanitary bins across the public toilet network, noting that Council staff will remove the sanitary bins at locations where ongoing issues with excessive vandalism or other behaviours resulting in unhygienic conditions is recorded.*
 - h. That an additional 31 sports amenities be made available for general community use.*
- III. Notes alternative design suggestions, such as child holding frames, be considered as part of future revisions of the Public toilet strategy.*
 - IV. Notes that the Mangrove Mountain toilets are being upgraded by provision of a septic system to replace the drop toilets, and includes the provision of hand washing facilities as part of the maintenance budget, by the end of June 2027.*
 - V. Recommends the Chief Executive Officer undertakes the amendments to the Public Toilet Strategy.*

Report purpose

To provide minutes of the Infrastructure and Assets Committee meeting, and submit the Committee's recommendations to Council for determination.

Executive Summary

The Infrastructure and Assets Committee met on 10 June 2025. Minutes of the meeting are provided for the information of Council. Recommendations of the Committee are submitted for Council's determination.

Report

Minutes of the Committee meeting held on 10 June 2025 are reported for the information of Council. The minutes (Attachment 1) have been approved by the Committee Coordinator and will be reported to the Committee for confirmation at the next scheduled meeting.

The Infrastructure and Assets Committee business papers are available on Council's website:

[Infrastructure and Assets Committee - Business Papers - 10 June 2025](#)

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY only.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

1   MINUTES - Infrastructure and Assets Committee - 10 June 2025 D16888289



Central Coast Council

Infrastructure and Assets Committee
Held in Function Room,
2 Hely Street, Wyong

10 June 2025

MINUTES

Attendance

Members

| | |
|-------------------------------------|--------------------|
| Cr Rachel Stanton, Chairperson | Present |
| Cr Belinda Neal, Deputy Chairperson | Present |
| Cr Kyla Daniels, Member | Present (remotely) |
| Cr Doug Eaton, Member | Present |
| Cr Jane Smith, Member | Present |
| Cr Jared Wright, Member | Present |
| Mayor Lawrie McKinna | Apology |

Status

Councillor Guests

| | |
|--------------------|--------------------|
| Cr Sharon Walsh | Present |
| Cr Margot Castles | Present |
| Cr Corrinne Lamont | Present (remotely) |
| Cr Helen Crowley | Present (remotely) |

Status

Staff

| | |
|---|---------|
| Boris Bolgoff, Director Infrastructure Services | Present |
| Jamie Loader, Director Water and Sewer | Present |
| Michael Ross, Unit Manager Procurement and Project Management | Present |
| Steven Coleman, Unit Manger Facilities and Asset Management | Present |
| Claire Ashby, Unit Manager Procurement and Project Management | Present |
| Rhys Richards, Unit Manager Headworks and Treatment | Present |
| Stephen Legge, Unit Manager Assets and Projects | Present |
| Luke Drury, Section Manager Assets and Planning | Present |
| Briony Stiles, Civic Support Team Leader | Present |
| Tess McGown, Civic Support Officer | Present |

Status

Attachment 1**MINUTES - Infrastructure and Assets Committee - 10 June 2025**

The Chairperson, Councillor Rachel Stanton declared the meeting open at 5.04pm.

A PROCEDURAL MOTION WAS *MOVED* by Councillor STANTON and *SECONDED* by Deputy Mayor EATON OAM:

That the Committee :

- 1 Approves the request by Councillor Kyla Daniels to attend the Infrastructure and Assets Committee Meeting on 10 June 2025 at 5:00pm by audio-visual link because she is unable to attend in person due to personal reasons.***
- 2 Approves the request by Councillor Corinne Lamont to attend the Infrastructure and Assets Committee Meeting on 10 June 2025 at 5:00pm by audio-visual link as an observer.***

CARRIED

FOR: UNANIMOUS

REPORTS**1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies**

5:04pm

The Chairperson read an Acknowledgement of Country statement.

The Chairperson noted the written apology of Mayor McKinna.

1.2 Disclosures of Interest

5:06pm

Deputy Mayor Eaton disclosed a Pecuniary - Non-Significant interest to *Item 1.5 B W&S Backflow Prevention Policy - endorse for Council adoption*, as he has a property declared in his annual interest return which is subject to the policy. He will leave the meeting and not participate in discussion or voting on the matter.

1.3 Confirmation of Minutes of Previous Meeting

5:06pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor WRIGHT and *SECONDED* by Councillor NEAL:

IAC7/25

Attachment 1**MINUTES - Infrastructure and Assets Committee - 10 June 2025**

That the Committee confirms the minutes of the previous Infrastructure and Assets Committee Meeting held on 8 April 2025.

CARRIED

FOR: UNANIMOUS

1.4 Items Resolved by Exception

5:07pm

A MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Deputy Mayor EATON OAM:

IAC8/25

That the Committee determines that the following items on the Infrastructure and Assets Committee Agenda will be adopted without debate:

- a) Item 1.6 - Policy Review - Building in Proximity to Water and Sewer Pipelines Policy - endorse for Council adoption***

CARRIED

FOR: UNANIMOUS

1.5 W&S Backflow Prevention Policy - endorse for Council adoption

5.09pm

Deputy Mayor Eaton disclosed a Pecuniary - Non-Significant interest to *Item 1.5 B W&S Backflow Prevention Policy - endorse for Council adoption*, as he has a property declared in his annual interest return which is subject to the policy. He will leave the meeting and not participate in discussion or voting on the matter.

DEPUTY MAYOR EATON OAM LEFT THE MEETING AT 17:09 PM DURING CONSIDERATION OF THIS ITEM, AND AS A RESULT TOOK NO PART IN VOTING.

A MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Councillor DANIELS:

IAC9/25

That the Committee:

- 1 Endorses the draft Backflow Prevention Policy 2025 for adoption by Council.***
- 2 Recommends that Council adopts the draft Backflow Prevention Policy 2025.***

CARRIED

FOR: UNANIMOUS

DEPUTY MAYOR EATON OAM RETURNED TO THE MEETING AT 17:13 PM

**1.6 Policy Review - Building in Proximity to Water and Sewer Pipelines Policy
- endorse for Council adoption**

RESOLVED by EXCEPTION on the *MOTION of Councillor Wright and SECONDED by Deputy Mayor EATON OAM*:

IAC10/25

That the Committee recommends that Council adopts the draft Building in Proximity to Water and Sewer Assets Policy. Noting that public exhibition is not required as there are no substantive changes to the intent of the policy.

1.7 Central Coast Council Capital Works Update - for information

5:13pm

A MOTION was *MOVED by Councillor SMITH and SECONDED by Councillor WRIGHT*:

IAC11/25

That the Committee:

- 1 Notes this information report on the Central Coast Council's capital works.***
- 2 Recommends that Council notes a report on the Tuggerawong shared pathway project will be reported back to the Infrastructure and Assets Committee at the 12 August 2025 meeting.***

CARRIED

FOR: UNANIMOUS

**1.8 2025 Australian (Federal) Government Election Commitments - for
information**

5:40pm

A MOTION was *MOVED by Councillor NEAL and SECONDED by Councillor EATON OAM*:

IAC12/25

That the Committee:

- 1 Notes that Council officers are actively tracking commitments made by Federal Members as part of their election campaign, as detailed below.***

- 2 Notes that Council officers are seeking the Australian Government's appropriate funding pathway for relevant projects within the below mentioned election commitments.**
- 3 Thanks the Members of Parliament, Emma McBride, Dr Gordon Reid, and Pat Conroy for the commitments to the projects, and notes the benefit to the community that they will provide.**

CARRIED

FOR: UNANIMOUS

1.9 Updated Timeframes Proposed for Monastir Road and MacDonalds Road Matters - for determination

5:48pm

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor WRIGHT:

IAC13/25***That the Committee:***

- 1 Notes that a report to Council (via the Infrastructure and Assets Committee) for Monastir Road, Phegans Bay is proposed for August 2025, following a Councillor Workshop proposed for 17 June 2025.**
- 2 Notes that a report on traffic related matters at MacDonalds Road, Lisarow will be tabled at the June 2025 Local Traffic Committee Meeting for consideration and will be reported to the next available Infrastructure and Assets Committee meeting on 12 August 2025.**

CARRIED

FOR: UNANIMOUS

1.10 Public Toilet Strategy - endorse for Council adoption

5:52pm

A MOTION was *MOVED* by Councillor STANTON and *SECONDED* by Councillor NEAL:

IAC14/25***That the Committee recommends that Council:***

- 1 Endorses the recommended amendments proposed by Council Staff to the Public Toilet Strategy.**
- 2 Adopts the Public Toilet Strategy with the following amendments:**
 - a) That Bush Street Reserve Public Toilet (EB30), Norah Head, be retained in service and not closed.**
 - b) That Bluebell Park Public Toilet (EE03), Berkeley Vale, be retained in service and not closed.**
 - c) That the Public Toilet Strategy recognises the relocation of the public toilet in Walter and Edith Denniss Park (EE09), The Entrance North, to Terilbah Reserve, The Entrance North, with the current public toilet being closed and demolished once the new public toilet is constructed.**
 - d) That Blue Lagoon Public Toilet (EE14), Bateau Bay, be retained for a period of six (6) months while discussions with NSW Government Agencies occur to progress an agreement on suitable access arrangements for their maintenance and operation. Should an arrangement be established within six (6) months, the Blue Lagoon Public Toilet be retained in service. And a report come back to the Infrastructure and Assets Committee if an arrangement cannot be established prior to Blue Lagoon Public Toilet being closed and demolished.**
 - e) That Hardys Bay Public Toilet (EGE08), Killcare, be retained in service with the location of the renewed public toilet building being informed by the current master planning process.**
 - f) That the renewal of the Pretty Beach Tennis Public Toilet, Pretty Beach include the provision of a like for like sheltered area for tennis players within the public toilet building.**
 - g) The inclusion of liquid soap, as well as sanitary bins across the public toilet network, noting that Council staff will remove the sanitary bins at locations where ongoing issues with excessive vandalism or other behaviours resulting in unhygienic conditions is recorded.**
 - h) That an additional 31 sports amenities be made available for general community use.**
- 3 Notes alternative design suggestions, such as child holding frames, be considered as part of future revisions of the Public toilet strategy.**
- 4 Notes that the Mangrove Mountain toilets are being upgraded by provision of a septic system to replace the drop toilets, and includes the provision of hand washing facilities as part of the maintenance budget, by the end of June 2027.**
- 5 Recommends the Chief Executive Officer undertakes the amendments to the Public Toilet Strategy.**

CARRIED

FOR: UNANIMOUS

The next meeting is to be held at 5:00pm on Tuesday 12 August 2025 at the Wyong Administration Building.

The Meeting concluded at 6:36pm.

Item No: 2.2
Title: Environment and Planning Committee - Minutes and Recommendations - June 2025
Department: Environment and Planning

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16959980



Recommendation

That Council:

- 2 *Adopts the recommendations of the Environment and Planning Committee in the below resolutions.***

c) *'Item 1.7 - Land Acquisition - Mannering Park - Shared Pathway'*

EPC18/25

- I. That Council acquires land pursuant to Section 177 of the Roads Act 1993, for the public purpose of creating a shared pathway linking Mannering Park and Chain Valley Bay. The land to be acquired is part of Lot C DP 349733 and part of Lot D DP 34973. Both lots are in Mannering Park as at Attachment 1.***
 - II. That Council authorises the Chief Executive Officer to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.***
 - III. That Council authorises the Chief Executive Officer (being General Manager under the Local Government Act 1993) to make an application to the Minister for Local Government for approval to acquire all or part of the land by compulsory process pursuant to the Just Terms Act, if negotiations with property owners are not finalised within the time period specified in the Just Terms Act.***
 - IV. That Council, in accordance with provisions of Section 11(3)) of the LG Act that Attachment 4 remain confidential in accordance with Section 10A(2)(d) of the LG Act as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it or confer a commercial advantage on a competitor of Council.***
- d) *'Item 1.9 – Winney Bay – Outcome of Consultation'***
EPC20/25 - That Council requests that the Chief Executive Officer develops and implements a plan for safety barriers at appropriate locations along the cliff edge between Captain Cook Lookout and the existing Winney Bay Stairs to mitigate public safety risks and enable the informal walking trail to be used by the community.
- e) *Item 1.11 – Review of Policy for Asbestos Management***

EPC22/25 - That Council endorses the Draft Policy for Asbestos Management to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.

f) Item 1.8 - Land Acquisition - Davistown Road Saratoga - Road Widening EPC19/25

- I. That Council acquires the following land pursuant to Section 177 of the Roads Act 1993 for the public purpose of road widening to enable road and pathway and drainage upgrades of Davistown Road Saratoga. The subject land is part of each of Lot 16 DP 22807, Lot 17 DP 22807, Lot 2 DP 1212395, Lot 1 DP 1212395, and Lot 20 DP 22807.***
 - II. That Council authorises the Chief Executive Officer to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.***
 - III. That Council authorises the Chief Executive Officer (being General Manager for the purposes of the Local Government Act 1993 (the LG Act)) to make an application to the Minister for Local Government and the Governor for approval to acquire the Lands by compulsory process pursuant to the Just Terms Act, if the acquisition of the land from the relevant property owners is not finalised within the statutory negotiation period set out in the Just Terms Act.***
 - IV. That Council, in accordance with provisions of Section 11(3)) of the LG Act that Attachment 4 remain confidential in accordance with Section 10A(2)(d) of the LG Act as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it or confer a commercial advantage on a competitor of Council.***
- 3 Receives and notes the minutes of the Extraordinary Environment and Planning Committee meeting held 10 June 2025.***
- 4 Adopts the recommendations of the Extraordinary Environment and Planning Committee in the below resolutions.***
- a) Item 1.3 – MacMasters Beach Temporary Coastal Protection Works EPC27/25***
- That Council:***
- I. Under Council's delegation, requires that the Chief Executive Officer request an extension of the current Coast and Estuary grant to 31 December 2026 (noting that the likely construction window would now be mid 2026).***
 - II. Directs the Chief Executive Officer to include an action in the Open Coast Coastal Management Program (CMP) for the future possibility of temporary coastal protection works.***
 - III. Notes the inclusion of the action in the draft CMP to "Complete coastal risk and options assessment for Marine Parade at MacMasters Beach".***

-
- IV. Requests the Chief Executive Officer obtain a risk assessment from an appropriately qualified arborist for the Norfolk Island Pines along the foreshore of MacMasters Beach fronting the surf club.***
 - V. Directs the Chief Executive Officer to disconnect the beach shower at the southern end of the surf club due to the erosion impacts on the embankment fronting MacMasters Beach SLSC.***
 - VI. Investigates and undertakes short term safety works to the embankment fronting the MacMasters Beach SLSC with a view to replacing the deteriorating rock filled "Bulka Bags".***
 - VII. Allocates the unspent portion of the 2024-25 project budget be rephased into the 2025-26 Council works program to allow delivery of Temporary Coastal Protection Works in 2025-26.***
 - VIII. Endorses that MacMasters Beach Coastal Management becomes a standing agenda item for the Coastal Estuary and Floodplain Management subcommittee.***
 - b) 'Item 1.4 - FOGO (Food Organics Garden Organics) Facility Business Case Report - referral to Council to seek Expression of Interest' EPC28/25***
That Council circulate the feasibility report and decision of the Administrator from May 2024 to all Councillors.
 - c) 'Item 1.5 –Draft Flood Risk Management Policy – For Public Exhibition' EPC29/25***
That Council:
 - I. That Council Endorses the draft Flood Risk Management Policy to proceed to community consultation for a minimum of 42 days (refer to Attachment 1).***
 - II. That Council Amends the draft policy to reflect 35 year house life and 50 year other building life.***
 - III. That Council requests that this policy be reviewed every (five) 5 years.***

Report purpose

To submit the Committee's recommendations that were deferred from the 23 June 2025 Ordinary Council Meeting to Council for determination.

Executive Summary

The Environment and Planning Committee met on 3 June 2025 and held an Extraordinary Meeting on 10 June 2025. Minutes of the meeting are provided for the information of Council. Recommendations of the Committee are submitted for Council's determination.

Background

At the 23 June 2025 Ordinary Council meeting, the items referred to in this report were deferred to the 22 July 2025 Ordinary Council meeting on the motion of Deputy Mayor Eaton OAM and seconded by Councillor MacGregor.

It is noted that there was a clerical error in the agenda and minutes of the 23 June 2025 Council Meeting regarding the titling of Items 1.7 and 1.8 from the 3 June 2025 Environment and Planning Committee meeting.

Item 1.7 was titled 'Land Acquisition - Mannering Park - Shared Pathway', and referenced Minute number EPC19/25. The recommendation referenced and resolved should have been titled Item 1.8 Land Acquisition - Davistown Road Saratoga - Road Widening. The recommendations of the Committee were resolved at the 23 June 2025 meeting as follows:

709/25

That Council adopts the recommendations of the Environment and Planning Committee as below.

EPC19/25 – That Council:

- I. Acquires the following land pursuant to Section 177 of the Roads Act 1993 for the public purpose of road widening to enable road and pathway and drainage upgrades of Davistown Road Saratoga. The subject land is part of each of Lot 16 DP 22807, Lot 17 DP 22807, Lot 2 DP 1212395, Lot 1 DP 1212395, and Lot 20 DP 22807.*
- II. Authorises the Chief Executive Officer to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.*
- III. Authorises the Chief Executive Officer (being General Manager for the purposes of the Local Government Act 1993 (the LG Act)) to make an application to the Minister for Local Government and the Governor for approval to acquire the Lands by compulsory process pursuant to the Just Terms Act, if the acquisition of the land from the relevant property owners is not finalised within the statutory negotiation period set out in the Just Terms Act.*

The Committee's recommendations 1.7 'Land Acquisition - Mannering Park - Shared Pathway' (EPC18/25) and Part 4 of 'Item 1.8 Land Acquisition - Davistown Road Saratoga - Road Widening' of EPC19/25 were not included in the Agenda and Minutes of the 23 June 2025 Council meeting and have subsequently been included in this report for Council's determination. Regarding EPC 19/25 the full resolution (4 parts) has been included for completeness.

Report

Minutes of the Committee meetings held on 3 June 2025 and 10 June 2025 are reported for the information of Council. The minutes (Attachment 1 & 2) have been approved by the Committee Coordinator and were reported to the Committee for confirmation at the following scheduled meeting.

Minutes of the Committee meetings held on 3 June 2025 and 10 June 2025 are reported for the information of Council. The minutes (Attachment 1 & 2) have been approved by the Committee Coordinator and were reported to the Committee for confirmation at the following scheduled meeting.

The Environment and Planning Committee business papers are available on Council's website.

[Environment and Planning Committee Agenda - 3 June 2025](#)

[Environment and Planning Committee - Attachments - 3 June 2025](#)

[Environment and Planning Committee Agenda - Extraordinary Meeting - 10 June 2025](#)

[Environment and Planning Committee - Attachments - Extraordinary Meeting - 10 June 2025](#)

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.



Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

| | | |
|--|---|-----------|
| 1  | MINUTES - Environment and Planning Committee - 3 June 2025 | D16875025 |
| 2  | MINUTES - Environment and Planning Committee - 10 June 2025 | D16887641 |



Central Coast Council

Environment and Planning Committee
Held in the Function Room 2
2 Hely Street, Wyong

03 June 2025

MINUTES

Attendance

Members

| | |
|--------------------------------|--------------------|
| Cr Doug Eaton OAM, Chairperson | Present |
| Cr Sharon Walsh, Deputy Chair | Present |
| Cr Margot Castles, Member | Present |
| Cr John Moulard, Member | Apology |
| Cr John McNamara, Member | Present |
| Cr Jane Smith, Member | Present |
| Cr Rachel Stanton, Member | Present (remotely) |

Status

Guest Councillor

| | |
|-------------------|--------------------|
| Cr Helen Crowley | Present (remotely) |
| Cr Corrine Lamont | Present (remotely) |

Status

Staff

| | |
|---|---------|
| Shannon Turkington, Acting Director Environment and Planning | Present |
| Luke Sulkowski, Unit Manager Environmental Management | Present |
| Peter Sheath, Section Manager Bushfire and Flood Risk Management | Present |
| Ben Fullagar, Section Manager Catchments to Coast | Present |
| Shann Mitchell, Unit Manager Environmental Compliance Services | Present |
| Scott Duncan, Section Manager, Local Planning and Policy | Present |
| Ben Fullagar, Section Manager, Catchments to Coast | Present |

Status

The Chairperson, Deputy Mayor Doug Eaton OAM, declared the meeting open at 7:03pm

That in accordance with clause 6.20 of the code of meeting practice, remote attendance via audio visual link to the Environment and Planning Committee meeting on 3 June 2025 be granted to Councillor Stanton due to personal reasons, was MOVED by Councillor EATON and SECONDED by Councillor CASTLES.

CARRIED

FOR: UNANIMOUS

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

7:05pm

The Chair read an Acknowledgement of Country statement.

The Chair noted the written apology of Mayor McKinna and Cr John Mouland.

1.2 Disclosures of Interest

7:00pm

No disclosures of interest were disclosed.

1.3 Confirmation of Minutes of Previous Meeting

7:06pm

A MOTION was MOVED by Councillor STANTON and SECONDED by Councillor MCNAMARA:

EPC14/25

That the Committee confirms the minutes of the previous Environment and Planning Committee held on Tuesday 6 May 2025 with the below amendments:

- a) Item 1.1 – Strike out the motion to accept apologies as it is not required.**
- b) Item 1.5 - Remove Mayor McKinna from the voting as he was an apology.**
- c) Item 1.5 – Remove the reference to the vote count of Councillor Wright and Councillor McWaide as not they are not voting members of the committee.**

CARRIED

FOR: UNANIMOUS

1.4 Items Resolved by Exception

7:08pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor MCNAMARA:

EPC15/25

That the Committee determines that the following items on Environment and Planning Committee Agenda will be adopted without debate:

- a) Item 1.7 - Land Acquisition - Mannering Park - Shared Pathway.***
- b) Item 1.8 - Land Acquisition - Davistown Road Saratoga - Road Widening.***
- c) Item 1.11 - Review of Policy for Asbestos Management.***
- d) Item 1.12 - DA Statistics.***

CARRIED

FOR: UNANIMOUS

1.5 Local Strategic Planning Statement - For Public Exhibition

7:13pm

Section Manager, Local Planning and Policy talked the presentation 'Local Strategic Planning Statement'.

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by COUNCILLOR WALSH:

EPC16/25

That the Committee recommends that Council directs the Chief Executive Officer to allocate relevant planning staff to meet with interested ward Councillors by 30 July 2025 to discuss how they would like to be involved in community consultation to develop the Local Strategic Planning Statement (LSPS) which is to be finalised by end of the year.

CARRIED

FOR: UNANIMOUS

1.6 Draft Open Coast Coastal Management Program - For Public Exhibition

7:38pm

Attachment 1**MINUTES - Environment and Planning Committee - 3 June 2025**

A MOTION was *MOVED* by Councillor CASTLES AND *SECONDED* BY COUNCILLOR SMITH:
EPC17/25

- 1 That the Committee recommends that Council place the draft Open Coast Coastal Management Program on public exhibition for not less than 42 calendar days.**
- 2 That the draft Terms of Reference for The Coastal, Estuary and Floodplain Risk Management Sub-Committee be brought to the Extraordinary Meeting on 10 June 2025, if possible.**
- 3 That the Committee recommends that Council directs the Chief Executive Officer expedite the process around formation of the sub-committees to for Coastal, Estuary and Floodplain Risk Management Committee and Mangrove Mountain Advisory Committee.**
- 4 That the outcomes of the public exhibition of the draft Open Coast Coastal Management Program be reported to the Coastal, Estuary and Floodplain Risk Management Committee.**

CARRIED

FOR: UNANIMOUS

1.7 Land Acquisition - Mannering Park - Shared Pathway

RESOLVED by EXCEPTION on the MOTION of Councillor WALSH and *SECONDED* Councillor MCNAMARA.

EPC18/25

That the Committee:

- 1 Recommends to Council to acquire land pursuant to Section 177 of the Roads Act 1993, for the public purpose of creating a shared pathway linking Mannering Park and Chain Valley Bay. The land to be acquired is part of Lot C DP 349733 and part of Lot D DP 34973. Both lots are in Mannering Park as at Attachment 1.**
- 2 Recommends to Council that the Chief Executive Officer be authorised to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.**
- 3 Recommends to Council that the Chief Executive Officer (being General Manager under the Local Government Act 1993) be authorised to make an application to the Minister for Local Government for approval to acquire all**

or part of the land by compulsory process pursuant to the Just Terms Act, if negotiations with property owners are not finalised within the time period specified in the Just Terms Act.

- 4 *Recommends to Council that Council, in accordance with provisions of Section 11(3)) of the LG Act that Attachment 4 remain confidential in accordance with Section 10A(2)(d) of the LG Act as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it or confer a commercial advantage on a competitor of Council.*

1.8 Land Acquisition - Davistown Road Saratoga - Road Widening

RESOLVED by EXCEPTION on the MOTION of Councillor WALSH and SECONDED Councillor MCNAMARA

EPC19/25

That the Committee recommends to Council that Council:

- 1 *Acquires the following land pursuant to Section 177 of the Roads Act 1993 for the public purpose of road widening to enable road and pathway and drainage upgrades of Davistown Road Saratoga. The subject land is part of each of Lot 16 DP 22807, Lot 17 DP 22807, Lot 2 DP 1212395, Lot 1 DP 1212395, and Lot 20 DP 22807 (see Attachment 1).*
- 2 *Authorises the Chief Executive Officer to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.*
- 3 *Authorises the Chief Executive Officer (being General Manager for the purposes of the Local Government Act 1993 (the LG Act)) to make an application to the Minister for Local Government and the Governor for approval to acquire the Lands by compulsory process pursuant to the Just Terms Act, if the acquisition of the land from the relevant property owners is not finalised within the statutory negotiation period set out in the Just Terms Act.*
- 4 *Notes that in accordance with provisions of Section 11(3)) of the LG Act that Attachment 3 is to remain confidential in accordance with Section 10A(2)(d) of the LG Act as it contains commercial information of a confidential nature that*

would if disclosed prejudice the commercial position of the person who supplied it or confer a commercial advantage on a competitor of Council.

1.9 Winney Bay - Outcome of Consultation

8:34pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by COUNCILLOR MCNAMARA:

EPC20/25

That the Committee:

- 1 Receives the report on community consultation undertaken for the concept designs for the Clifftop Walk which includes an upgrade of Captain Cook Lookout and the carpark.***
- 2 Notes that due to current financial considerations and based on the four-year delivery program, Council is currently unable to facilitate major upgrades relating to the Clifftop Walk or the Captain Cook Lookout over the next four years.***
- 3 Recommends that Council requests that the Chief Executive Officer develops and implements a plan for safety barriers at appropriate locations along the cliff edge between Captain Cook Lookout and the existing Winney Bay Stairs to mitigate public safety risks and enable the informal walking trail to be used by the community.***

CARRIED

FOR: UNANIMOUS

1.10 Draft Flood Risk Management Policy - for Public Exhibition

EPC21/25

This item is deferred to the Extraordinary meeting to be held on 10 June 2025 on the MOTION of Councillor MCNAMARA and *SECONDED* by Councillor CASTLES:
Recommendation

That the Committee

- 1 Recommends to Council that Council endorses the public exhibition of the draft Flood Risk Management Policy for a period of not less than 28 days.***
- 2 Notes that a further report will be provided following the public exhibition period.***

1.11 Review of Policy for Asbestos Management

EPC22/25

RESOLVED by EXCEPTION on the MOTION of Councillor WALSH and SECONDED Councillor MCNAMARA

Recommendation

That the Committee recommends that Council endorses the Draft Policy for Asbestos Management (Attachment 1) to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.

1.12 DA Statistics

EPC23/25

RESOLVED by EXCEPTION on the MOTION of Councillor WALSH and SECONDED Councillor MCNAMARA

Recommendation

That the Committee notes the Development Application statistics contained within the report.

1.13 Planning Proposal Statistics

EPC24/25

That this item be deferred to the Extraordinary meeting to be held on 10 June 2025 on the MOTION of Councillor MCNAMARA and SECONDED by Councillor CASTLES:

Recommendation

That the Committee notes the Planning Proposal information contained within this report.

1.14 FOGO (Food Organics Garden Organics) Facility Business Case Report - referral to Council to seek Expression of Interest

EPC25/25

That this item be deferred to the Extraordinary meeting to be held on 10 June 2025 on the MOTION of Councillor MCNAMARA and SECONDED by Councillor CASTLES:

Recommendation

That the Committee:

- 1 *Accepts the attached Business Case remain confidential as the Business case contains:*

Attachment 1**MINUTES - Environment and Planning Committee - 3 June 2025**

- a. *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
 - b. *commercial information of a confidential nature that would, if disclosed-*
 - i. *prejudice the commercial position of the person who supplied it, or*
 - ii. *confer a commercial advantage on a competitor of the council, or*
 - iii. *reveal a trade secret.*
- 2 *Receive and note the Confidential 'FOGO Facility Business Case (Final Draft)' and redacted versions of the attachments.*
- 3 *Accepts the findings within the Business case and recommends,*
 - i) *progression to the Expression of Interest (EOI) stage for the FOGO Facility,*
 - ii) *advising the Office of Local Government (OLG) of Councils intention to proceed with the Public Private Partnership (PPP) model.*
- 4 *Notes that a report be provided to the Environment and Planning Committee that summarises all (EOI) submissions and provides a recommendation on next steps.*
- 5 *Recommends to Council that Council adopts the following:*
 - i. *receives and notes the recommendations and confidential Business Case and attachments from the Environment and Planning Committee.*
 - ii. *agrees with the Business Case recommendations and findings and accepts the draft FOGO Facility Business Case as being the Final FOGO Facility Business Case.*
 - iii. *agrees that the development of at least 100,000 tonne p/a In Vessel Composting FOGO Facility constructed at Councils Buttonderry Waste Management Facility remains a viable project and will facilitate Council's compliance with upcoming regulatory change, and that this proceeds to an Expression of Interest (EOI).*
 - iv. *agrees to proceed to an EOI with the FOGO Facility project, as ascertained within the FOGO Facility Business Case, as a Build Own Operate and Transfer (BOOT) contract delivered via a Public Private Partnership (PPP) which requires assessment by Office of Local Government (OLG) prior to proceeding.*
 - v. *authorises the CEO to certify that all documents put forward to the OLG from Council are prepared in accordance with The Public Private Partnership (PPP) Guidelines and lodge the authorised documents and FOGO Facility Business Case PPP proposal with OLG for assessment.*
 - vi. *endorses the FOGO Procurement Plan as identified in Attachment F of the FOGO Facility Business Case and subject to OLG agreement, authorises the release of an Expression of Interest for the development of a FOGO Facility under a BOOT and PPP contract.*
 - vii. *That a further report be provided to the Infrastructure and Assets Committee on the outcome of the EOI process, with*

recommendation(s) on subsequent actions, and that any Infrastructure and Assets Committee recommendations be included in a subsequent report to Council.

8:38pm

EPC26/25

A PROCEDURAL MOTION WAS MOVED by Councillor MCNMARA SECONDED by Councillor CASTLES **to defer the following to the extraordinary meeting 10 June 2025:**

- a) Item 1.10 – Draft Flood Risk Management Policy – for Public Exhibition.**
- b) Item 1.13 – Planning Proposal Statistics**
- c) Item 1.14 – FOGO (Food Organics Garden Organics) Facility Business Case Report – referral to Council to seek Expression of Interest.**

CARRIED

FOR: UNANIMOUS

The next Extraordinary Meeting is to be held at 7:00pm on Tuesday 10 June 2025 at the Wyong Administration Building.

The next Ordinary Meeting is to be held at 7:00pm on Tuesday 1 July 2025 at the Wyong Administration Building.

The Meeting concluded at 8:39pm.



Central Coast Council

Extraordinary
Environment and Planning Committee

Held in the Function Room 2

2 Hely Street, Wyong

10 June 2025

MINUTES

Attendance

Members

Cr Doug Eaton OAM, Chairperson
Cr Sharon Walsh, Deputy Chairperson
Cr Margot Castles
Cr John Moulard
Cr Jane Smith
Cr Rachel Stanton
Mayor Lawrie McKinna

Status

Present
Present
Present
Present (remotely)
Present
Apology
Apology

Councillor Guest

Cr Helen Crowley
Cr Corrine Lamont

Status

Present (remotely)
Present (remotely)

Staff

Shannon Turkington, Acting Director
Environment and Planning
Luke Sulkowski, Unit Manager
Environmental Management
Peter Sheath, Section Manager Bushfire
and Flood Risk Management
Ben Fullagar, Section Manager
Catchments to Coast
Briony Stiles, Team Leader Civic Support
Officer
Tess McGown, Civic Support Officer

Status

Present
Present
Present
Present
Present
Present
Present
Present

Minutes of the Extraordinary Environment and Planning Committee meeting of Council (cont'd)

The Chairperson, Deputy Mayor Doug Eaton OAM, declared the meeting open at 7:02pm

A PROCEDURAL MOTION WAS *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor SMITH:

That the Committee approves the request by Councillor John Mouland to attend the Environment and Planning Committee Meeting on 10 June 2025 at 7:00pm by audio-visual link because he is unable to attend in person due to personal reasons.

CARRIED

FOR: UNANIMOUS

REPORTS**1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies**

7:02pm

The Chairperson read an Acknowledgement of Country statement.

AN APOLOGY was *MOVED* by Deputy Mayor EATON OAM:

That the Committee notes the apologies received from Mayor Lawrie McKinna and Councillor Rachel Stanton.

CARRIED

FOR: UNANIMOUS

1.2 Disclosures of Interest

7:04pm

No disclosures of interest were declared.

1.3 MacMasters Beach Temporary Coastal Protection Works

7:05pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor CASTLES:

EPC27/25

That the committee:

- 1 Notes Council's resolution of 27 May 2025 delegating to the committee "..the authority to determine the EPC9/25 – MacMasters Beach Temporary Coastal Protection Works matter, in relation to the acceptance or dismissal of NSW Government Grant funding."***

Minutes of the Extraordinary Environment and Planning Committee meeting of Council (cont'd)

2 Recommends that Council:

- I. Under Council's delegation, requires that the Chief Executive Officer request an extension of the current Coast and Estuary grant to 31 December 2026 (noting that the likely construction window would now be mid 2026).**
- II. Directs the Chief Executive Officer to include an action in the Open Coast Coastal Management Program (CMP) for the future possibility of temporary coastal protection works.**
- III. Notes the inclusion of the action in the draft CMP to "Complete coastal risk and options assessment for Marine Parade at MacMasters Beach".**
- IV. Requests the Chief Executive Officer obtain a risk assessment from an appropriately qualified arborist for the Norfolk Island Pines along the foreshore of MacMasters Beach fronting the surf club.**
- V. Directs the Chief Executive Officer to disconnect the beach shower at the southern end of the surf club due to the erosion impacts on the embankment fronting MacMasters Beach SLSC.**
- VI. Investigates and undertakes short term safety works to the embankment fronting the MacMasters Beach SLSC with a view to replacing the deteriorating rock filled "Bulka Bags".**
- VII. Allocates the unspent portion of the 2024-25 project budget be rephased into the 2025-26 Council works program to allow delivery of Temporary Coastal Protection Works in 2025-26.**
- VIII. Endorses that MacMasters Beach Coastal Management becomes a standing agenda item for the Coastal Estuary and Floodplain Management subcommittee.**

CARRIED
FOR: UNANIMOUS

Minutes of the Extraordinary Environment and Planning Committee meeting of Council (cont'd)**1.4 FOGO (Food Organics Garden Organics) Facility Business Case Report - referral to Council to seek Expression of Interest**

7:25pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MOULAND:

That the Committee:

- 1 *Accepts the attached Business Case remain confidential as the Business case contains:*
 - a) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
 - b) *commercial information of a confidential nature that would, if disclosed-*
 - i. *prejudice the commercial position of the person who supplied it, or*
 - ii. *confer a commercial advantage on a competitor of the council, or*
 - iii. *reveal a trade secret.*
- 2 *Receives and notes the Confidential 'FOGO Facility Business Case (Final Draft)' and redacted versions of the attachments.*
- 3 *Accepts the findings within the Business case and recommends,*
 - a) *progression to the Expression of Interest (EOI) stage for the FOGO Facility,*
 - b) *advising the Office of Local Government (OLG) of Councils intention to proceed with the Public Private Partnership (PPP) model.*
- 4 *Notes that a report be provided to the Environment and Planning Committee that summarises all (EOI) submissions and provides a recommendation on next steps.*
- 5 *Recommends to Council that Council adopts the following:*
 - a) *receives and notes the recommendations and confidential Business Case and attachments from the Environment and Planning Committee.*
 - b) *agrees with the Business Case recommendations and findings and accepts the draft FOGO Facility Business Case as being the Final FOGO Facility Business Case.*
 - c) *agrees that the development of at least 100,000 tonne p/a In Vessel Composting FOGO Facility constructed at Councils Buttonderry Waste Management Facility remains a viable project and will facilitate Council's compliance with upcoming regulatory change, and that this proceeds to an Expression of Interest (EOI).*
 - d) *agrees to proceed to an EOI with the FOGO Facility project, as ascertained within the FOGO Facility Business Case, as a Build Own Operate and Transfer (BOOT) contract delivered via a Public Private Partnership (PPP) which requires assessment by Office of Local Government (OLG) prior to proceeding.*
 - e) *authorises the CEO to certify that all documents put forward to the OLG from Council are prepared in accordance with The Public Private Partnership (PPP) Guidelines and lodge the authorised documents and FOGO Facility Business Case PPP proposal with OLG for assessment.*

Minutes of the Extraordinary Environment and Planning Committee meeting of Council (cont'd)

- f) *endorses the FOGO Procurement Plan as identified in Attachment F of the FOGO Facility Business Case and subject to OLG agreement, authorises the release of an Expression of Interest for the development of a FOGO Facility under a BOOT and PPP contract.*
 - g) *That a further report be provided to the Infrastructure and Assets Committee on the outcome of the EOI process, with recommendation(s) on subsequent actions, and that any Infrastructure and Assets Committee recommendations be included in a subsequent report to Council.*
- 6 *When seeking the EOI for FOGO project, Council is interested in alternate options for processing, site selection and any other commercial opportunities.*
- 7 *Council notes that red bin collection will remain weekly.*

The Motion was put to the vote and declared LOST

FOR: CRS MOULAND, AND EATON OAM
AGAINST: CRS WALSH, SMITH AND CASTLES

A MOTION WAS MOVED by Councillor SMITH and SECONDED by Councillor CASTLES:

EPC28/25

That the Committee:

- 1 *Further considers FOGO (Food Organics Garden Organics) Facility Business Case Report at the next Environment and Planning Committee meeting on 1 July 2025.***
- 2 *Recommends that Council circulate the feasibility report and decision of the Administrator from May 2024 to all Councillors.***

The Motion was put to the vote and declared **CARRIED**

FOR: CRS WALSH, SMITH AND CASTLES
AGAINST: CRS MOULAND, AND EATON OAM

1.5 Draft Flood Risk Management Policy - for Public Exhibition

7:50pm

A MOTION was MOVED by Deputy Mayor EATON OAM and SECONDED by Councillor MOULAND:

EPC29/25

That the Committee:

- 1 *Notes a further report will be prepared for the Committee with the outcome of the public exhibition period.***

Minutes of the Extraordinary Environment and Planning Committee meeting of Council (cont'd)

2 Recommends that Council:

- I. Endorses the draft Flood Risk Management Policy to proceed to community consultation for a minimum of 42 days (refer to Attachment 1).**
- II. Amends the draft policy to reflect 35 year house life and 50 year other building life.**
- III. Requests that this policy be reviewed every (five) 5 years.**

CARRIED
FOR: UNANIMOUS

1.6 Planning Proposal Statistics

8:02pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MOULAND:

That the Committee:

- 1 Notes the Planning Proposal information contained within this report.**
- 2 Recommends that Council:**
 - I. Encourages interested property owners, investors, and those that operate within the tourism sector to put forward proposals for high quality tourist accommodation and associated facilities, either via Development Applications or Planning Proposals. Council particularly encourages proposals for accommodation cabins, hotels, and resorts, noting importance of the tourism sector to the Central Coast economy, and the recognised undersupply of these accommodation types, as set out in the Visitor Accommodation Futures Study, considered at the Economic Development Committee meeting on 3 June 2025.**

AN AMENDMENT was *MOVED* by Councillor SMITH and *SECONDED* by Councillor WALSH:

EPC30/25

That the Committee notes the Planning Proposal information contained within this report.

The Amendment was put to the vote, declared **CARRIED**, and became the Motion

FOR: CRS WALSH, SMITH, CASTLES
AGAINST: CRS MOULAND AND EATON OAM

The Motion was put to the vote and declared **CARRIED**

FOR: CRS WALSH, SMITH AND CASTLES
AGAINST: CRS MOULAND AND EATON OAM

Minutes of the Extraordinary Environment and Planning Committee meeting of Council (cont'd)

The next meeting is to be held at 7:00pm on Tuesday 1 July 2025 at the Wyong Administration Building.

The Meeting concluded at 8:11pm.



Item No: 2.3
Title: Reviewed Investments Management Policy and
Draft Borrowings Policy - For Adoption
Department: Corporate Services

22 July 2025 Ordinary Council Meeting

Reference: F2010/00542 - D16880292
Author: Michelle Best, Section Manager Financial Accounting and Assets
Manager: Emma Galea, Chief Financial Officer
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council:

- 1 Adopts the reviewed Investments Management Policy at Attachment 1.***
- 2 Adopts the Draft Borrowings Policy at Attachment 2.***

Report purpose

The purpose of this report is to submit the Investments Management Policy and Borrowings Policy, as recommended by the Governance and Finance Committee and the Audit, Risk and Improvement Committee (ARIC), for consideration. ARIC was satisfied that the Policy review process appears robust and consistent with Council's policy management process.

Executive Summary

Legislation requires Council to maintain an Investment Policy that complies with the *Local Government Act 1993*, *Local Government (General) Regulation 2021*, Ministerial Investment Order of 12 January 2011 and the Investment Policy Guidelines, issued by the then Division of Local Government in May 2010, and to review the Investment Policy annually.

Council staff have reviewed the Investments Management and Borrowings Policy adopted in July 2024 and is proposing to replace this Policy with two separate policies 'Investments Management Policy' and 'Borrowings Policy'.

If adopted, these two (2) policies will supersede the current Investments Management and Borrowings Policy adopted in July 2024.

Background

Council adopted the 'Investments and Borrowings Management Policy' at its meeting on 23 July 2024.

In accordance with the 'Investment Policy Guidelines' issued by the then Division of Local Government in May 2010, Council is required to review the Investments Policy at least annually. Accordingly, the Investments management component of the Policy has been reviewed and minor changes to the content are proposed. Changes proposed are aimed at reducing Council's risk exposure in the current economic climate.

The Borrowings component of the Policy remains unchanged in content.

It is further proposed that the current adopted 'Investments and Borrowings Management Policy' is split into two (2) separate policies:

- Investments Management Policy
- Borrowings Policy

The proposed split will facilitate a more agile review of each respective aspect of the Policy as and when required.

It is proposed that the existing policy be revoked, and separate policies 'Investment Management Policy' (as revised) and 'Borrowings Policy' (with revised review cycle), as attached to this report, be submitted to Council for adoption.

The Governance and Finance Committee, at its meeting on 13 May 2025, resolved that the Policies are referred to ARIC prior to submission to Council for adoption.

ARIC, at its meeting on 5 June 2025, noted the policies, and was satisfied that the policy review process appears robust and consistent with Council's policy management process and recommended submission of the policies to Council for their consideration.

Report

Investments Management Policy

The proposed Investments Management Policy incorporates the Investments section of the current Investments and Borrowings Policy, as a standalone policy.

The Policy provides an effective, accountable and transparent framework for decision making with respect to managing Council's cash and related investments portfolio.

The Policy is aimed at:

- Ensuring that investments are undertaken in accordance with the relevant legislation.
- Maximising investment returns while maintaining the security of investments and preserving capital through the prudent management of risk.
- Ensuring there is sufficient liquidity to meet all reasonably anticipated cashflow requirements as and when they fall due.

The proposed Policy sets out:

- the approach to investing surplus funds;
- the management of risks associated with investing activities; and
- the management of interest rates.

Proposed Changes

Whilst there are no proposed changes to the overall content or structure of the Policy, it is proposed to reduce the maximum portfolio weightings for BBB rated investments from 60% to 45%, and counter party limits for the A category (reduced from 20% to 10%) and BBB category (reduced from 10% to 5%) to reduce risk exposure, considering current economic conditions.

The proposed changes to the limits are based on Council's investments portfolio as at the time of writing this report, to ensure that ongoing compliance to the proposed new limits can be achieved effective from when the new Policy is proposed to be adopted in June 2025.

Upon maturity of new investments, and when surplus funds are invested, the approach will be to actively reduce the holdings in BBB towards a target of 25%, and a reduction of A category counterparty limit to 7.5%, and the BBB counterparty limit to 2%.

It is noted that these limits can be reviewed at any time through an update to the Policy adopted by Council.

2.3 Reviewed Investments Management Policy and Draft Borrowings Policy - For Adoption (cont'd)

The proposed changes are highlighted in the tables below.

Maximum Portfolio Weighting per rating category

| Long Term Credit Ratings | Current Maximum Portfolio Weighting | Proposed Maximum Portfolio Weighting |
|----------------------------|-------------------------------------|--------------------------------------|
| AAA Category | 100% | 100% |
| AA Category or Major Bank^ | 100% | 100% |
| A Category | 70% | 70% |
| BBB Category | 60% | 45% |
| Unrated | 0% | 0% |

Counter party risk

| Individual Institutions Limits | | |
|--------------------------------|--------------------------|---------------------------|
| Long Term Credit Ratings | Current Maximum Exposure | Proposed Maximum Exposure |
| AAA Category* | 100% | 100% |
| AA Category* | 30% | 30% |
| A Category | 20% | 10% |
| BBB Category | 10% | 5% |
| Unrated Category | 0% | 0% |

Borrowings Policy

The proposed Borrowings Policy incorporates the Borrowings section of the current Investments and Borrowings Policy, as a standalone policy.

The Policy addresses matters such as ensuring that Council has regard to the long term and cumulative effects of their decisions when borrowing funds, and states how Council will monitor the impact of borrowings through assessment against the industry benchmark.

The Policy sets parameters that support the utilisation of borrowings, whilst ensuring that Council's financial position and ongoing sustainability are not adversely impacted.

Proposed Changes

It is proposed that the Borrowings Policy has a review cycle of four (4) years from date of adoption.

Stakeholder Engagement

The Policies have been presented to Council's Executive Leadership Team, the Governance and Finance Committee, and ARIC. Considering the significantly regulated nature of these policies it is considered appropriate that the review by qualified experts included in the Committee and ARIC is sufficient and appropriate, and there is limited utility to be gained by public exhibition of the draft policy before Council adoption.

Financial Considerations

Financial Year (FY) Implications.

The proposal has revenue financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Management of Council's investments and borrowings in accordance with the two (2) proposed Policies will ensure prudent and optimised management of Council's cash and investments and borrowings.

The proposed Investments Management Policy supports investment of surplus funds in a manner that balances revenue with risks whilst ensuring liquidity to enable Council to effectively deliver its Operational Plan.

The proposed changes may result in a reduction in interest on investments income, however the extent of the current proposed changes is not anticipated to materially affect Council's financial position. On balance, it is considered that the adverse financial impact of the proposed changes, is appropriate within the context of higher risk resulting from current economic conditions.

The proposed Borrowings Policy (same as currently adopted) provides guidance on borrowings to ensure that Council borrows funds for the appropriate reason and in a manner that is affordable and financially sustainable.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Risk Management

All Investments will be managed in accordance with the proposed Investments Management Policy. Any specific circumstances, including, but not limited to, any changes to the rating of the financial institutions, and changes in the wider economic environment, will be taken into consideration through the application of the Investments Management Policy.



The proposed Borrowings Policy will ensure that borrowings are undertaken in a financially sustainable manner as measured through the industry benchmark for debt.

In accordance with legislative requirements the Policies will be reviewed annually, or sooner in the event of a legislative change impacting on the either Policy.

Critical Dates or Timeframes

Nil

Attachments

- | | | | | |
|----------|---|--------------------------|-------------------------------|-----------|
| 1 |  | Draft Investments Policy | Provided Under Separate Cover | D16904302 |
| 2 |  | Draft Borrowings Policy | Provided Under Separate Cover | D16904319 |

Item No: 2.4
Title: Gosford Regional Library Project Status Update
Department: Community and Recreation Services



22 July 2025 Ordinary Council Meeting

Reference: PROJ/24215-03 - D16858697
Author: Mark Butterfield, Project Manager
Manager: Beth Burgess, Unit Manager Community and Culture
Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council notes the progress on the Gosford Regional Library outlined in this report.

Report purpose

To provide information to Council on the progress of the Gosford Regional Library project.

Executive Summary

This report provides an update on the progress of the Gosford Regional Library project for the last three (3) months, March to 31 May 2025.

Background

At the 26 September 2023 Ordinary Council Meeting, the following was resolved:

158/23 Resolved

- 1 That Council notes that a contract for the Design Development and Construction of Gosford Regional Library has been entered into with North Construction & Building Pty Ltd, in accordance with Resolution 104/23.*
- 2 That Council notes Attachment 1, which details progress on the Gosford Regional Library project.*
- 3 That Council notes that, in accordance with the Office of Local Government, further reports will be provided to Council every quarter to inform Council on the following items for the Regional Library project:*
 - The project's progress.*
 - Costs and budget variances*

- *Any issue that may have an adverse impact on the project, both monetary and non-monetary*

This report contains detail on the progress made on the construction of Gosford Regional Library (Library) during the last quarter.

Report

As of 31 May 2025, the total expenditure for the project is \$27,107,083 against a total budget of \$32.7M.

The building's structure and exterior cladding is substantially complete as is Level 1 and Level 2 internal works. The ground floor and Level 3 internal works will be completed in June 2025.

The Practical Completion date for the construction of the building drives the projected opening date for the Library. The current projected timeframe for opening the Library is mid-2025.

The project risks are being controlled using a Risk Management Plan and Risk Register, which is regularly reviewed and actioned by the Project Management Group.

The reporting milestones for the Community Development Grants Programme for the library project have been updated with the delivery timeline accepted by the Federal Funding Body.

The progress report for the next quarter will be reported to Council in September 2025.

Progress of Works

North Construction and Building Pty Ltd (North) has completed the following works as of 31 May 2025:

- Exterior façade completed.
- Interior fitout substantially complete.
- Landscaping works underway.

North plans the following works for next quarter:

- Complete all outstanding works on the building.
- Complete commissioning and testing.
- Obtain Occupation Certificate.
- Hand over building to Council.

Current Open Contracts

The following contracts are open for the Library project:

- CPA/3691 – Design Development and Construction of Gosford Regional Library.
- CPA/5849 – Supply and Installation of Compactus.

Stakeholder Engagement

Regular consultation has taken place with external stakeholders throughout the process including the surrounding businesses and neighbours.

Financial Considerations

Financial Year (FY) Implications

The proposal has cost financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact

The FY adopted budget includes funding for this proposal and the LTFP includes funding for the ongoing impact.

The project will continue into the 2025-26 financial year and committed funds will be carried over. Whilst the library is slated to open to the public in mid-2025, final transactions for the completion of the project will be realized in the following months. Current performance against project budget is shown in Table 1.

Table 1: Financial Performance to 31 May 2025

| Central Coast Council* | | | | | | | | | |
|--|--------------------------------------|--------------------------------------|---------------------------------------|------------------------------------|------------------------------------|----------------------------|------------------------------------|-----------------------------------|----------------------|
| Natural Account Details | | | | | | | | | |
| For Period May 25 | | | | | | | | | |
| May 25 Actuals | | | | | | | | | |
| Natural Account | 2024/25 This Period Actuals | 2024/25 This Period Budgets | 2024/25 This Period Variance | 2024/25 YTD Actuals | 2024/25 YTD Budgets | 2023/24 YTD Variance | 2024/25 Full Year Budget | 2024/25 Current Encumbrance | YTD Act % YTD Bud |
| 24215. Gosford Regional Library and Innovation Hub | | | | | | | | | |
| 270002. WIP Labour | 15,799 | 0 | (15,799) | 126,283 | 0 | (126,283) | 0 | 0 | |
| 270003. WIP Labour Hire | 0 | 0 | 0 | 0 | | 0 | | 0 | |
| 270004. WIP Internal Expense - Plant and Fleet Hire | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 270007. WIP Materials and Contracts | 3,131,334 | 3,882,428 | 751,094 | 17,662,159 | 19,511,675 | 1,849,516 | 22,176,457 | 4,804,137 | |
| 270011. WIP Labour - Overtime | 310 | | (310) | 1,666 | | (1,666) | | | |
| 270012. WIP Oncost - Leave and Super | 6,083 | 0 | (6,083) | 48,619 | 0 | (48,619) | 0 | 0 | |
| Total 24215. Gosford Regional Library and Innovation Hu | 3,153,525 | 3,882,428 | 728,903 | 17,838,727 | 19,511,675 | 1,672,948 | 22,176,457 | 4,804,137 | 91.4% |
| Grant Revenue | | | | | | | | | |
| 760020. Capital Grants - Library | 0 | 0 | 0 | (2,450,000) | (2,450,000) | 0 | (2,450,000) | 0 | 100.0% |
| Actuals for 19-20, 20-21, 21-22, 22-23 & 23-24 at 31 May 25 | | | | | | | | | |
| Natural Account | 2019/20 Full Year Actuals | 2020/21 Full Year Actuals | 2021/22 Full Year Actuals | 2022/23 Full Year Actuals | 2023/24 Full Year Actuals | 2024/25 YTD Actuals | Total Cost as at 31st May 25 | | |
| 24215. Gosford Regional Library and Innovation Hub | | | | | | | | | |
| 270002. WIP Labour | 30,401 | 81,108 | 65,518 | 62,805 | 150,889 | 126,283 | 517,004 | | |
| 270003. WIP Labour Hire | | | 294 | 0 | 0 | 0 | 294 | | |
| 270004. WIP Internal Expense - Plant and Fleet Hire | | 17 | 0 | 0 | 0 | 0 | 17 | | |
| 270007. WIP Materials and Contracts | 140,930 | 588,783 | 681,375 | 908,924 | 6,468,820 | 17,662,159 | 26,450,992 | | |
| 270011. WIP Labour - Overtime | | | | 1,151 | 1,683 | 1,666 | 4,500 | | |
| 270012. WIP Oncost - Leave and Super | 0 | 0 | 5,271 | 22,296 | 58,091 | 48,619 | 134,277 | | |
| Total 24215. Gosford Regional Library and Innovation Hu | 171,331 | 669,908 | 752,458 | 995,176 | 6,679,484 | 17,838,727 | 27,107,083 | | |

The Library is partially funded from the Federal Department of Infrastructure, Transport, Regional Development and Communications through a Community Development Grants programme grant of \$7M. The funding agreement for this grant requires regular reporting as detailed in the funding deed.

Funding sources for the revised budget of \$32.7M are outlined in Table 2.

Table 2: Funding Sources for Gosford Regional Library Building

| Funding Sources | Amount | Restriction Type |
|--------------------------|-------------------|--|
| Council Special Levy | 11,569,666 | 131025 Internal Restrictions (Regional Library) |
| Federal Government Grant | 7,000,000 | Grants Received |
| Developer Contributions | 9,487,656 | s. 7.12 Developer Contributions |
| Internal Restriction | 4,642,678 | 131041 - Internal Restriction (Strategic Priorities) |
| Total | 32,700,000 | |

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Risk Management

Council implemented a risk management plan and an associated risk register to capture and monitor risks and implement appropriate risk controls for the Library project when required.

The project's Risk Management Plan defines the requirements for the identification, management, escalation, and report of risks identified for all phases of the project. The outcomes of this plan are to:

- Ensure all relevant potential project risks are identified,
- Develop risk mitigation measures,
- Identify the governance structure by which risks are monitored and mitigation measures implemented,
- Detail specific risk management and reporting requirements, at project team and Project Control Group levels.

The project's risk register is the document in which project risks are identified; uncontrolled risk ratings identified for various categories; controls documented; and controlled risk rating identified.

The risk register is used to capture risks identified and associated mitigation measures developed as outcomes of the implementation of the Risk Management Plan.

One (1) risk that may have a material adverse impact on the project, either monetary or non-monetary, was identified in this reporting quarter. This risk was:

- Authority approval delays (Ausgrid assets)

Council is negotiating the terms of two easements required for two Ausgrid pillar boxes, proposed by Ausgrid for installation inside the Library's Lot. These pillar boxes will replace two existing boxes that are located too close to the Library's Lot boundary. The pillar boxes are an Ausgrid asset that distribute electricity from Ausgrid's network to neighbouring buildings.

The terms of the easements must be agreed before the pillar boxes can be installed and the old boxes removed. Progress on the landscaping and public works elements of the Library's construction may be delayed if there are delays finalising the easements. These delays may ultimately affect the current planned time frame for the Library's opening.

Critical Dates or Timeframes

Delivery timeframes for the library project are heavily influenced by the performance of contract CPA/3691, as delivery of this contract makes up the bulk of activities required to open the new building.

At this stage of the project's delivery phase, four – six weeks are estimated post Practical Completion for completion of Council's change management and transition projects from existing facilities to the new building. This estimate is subject to change as the scope of these projects are developed and CPA/3691 progresses.

The projected timeframe of the Library Opening is mid-2025.

Attachments

Nil

Item No: 2.5
Title: Audit, Risk and Improvement Committee -
Recommendation to Appoint Independent
Members
Department: Corporate Services



22 July 2025 Ordinary Council Meeting

Reference: F2021/00030 - D16887140

Author: Edward Hock, Unit Manager Governance Risk and Legal

Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council:

- 1 *Appoints Ms Belinda Lawn as an independent member of its Audit, Risk and Improvement Committee for an initial period of 4 years commencing 1 July 2025.***
- 2 *Appoints Mr Chris Davies as an independent member of its Audit, Risk and Improvement Committee for an initial period of 3 years commencing 1 July 2025.***
- 3 *Instructs the Chief Executive Officer to write to the unsuccessful candidates to advise them of the outcome and thank them for their interest in the role.***
- 4 *Resolves, pursuant to section 11(3) of the Local Government Act 1993, that the Attachments to this report remain confidential in accordance with section 10A(2)(a) of the Local Government Act as they contain personnel matters concerning particular individuals (other than Councillors).***

Report purpose

To recommend the appointment of two (2) new independent members to Council's Audit, Risk and Improvement Committee (ARIC).

Executive Summary

ARIC is currently carrying a vacancy in its independent membership arising from the retirement of Mr Arthur Butler on 26 April 2025. Further, Council has resolved an intention to ensure a smooth transition away from the current Chair, whose term expires on 26 April 2026. This report recommends the appointment of two suitably qualified and experienced independent members to facilitate that transition.

Consideration of confidentiality

Given the attachments to this report contain personal details of the recommended applicants, it is considered appropriate to present them as confidential attachments pursuant to sections 10A(2) and 11(3) of the *Local Government Act 1993* (NSW).

Background

On 26 April 2025, Mr Arthur Butler resigned from his role as an independent member of ARIC, leaving a vacancy in that membership. Pursuant to clause 216C(1) of the Local Government (General) Regulation 2021 (NSW) (the LG Regulation), ARIC must comprise an independent Chair and at least 2 independent members.

At its meeting on 25 February 2025, Council resolved, in addition to seeking an exemption from the Office of Local Government to extend the term of the current Chair:

595/25

That in the interim, Council actively and urgently undertake a process to identify a suitable person to be appointed to ARIC, even within the term of the current Chair, to ensure a handover process.

On the basis of Council's resolution, Council staff sought expressions of interest from suitably qualified and experienced people to fill up to 2 roles as independent members, and with a view to carry an additional independent member for the remainder of the current Chair's term.

Report

There were 25 expressions of interest in the role. The selection panel, consisting of the ARIC Chair, the Director Corporate Services, and the ARIC Coordinator (Unit Manager Governance, Risk and Legal), shortlisted four (4) candidates and interviews were conducted. The selection panel has made a recommendation to Council as to preferred candidates from the shortlist, as provided in (Confidential Attachments 1 and 2).

Belinda Lawn

Belinda Lawn is a longstanding Human Resources executive in the public and private sectors. Ms Lawn brings extensive qualifications to the role, including Bachelor and Master Degrees in Economics, and membership of the Australian Institute of Company Directors.

Ms Lawn serves on 2 other Councils' ARICs, and is a Central Coast Council ratepayer, giving her an understanding of the issues facing the local government sector generally, and those specific to this region.

Ms Lawn's core competencies and areas of expertise do not duplicate those of other current ARIC independent members, given Council the benefit of a broader coverage of the skills identified as required by the *Local Government Act 1993*, the *Local Government (General) Regulation 2021*, and the Office of Local Government Guidelines for Risk Management and Internal Audit.

Chris Davies

Chris Davies is a Risk Management and Internal Audit consultant with a background on major projects at the State and Federal level. Mr Davies holds a Bachelor of Commerce (Accounting) and a Master of Corporate Governance, and is a member of the Risk Management Institute of Australasia and the Institute of Internal Auditors, as well as a fellow of the Governance Institute of Australia.

Mr Davies presented with extensive expertise and commercial acumen in Risk Management, and was comprehensively prepared on the history and current issues facing Central Coast Council.

Mr Davies' experience on major project delivery is considered attractive given Council's capital delivery program and ongoing management of an extensive asset portfolio. Further, Mr Davies' experience as an internal auditor augments the skills of remaining ARIC independent members, leading to better skills coverage and minimal redundancy.

Terms of Appointment

Council's ability to effectively plan for the succession of Mr Millington's term as Chair was hampered by earlier decisions pertaining to the appointment and extension of independent members, leading to the situation of both Mr Butler and Mr Millington's terms expiring in April 2025. In granting Council an exemption to extend Mr Millington's term, the Office of Local Government accepted Council's rationale that it was preferable to avoid circumstances of seeking multiple independent members in any 12-month period.

Accordingly, it is the staff recommendation that the candidates are appointed for staggered terms, which will normalise succession planning by having each independent member's term finish in a different year.

Conclusion

It is considered that the recommended candidates give Council the best available coverage of the skills and experience considered necessary to fill the role of independent ARIC member. Further, it is pleasing that the quality of the candidacies considered allowed for the recommendation for appointment of 2 suitable candidates, making the handover period from Mr Millington's tenure as seamless as possible as we continue to invest in the effectiveness of ARIC as an advisory body to Council.

Stakeholder Engagement

The selection panel comprised input from the current ARIC Chair, Director Corporate Services, and the relevant Unit Manager to allow for a diversity of views to be expressed about the candidates' skills and suitability.

Financial Considerations

Financial Year (FY) Implications.

This proposal has cost and revenue financial implications for the current FY and outer years in the LTFP

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget does not include funding for this proposal and the amount will need to be included in a future Quarterly Budget Review.

Independent members of ARIC are paid \$2,092 per meeting. The draft budget for ARIC independent members was formulated on the basis of carrying 3 independent members (including the Chair). Given this proposal will involve an additional independent member for the balance of the Chair's current term, comprising the September 2025, December 2025, and March 2026 ARIC meetings, there is an additional cost implication of \$6,276.

This is considered an acceptable impost in order to facilitate a smooth transition to a new ARIC Chair term and will be included in the draft budget.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Risk Management

The recommended appointments of Ms Lawn and Mr Davies continues to manage Council's risks by leveraging independent expertise in oversight and advisory roles for the benefit of the Council.

The purpose of ARIC is to provide Council with advice and recommendations for the management of risk, the appropriateness of the audit focus and workplan, and opportunities for improvements across these management areas, and service delivery. The recommended appointments of Ms Lawn and Mr Davies would satisfy these objectives.

Critical Dates or Timeframes

The next meeting of ARIC is scheduled for Thursday 18 September 2025. The recommended appointments from 1 July 2025 would allow time for meaningful induction and introduction of the recommended candidates to the committee and other relevant stakeholders.

Attachments

- 1** Confidential - Belinda Lawn CV - Provided Under Separate Cover D16850195
- 2** Confidential - Chris Davies CV - Provided Under Separate Cover D16850194

Item No: 3.1
Title: Monthly Finance Report June 2025
Department: Corporate Services



22 July 2025 Ordinary Council Meeting

Reference: F2020/03205 - D16948286

Author: Sebastian Yule, Section Manager, Financial Planning and business
Support

Manager: Emma Galea, Chief Financial Officer

Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council receives the Monthly Financial Report – June 2025 (preliminary) .

Report purpose

To present to Council the preliminary assessment of the anticipated financial position for the 2024-25 FY, noting that the final operating result will change as end of financial year processes continue.

Executive Summary

This report presents the preliminary assessment of the anticipated financial position for the 2024-25 FY, noting there are still significant transactions to be processed.

Council's budgeted operating surplus for 2024-25 FY is \$37.9M. Council received \$10.1M less than budgeted for the Financial Assistance Grant. This shortfall has a direct adverse impact on the budgeted surplus. At the time of writing this report various end of financial year adjustments were yet to be calculated and processed.

At this stage of the end of financial year process, it is not possible to ascertain the estimated operating surplus. However, based on amounts already processed, as at 14 July 2025, it is anticipated that the 2024-25 FY operating result will be within an acceptable variance of the 2024-25 FY Adopted Budget.

The outstanding transactions predominantly relate to expenditure. Further adjustments may also be requested as part of the audit of the 2024-25 FY Annual Financial Statements by the NSW Audit Office.

It is intended that the 2024-25 Draft Financial Statements will be presented to Council for referral to audit at the September 2025 Council meeting.

Background

Following the end of financial year on 30 June 2025, various processes are being undertaken to ensure that all revenue and expenditure attributable to the 2024-25 FY are accurately captured and processed.

In addition, various adjustments are also required to ensure that liabilities in the form of provision amounts on Council's Balance Sheet are at an adequate level based on external reviews and other relevant criteria. If amounts to be provided for need to be increased, the movement is captured as expenditure in the financial year.

End of year processes also include a review of asset related expenditure to ensure amounts accounted for reflect the anticipated useful life of assets and to ensure that the appropriate depreciation is accounted for.

Following the completion of all the necessary end of financial year adjustments, Council's Annual Financial Statements will be compiled in the mandated format and submitted to Council to refer to audit.

Report

Council's budgeted operating surplus for 2024-25 FY of \$37.9M. This budgeted operating result is directly adversely impacted by a shortfall of \$10.1M in the Financial Assistance Grant prepayment amount, compared to the budgeted amount.

At the time of writing this report, various end of financial year adjustments were yet to be calculated and processed.

At this stage of the end of financial year process, it is not possible to ascertain the estimated operating surplus. However, based on amounts already processed, as at 14 July 2025, it is anticipated that the 2024-25 FY operating result will be within an acceptable variance of the 2024-25 FY Adopted Budget.

The outstanding transactions predominantly relate to expenditure. Further adjustments may also be requested as part of the audit of the 2024-25 FY Annual Financial Statements by the NSW Audit Office.

Material end of year adjustments yet to be processed include:

- Accrual of revenue
- Accrual of expenditure
- Processing of provisions
 - o Employee Leave Entitlements (based on Actuary report)
 - o Workers Compensation (based on Actuary report)
 - o Tip Remediation
 - o Doubtful Debts
- Assets related adjustments

Financial Assistance Grant

For the 2024-25 FY, Council budgeted to receive \$31.5M regarding the Financial Assistance Grant. The budgeted amount was based on the assumption that Council would receive 85% of the 2025-26 FY estimated grant entitlement, in line with the previous financial year prepaid amount. On 24 June 2025, Council received \$16.6M, which equates to approximately 50% of the entitlement. The total Financial Assistance Grant payments received in 2024-25 FY are \$21.4M, resulting in a \$10.1M shortfall from the budgeted amount. It is noted that, the total amount budgeted to be received in 2025-26 FY will consequently need to be reviewed as part of future Quarterly Operational and Budget Reviews.

At this stage, there is limited scope to analyse the budget variations associated with each component of the Operating Statement, as amounts are subject to change.

Results by Fund are also subject to change due to the end of year restrictions adjustments being still in progress at the time of preparing this report. This analysis will be provided in August 2025 with finalised statements expected in September.

Financial Performance Benchmarks

At the time of preparing this report the Financial Performance Benchmarks for 2024-25 FY will be finalised as part of the production of Council's financial statements. It is noted that the Office of Local Government (OLG) is currently reviewing the benchmarks and changes are expected in the 2025/26 financial year.

Cash and Investments

Details on cash and investments as at June 2025 are included in the Monthly Investment Report June 2025, included as a separate report in this business paper.

Loans

As at 30 June 2025, Council has borrowings totaling \$211.4M, across all Funds and including the remaining Emergency Loan that is due to be fully paid in November 2025.

3.1 Monthly Finance Report June 2025 (cont'd)

| Fund | General Fund (\$'000) | Drainage Fund (\$'000) | General Fund Consolidated with Drainage Fund (\$'000) | Water and Sewer Fund (\$'000) |
|---|--------------------------|---------------------------|--|----------------------------------|
| External loans – current | 6,857 | 1,328 | 8,185 | 26,347 |
| External loans - non current (excluding emergency loan) | 6,012 | 4,964 | 10,976 | 131,182 |
| Emergency loan | 34,723 | 0 | 34,723 | 0 |
| Total external loans | 47,592 | 6,292 | 53,884 | 157,529 |

Current loans refer to loans payable in the next 12 months, while non-current loans are those payable after that.

Borrowing for infrastructure assets such as sewer, water, and drainage assets, which benefit multiple generations is appropriate, and is good practice, to achieve intergenerational equity.

General Fund Debt

Although Council has sufficient unrestricted cash to extinguish all General Fund loans, it is not prudent to do so as early payment would result in break costs and the investment portfolio is returning a higher rate than the holding costs of the loans.

After the extinguishment of one of the emergency loans taken out in 2020, Council has the second emergency loan due to be refinanced or extinguished in November 2025.

During the month of June 2025, a repayment of \$0.3M was made against the emergency loan, reducing the balance from \$35.0M reported as at the end of May 2025 to \$34.7M as at the end of this reporting period.

Council is setting aside \$1.4M each month in an internal restriction to be able to repay the Emergency Loan in November 2025 without the need to refinance any part of the loan, and without impacting on unrestricted cash at time of payment.

Excluding the outstanding emergency loan, Council has a relatively low level of debt considering the size of this Council.

Restricted Funds

At the time of preparing this report restrictions for 2024-25 FY were still being finalised as part of the production of Council's financial statements.

Capital Works

At the time of preparing this report capital expenditure attributable to 2024-25 FY was still being finalised as part the production of Council's financial statements.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Attachments

Nil.



Item No: 3.2
Title: Monthly Investment Report June 2025
Department: Corporate Services

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16945156
Author: Michelle Best, Section Manager Financial Accounting and Assets
Manager: Emma Galea, Chief Financial Officer
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council:

- 1 Notes the Investment Report for June 2025.***
- 2 Notes that the June 2025 unrestricted funds deficit in the Drainage Fund will be offset by the unrestricted funds available in the General Fund, as part of year end processes for June 2025.***
- 3 Notes the June 2025 Restrictions have not been finalised and will be completed as part of the June 2025 year end processes and audit.***

Report purpose

To present the monthly Investment Report for June 2025.

Executive Summary

This report provides details of Council's investment portfolio and performance as at 30 June 2025.

Background

Clause 212 of the Local Government (General) Regulations 2021 stipulates:

(1) The Responsible Accounting Officer of a Council

- a must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented*

- i. if only one ordinary meeting of the council is held in a month, at that meeting, or
 - ii. if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
 - b must include in the report a certificate as to whether the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

Certification

I hereby certify the investments summarised in the report have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2021 and Council's Investment Policy.

Emma Galea, Responsible Accounting Officer

Report

Council's cash and investment portfolio totalled \$872.48M as at 30 June 2025. A listing of investments is attached as (Attachment 1) to this report.

Council continues to look for Environmental, Social and Green (ESG) investment opportunities subject to prevailing investment guidelines. Current ESG investments are highlighted green in (Attachment 1).

As at 30 June 2025 Council's ESG investments comprised 1.75% or \$15M of the total investments portfolio.

Table 1 - Council's Cash and Investment Portfolio by Type

| Type | Carrying Value (\$'000) |
|---|-------------------------|
| Investment Portfolio: | |
| At Call Account | \$21,709 |
| Floating Bonds | \$5,000 |
| Fixed Rate Bonds | \$42,630 |
| Floating Rate Notes | \$460,140 |
| Term Deposits | \$327,500 |
| Transactional accounts and cash in hand | \$15,502 |
| Total | \$872,481 |

Council's portfolio is held in separate funds by purpose and is summarised in the table below:

Table 2 - Council's Portfolio by Fund

| Fund | General Fund Consolidated with Drainage Fund (\$'000) | Domestic Waste Fund (\$'000) | Water and Sewer Fund (\$'000) |
|--------------------------|--|-------------------------------------|--------------------------------------|
| Total Restricted Cash | 425,719 | 114,623 | 243,867 |
| Unrestricted Cash | 88,272 | | |
| Total Cash | 513,991 | 114,623 | 243,867 |

Council's Investment Portfolio is split across the various funds. It is noted that the restricted cash amounts in Table 2 above are as reported in the monthly Investment Report May 2025. Restrictions movements and balances as at June 2025 have not been included as part of this investment report as amounts are subject to change pending the finalisation of the June 2025 year end process and audit.

As has been reported each month, Council is managing the ongoing negative unrestricted funds balance in the Drainage Fund through its consolidation with the General Fund. The unrestricted funds deficit in the Drainage Fund as at 30 June 2025 will be calculated after year end processes are completed and will be consolidated with General Fund for the year ended 30 June 2025.

Portfolio Management

Council's Investment Portfolio is managed through term deposits, floating rate notes and bonds maturities and placements.

Council's cash inflows including investment maturities have been used to manage outflows, with maturities during the month being re-invested taking into consideration operational cashflow requirements.

Table 3 – Portfolio Movement Year to Date (Investments only)

| | 2024-25 YTD Actuals (\$'000) |
|------------------------|-------------------------------------|
| Opening Balance | 704,398 |
| Net Movement | 152,581 |
| Closing balance | 856,979 |

3.2 Monthly Investment Report June 2025 (cont'd)

Net movement includes maturities and new investments.

Refer to Portfolio Valuation Report in (Attachment 2) for more information.

Table 4 - Investment Maturities

| Time Horizon | Percentage Holdings | Maturity on or before | Value \$'000 |
|--------------------------|---------------------|-----------------------|----------------|
| At Call | 2.53% | Immediate | 21,709 |
| Investments | | | |
| 0 - 3 months | 12.28% | Sep-2025 | 105,130 |
| 4 - 6 months | 17.01% | Dec-2025 | 145,750 |
| 7 - 12 months | 13.86% | Jun-2026 | 118,800 |
| 1 - 2 years | 24.91% | Jun-2027 | 213,500 |
| 2 - 3 years | 10.92% | Jun-2028 | 93,600 |
| 3 - 4 years | 6.24% | Jun-2029 | 53,490 |
| 4 - 5 years | 12.25% | Jun-2030 | 105,000 |
| Total Investments | 97.47% | | 835,270 |
| Total Portfolio | 100.00% | | 856,979 |

Portfolio Performance

Investments are made within Council policy and at the best rates available at the time of placement. Interest rates on investments in the month, ranged from 1.20% to 6.40%.

A comparison of the weighted running yield to key indicators is shown below:

Table 5 – Investment returns

| | Weighted running yield | RBA Cash Rate | BBSW benchmark |
|-----------|------------------------|---------------|----------------|
| June 2025 | 4.77% | 3.85% | 3.72% |

Table 6 – Performance Statistics

| | 1 Month | 3 Month | 12 Month | Since Inception |
|--------------------------------|---------|---------|----------|-----------------|
| Portfolio Return ¹ | 0.39% | 1.24% | 5.35% | 2.79% |
| Performance Index ² | 0.32% | 1.02% | 4.39% | 2.46% |
| Excess Performance | 0.07% | 0.22% | 0.96% | 0.33% |

¹ Portfolio performance is the rate of return of the portfolio over the specified period.

² The Performance index is the Bloomberg AusBond Bank Bill Index.

³ Excess performance is the rate of return of the portfolio in excess of the Performance Index.

Table 7 – Policy Compliance – Credit Rating

| Credit Rating Group | % of portfolio | Policy Limit | |
|---------------------|----------------|---------------|---|
| BBB | 37.07% | 60.0% | P |
| A | 42.26% | 70.0% | P |
| AA | 20.67% | 100.0% | P |
| AAA | 0.0% | 100.0% | P |
| | 100% | | |

**Based on face value and Long-Term Rating of Institutions*

Table 8 – Policy Compliance – Terms

| Term | % of portfolio * | Policy Limit | |
|-----------------------|------------------|--------------|---|
| Cash At Call | 2.53% | | |
| Less than 1 year | 43.14% | 100% | P |
| Between 1 and 3 years | 35.84% | 70% | P |
| Between 3 and 5 years | 18.49% | 40% | P |
| Over 5 years | 0.00% | 5% | P |
| | 100% | | |

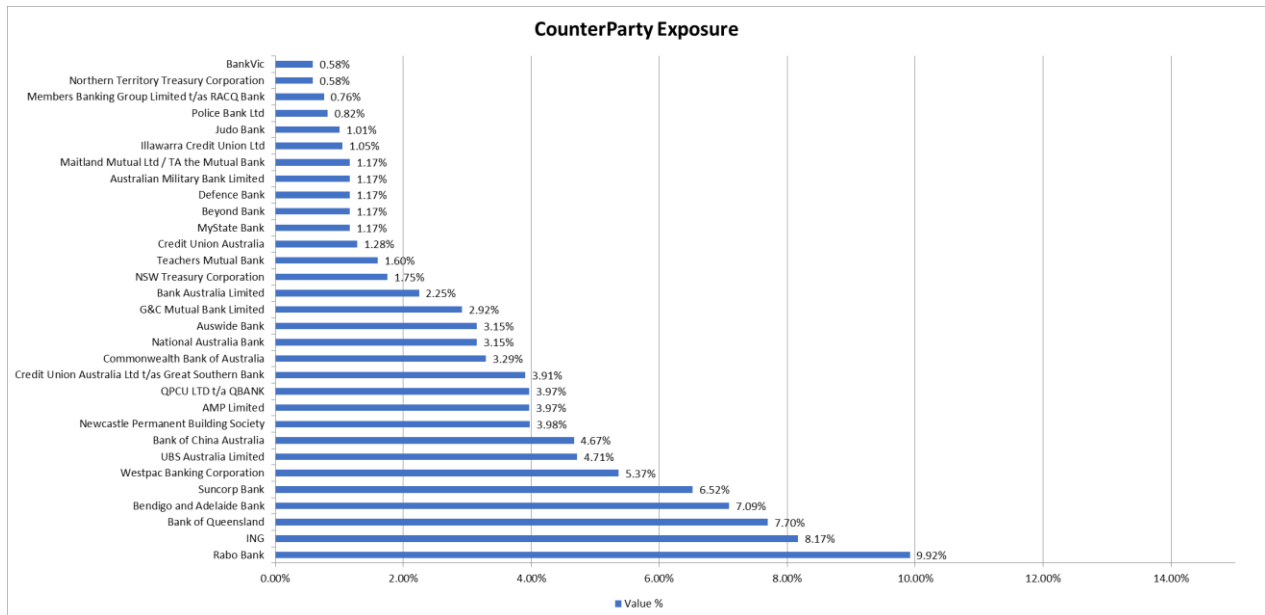
**Based on face value*

P compliant

O non-compliant

Graph 1 – Counter Party Exposure

Exposure to counterparties will be restricted by their rating as per Council's Policy, so that single entity exposure is limited. Graph 1 shows Council's counter party exposure as at 30 June 2025.



Stakeholder Engagement

Nil.

Financial Considerations

Financial Year (FY) Implications

The proposal has revenue financial implications for the current FY only.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Risk Management

Cash that is surplus to Council's immediate requirements is invested within acceptable risk parameters to optimise interest income while ensuring the security of these funds.

Council's investments are made in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2021*, Council's adopted Investments Management and Borrowings Policy, Ministerial Investment Order issued February 2011 and Division of Local Government (as it was then known) Investment Policy Guidelines published in May 2010. Council monitors and manages the portfolio taking into consideration credit ratings of financial institutions, interest rates offered for the maturity dates required and counterparty exposure.

All of Council's investments were within Policy guidelines as at 30 June 2025.

Critical Dates or Timeframes

Nil.

Attachments

| | | | |
|----------|---|-------------------------------|-----------|
| 1 | Summary of Investments as at 30 June 2025 | Provided Under Separate Cover | D16944691 |
| 2 | Portfolio Valuation Report as at 30 June 2025 | Provided Under Separate Cover | D16944692 |

Item No: 4.1
Title: Economic Development Committee - Minutes and Recommendations - July 2025
Department: Community and Recreation Services



22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16902428

Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council receives and notes the minutes of the Economic Development Committee meeting held in July 2025.

Report purpose

To provide the minutes of the Economic Development Committee meeting for noting.

Executive Summary

The Economic Development Committee met on 1 July 2025. Minutes of the meeting are provided for the information of Council.

Report

Minutes of the Committee meeting held on 1 July 2025 are reported for the information of Council. The minutes (Attachment 1) have been approved by the Committee Coordinator and will be reported to the Committee for confirmation at the next scheduled meeting.

The Economic Development Committee business papers are available on Council's website:

[Economic Development Committee - Business Papers - 1 July 2025](#)

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.



Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

1   MINUTES - Economic Development Committee - 1 July 2025 D16936802



Central Coast Council

Economic Development Committee

Held in Function Room 2

2 Hely Street, Wyong

01 July 2025

MINUTES

Attendance

Members

Cr John McNamara (Chairperson)

Cr Jane Smith (Deputy Chairperson)

Mayor Lawrie McKinna

Cr John Mouland

Cr Trent McWaide

Cr Belinda Neal

Cr Kyle MacGregor

Councillor Guest

Deputy Mayor Doug Eaton

Cr Sharon Walsh

Cr Helen Crowley

Cr Margot Castles

Status

Present

Present (remotely)

absent

Present

Present

Present

Present (remotely)

Present

Present

Present

Present

Staff

Mel Smith, Director Community and Recreation Services

Luke Nicholls, Director Environment and Planning

Sue Ledingham, Unit Manager Economic Development

Status

Apology

Present

Present

The Chairperson, Councillor John McNamara, declared the meeting open at 5:06pm

*A PROCEDURAL MOTION was MOVED by Councillor NEAL and SECONDED by Councillor MCWAIDE: **That in accordance with clause 6.20 of the Code of Meeting Practice, remote attendance via audio visual link to the Economic Development Committee meeting on 1 July 2025, be granted to Councillor Smith and Councillor MacGregor due to personal reasons.***

CARRIED

FOR: UNANIMOUS

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

5:06pm

The Chairperson gave an Acknowledgement of Country

No apologies were received.

1.2 Disclosures of Interest

5:08pm

No disclosures of interest were declared.

1.3 Confirmation of Minutes of Previous Meeting

5:08pm

A MOTION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor MCWAIDE:

EDC21/25

That the Committee confirms the minutes of the previous Economic Development Committee held on Tuesday 3 June 2025.

CARRIED

FOR: UNANIMOUS

1.4 Items Resolved by Exception

5:08pm

The Committee agreed they will not resolve any items on the 1 July 2025 agenda by exception.

**1.5 Presentation by Transport for NSW - Smart Central Coast Blueprint
(deferred item from June 2025 meeting)**

5:09pm

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor MOULAND:

EDC22/25

That the Committee defer the item to the next meeting of the Economic Development Committee meeting on 5 August 2025.

CARRIED

FOR: UNANIMOUS

1.6 Progressing the Warnervale Business Precinct – Standing item

5:14pm

EDC23/25

That the Committee receives and notes the contents of this report.

CARRIED

FOR: UNANIMOUS

1.7 Quarterly Economic Indicators Report - Standing item

5:24pm

The Unit Manager, Customer Marketing and Economic Development provided an update to the report. The Business Economic Development Manager contributed to the update on the report.

EDC24/25

That the Committee notes the report on the latest Central Coast Economic Indicators.

The next meeting is to be held at 5:00pm on Tuesday 5 August 2025 at the Wyong Administration Building.

The Meeting concluded at 5:37pm.

Item No: 4.2
Title: Environment and Planning Committee - Minutes and Recommendations - July 2025
Department: Environment and Planning



22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16902417

Executive: Luke Nicholls, Director Environment and Planning

Recommendation

That Council:

- 1 Receives and notes the minutes of the Environment and Planning Committee meeting held 1 July 2025.***
- 2 Adopts the recommendations of the Environment and Planning Committee in the below resolutions.***

EPC31/25 - That Council adopts the Terms of Reference for the Mangrove Mountain Advisory Sub-Committee at Attachment 1.

EPC32/25 - That Council endorses the Draft Policy for Keeping of Animals (Attachment 1) to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.

EPC33/25 - That Council endorses the draft Squirrel Glider Species Management (SMP) as per (Attachment 1), proceeding to public exhibition for a minimum of 28 days.

EPC37/25 – That Council:

- I. Receives and notes the recommendations and confidential Business Case and attachments from the Environment and Planning Committee.***
- II. Agrees with the Business Case recommendations and findings and accepts the draft FOGO Facility Business Case as being the Final FOGO Facility Business Case.***
- III. Agrees that the development of at least 100,000 tonne p/a In Vessel Composting FOGO Facility constructed at Councils Buttonderry Waste Management Facility is a project that will facilitate Council's compliance with upcoming regulatory change, and that this proceeds to an Expression of Interest (EOI).***

- IV. Agrees to proceed to an EOI with the FOGO Facility project, as ascertained within the FOGO Facility Business Case, as a Build Own Operate and Transfer (BOOT) contract delivered via a Public Private Partnership (PPP) which requires assessment by Office of Local Government (OLG) prior to proceeding.***
- V. Authorises the Chief Executive Officer to certify that all documents put forward to the OLG from Council are prepared in accordance with The Public Private Partnership (PPP) Guidelines and lodge the authorised documents and FOGO Facility Business Case PPP proposal with OLG for assessment.***
- VI. Endorses the FOGO Procurement Plan as identified in Attachment F of the FOGO Facility Business Case and subject to OLG agreement, authorises the release of an Expression of Interest for the development of a FOGO Facility under a BOOT and PPP contract.***
- VII. Notes that a further report be provided to the Infrastructure and Assets Committee on the outcome of the EOI process, with recommendation(s) on subsequent actions, and that any Infrastructure and Assets Committee recommendations be included in a subsequent report to Council.***
- VIII. Notes when seeking the EOI for FOGO project, Council is interested in alternate options for processing, site selection, and any other commercial FOGO opportunities.***

EPC38/25 - That Council encourages interested property owners, investors, and those that operate within the tourism sector to put forward proposals for high quality tourist accommodation and associated facilities, either via Development Applications or Planning Proposals. Council particularly encourages proposals for accommodation cabins, hotels, and resorts, noting importance of the tourism sector to the Central Coast economy, and the recognised undersupply of these accommodation types, as set out in the Visitor Accommodation Futures Study, considered at the Economic Development Committee meeting on 3 June 2025.

Report purpose

To provide minutes of the Environment and Planning Committee meetings and submit the Committee's recommendations to Council for determination.

Executive Summary

The Environment and Planning Committee held an Ordinary Meeting on 1 July 2025. Minutes of the meetings are provided for the information of Council. Recommendations of the Committee are submitted for Council's determination.

Report

Minutes of the Committee meeting held on 1 July 2025 are reported for the information of Council. The minutes (Attachment 1) have been approved by the Committee Coordinator and were reported to the Committee for confirmation at the following scheduled meeting.

The Environment and Planning Committee business papers are available on Council's website.

[Environment and Planning Committee Agenda - 1 July 2025](#)

[Environment and Planning Committee - Attachments under Separate Cover - 1 July 2025](#)

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact of this proposal but the LTFP does not allow for the ongoing impact and will need to be updated in the next review.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

| | | |
|---|-------------------------------|-----------|
| 1  MINUTES - Environment and Planning Committee - 1 July 2025 | Provided Under Separate Cover | D16929572 |
|---|-------------------------------|-----------|



Central Coast Council

Environment and Planning Committee
Held in the Function Room 2
2 Hely Street, Wyong

01 July 2025

MINUTES

Attendance

Members

| | |
|-------------------------------------|--------------------|
| Deputy Mayor Eaton OAM, Chairperson | Present |
| Cr Sharon Walsh, Deputy Chair | Present |
| Cr Margot Castles, Member | Present |
| Cr John Mouland, Member | Present |
| Cr Jane Smith, Member | Present (remotely) |
| Cr Rachel Stanton, Member | Present |

Status

Staff

| | |
|---|---------|
| Luke Nicholls, Director Environment and Planning | Present |
| Deanne Frankel, Section Manager Strategic Planning Projects | Present |
| Luke Sulkowski, Unit Manager Environmental Management | Present |
| Andrew Pearce, Unit Manager Waste and Resource Recovery | Present |
| Shann Mitchell, Unit Manager Environmental Compliance Services | Present |
| Scott Duncan, Unit Manager Strategic Planning | Present |
| Bill Ignatiadis, Unit Manager Commercial Property and Business Enterprise | Present |
| Briony Stiles, Team Leader Civic Support | Present |
| Lisa Martin, Civic Support Officer | Present |

The Chairperson, Deputy Mayor Doug Eaton OAM declared the meeting open at 7:00pm

A PROCEDURAL MOTION WAS *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor WALSH::

That in accordance with clause 6.20 of the code of meeting practice, remote attendance via audio visual link to the Environment and Planning Committee meeting on 3 June 2025 be granted to Councillor Smith due to personal reasons.

CARRIED

FOR: UNANIMOUS

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

7:02pm

The Chairperson gave an Acknowledgement of Country statement.

No apologies were received.

1.2 Disclosures of Interest

7:03pm

No disclosures of interest were declared.

1.3 Confirmation of Minutes of Previous Meeting

7:05pm

A MOTION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor CASTLES:

EPC28/25

That the Committee confirm the minutes of the previous Environment and Planning Committees held on Tuesday 3 and 10 June 2025.

CARRIED

FOR: UNANIMOUS

Deputy Mayor Eaton OAM expressed, on behalf of the Committee, "that their thoughts, and best wishes, and prayers are with those particularly effected at North Entrance and Wamberal tonight, and other people affected by this wild weather".

1.4 Items Resolved by Exception

7:16pm

That Council adopt the following items en-masse and in accordance with the report recommendations: was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor STANTON:

EPC29/25

That the Committee determines the item on the Environmental Planning Committee Agenda will be adopted without debate.

Item 1.9 - That the Committee:

- 1 Notes the Fire Safety Inspection Report received from Fire and Rescue NSW, enclosed as (Attachment 1), in accordance with Section 17(2)(a) of Part 8 of Schedule 5 of the Environmental Planning and Assessment Act 1979.***
- 2 Resolves to receive a further report on the matter in accordance with Section 17(2)(b) of Part 8 of Schedule 5 of the Environmental Planning and Assessment Act 1979, following staff review of the Fire Safety Inspection Report.***

CARRIED

FOR: UNANIMOUS

1.5 Draft Terms of Reference - Coastal, Estuary and Floodplain Risk Management Sub-Committee - For Adoption

7:19pm

A MOTION was *MOVED* by Councillor STANTON and *SECONDED* by Councillor MOULAND:

EPC30/25***That the Committee:***

- 1 Notes Council's resolution of 23 June 2025 that Council "Delegates the finalisation of the Terms of Reference for the Coastal, Estuary and Floodplain Risk Management Sub-Committee (Sub-Committee) to the Environment and Planning (E&P) Committee meeting on 1 July 2025".***
- 2 Under Council's delegation, adopts the Coastal, Estuary, and Floodplain Risk Management Sub-Committee Terms of Reference, included as Attachment 1) to this report.***
- 3 That the Terms of Reference (ToR) be amended to as follows:
a)"that the Committee will be for the full term of Council"; and***

b) "that the Committee be held on a Tuesday, quarterly".

CARRIED

FOR: UNANIMOUS

1.6 Draft Terms of Reference - Mangrove Mountain Advisory Sub-Committee - For Adoption

7:21pm

The Committee agreed to defer this item to be the last item of debate once the Committee has received the 'track changes' version of the 'Draft Terms of Reference'.

Debate resumed at 8:31pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor WALSH:

That the Committee recommends that Council adopts the Terms of Reference for the Mangrove Mountain Advisory Sub-Committee (Attachment 1), with the following amendments:

Regarding Clause 8.2 of the Terms of Reference, the following changes will occur:

- a) Meeting dates are set annually to assist in forward planning. Meetings will be held each quarter on a Thursday commencing at 3:00pm at the Council Administration Building at 2 Hely Street Wyong, unless otherwise notified. Meetings usually conclude by 5:00pm, however occasionally may take longer.*
- b) The Sub-Committee will operate for an initial period of two (2) years from the first meeting, unless otherwise resolved by Council to terminate earlier.*
- c) That the committee will meet bi-monthly, this will require approval from the Chief Executive Officer.*
- d) Refer to Resolution 619/25, Part 2 "That the Committee includes the following members and representation:*
 - a) Cr Jane Smith (Committee Chair)*
 - b) Interested Councillors*
 - c) Council CEO*
 - d) Council's Legal Counsel*
 - e) Up to 5 community/stakeholder representatives*
 - f) Other relevant Council staff; and*
 - g) Relevant NSW Agency representatives.*

FOR: CRS WALSH, SMITH AND CASTLES

AGAINST: CRS MOULAND, STANTON AND EATON OAM

The Motion was put to the vote and declared LOST on the casting vote of the Chairperson

A FORESHADOWED MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MOULAND: *To move the staff recommendation.*

Attachment 1**MINUTES - Environment and Planning Committee - 1 July 2025**

EPC31/25

That the Committee recommends that Council adopts the Terms of Reference for the Mangrove Mountain Advisory Sub-Committee at Attachment 1.

CARRIED

FOR: UNANIMOUS

1.7 Review of Keeping of Animals Policy

7:27pm

The Unit Manager Environmental Compliance Services spoke to the 'Review of Keeping of Animals' presentation.

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor MOULAND:

EPC32/25

That the Committee:

- 1 Recommends that Council endorses the Draft Policy for Keeping of Animals (Attachment 1) to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.***
- 2 Recommends that a clause regarding the containment of animals within the property boundary, with consideration given to birds of flight, is added to the Keeping of Animals Policy.***

CARRIED

FOR: UNANIMOUS

1.8 Draft Species Management Plan – Squirrel Glider for Public Exhibition

7:40pm

The Section Manager of Strategic Planning Projects spoke to the 'Draft Squirrel Glider Species Management Plan' presentation.

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor CASTLES:

EPC33/25

That the Committee:

- 1 Recommends that Council endorses the draft Squirrel Glider Species Management (SMP) as per (Attachment 1), proceeding to public exhibition for a minimum of 28 days.***

Attachment 1**MINUTES - Environment and Planning Committee - 1 July 2025**

- 2 Notes a further report on the outcome of public exhibition will be prepared for the Environment and Planning Committee.**

CARRIED

FOR: UNANIMOUS

1.9 Fire Safety Report - 10 Fielders Street West Gosford

7:54pm

RESOLVED BY EXCEPTION ON THE MOTION OF *Councillor MOULAND* and *SECONDED* by *Councillor CASTLES*:

EPC34/25***That the Committee:***

- 1 Notes the Fire Safety Inspection Report received from Fire and Rescue NSW, enclosed as (Attachment 1), in accordance with Section 17(2)(a) of Part 8 of Schedule 5 of the Environmental Planning and Assessment Act 1979.**
- 2 Resolves to receive a further report on the matter in accordance with Section 17(2)(b) of Part 8 of Schedule 5 of the Environmental Planning and Assessment Act 1979, following staff review of the Fire Safety Inspection Report.**

CARRIED

FOR: UNANIMOUS

1.10 Fire Safety Report - 2 Alexandra Street Budgewoi

7:54pm

A MOTION was *MOVED* by *Councillor MOULAND* and *SECONDED* by *Councillor CASTLES*:

EPC35/25***That the Committee:***

- 1 Notes the Fire Safety Inspection Report received from Fire and Rescue NSW, enclosed as (Attachment 1), in accordance with Section 17(2)(a) of Part 8 of Schedule 5 of the Environmental Planning and Assessment Act 1979.**
- 2 Resolves to receive a further report on the matter in accordance with Section 17(2)(b) of Part 8 of Schedule 5 of the Environmental Planning and Assessment Act 1979, following staff review of the Fire Safety Inspection Report.**
- 3 Notes the Committee's concerns with the delay of bringing this matter to Council, and the seriousness of the issues raised, specifically regarding "In**

Attachment 1**MINUTES - Environment and Planning Committee - 1 July 2025**

accordance with Section 17j(2)(a) of Part 8, Schedule 5, of the Environmental Planning and Assessment Act 1979, Fire and Rescue NSW inspection reports are received by Council are required to be tabled at the next available Council meeting”.

- 4 That the Committee notes that the Coordinator will advise the Committee members of the current progress of this matter.**

CARRIED

FOR: UNANIMOUS

**1.11 Response to Notice of Motion - Deferred Lands Planning Proposal
Information Report**

Time: 8:04pm

A MOTION was *MOVED* by Councillor MOULAND and *SECONDED* by Deputy Mayor EATON OAM:

EPC36/25

That the Committee notes the information provided in this report.

CARRIED

FOR: UNANIMOUS

**1.12 FOGO (Food Organics Garden Organics) Facility Business Case Report -
referral to Council to seek Expression of Interest**

8:05pm

A MOTION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor STANTON:

EPC37/25

That the Committee:

- 1 Notes the receipt of associated confidential documents as per Extraordinary Environment and Planning Committee meeting 10 June 2025 which carried the following motion:**

EPC28/25

That the Committee:

- 1 Further considers FOGO (Food Organics Garden Organics) Facility Business Case Report at the next Environment and Planning Committee meeting on 1 July 2025.*
- 2 Recommends that Council circulate the feasibility report and decision of the Administrator from May 2024 to all Councillors.*

- 2 ***Accepts the attached Business Case remain confidential as the Business Case contains:***
 - a. ***information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.***
 - b. ***commercial information of a confidential nature that would, if disclosed-***
 - i. ***prejudice the commercial position of the person who supplied it, or***
 - ii. ***confer a commercial advantage on a competitor of the council, or***
 - iii. ***reveal a trade secret.***
- 3 ***Receives and notes the Confidential 'FOGO Facility Business Case (Final Draft)' and redacted versions of the attachments.***
- 4 ***Accepts the findings within the Business case and recommends,***
 - i. ***progression to the Expression of Interest (EOI) stage for the FOGO Facility,***
 - ii. ***advising the Office of Local Government (OLG) of Councils intention to proceed with the Public Private Partnership (PPP) model.***
- 5 ***Notes that a report be provided to the Environment and Planning Committee that summarises all (EOI) submissions and provides a recommendation on next steps.***
- 6 ***Recommends to Council that Council adopts the following:***
 - i. ***receives and notes the recommendations and confidential Business Case and attachments from the Environment and Planning Committee.***
 - ii. ***agrees with the Business Case recommendations and findings and accepts the draft FOGO Facility Business Case as being the Final FOGO Facility Business Case.***
 - iii. ***agrees that the development of at least 100,000 tonne p/a In Vessel Composting FOGO Facility constructed at Councils Buttonderry Waste Management Facility is a project that will facilitate Council's compliance with upcoming regulatory change, and that this proceeds to an Expression of Interest (EOI).***
 - iv. ***agrees to proceed to an EOI with the FOGO Facility project, as ascertained within the FOGO Facility Business Case, as a Build Own Operate and Transfer (BOOT) contract delivered via a Public Private Partnership (PPP) which requires assessment by Office of Local Government (OLG) prior to proceeding.***
 - v. ***authorises the CEO to certify that all documents put forward to the OLG from Council are prepared in accordance with The Public Private Partnership (PPP) Guidelines and lodge the authorised documents and FOGO Facility Business Case PPP proposal with OLG for assessment.***
 - vi. ***endorses the FOGO Procurement Plan as identified in Attachment F of the FOGO Facility Business Case and subject to OLG agreement, authorises the release of an Expression of Interest for the development of a FOGO Facility under a BOOT and PPP contract.***

- vii. *That a further report be provided to the Infrastructure and Assets Committee on the outcome of the EOI process, with recommendation(s) on subsequent actions, and that any Infrastructure and Assets Committee recommendations be included in a subsequent report to Council.*
- viii. *When seeking the EOI for FOGO project, Council is interested in alternate options for processing, site selection, and any other commercial FOGO opportunities.*

The Motion was put to the vote and declared **CARRIED** on the casting vote of the Chairperson

FOR: CRS MOULAND, STANTON, AND EATON OAM

AGAINST: CRS WALSH, SMITH AND CASTLES

1.13 Planning Proposal Statistics

8:21pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MOULAND:

EPC38/25

That the Committee

- 1 *Notes the Planning Proposal Information contained within this report.***
- 2 *Recommends that Council encourages interested property owners, investors, and those that operate within the tourism sector to put forward proposals for high quality tourist accommodation and associated facilities, either via Development Applications or Planning Proposals. Council particularly encourages proposals for accommodation cabins, hotels, and resorts, noting importance of the tourism sector to the Central Coast economy, and the recognised undersupply of these accommodation types, as set out in the Visitor Accommodation Futures Study, considered at the Economic Development Committee meeting on 3 June 2025.***

The Motion was put to the vote and declared **CARRIED** on the casting vote of the Chairperson

FOR: CRS MOULAND, STANTON AND EATON OAM

AGAINST: CRS WALSH, SMITH AND CASTLES

1.14 DA Statistics

8:27pm

A MOTION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor STANTON:

EPC39/25

That the Committee notes the Development Application statistics contained within the report.

CARRIED

FOR: UNANIMOUS

The next meeting is to be held at 7:00pm on Tuesday 5 August 2025 at the Wyong Administration Building.

The Meeting concluded at 8:56pm.

Item No: 4.3
Title: Community and Culture Committee - Minutes and Recommendations - July 2025
Department: Corporate Services



22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16955264

Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council:

- 1 Receives and notes the minutes of the Community and Culture Committee meeting held in July 2025.***
- 2 Adopts the recommendations of the Community and Culture Committee in the below resolutions.***

CCC12/25 – That Council endorses the draft Toukley Community Facilities Masterplan as set out in Attachment 1 to this report, be placed on public exhibition for a period of 42 days.

CCC15/25 - That Council endorses the draft Woy Woy Foreshore Concept Design Report in Attachment 1 for the purpose of public exhibition for a 42 day period.

CCC1/25 – That Council:

- I. Supports Mr. Stephen Clarke as officially representing Central Coast Council at annual National Town Criers' Championships.***
- II. Allocates the sum of \$750.00 each calendar year towards expenses for Mr. Clarke to represent Central Coast Council at the Annual National Town Criers' Championship, subject to his on-going role as the Town Crier. The total amount being \$2,250.00.***
- III. Reviews this annual allocation after three (3) years in 2028.***

Report purpose

To provide the minutes of the Community and Culture Committee meeting for noting.

Executive Summary

The Community and Culture Committee met on 8 July 2025. Minutes of the meeting are provided for the information of Council.

Report

Minutes of the Committee meeting held on 8 July 2025 are reported for the information of Council. The minutes (Attachment 1) have been approved by the Committee Coordinator and will be reported to the Committee for confirmation at the next scheduled meeting.

The Community and Culture Committee business papers are available on Council's website:

[Community and Culture Committee - Business Papers – 8 July 2025](#)

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

Note: Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025. Contents in this report are aligned with the adopted CSP.

Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

1  MINUTES - Community and Culture Committee - 8 July 2025 D16946618



Central Coast Council

Community & Culture Committee

Held in Function Room 2

2 Hely Street, Wyong

08 July 2025

MINUTES

Attendance

Members

Cr Margot Castles, Chairperson
 Cr Trent McWaide, Deputy Chairperson
 Mayor Lawrie McKinna, Member
 Cr Kyla Daniels, Member
 Cr John McNamara, Member
 Cr Sharon Walsh, Member
 Cr Kyle MacGregor, Member
 Cr Belinda Neal, Member

Status

Present
 Apology
 Apology
 Present (Remotely)
 Present
 Present
 Present (Remotely)
 Present

Councillor Guest

Deputy Mayor Doug Eaton OAM
 Cr John Moulard
 Cr Helen Crowley

Status

Present
 Present
 Present

Staff

Mel Smith, Director Community and Recreation Services
 Phil Cantillon, Unit Manager Leisure Beach Safety and Community Facilities
 Brett Sherar, Unit Manager Open Space and Recreation
 Alex Chipchase, Open Space and Recreation Planner
 Stephanie Prouse, Section Manager Councillor and Democratic Services
 Tess McGown, Civic Support Officer
 Kylie Blakely, Civic Support Officer

Status

Present
 Present
 Present
 Present
 Present
 Present
 Present

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

The Chairperson, Councillor Margot Castles, declared the meeting open at 5:06pm

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

5:06pm

The Chairperson gave an Acknowledgement of Country.

The Chairperson noted the apology of Mayor McKinna and Councillor McWaide.

A PROCEDURAL MOTION WAS *MOVED* by Councillor NEAL and *SECONDED* by Councillor MCNAMARA:

That the Committee approves the request by Councillor Daniels and Councillor MacGregor to attend the Community and Culture Committee Meeting on 8 July 2025 at 5:00pm by audio-visual link because they are unable to attend in person.

CARRIED

FOR: UNANIMOUS

A PROCEDURAL MOTION WAS *MOVED* by Councillor WALSH and *SECONDED* by Councillor MCNAMARA:

That in the absence of Councillor McWaide, that Councillor Neal as an alternative member, be provided voting rights for the Community and Culture Committee meeting on 8 July 2025 at 5:00pm.

CARRIED

FOR: UNANIMOUS

1.2 Disclosures of Interest

5:09pm

No disclosures of interest were declared.

COUNCILLOR MACGREGOR LEFT THE MEETING AT 17:09 PM DUE TO TECHNICAL ISSUES DURING DISCUSSION OF THIS ITEM, AND AS A RESULT WAS UNABLE TO CONFIRM IF HE HAD DISCLOSURES TO DECLARE

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

1.3 Confirmation of Minutes of Previous Meeting

5:11pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor MCNAMARA:

CCC10/25

That the Committee confirms the minutes of the previous Community and Culture Committee held on 13 May 2025, with the amendment to Item 1.10 to include:

- 3 A new memorial policy is to come back to committee following the revoking of the existing policy for Memorials Naming of Council Facilities and Donations of Park Furniture and Trees. The New policy is to focus on memorial trees and public tree planting.**

COUNCILLOR MACGREGOR WAS UNAVAILABLE DURING CONSIDERATION OF THIS ITEM AND AS A RESULT TOOK NO PART IN VOTING.

CARRIED

FOR: UNANIMOUS

1.4 Items Resolved by Exception

5:13pm

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor NEAL

CCC11/25

That Committee determines the following items on the Agenda will be adopted without debate:

- a) Item 1.9 - Central Coast Town Crier Support for National Championships - For Endorsement**

COUNCILLOR MACGREGOR RETURNED TO THE MEETING AT 5:15PM DURING CONSIDERATION OF THIS ITEM

CARRIED

FOR: UNANIMOUS

A PROCEDURAL MOTION WAS *MOVED* by Councillor NEAL and *SECONDED* by Councillor MCNAMARA:

That Item 1.5 - Toukley Community Facilities Masterplan - For Public Exhibition and Item 1.8 Woy Woy Foreshore Masterplan - For Public Exhibition be given precedence in the order of business.

CARRIED

FOR: UNANIMOUS

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

1.5 Toukley Community Facilities Masterplan - For Public Exhibition

5:18pm

The Unit Manager of Open Space and Recreation spoke to the 'Toukley Community Facilities Master' presentation.

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Councillor NEAL:

CCC12/25

That the Committee:

- 1 Supports the draft Toukley Community Facilities Masterplan as set out in Attachment 1 to this report.***
- 2 Notes that following the exhibition period, a report will be presented to Council on the outcome of the exhibition seeking Council's adoption of the Toukley Community Facilities Masterplan. Recommends that Council endorses the draft Toukley Community Facilities Masterplan as set out in Attachment 1 to this report, be placed on public exhibition for a period of 42 days.***

CARRIED

FOR: UNANIMOUS

1.6 Australia Day Award Changes - For Adoption

6:09pm

That the Committee recommends to Council:

- 1 That Council adopts the proposed name changes for the 2026 Award Ceremony being 'Central Coast Community Awards'.*
- 2 That Council adopts the proposed changes to the judging process and panel for the 2026 Award Ceremony.*
- 3 That Council adopts the proposed changes to the format to include the Mayor and Councillors in the 2026 Award Ceremony.*

AN AMENDMENT was *MOVED* by Councillor NEAL and *SECONDED* by Councillor MCNAMARA:

CCC13/25

That the Committee defer the 'Australia Day Award Changes - For Adoption' item to the next Community and Culture Committee meeting on 9 September 2025.

The Amendment was put to the vote, declared **CARRIED**, and became the Motion
FOR: Unanimous

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

The Motion was put to the vote and declared **CARRIED**
FOR: Unanimous

1.7 Draft Grants and Sponsorship Policies - For Public Exhibition

6.20pm

That the Committee:

- 1 *Supports the draft Community Grants Policy and associated Guidelines, as set out in Attachments 1, 3, 4, and 5 to this report, for placement on public exhibition for a period of 28 days.*
- 2 *Notes that following the exhibition period, a report will be presented to Council on the outcome of the exhibition seeking Council's adoption of the Community Grants Policy and associated Guidelines and Sponsorship Program.*
- 3 *Recommends to Council that Council endorses the draft Community Grants Policy and associated Guidelines, as set out in Attachments 1, 3, 4, 5 to this report, be placed on public exhibition for a period of 28 days.*
- 4 *Recommends to Council that Council supports and adopts the re-establishment of a Sponsorship Program commencing in 2026-27 financial year.*
- 5 *Recommends to Council that Council supports and adopts the reduction of the Community Grants program budget by 15% and reallocate this money to the Sponsorship Program from the 2026-27 financial year.*
- 6 *Recommends to Council that Council supports the draft Sponsorship Program Policy as set out in Attachment 2 to this report and endorses that it be placed on public exhibition for a period of 28 days.*

AN AMENDMENT was MOVED by Councillor NEAL and SECONDED by Councillor WALSH:

CCC14/25

The Committee:

- 1 ***Defer the to the 'Draft Grants and Sponsorship Policies - For Public Exhibition' item to the next Community and Culture Committee meeting on 9 September 2025.***
- 2 ***Requests a copy of the Draft Grants and Sponsorship policies document with track changes, and a copy of the historical financial report.***

The Amendment was put to the vote, declared **CARRIED**, and became the Motion
FOR: Unanimous

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

The Motion was put to the vote and declared **CARRIED**

FOR: Unanimous

1.8 Woy Woy Foreshore Masterplan - For Public Exhibition

5:40pm

Unit Manager of Open Space and Recreation and Open Space and Recreation Planner spoke to the presentation 'Woy Woy Foreshore Concept Design'

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor WALSH:

CCC15/25

That the Committee:

- 1 Recommends that Council endorses the draft Woy Woy Foreshore Concept Design Report in Attachment 1 for the purpose of public exhibition for a 42 day period.***
- 2 Notes that a further report will be provided to Council on the outcomes of community consultation following the period of public exhibition.***
- 3 Memorial Park is excluded from the masterplan and it is made abundantly clear that no alterations is made to the Memorial Park as part of this masterplan.***
- 4 Notes that no works can be undertaken on Memorial Park without an approved Heritage Conservation Management plan.***

CARRIED

FOR: UNANIMOUS

1.9 Central Coast Town Crier Support for National Championships - For Endorsement

RESOLVED by *EXCEPTION* on the *MOTION* by Councillor WALSH and *SECONDED* by Councillor NEAL

CCC16/25

That the Committee recommends to Council:

- 1 That Council supports Mr. Stephen Clarke as officially representing Central Coast Council at annual National Town Criers' Championships.***
- 2 That Council allocates the sum of \$750.00 each calendar year towards expenses for Mr. Clarke to represent Central Coast Council at the Annual National Town Criers' Championship, subject to his on-going role as the Town Crier. The total amount being \$2,250.00.***

Minutes of the Community & Culture Committee Meeting of Council (cont'd)

3 That Council reviews this annual allocation after three (3) years in 2028.

The next meeting is to be held at 5:00pm on Tuesday 9 September 2025 at the Wyong Administration Building.

The Meeting concluded at 6:38pm

UNCONFIRMED



Item No: 5.1
Title: Adopted Integrated Planning and Reporting (IP&R)
Document Suite - Amendments post adoption
Department: Corporate Services

22 July 2025 Ordinary Council Meeting

Reference: F2024/00100 - D16948566
Author: Emma Galea, Chief Financial Officer
Sebastian Yule, Section Manager, Financial Planning and Business
Support
Reporting Sharon McLaren, Section Manager Corporate Planning and
Vivienne Louie, Senior Financial Project Coordinator Finance
Manager: Marissa Racomelara, Director Corporate Services
Executive: Nicole Jenkins, Executive Officer Performance and Communications

Recommendation

That Council:

- 1 Approves additional employee costs of \$203,600 to increase the resourcing for Government Information (Public Access) applications received by Council.**
- 2 Amends the typographical error in the adopted Stormwater Drainage Annual (Service) Charges and updates the Delivery Program 2025-2029 and Operational Plan 2025/26 as follows:**

| Annual Charge | 2025/26 IPART determination |
|---|-----------------------------|
| Stormwater Drainage Fixed Charges for Residential Property that is not part of a multi-Premises | \$147.76 |
| Stormwater Drainage Fixed Charges Low Impact | \$147.76 |
| Stormwater Drainage Area Based Charges – Small | \$147.76 |

- 3 Adopts the Emergency Coastal Protection Works Fee and updates the Fees and Charges 2025/26 document.**
- 4 Endorses Fee 0651 Hoarding/Scaffolding Fees B class for the purposes of public exhibition from Monday 28 July to Monday 25 August 2025. If no public submissions are received, adopt fee and update the Fees and Charges 2025/26 document accordingly.**

Report purpose

The purpose of this report is to submit for Council's consideration matters impacting on the adopted Integrated Planning and Reporting suite of documents, and the associated next steps.

Executive Summary

At its meeting on 23 June 2025 Council adopted the Integrated Planning and Reporting (IP&R) document suite including the Delivery Program 2025-2029, Operational Plan 2025/26 (including Fees and Charges and Budget) and the Long-Term Financial Plan 2025-2035 (LTFP).

These documents are available on Council's website:

[Delivery Program 2025-2029 and Operational Plan 2025-2026](#)

[Fees and Charges 2025-2026](#)

[Long Term Financial Plan 2025-2035](#)

Amendments to the adopted documents, to be implemented by way of Council resolution through this report, or through an identified future process, are proposed for the following:

- Typographical errors which need to be rectified due to the associated financial impact,
- Adoption of a fee post closure of public exhibition period, and
- Proposed budget changes to be formally reflected in the September 2025 Quarterly Operational Plan and Budget Review (Q1), including the associated changes to the LTFP.

Background

At its meeting on 23 June 2025 Council adopted the Integrated Planning and Reporting (IP&R) document suite including the Delivery Program 2025-2029, Operational Plan 2025/26 (including Fees and Charges and Budget) and the Long-Term Financial Plan 2025-2035 (LTFP).

Amendments to the adopted documents, to be implemented by way of Council resolution through this report, or through an identified future process, are required to ensure that the objectives across the various documents can be achieved as intended.

Report

Typographical errors which need to be rectified due to the associated financial impact

Stormwater Drainage Annual Charges

The adopted Delivery Program 2025 – 2029 and Operational Plan 2025/26 includes annual charges for stormwater drainage. After the adoption of the document a typographical error was identified regarding these fees.

The changes required are as follows:

| Annual Charge | Fee published in adopted Delivery Program 2025 – 2029 and Operational Plan 2025/26 | Correct Fee to be adopted based on indexation as per IPART determination |
|---|---|---|
| Stormwater Drainage Fixed Charges for Residential Property that is not part of a multi-Premises | \$147.26 | \$147.76 |
| Stormwater Drainage Fixed Charges Low Impact | \$147.26 | \$147.76 |
| Stormwater Drainage Area Based Charges – Small | \$147.26 | \$147.76 |

Hoarding/Scaffolding Fees

The adopted Fees and Charges 2025/26 includes fees for hoarding / scaffolding. After the adoption of the document a typographical error was identified regarding one of these fees.

The changes required are as follows:

| Fee | Fee published in adopted Fees and Charges 2025/26 | Correct Fee to be publicly exhibited based on annual indexation |
|--|--|--|
| Fee 0651 - Hoarding/Scaffolding Fees B class | \$86.40 Base Rate | \$894.00 base rate |

The correct fee proposed to be exhibited is \$894.00, based on indexation on the 2024-25 base rate of \$869.00.

5.1 Adopted Integrated Planning and Reporting (IP&R) Document Suite - Amendments post adoption (cont'd)

It is proposed that Fee 0651 Hoarding/Scaffolding Fees B class will go on public exhibition, as shown below, as there is a considerable increase in the fee from what was originally publicly exhibited and adopted for 2025/26, although the actual increase from 2024-25 to 2025-26 is 2.9%. If no public submissions are received, then it is proposed that Council adopts the fee as exhibited.

Hoarding/Scaffolding Fees

Charged under Section 138 of the Roads Act, 1993 for erection of hoarding/scaffolding during construction works

| Fee No. | Fee and Charge | Unit of Measure | Pricing Category | Year 25/26 Fee (excluding GST) | Year 25/26 GST Amount | Fee (including GST) | Regulatory Fees and Charges Paid to |
|---------|----------------|------------------|------------------|--|--------------------------|---------------------|-------------------------------------|
| 0651 | B Class | Per linear metre | B | \$894.00 base rate + \$90.50 Per lineal metre per month or part thereof (excludes GST) | | | - |

Adoption of a Fee post closure of public exhibition period

The Emergency Coastal Protection Works fee was exhibited from Tuesday 20 May 2025 to Tuesday 24 June 2025 for a total of 36 days. During this time two (2) submissions were received, with one relating to the fee and the other submission not related to the fee. The following table provides a summary of the submissions, staff response and whether there will be a change to the Fees and Charges 2025/26:

| Summary of Submission | Staff Response |
|--|--|
| Request of how the fee will be applied | <p>No change to the Fees and Charges.</p> <p>The Emergency Coastal Protection Works fee is applied to private land or other land, with works lawfully undertaken by Council by agreement between Council and the customer, with the fee per application set by quote and inclusive of GST.</p> |
| Comment on the cleanliness of beaches | <p>No change to the Fees and Charges.</p> <p>Council regularly undertakes beach cleaning to ensure protection and usability. Council also relies on residents and members of the public reporting specific concerns via our 24/7 online Customer Service Centre at www.centralcoast.nsw.gov.au/contact-us/online-services or by telephoning 4306 7900 during business hours. All reports received are reviewed by a Council officer with a response sent to the resident.</p> |

5.1 Adopted Integrated Planning and Reporting (IP&R) Document Suite - Amendments post adoption (cont'd)

It is proposed that the fee is adopted as per public exhibition as follows:

Emergency Coastal Protection Works fee for emergency coastal protection works on private land or other land, lawfully undertaken by Council by agreement between Council and the customer. Fee payable per application, category C and fee is by quote inclusive of GST.

Proposed budget changes to be included in the September 2025 Quarterly Operational and Budget Review (Q1), including the associated changes to the LTFP.

Government Information (Public Access) ('GIPA') Act Officers

It is proposed that the 2025-26 budget and the LTFP are revised as part of the September 2025 Quarterly Operational and Budget Review (Q1) to reflect an allocation of funding to increase resources to manage GIPA applications received by Council.

In the current calendar year, Council's two dedicated GIPA Officers have considered and completed decisions on 92 formal GIPA applications, and 957 informal GIPA applications. The volume of these applications is significantly greater than in comparable councils, all of which also retain higher workforces in this area.

The Executive Leadership Team (ELT) has endorsed a proposal to increase the size of the GIPA team by 2 Full Time Equivalent (FTE) positions. These roles will allow for development of greater proactively released material and facilitate more customer self-service tools. The proposal came before ELT on 1 July 2025, so was not considered in the adopted 2025-26 budget and will need to be addressed in the first quarterly review. Notwithstanding this, Council can endorse the approach to allow the positions to be recruited as a matter of priority to expedite customer service improvements.

Digital Transformation

At its Council meeting on 23 June 2025, Council resolved to enter into a contract for the implementation of Council's core enterprise systems, with this being a significant component of Council's digital transformation. As Council continues planning for its digital transformation and there is greater understanding of resource requirements, actions within the Delivery Program and Operational Plan may need to be adjusted to accommodate the work. The timing of planned expenditure within the LTFP also needs to be reviewed in line with the detailed project timeline. These changes will be presented to Council for endorsement as part of the September 2025 Quarterly Operational Plan and Budget Review (Q1). There is no negative impact on the LTFP foreseen.

Stakeholder Engagement

It is proposed to exhibit Fee 0651 Hoarding/Scaffolding Fees B class for a period of 28 days from Monday 28 July to Monday 25 August.

The other proposed changes referred to in this report do not require stakeholder engagement.

Financial Considerations

Financial Year (FY) Implications.

This proposal has cost and revenue financial implications for the current FY and outer years in the LTFP

Budget and Long-Term Financial Plan (LTFP) Impact.

This proposal has cost and revenue financial implications for the current FY and outer years in the LTFP

The proposed changes identified in this report, if not addressed, will have a financial impact, or will result in the financial impact not being appropriately captured and managed:

Annual Stormwater Drainage Charges – If the fee is not adjusted to the correct amount, there will be a revenue shortfall from of \$70,000 compared to the budgeted revenue from these charges. This adverse impact, if not addressed, will continue each year resulting in an ongoing annual loss (indexed) in Council's LTFP, and would need to be addressed through a corresponding reduction in expenditure on drainage.

Hoarding / Scaffolding fee – The fee is estimated to generate approximately \$10,000 in income per year and is not considered a high-volume fee.

Emergency Coastal Protection Works fee – Unless otherwise directed by an alternate authority, E.g. LEOCON, Council is not be able to lawfully undertake the required works on private property if it is not able to charge an adopted fee.

Government Information (Public Access) Act Officers – The estimated annual cost of the additional resources to process GIPA applications received by Council is \$203,600 per year. The increased revenue from GIPA applications is difficult to assess however it is not likely to fully offset this increase.

Digital Transformation – over the 10 years of the LTFP the implementation of the digital transformation strategy will result in direct cost savings however the overall costs over the 10 years will need to be rephased due to the upfront implementation costs. These costs will be reviewed and presented to Council for endorsement as part of the September 2025 Quarterly Operational Plan and Budget Review (Q1).

Risk Management

The proposed amendments as highlighted in this report, if adopted, will mitigate the risk of the planned financial and other objectives not being achieved.

Critical Dates or Timeframes

The adoption of the proposed amendments at this meeting will enable the following:

- Correct stormwater drainage charge billing issued from the first billing cycle in 2025*26.
- Charging of fees as identified in this report, and the associated revenue can be generated.
- Commencement of recruitment for the additional resources to process GIPA applications received by Council.

Attachments

Nil.



Item No: 5.2
Title: Community Participation Plan – For Adoption
Department: Performance and Communications

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 – D16947476
Author: Karen Unsted, Personal Assistant to Executive Officer Performance and Communications
Manager: Nicole Jenkins, Executive Officer Performance and Communications
Executive: David Farmer, Chief Executive Officer

Recommendation

That Council adopts the Community Participation Plan 2025-29

Report purpose

To present the draft Community Participation Plan 2025-29 for adoption.

Executive Summary

The NSW Government requires Council to prepare a Community Participation Plan to identify how and when we will inform and engage with our community as we carry out our planning functions.

At the ordinary Council Meeting 25 March 2025, Council resolved:

636/25

That Council:

- 1 *Endorses the proposed improvements to engagement planning and activities based on community feedback received during the public exhibition of the draft Community Engagement Strategy excluding the Community Participation Plan 2024-28 as per Attachment 1.*

- 3 *Refer the draft Community Participation Plan to the Environment & Planning Standing Committee for discussion, and exhibit separately the draft CPP (including no. submissions for policy) as part of the Place based workshops to occur before June 2025*

Following presentation at the Environment & Planning Standing Committee and public exhibition the Community Participation Plan 2025-29 is presented for adoption by Council.

Background

The *Environmental Planning and Assessment Act 1979 (EP&A Act)* requires Planning authorities, including councils and NSW agencies with key planning approval functions, to have a Community Participation Plan (CPP). CPPs set out how the planning authority will engage the public in their decision-making.

At the ordinary Council Meeting 25 March 2025, Council resolved:

636/25

That Council:

- 3 *Refer the draft Community Participation Plan to the Environment & Planning Standing Committee for discussion, and exhibit separately the draft CPP (including no. submissions for policy) as part of the Place based workshops to occur before June 2025*

Report

The Central Coast Community Participation Plan is designed to make community participation in planning matters easier and clearer for the community.

Council has a responsibility to deliver the objectives of the *Environmental Planning and Assessment Act 1979 (EP&A Act)* including the promotion of orderly and economic use of land, facilitating ecologically sustainable development and promoting social and economic wellbeing. Community participation refers to how we will engage with our community in our work under the EP&A Act.

The NSW Government requires Council to prepare a Community Participation Plan to identify how and when we will inform and engage with our community as we carry out our planning functions.

Under both the *Local Government Act 1993 (LG Act)* and the *Environmental Planning and Assessment Act 1979 (EP&A Act)* there are provisions for the Community Engagement Strategy and Community Participation Plan to be within one (1) document. A combined Community Engagement Strategy.

Following completion of Community Consultation including Public Exhibition, the draft Community Engagement Strategy that included the Community Participation Plan 2024-28 was presented at the Ordinary Council meeting, Tuesday 10 December 2024. At this meeting Council resolved the following:

- 521/24 *That the draft Community Engagement Strategy be deferred to the February 2025 meeting for finalisation.*
- 522/24 *That the CEO conduct place-based engagement activities in each ward in the first half of 2025 and before finalisation of the Operational Plan 2025-26 and including consultation on the Local Strategic Planning Statement and Community Strategic Plan.*
- 523/24 *That a workshop is organised for Councillors prior to the February meeting.*

Following completion of the Councillor workshop on Tuesday 11 February 2025 a revised draft Community Engagement Strategy that included the Community Participation Plan 2024-28 was presented at the Ordinary Council meeting, Tuesday 25 March 2025. At this meeting Council resolved the following:

636/25

That Council:

- 1 *Endorses the proposed improvements to engagement planning and activities based on community feedback received during the public exhibition of the draft Community Engagement Strategy excluding the Community Participation Plan 2024-28 as per Attachment 1.*
- 3 *Refer the draft Community Participation Plan to the Environment & Planning Standing Committee for discussion, and exhibit separately the draft CPP (including no. submissions for policy) as part of the Place based workshops to occur before June 2025*

Stakeholder Engagement

Part One

There has been extensive consultation undertaken during the Strategy development, and with the draft version through an initial public exhibition and market research process. Engagement included activities such as face to face pop-ups, staff workshops, targeted market research, phone surveys as well as online surveys (hosted on Your Voice Our Coast). During the development of the Strategy, and in the engagement activities, Council sought to reach diverse communities.

Stage One consultation involved:

- 16 internal stakeholder meetings,
- 1,952 responses to Council's Wellbeing Survey with specific questions in relation to engagement,
- Presentation to the Executive Leadership Team.

Stage Two public exhibition/and market research of the draft Community Engagement Strategy included:

- 234 responses to the online survey,
- 1900 people had an opportunity to engage at pop-up engagement activities such as Sustainability Future Festival and the Outdoor Movie Series,
- 402 residents undertook a 14-minute market research phone interviews.

Overall, the opportunity to engage was presented to the community on over 20,000 occasions. Approximately 1,900 community members also had the opportunity to engage in person. Over 2,600 contributions were received across both stages.

Councillors had the opportunity to provide feedback on the Strategy at an induction session on Saturday 19 October 2024 and at a Councillor workshop on Tuesday 11 February 2025.

Part Two

In accordance with the March 2025 Council resolution, The Community Participation Plan was presented as a separate document for consideration by the Environment and Planning Committee at its' meeting 6 May 2025. No further comments were provided by the Committee.

The Community Participation Plan was placed on public exhibition for a second time 5 May – 4 June 2025. During this exhibition a dedicated project page was established. During the exhibition period there were 232 page views from 180 unique visitors. Four (4) formal submissions were received:

| Submission | Staff Response |
|---|---|
| Request for Council to bring COSTCO to the Central Coast to support increased employment and economic opportunities on the Central Coast. | <p>Council welcomes ideas that support local economic growth and job creation. Suggestions such as attracting major retailers are consistent with our broader goals to strengthen the region's economy, support employment, and improve access to goods and services.</p> <p>While Council does not determine where private businesses choose to locate, we aim to create the right conditions for investment through strategic planning, infrastructure delivery, and engagement with industry stakeholders.</p> |

| | |
|--|---|
| | <p>We are currently exhibiting a draft Employment Lands Strategy, which outlines future opportunities for business and industrial growth across the Central Coast. This strategy will help guide how we plan for and support economic development in key areas.</p> |
| <p>Request for stronger stakeholder engagement in Coastal Management Programs and raises concern over the lack of investment in Tuggerah Lakes.</p> | <p>Council acknowledges the importance of community involvement in coastal and environmental planning. We are committed to incorporating targeted stakeholder engagement throughout the development and implementation of Coastal Management Programs (CMPs) to support transparent and inclusive planning across environmental, infrastructure, and coastal adaptation initiatives.</p> <p>We also note the concern regarding the exclusion of Tuggerah Lakes from the State Government's Maritime Infrastructure Plan 2019–2024 and will continue to advocate for appropriate recognition and investment in this area. Council invites those interested in future updates to visit the dedicated Your Voice Our Coast page to register for project updates.</p> |
| <p>Request for regular community forums to support genuine engagement, improved urban design, and climate resilience, with a focus on livability and responsiveness to local issues.</p> | <p>Council acknowledges the community's desire for more meaningful engagement and improved liability outcomes. In response, we have adopted a new Community Engagement Strategy (March 2025), which prioritises place-based engagement to ensure local voices are reflected in decision-making.</p> <p>With the return of elected Councillors, Council is committed to increasing opportunities for public input, including regular forums ahead of key decision making. We also continue to address concerns around climate resilience and urban design through sustainable planning and improved development standards.</p> |
| <p>Request for increased action and support to address visible homelessness at The Entrance, highlighting the need for compassionate and coordinated responses from Council and service providers.</p> | <p>Homelessness is not just an issue on the Central Coast, is it a national concern, and one which needs to involve all stakeholders working together.</p> <p>In NSW, the provision of homelessness services and public housing is the responsibility of the State Government. Central Coast Council works closely with relevant Departments to support operations and provide opportunities. We connect rough sleepers with health and</p> |

| | |
|--|--|
| | <p>housing services, offer transitional accommodation in underutilised assets and holidays parks, and increase the supply of community housing through the Council Affordable Housing Land Proposal. These programs are made possible through partnerships with the State Government and work is ongoing to create more pathways to meet the current and urgent need.</p> <p>In relation to illegal camping on the Coast, Council Rangers respond to reports of unlawful camping within local reserves and other public spaces. In addition to responding to complaints, Rangers may also identify individuals camping illegally during routine patrols. Where individuals are found to be experiencing genuine homelessness, they are referred to Central Coast Assertive Outreach Team. It is important to note that Council Rangers do not have the authority to forcibly relocate individuals; this responsibility lies with the NSW Police who have the power to respond to any breaches of the peace or criminal activity.</p> |
|--|--|

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025.

Contents in this report are aligned with the adopted CSP.

Risk Management

If the draft Strategy is not adopted, Council may fail to meet legislative requirements under the *Local Government Act* and the EP&A Act, that:

- The Strategy must be reviewed within 3 months of the Local Government elections,
- Consistent with *clause 2.24(1)* of the *Environmental Planning and Assessment Act 1979*, once Council has endorsed the Community Participation Plan, it will be published on the NSW Planning Portal.

Critical Dates or Timeframes

Nil.

Attachments

1 Community Participation Plan 2025 Provided Under Separate Cover D16965081

Item No: 5.3
Title: Gosford Regional Library - Meeting Room Naming Conventions
Department: Community and Recreation Services



22 July 2025 Ordinary Council Meeting

Reference: PROJ/24215-03 - D16949062
Author: Samantha Cummins, Unit Manager.Libraries and Education
Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council endorses the Aboriginal naming conventions developed for the meeting rooms within the Gosford Regional Library in consultation with the Central Coast Council Aboriginal Advisory Committee, the State Library of NSW, and the Darkinjung Language Group.

Report purpose

To seek endorsement from Council regarding the Aboriginal naming conventions developed for the Gosford Regional Library in consultation with the Aboriginal Advisory Committee, the State Library of NSW and the Darkinjung Language Group.

Executive Summary

As part of the Gosford Regional Library redevelopment, Council staff have worked collaboratively with Aboriginal stakeholders through the Aboriginal Advisory Committee and the State Library of NSW to ensure culturally appropriate naming and welcoming elements are incorporated into the facility. These efforts reflect Council's commitment to cultural recognition and the preservation of Aboriginal culture and language.

This report proposes naming conventions for meeting rooms within the Gosford Regional Library, accompanied by a welcoming "walambayiwa" (Hello) on entry.

Background

The Aboriginal Advisory Committee resolved to form a dedicated subcommittee to guide the cultural naming process for meeting rooms within the new Gosford Regional Library. This sub-committee was comprised of Aboriginal community members, the State Library of NSW, and the Darkinjung Language Group.

Through several collaborative sessions, the subcommittee developed a set of Aboriginal words, to be assigned to the meeting rooms within the Gosford Regional Library, assisted by the word "walambayiwa" (Hello) displayed at the entrance.

Report

The following words represent important elements of local Aboriginal culture, environment, and values. These words were presented and endorsed by the Aboriginal Advisory Committee on 17 June 2025 as meeting room names to be allocated within the Gosford Regional Library.

| Words in English | Words in Darkinyung language (including capitalisation) |
|------------------|--|
| Emu | gunggurung |
| Carpet snake | badayir |
| Happy | wadhay |
| Children | gudjagang |
| Coast | waagir |
| Water | badhu |
| Grass tree | wiraagal |
| Hello | walambayiwa |

These words were selected with careful attention to their meaning, pronunciation, and relevance to both place and people. Where possible, translations will be displayed in both English and Darkinyung, with QR codes linking to correct pronunciation by a local Elder.

Stakeholder Engagement

The following stakeholders have been consulted in the development of this proposal;

- Central Coast Council Aboriginal Advisory Committee
- Gosford Regional Library Aboriginal Naming Subcommittee
- State Library of NSW
- Darkinjung Language Group

Financial Considerations

Financial Year (FY) Implications.

The proposal has revenue financial implications for the current FY only.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

All associated costs for signage, design, audio production and installation are accounted for within the Gosford Regional Library redevelopment project budget.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025.

Contents in this report are aligned with the adopted CSP.

Risk Management

Approval delays may impact timeframes to appropriately sign the meeting rooms prior to the opening of the library.

Critical Dates or Timeframes

The projected timeframe of the Library Opening is mid-2025.

Attachments

Nil.



Item No: 5.4
Title: Reporting Lines for the Aboriginal Advisory Committee

Department: Community and Recreation Services

22 July 2025 Ordinary Council Meeting

Reference: F2023/01359 - D16943152

Author: Liz Angus, Executive Assistant to Director.Community and Recreation Services

Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council notes that following consultation with the Aboriginal Advisory Committee regarding the proposed change to the Committee's reporting requirements, that the Committee recommend to Council that they remain reporting to Council directly.

Report purpose

To consider the Aboriginal Advisory Committee's reporting requirements.

Executive Summary

A report was presented to the 29 April 2025 Ordinary Council Meeting on Committees and Sub-Committees of Council – Matters Arising. Further to this report, the Aboriginal Advisory Committee has been consulted and the decision was unanimous to recommend leaving the Aboriginal Advisory Committee as an Advisory Committee directly under Central Coast Council.

Background

At the Ordinary Council Meeting of 29 April 2025 the following was resolved, in part thereof:

651/25

10 That the Aboriginal Advisory Committee be consulted regarding the proposed change to the Committee's reporting requirements, from a report directly to Council, to a report through the Community and Culture Committee. This consultation to involve, at a minimum, the Chair of the Community and Culture Committee plus the Director of Community and Recreation Services.

Report

The subsequent proposed change to the Committee's reporting requirements was discussed at the Aboriginal Advisory Committee Meeting held 17 June 2025.

The Committee voted to recommend to Council that leave the Aboriginal Advisory Committee remain as an Advisory Committee directly under Central Coast Council for the following reasons:

- The Committee was established as an action from the First Nations Accord to advise Council on all matters that pertain to the Aboriginal and Torres Strait Islanders community.
- The function of the Committee is to advise Council.
- To ensure Council works towards the Closing the Gap targets as outlined in the Local Government NSW Toolkit.
- Items that directly affect the Aboriginal and Torres Strait Islander community cover multiple Directorates (whole of organisation) and all subcommittees.

The decision to seek to retain the existing reporting lines was unanimous.

Stakeholder Engagement

Consultation has occurred with the Aboriginal Advisory Committee, Chair of the Community and Culture Committee and Director Community and Recreation Services.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025.

Contents in this report are aligned with the adopted CSP.

Risk Management

There are no foreseeable risks with the Aboriginal Advisory Committee retaining the current lines of reporting.

Critical Dates or Timeframes

Nil.

Attachments

Nil.

Item No: 5.5
Title: Classification of Land - 235 Scenic Drive Colongra
Department: Environment and Planning



22 July 2025 Ordinary Council Meeting

Reference: F2023/01785 - D16926452
Author: Chris Barrett, Commercial Property Manager.Commercial Property
Manager: Bill Ignatiadis, Unit Manager Commercial Property and Business Enterprise
Executive: Luke Nicholls, Director Environment and Planning

Recommendation

That Council resolves that Lot 500 in DP 755266 and Lot 501 in DP 755266 (collectively referred to as 235 Scenic Drive Colongra) are classified as Operational Land in accordance with the provisions of Section 34 of the Local Government Act 1993 (LG Act).

Report purpose

The purpose of this report is to finalise the classification of two (2) lots of land at 235 Scenic Drive Colongra by determining that the land is "Operational". This is in accordance with the intentions of Council at the time that the decision to acquire the land was made by the Council in October 2023.

Executive Summary

Land adjacent to Scenic Drive at Colongra, in the peninsula that separates Lake Budgewoi from Lake Munmorah, has for many years been identified as a preferred location for the development of community sporting facilities and other recreational improvements to serve the growing population of the Greater Munmorah area.

To secure a site for the development of recreational facilities, a long-term lease over land at 235 Scenic Drive was established in 2014 between the former Wyong Shire Council and the power company that operated the nearby Colongra and Munmorah power stations. At the time, the power company was owned by State Government.

To provide greater security of tenure for Council over the land at 235 Scenic Drive, and to expedite the provision of new community sporting fields via State Government infrastructure funding, Council resolved to acquire the land in October 2023.

The acquisition of this land was recently finalised. Classification of the land as "Operational" will facilitate the future management of the site.

Background

At its meeting of 31 October 2023, Council resolved to acquire land at 235 Scenic Drive Colongra for the purpose of developing new community sporting fields. These are being constructed with the assistance of State Government funding. Council further resolved at its' meeting of 31 October 2023 to classify the land when acquired as "Operational".

The terms of the Council decision included the following:

That Council:

1. *Authorises the acquisition of all or part of 235 Scenic Drive Colongra 2259 (being Lot 500 and Lot 501 in DP 755266) for public recreation purposes, including the provision of community sporting fields and other recreation improvements.*
5. *Upon acquisition, classifies the land at 235 Scenic Drive Colongra 2259 (being Lot 500 and Lot 501 in DP 755266) as Operational Land in accordance with Section 31 of the Local Government Act 1993*

The completion of the acquisition of the land at 235 Scenic Drive Colongra occurred on 22 April 2025.

The date by which Council needs to resolve to confirm the intended classification of the land as "Operational" is 22 July 2025.

Current Status

Under the *Local Government Act*, (LG Act) Council-owned land must be classified as Operational Land (which can be sold in accordance with a Council resolution) or as Community Land (which cannot be sold until and unless it is reclassified).

Public notice must be given about the proposed classification of land.

Section 34 of the LG Act states:

- (1) *A council must give public notice of a proposed resolution to classify or reclassify public land.*
- (2) *The public notice must include the terms of the proposed resolution and a description of the public land concerned.*
- (3) *The public notice must specify a period of not less than 28 days during which submissions may be made to the council.*

In addition, section 31 of the LG Act states when the classification must be completed:

- (2) Before a council acquires land, or within 3 months after it acquires land, a council may resolve (in accordance with this Part) that the land be classified as community land or operational land*

On 31 October 2023 the following resolution was made at the meeting of Council:

178/23 Resolved

That Council:

- 1 Authorises the acquisition of all or part of 235 Scenic Drive Colongra 2259 (being Lot 500 and Lot 501 in DP 755266) for public recreation purposes, including the provision of community sporting fields and other recreation improvements.*
- 5 Upon acquisition, classifies the land at 235 Scenic Drive Colongra 2259 (being Lot 500 and Lot 501 in DP 755266) as Operational Land in accordance with Section 31 of the Local Government Act 1993.*

Report

Classification of land at 235 Scenic Drive Colongra as Operational was decided upon at the meeting of 31 October 2023 for a combination of financial and operational reasons.

Classification of the land as Operational allows for any eventual boundary adjustments that might be desirable, for example, so that surplus land could be sold to the adjoining landowner or the configuration of the adjoining road reserve could be modified. Also, long-term commercial leases, for example, leases of third-party-constructed club facilities, are also much more straightforward on Operational Land. Additionally, Operational Land is valued at full market price, whereas the value of Community Land is discounted on account of the fact that it cannot be sold.

Public notification in respect of the proposed classification of land at 235 Scenic Drive Colongra was conducted from Thursday 8 May 2025 to Friday 6 June 2025. This period is in accordance with the requirements of the LG Act.

A public notice was published on the Public Notices page of the Central Coast Council website. The public notice set out the provisions of the foreshadowed resolution and invited written submissions to be made via email or by mail.

No submissions were received during the public notification period.

The formal public notification process having been completed, and no submissions having been received, Council is now in a position to formally classify the land at 235 Scenic Drive Colongra as Operational. The latest date on which the classification decision can be made is 22 July 2025.

Stakeholder Engagement

As noted above, a round of community consultation was required in relation to the classification of the land when acquired. That process has now been completed.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025.

Contents in this report are aligned with the adopted CSP.

Risk Management

Two (2) risks were identified in relation to the acquisition of this land.

1. Failure to complete the land acquisition in a timely fashion, potential placing the on-time delivery of the project for which grant funding has been offered. Every effort is being made to ensure the timely acquisition is not impeded.
 - This risk has been successfully managed.
2. Potential unsuitability of the land for the intended purpose.
 - This risk is mitigated by the extensive investigations that have occurred into site conditions both prior to and after the former Wyong Shire Council entered a lease over the land, and by design work done since to address known site constraints.

- This risk continues to be managed in an orderly manner as part of the community sports field development and construction process.

Critical Dates or Timeframes

As noted in the report, the classification of the land must be completed by 22 July 2025.

Attachments

Nil.



Item No: 5.6
Title: Local Government NSW Annual Conference 2025 - Attendance and Voting
Department: Corporate Services

22 July 2025 Ordinary Council Meeting

Reference: F2004/06351 - D16924812

Author: Edward Hock, Unit Manager Governance Risk and Legal

Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council:

- 1 Appoints seven (7) Councillors to be voting delegates on policy motions at the 2025 Local Government NSW Annual Conference, hosted by Penrith City Council.***
- 2 Local Government NSW be notified of those appointments no later than Tuesday 30 September 2025.***

Report purpose

The purpose of this report is to determine the Councillor voting delegates who will attend the 2025 Local Government NSW (LGNSW) Annual Conference to vote on policy motions.

Executive Summary

The 2025 Local Government NSW Annual Conference will be held in Penrith from Sunday 23 to Tuesday 25 November 2025. Council is entitled to send seven (7) delegates to the 2025 Conference to vote on motions. Council will need to determine by resolution which Councillors will be voting delegates, so that LGNSW can be advised of the nominated voting delegates before 5pm on Tuesday 30 September 2025.

Background

The LGNSW Annual Conference is an annual policy-making meeting for NSW Local Councils and enables council delegates across NSW to come together to share ideas and debate issues that shape local government.

5.6 Local Government NSW Annual Conference 2025 - Attendance and Voting (cont'd)

Central Coast Council is an ordinary financial member of LGNSW for the 2025-26 financial year and may send delegates to attend the Annual Conference.

Further details about the Conference, including the Conference Program, are available on the [Local Government NSW](#) website.

Report

The 2025 LGNSW Annual Conference is scheduled to be held at Panthers Penrith and Western Sydney Conference Centre from Sunday 23 to Tuesday 25 November 2025. It is an opportunity for councillors to be involved in discussions and consideration of motions about matters which affect Local Government across NSW. The conference will also include the presentation of LGNSW's financial accounts, and elections for board positions.

Each financial member of LGNSW is entitled to a certain number of voting delegates based on the formula prescribed at Rule 23 of the LGNSW Rules. Central Coast Council has been advised that it is entitled to seven (7) voting delegates.

The Councillor Expenses and Facilities Policy states that the number of Councillors permitted to attend the LGNSW should align with the number of allocated voting delegates as determined by LGNSW. Accordingly, the cost of Councillor attendance by seven (7) voting delegates will be met by Council.

In order to avail itself of early bird rates of entry, LGNSW requires members to advise the names of their nominated voting delegates by 5pm on Tuesday 30 September 2025. Subject to the LGNSW rules and Australian Electoral Commission requirements, a member may notify LGNSW of a change to the name of an already nominated voting delegate (a substitute delegate) if required.

Each year, LGNSW members are invited to submit motions to the Annual Conference. Under LGNSW rules, the latest date motions can be accepted for inclusion in the business paper is Sunday 20 October 2025. The criteria for motion submission are set out in detail in the [Conference Motions Submission Guide](#).

The Conference Motions Submission Guide notes that a motion must be accompanied by evidence of support. Such evidence can take the form of:

- An attachment note or extract from the minutes of the Council meeting at which the member Council resolved to submit the motion for consideration by the Conference, or
- In the absence of a Council meeting, a letter signed by both the Mayor and General Manager.

The closing date for motions is midnight on Sunday 26 October 2025. However, member Councils are encouraged to submit motions by Tuesday 30 September 2025.

Stakeholder Engagement

Councillors were informed of the Annual Conference and key dates in My Councillor News issue 17 on 12 June 2025.

Financial Considerations

Financial Year (FY) Implications

The proposal has cost financial implications for the current FY only.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

Funds have been allocated in the 2025-26 budget for attendance by Councillors and relevant staff at the 2025 LGNSW Annual Conference. In accordance with the Councillor Expenses and Facilities Policy, Council will reimburse the seven (7) voting delegates the cost of registration fees, travel, accommodation, meals not covered by the conference registration, and the cost of the official conference dinner for an accompanying person of a Councillor. While it is open to a non-voting Councillor to attend the Conference as an observer, approval to attend a conference is subject to a written request to the Chief Executive Officer pursuant to section 7.34 of the Councillor Expenses and Facilities Policy.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025.

Contents in this report are aligned with the adopted CSP.

Risk Management

Nil.

5.6 Local Government NSW Annual Conference 2025 - Attendance and Voting (cont'd)

Critical Dates or Timeframes

| Date | Action |
|---------------------------|---|
| Tuesday 1 July 2025 | <ul style="list-style-type: none">- Early Bird Registration Opens- Motions open for acceptance by online portal |
| Tuesday 30 September 2025 | <ul style="list-style-type: none">- Early Bird Registration Closes- Preferred end date for submission of motions |
| Friday 7 November 2025 | Voting Delegate notifications deadline |
| Sunday 23 November 2025 | LGNSW Annual Conference starts |
| Tuesday 25 November 2025 | LGNSW Annual Conference concludes |

Attachments

Nil



Item No: 5.7
Title: Minutes of Advisory Group and Committee meetings held in final Qtr - 2024-25
Department: Corporate Services

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16759840
Author: Briony Stiles, Team Leader Civic Support
Manager: Edward Hock, Unit Manager Governance Risk and Legal
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council notes the minutes of the following Advisory Group and Committee meetings that were held in April, May and June 2025:

- a) Aboriginal Advisory Committee – held 17 June 2025***
- b) Audit Risk and Improvement Committee – held 5 June 2025***

Report purpose

To note the unconfirmed minutes of the Advisory Group and Committee meetings held in April, May and June 2025.

Executive Summary

Advisory Group and Committee meetings were held in the final quarter of the 2024-25 financial year, as listed below:

- Aboriginal Advisory Committee
- Audit, Risk, and Improvement Committee

The associated minutes were approved by the respective Coordinators and Chairs and were circulated to respective committee members via email. It is noted that minutes from previous meetings are confirmed by Advisory Groups and Committees at their next meeting, Advisory Group meeting minutes are uploaded to Council's website as 'unconfirmed minutes' until that time.

The Audit, Risk and Improvement Committee ('ARIC') conducts business that is subject to a presumption of confidentiality. Where ARIC makes no recommendations to Council, the unconfirmed minutes are presented as a confidential attachment (Attachment 2), with public minutes published separately for community transparency.

Report

Minutes from Council's Advisory Group and Committee meetings that contain no recommendations to Council are reported to Council as a combined report for information only. Link to the unconfirmed minutes on Council's website are included below for the information of Council.

[Aboriginal Advisory Group Meeting Minutes 17 June 2025](#)

Financial Considerations

Financial Year (FY) Implications

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025.

Contents in this report are aligned with the adopted CSP.



Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

| | | | |
|---|--|-------------------------------|-----------|
| 1 |  MINUTES - Aboriginal Advisory Committee - 17 June 2025 | | D16905734 |
| 2 |  MINUTES - Confidential Audit, Risk and Improvement Committee - 5 June 2025 - | Provided Under Separate Cover | D16883424 |

Minutes of the Ordinary Meeting Aboriginal Advisory Committee of Council (cont'd)



Central Coast Council

Aboriginal Advisory Committee

Held

Held in Function Room 2,
2 Hely Street, Wyong

17 June 2025

MINUTES

Attendance**Members**

Jake MacDonald
Shahni Wellington
Vickie Parry
Phillip Bligh
Barry Duncan
Monica McKenzie
Colleen Fuller
Stephen Ella

Status

Present
Present
Apology
Present
Present
Present
Present
Apology

Staff

Melanie Smith, Director Community and
Recreation Services
Belinda McRobie, Section Manager
Community Development
Beth Burgess, Unit Manager Community
& Culture
Paul Procter, Team Leader Community
Programs
Lisa Martin, Civic Support Officer

Status

Present
Apology
Present
Present
Present
Present

Guest Speakers

Samantha Cummins, Unit Manager
Libraries and Education

Status

Present

The Chairperson, Jake MacDonald declared the meeting open at 10:12am

Minutes of the Ordinary Meeting Aboriginal Advisory Committee of Council (cont'd)

PROCEDURAL ITEMS

1.1 Introduction: Welcome, Acknowledgement of Country, Apologies, Disclosure of Interest

10:12am

Shahni Wellington gave an Acknowledgement of Country.

1.2 Previous business: Confirmation of Minutes, Review Action Log

10:14am

The Committee confirmed the minutes of the 11 March 2025 meeting with no amendments.

The Committee advised there were no disclosures of interest.

REPORTS

2.1 Central Coast Aboriginal Employment Target Update

10:14 am

Director Community and Recreation Services spoke to the report.

The Committee discussed:

- Employment statistics
- Progress on the development of an Employment Strategy

2.2 Memorandum of Understanding

10:23 am

Director Community and Recreation Services spoke to the report.

The committee discussed drafting up Memorandum of Understanding, which will be brought back to a future meeting. Vickie Parry and Mel Smith will draft the MoU.

2.3 Aboriginal Advisory Committee Structure

10:27 am

Director Community and Recreation Services spoke to the report.

The Committee discussed the options of how the reporting lines would change if the

Minutes of the Ordinary Meeting Aboriginal Advisory Committee of Council (cont'd)

Aboriginal Advisory Committee became a subcommittee of the Community and Culture Standing Committee.

The Committee voted to leave the Aboriginal Advisory Committee as an Advisory Committee directly under Central Coast Council for the following reasons:

- The Committee was established as an action from the First Nations Accord to advise Council on all matters that pertain to the Aboriginal and Torres Strait Islanders community.
- The function of the Committee is to advise Council.
- To ensure Council works towards the Closing the Gap targets as outlined in the Local Government NSW Toolkit.
- Items cover multiple Directorates (whole of organisation) and all subcommittees.

The decision was unanimous

2.4 Naming Conventions - Gosford Regional Gallery

11:11am

Unit Manager Libraries and Education spoke to the report.

Signs are to be created for the meeting rooms ready for the opening in September using the below language:

Meeting Room Names

| Words in English | Words in Darkinyung language (including capitalisation) | Room allocation |
|------------------|---|------------------------|
| Emu | Gunggurung | Room 1 |
| Carpet snake | Badayir | Room 2 |
| Happy | Wadhayi | Room 3 (Program Rooms) |
| Children | Gudjagang | Room 4 (Program Rooms) |
| Coast | Waagir | Room 5 |
| Water | Badhu | Room 6 |
| Jeebung | Mambar | Room 7 |
| Grass tree | Wiraagal | Room 8 |

The Darkinyung word for Hello will be shown at the front of the entrance to the library 'Walambiyiwa'.

A reading area will be named 'The Uncle Keith Chubby Hall' Reading Room.

2.5 Communication with Committee

10:42 am

Minutes of the Ordinary Meeting Aboriginal Advisory Committee of Council (cont'd)

Director Community and Recreation Services spoke to the report.

The Committee discussed:

- Increasing the profile of the Aboriginal Advisory Committee throughout the broader community.
- Ways in which to promote that the AAC Committee as being available to assist all staff of Central Coast Council on all issues regarding Aboriginal education and or queries.
- Make information/education pieces and resources more easily accessible.
- Revisiting the original intentions of the AAC Committee and prioritise the list of topics to achieve successful outcomes.

2.6 Talk Series at Gosford Regional Library

11:30am

The Chairperson spoke to the report.

The Committee discussed the following:

- Dates for the 'Talk Series'.
- 5 September 2025 is the official opening date for the Library

2.7 General Business

11:38 am

The Committee discussed the possibility of Councillors and/or staff wanting to participate in NAIDOC week.

New Central Coast Council employee, Team Leader of Community Projects, introduced himself to the committee.

The Meeting concluded at 12:08pm.

Minutes of the Ordinary Meeting Aboriginal Advisory Committee of Council (cont'd)

| Item No. | Meeting Date | Item | Action | Responsibility | Status |
|----------|--------------|------|--|--|---|
| 001 | 03/10/23 | | Bring back to the Committee presentations around Council's Aboriginal employment strategy and approach to community information and engagement. | Director, Community and Recreation Services | |
| 002 | 09/04/24 | | Invite an ELT member to each Aboriginal Advisory Committee meeting | Unit Manager, Community and Culture | Director, Community and Recreation Services will action |
| 003 | 18/09/24 | | Gosford Regional Library – any strategies, naming conventions and engagement be brought back to the Committee for review. | Director, Community and Recreation Services | |
| 004 | 18/09/24 | | Every 6 months - report on the First Nations Accord Actions and Review | Director, Community and Recreation Services | |
| 005 | 18/09/24 | | The Section Manager of Community Development to attend and present the findings of the Committee meeting (workshop) – Priorities of the Committee, held on 9 April 2024. | Section Manager, Community Development | |
| 006 | 18/09/24 | | Draft scope and sequence of objectives for the training for Councillors – circulate outside of session – due in 10 days | Director, Community and Recreation Services and V. Parry | This Thursday |
| 008 | 18/09/24 | | Council staff working with Barang Regional Alliance to arrange an onboarding day for Councillors – full day if possible | Director, Community and Recreation Services | Send names of councillors to committee members |

Minutes of the Ordinary Meeting Aboriginal Advisory Committee of Council (cont'd)

| | | | | | |
|-----|----------|--|---|---|--|
| 009 | 18/09/24 | | Distribute new ToR to Committee members | Civic Support Officer | Emailed out to all committee members on 18/09/2024 |
| 010 | 18/09/24 | | Pass on J. MacDonald and M. McKenzie's details to Unit Manager of Libraries and Education to organise a tour of the Library around December 2024. | Director, Community and Recreation Services | |
| 011 | 18/09/24 | | Upload new ToR to website ASAP. | Civic Support Officer | Uploaded 18/09/2024 |
| 012 | 11/03/25 | Gosford Regional Gallery – First Nations exhibition programs and cultural engagement projects | Provide to the committee members a copy of the presentation for Gosford Regional Gallery from meeting on 11 March 2025. | Civic Support Officer | |
| 013 | 11/03/25 | Gosford Regional Gallery – First Nations exhibition programs and cultural engagement projects | Employ a culturally aware individual to assist with supporting the development of this project, and an architect to drive the project. | Director, Community and Recreation Services | |
| 014 | 11/03/25 | Gosford Regional Gallery – First Nations exhibition programs and cultural engagement projects | Gosford Regional Gallery - Invite Tim Brahm and Joanna O'Toole back to a future meeting. | Unit Manager, Community and Culture | |
| 015 | 11/03/25 | Gosford Regional Gallery – First Nations exhibition programs and cultural engagement projects | Discuss being a member of the Focus group with Tim Brahm. | P. Bligh | |
| 016 | 11/03/25 | Priorities Identified from Workshop in April 2024 | Discuss at the next meeting the priorities identified from the workshop in April 2024. Revisit the past notes from the workshop in April and bring back to | All committee members | |

Minutes of the Ordinary Meeting Aboriginal Advisory Committee of Council (cont'd)

| | | | | | |
|-----|----------|---|--|---|--|
| | 17/06/25 | | the Committee. | | |
| 017 | 11/03/25 | Aboriginal Employment Strategy | Review and/or propose a new policy – What is Council doing to recognise aboriginal people and what they are doing in the community. Mel Smith to work with BJ to bring back a draft to the next committee, then take it to Council meeting. Around recognition of contributors in the local community as part of the employment feedback on what we are currently doing. | Director, Community and Recreation Services | |
| 018 | 11/03/25 | Gosford Regional Library Naming Convention | Provide to the committee members a copy of the presentation of Gosford Regional Library Naming Convention from the meeting on 11 March 2025. | Civic Support Officer | |
| 019 | 11/03/25 | Gosford Regional Library Naming Convention | Form a sub-committee to select the final naming convention for the Library. | All Committee members | |
| 020 | 11/03/25 | 5 Lands Walk | Draft up a report on ways in which to ensure the aboriginal culture and perspectives remain central. | P. Bligh | |
| 021 | 11/03/25 | 5 Lands Walk | Question taken on Notice: Could the committee be exempt from having to lodge a DA application for their events. | Director, Community and Recreation Services | |
| 022 | 11/03/25 | Manning Park Historic Walk Signage- Review Wording | Provide feedback on the scripted words for the sign. | Committee members and Director, Community and Recreation Services | |
| 023 | 11/03/25 | Manning Park Historic Walk Signage- Review Wording | Agenda Item for next committee meeting. Draft up guidelines for scripted wording to be approved by the Aboriginal Advisory Committee – due in 4 weeks. | Unit Manager, Community and Culture | |
| 024 | 11/03/25 | The Uncle Bob Public Lecture | Nominate a candidate at the next Aboriginal Advisory Committee meeting | All Committee members | |
| 025 | 11/03/25 | General Business: | Organise a meeting with Adina regarding the Memorandum of | Director, Community | |

Minutes of the Ordinary Meeting Aboriginal Advisory Committee of Council (cont'd)

| | | | | | |
|-----|----------|---|--|---|--|
| | | Memorandum of Understanding Darkinjung | Understanding with Darkinjung. | and Recreation Services | |
| 026 | 11/03/25 | General Business: Local Government and Closing the Gap | Research Local Government and Closing the Gap and report back to committee. | V. Parry | |
| 027 | 17/06/25 | Central Coast Aboriginal Employment Target Update | Analysis of what level those jobs are at to see if there is a spectrum of Management or hierarchy and note the timeframes it takes from idea of high priority to action. | Director, Community and Recreation Services | |
| | 17/06/25 | Memorandum of Understanding | Create a draft Memorandum of Understanding. Once this has been finalised add positions and responsibilities. | Director of Recreation Services and V. Parry | |
| | 17/06/25 | Talk Series at Gosford Regional Library | Source a location for this event. Lauren from Newcastle University will liaise with the Director of Community and Recreation Services to discuss the options. | B.J. Duncan Director of Community and Recreation Services. | |
| | 17/06/25 | General Business – NAIDOC Week | Circulate an information brochure to all Councillors and staff | Director of Community and Recreation Services | |

Item No: 5.8
Title: Community Support Grant Program - May 2025
Department: Community and Recreation Services



22 July 2025 Ordinary Council Meeting

Reference: F2017/02117-002 - D16899473
Author: Belinda McRobie, Section Manager Community Development
Manager: Beth Burgess, Unit Manager Community and Culture
Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council:

- 1 Allocates \$15,449.42 (inclusive of GST where applicable) from the 2025-26 grants budget to the Community Support Grant program for the month of May as outlined below and in Attachment 1.**
 - a) Central Coast Conservatorium of Music Limited - Music 4 Life Bandfest - \$1,950.00**
 - b) Tempo Terrific Incorporated - Support for Rental of Rehearsal Space - \$3,300.00**
 - c) Disabled Surfers Association of Australia - Event & Waste Bin Fee Subsidy - \$1,250.18**
 - d) Copacabana Community Association Incorporated - Copacabana Community Christmas Carols - \$3,320.00**
 - e) Copacabana Tennis Club Incorporated - Shade Cabana - \$3,587.09**
 - f) Tuggerah Lakes Art Society Incorporated - 'Our Natural World' – The Land - \$2,042.15**
- 2 Declines the following applications, for the reasons indicated in Attachment 1:**
 - a) Iosefo Kalolo– DJ Workshop - application is ineligible.**
 - b) Mingaletta Aboriginal Torres Strait Islander Corporation - Keep Moving with Aunty Di - insufficient information to make an accurate assessment.**
 - c) Making Footprints Proprietary Limited - Making Footprints Free Community Support - application is ineligible.**
 - d) Ocean Beach Surf Life Saving Club - Racing Mal Boards for Youth Surf Life Saving Development - limited broader community benefit is demonstrated.**
- 3 Advises the unsuccessful applicants in point 2 (above) and direct them to alternate funding sources if relevant.**

Report purpose

To seek endorsement of the recommendations for the Community Support Grant Program for the month of May 2025.

Executive Summary

This report considers the applications and recommendations for the Community Support Grant Program. The Community Support Grant Program remains open throughout the year to provide assistance for community activities that require in-kind support through the provision of subsidised access to Council services and financial assistance for community activities that require a smaller amount of support.

This program enables applicants to apply for funding support in a faster response time.

Background

Council's grant programs are provided to support the community to deliver quality programs, projects or events that build connections, celebrate our local community, and align with the One-Central Coast Community Strategic Plan and build capacity across the entire Central Coast community.

The Community Support Grant Program is provided to support the community to deliver activities which require a small amount of funding and/or in-kind support. The Community Support Grant provides assistance for community activities that require:

- In-kind support through the provision of subsidised access to Council services.
- Financial assistance for community activities that require a smaller amount of support. The Community Support Grant Program provides a combined original budget of \$300,000 annually as detailed in table one below.

In the 2024-25 financial year, A total of \$384,998.26 was requested through the Community Support Grant Program with \$218,882.96 recommended in funding.

Table 1: Community Support Grant Program

| Program | Adopted budget | 2025-26 allocation to date (inclusive of GST where applicable) | Recommendation allocation within this report (Inclusive of GST where applicable) | Allocation to date + Recommendation within report (Inclusive of GST where applicable) |
|---------------------------------|----------------|--|--|---|
| Community Support Grant Program | \$300,000 | \$0.00 | \$15,449.42 | \$15,449.42 |

Current Status

Applications submitted from 1 – 31 May 2025 are considered in this report. The Community Support Grant Program provides up to \$5,000 per project per financial year in combined funding and in-kind Council services to applicants who are a legally constituted not-for profit organisations, or auspiced by one.

Assessment

A total of ten (10) applications were received and assessed by 12 June 2025, with six (6) applications recommended for funding in this Council report. Four (4) applications are not recommended for funding.

Of the four (4) applications not recommended for funding, two (2) are ineligible, one (1) does not provide sufficient information to make an accurate assessment and one (1) does not demonstrate broader community benefit. All applicants will be advised to discuss their proposal further with Council's Grants Officers prior to resubmission in a future round.

Council's Unit Manager Community and Culture and the Community Grants Team assessed the Community Support Grant program applications, against the Community Support Grant Program guidelines.

Stakeholder Engagement

Information on Council's Community Grants program is provided on Council's website and promoted through Council's social media platforms. Regular emails with relevant information were provided to the community grants database.

Council staff conducted two (2) grant writing workshops with forty-two attendees and four (4) grant information sessions with forty-five attendees.

Additionally, Council staff also undertook two (2) Question & Answer sessions with fifteen attendees to assist applicants with their submissions where required.

Financial Considerations

Financial Year (FY) Implications

The proposal has cost financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal and the LTFP includes funding for the ongoing impact.

Council's 2025-26 Council Operational Expenditure original budget allocates \$300,000 to the Community Support Grant Program.

Expenditure is approved until the end of the 2025-26 financial year. Budget funds will expire at the end of each financial year.

No additional budget is required nor sought through this report. All actions within have been funded through existing and approved operational plan budgets.

Link to Community Strategic Plan

Following the adoption of the Community Strategic Plan (CSP) and framework in June 2025, Council report templates are being updated with new CSP themes and goals and will be available from August 2025.

Contents in this report are aligned with the adopted CSP.

Risk Management

All successful applications will receive a letter of offer outlining Council's requirements of funding, service delivery and accountability for both Council and the funded organisation.


Applications recommended for funding are conditional on all relevant event/activity approvals being provided prior to the release of funds, and successful applicants are required to return any unspent funds for projects not able to be delivered as planned.

All successful applicants are required to submit a final project acquittal report no later than twelve weeks after the agreed completion date of the activity/project with copies of any photos, promotional materials, and evidence of payment/purchase for each funded item.

Critical Dates or Timeframes

Many of these grant applications are dependent upon support via Council's grant program. Should decisions be delayed or not supported projects may not be undertaken.

Attachments

- | | | | |
|----------|---|----------------------------------|-----------|
| 1 | CSP May 2025 Recommended and Not  Recommended | Provided Under Separate Cover | D16937316 |
|----------|---|----------------------------------|-----------|



Item No: 5.9
Title: Active Council Resolutions - Status Update
Department: Corporate Services

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16928607
Author: Briony Stiles, Team Leader Civic Support
Manager: Edward Hock, Unit Manager Governance Risk and Legal
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council notes the 'Status Update on Active Council Resolutions' report for active resolutions at Attachment 1.

Report purpose

To provide Council and the community with a status update on actions arising from resolutions made at Council meetings.

Executive Summary

This report provides a quarterly update on the implementation of Council resolutions during the period from April 2025 to June 2025.

Background

It is a requirement under the *Local Government Act 1993* that lawful decisions of Council are implemented without undue delay. Reporting on active Council resolutions provides transparency and accountability.

Report

The Status Update on Active Council Resolutions (Attachment 1) provides an overview of the implementation of resolutions during the period from 1 April 2025 to 30 June 2025. There are currently a total of 51 active Council resolutions. Since the last quarterly status update on 29 April 2025, a total of 43 actions have been completed. The next quarterly report will be presented to the 28 October 2025 Ordinary Council Meeting.

Council has improved the way Actions are assigned to boost efficiency, transparency, and reporting.

Previously, each Council resolution (minute number) was recorded as a single Action assigned to the relevant Directorate. However, many resolutions contain multiple components, which meant the Action couldn't be marked complete until all parts were addressed.

Under the new process, each component of a resolution is now recorded as a separate Action. This change allows staff to:

- Complete and close individual components as they are actioned,
- Reassign specific parts to the most relevant stakeholders, and
- Adjust target dates for each component as needed.

As a result, a single resolution may now generate multiple Actions. While this may increase the total number of Actions, it provides greater clarity, flexibility, and accuracy in tracking progress.

This allows the quarterly Active Council Resolutions Reporting to exclude all completed actions, and display only the outstanding components of the resolution.

Financial Considerations

Financial Year (FY) Implications

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Risk Management

Proactively tracking and reporting on the status of Council resolutions and their actions reduces the risk of not meeting the community's expectations or not delivering on Council resolutions in a timely manner.

Critical Dates or Timeframes

Nil.

Attachments

1  Actions Status Update 2.7.2025 Provided Under Separate Cover D16941855



Item No: 6.1
Title: Notice of Motion - Tuggerah Regional Sports Centre Stage 2 Preparation
Department: Councillor

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16956553

Author: Deputy Mayor Doug Eaton OAM

Deputy Mayor D Eaton OAM has given notice that at the Ordinary Council Meeting to be held on 22 July 2025 he will move the following motion:

That Council provides a report to the September Ordinary Council Meeting on the design, costing and funding opportunities for the Indoor Centre being Stage two (2) of the Tuggerah Regional Sports Centre with a view to commissioning detailed designed, followed by development approval as soon as possible but in any event before the next Federal Election.

Councillors Note

The design and development approval of this project can I believe be funded by developer contributions and if the project is shovel ready it is much more likely to attract grant funding.

Chief Executive Officer Response

Stage 2 of the Central Coast Regional Sporting and Recreation Complex adds a multi-use indoor sport, recreation and event facility, complete with sports halls, amenities, offices and a grandstand. Council has completed designs. The design includes two (2) large multiuse court areas, each area can cater for, as examples, an indoor futsal court, three netball/basket or nine pickleball courts.

The current preliminary estimate for the project is \$35,000,000. To get a more accurate price, detailed designs and Quantity Surveyors would need to be commissioned. The cost to undertake detailed design to source a quantity surveyor price is estimated at \$3.5M. The reason a detailed design and approvals have not been completed to date is that no funding source has been identified, and with regular changes to building codes, it is likely that unless funding is received within 3 years, the detailed design would need to be recommissioned wasting the original expenditure.

There is currently no identified budget for a detailed design.

It is envisioned that if funding is sourced, the project would be tendered as a detailed design and construction project.

This project has been identified as a key enabling project for Central Coast Council for the previous two Federal Elections and is available on Council's website on the link below.

https://cdn.centralcoast.nsw.gov.au/sites/default/files/2024-11/ccc_key_enabling_projects_final_web.pdf



Figure 2.1: Plan of stage 2 indoor facility



Figure 2.2: Artist's impression of Stage 2 indoor facility

Attachments

- | | | |
|---|--------------------------------------|------------------|
| <p>1 Key Enabling Projects Prospectus Content - CCRSRC Stage 2</p> | <p>Provided Under Separate Cover</p> | <p>D16959794</p> |
|---|--------------------------------------|------------------|

Item No: 6.2
Title: Notice of Motion - Mayor and Chief Executive Officer Diary Disclosures
Department: Councillor



22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16961052

Author: Councillor Jane Smith

Councillor J Smith, has given notice that at the Ordinary Council Meeting to be held on 22 July 2025 she will move the following motion:

1 That:

- a) *The Mayor provide a report to each Ordinary Meeting of Council on meetings and activities of the Mayor's office (similar to the Diary Disclosures of Ministers at Attachment 1) including where other Councillors have represented the Mayor and events /activities attended by the Mayor.***
- b) *The report to be tabled in August 2025, and cover the period from 8 October 2024 to end of July 2025.***
- c) *Thereafter, the Mayor's report to Council covers the previous calendar month.***

2 That:

- a) *The Chief Executive Officer provides a report to each Ordinary Meeting of Council on meetings and activities (that are not wholly internal to Council operations).***
- b) *That the report to be tabled in August 2025 cover the period since the declaration of the current Council to end of July 2025.***
- c) *Thereafter, the Chief Executive Officer's report to Council covers the previous calendar month.***

Councillors Note

Acknowledge that the Mayor has provided some calendar information on Council's website however, this is lacking in some details and also where other Councillors have represented the Mayor.

Chief Executive Officer Response

The Council staff regularly [update the website with the Mayor's appointment details](#), including the nature, date, location, and subject of each appointment. As of the Council meeting on 22 July 2025, the website will reflect appointments up to 30 June 2025.

To enhance transparency, the Chief Executive Officer is publishing his external appointments in a similar manner, including the same details.

For privacy reasons, neither the Mayor nor the CEO will publish internal and operational appointments, meetings, or events, in line with the Motion. Personal details and discussion topics will also remain undisclosed.

While this change moderately impacts staff resources, it may help to meet the community's interest in understanding the frequency and nature of appointments held by both the Mayor and the CEO.

Attachments

| | | | |
|----------|--|-------------------------------|-----------|
| 1 | Example of Diary Disclosure - Minister Scully 2024 | Provided Under Separate Cover | D16961109 |
|----------|--|-------------------------------|-----------|

Item No: 6.3
Title: Notice of Motion - Heritage and Culture Advisory Committee
Department: Councillor



22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16961868

Author: Councillor Belinda Neal

Councillor B Neal has given notice that at the Ordinary Council Meeting to be held on 22 July 2025 she will move the following motion:

That Council:

That Council establishes a Heritage and Culture Advisory Committee for the term of this Council, and:

- a) Notes the purpose of the Heritage and Culture Advisory Committee is to assist Council to conserve, promote and celebrate the Central Coast's local heritage and history.***
- b) Notes the Committee's focus will be on the identification, registration, conservation, and development of the Central Coast's heritage resources and cultural assets.***
- c) Confirms the Committee shall be made up of two (2) Councillor representatives and four (4) members of the community with qualifications and experience relevant to the purpose of the committee.***
- d) The terms of reference, membership, and Chairperson shall be determined by the Community and Culture Committee.***

Chief Executive Officer Response

Local Councils play a key role in heritage management. Heritage and Culture Advisory Committees (H&CAC's) are one tool identified and recommended by Heritage NSW in their publication "*Local Government Heritage Guidelines*" to assist Council's with this role and are utilised by a large number of NSW Councils.

Heritage Committees are a formal committee of Council under Section 377 of the *Local Government Act, 1993*. They are generally chaired by a Councillor and include community representatives and council's heritage staff. Council staff provide administrative support to the Committee.

Until August 2024, Council had a Heritage and Culture Advisory Committee comprising of eight (8) community members, which met every three (3) months or as required for specific projects or items of interest. This committee was co-ordinated by Council's Heritage Staff who currently sit within the Strategic Planning Projects Section of Council's Strategic Planning Unit. Assistance was also provided by Council's Civic Support/Advisory Groups Team.

The Committee's role was advisory, with minutes from each meeting being reported to Council and published on Council's web site.

The H&CAC helped deliver on key actions in Council's 2022 Heritage Gap Analysis and Action Plan, which recommended its continued support. It also aligned with the Community Strategic Plan's goals around heritage protection, community participation, and transparent governance.

Council dissolved the majority of Council's Committees including the H&CAC in August 2024 to allow the incoming Council to *"review and establish committees it believes are appropriate to meet Council's priorities and strategies as outlined in the Community Strategic Plan..."*

Benefits of the committee include:

- Informed decision-making through local knowledge
- Stronger community engagement and trust
- Inclusion of diverse cultural perspectives
- Locally relevant heritage strategies
- Increased transparency and accountability
- Support for heritage tourism and economic growth
- Protection of cultural traditions and stories
- Early identification of at-risk heritage
- Community-driven heritage awareness
- Support for heritage professionals and planners
- Strengthened access to funding and grant applications.

Committee members were previously appointed through a public nomination process and selected for their experience, qualifications, and community insight. The nomination process was run by Council's Civic Support/Advisory Groups Team and the nomination assessment process was undertaken by members of the Strategic Planning Projects Team. Terms of Reference were developed by Council staff, reviewed by the Committee and adopted formally by Council.

Risk Management

Failure to set up a H&CAC would be inconsistent with guidelines set by Heritage NSW for Local Councils, best practice heritage conservation and management, and the recommendations of the Heritage Gap Analysis adopted by Council in 2022 which recommended that Council *"continue to support the Heritage and Culture Advisory Committee"*.

Financial Implications

The financial implications to Council are the operational costs of convening the H&CAC, this would need to be met within Council's adopted budgets. No fees or out of pocket expenses are paid to committee members.

Attachments

Nil.



Item No: 6.4
Title: Notice of Motion - Food Organics Garden Organics (FOGO) Facility Expression of Interest Scope
Department: Councillor

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16962043

Author: Councillor Margot Castles

Councillor M Castles has given notice that at the Ordinary Council Meeting to be held on 22 July 2025, she will move the following motion:

That Council requests that the Chief Executive Officer provide a report to the August 26 2025 Council meeting on the scope of the Expression of Interest Process for the provision of a Food Organics Garden Organics (FOGO) Facility, specifically in relation to:

- a) Alternative options for site selection.***
- b) Alternative options for processing.***
- c) The scope of any other commercial FOGO opportunities.***

Councillors Note

Context:

Prior to Council endorsement to commence an Expression of Interest (EOI) process, it is of critical importance that there is clarity around what is being requested of any EOI applicants and what impact this may have on Council Operations, and importantly, in the interests of transparency and accountability, the Central Coast Community as a whole.

The report requested relates to an amendment to item 1.2 (Environment and Planning Committee 1 July 2025) - FOGO Facility Business Case Report - referral to Council to seek Expression of interest (paragraph viii) . The amendment of the Environment and Planning Committee (viii) states that: " *When seeking the EOI for FOGO project, Council is interested in alternate options for processing, site selection, and any other FOGO commercial opportunities*".

Chief Executive Officer Response

This Notice of Motion may be dealt with in conjunction with the Environment and Planning Committee minutes of July 1 2025 and recommendations made to the Ordinary Meeting.

The scope and specifications of an Expression of Interest (EOI) for a FOGO Facility are yet to be developed and thereby this timeframe is unable to be met. Commencement of the EOI documentation is not proposed until after a Council resolution is received to proceed to the EOI stage and the subsequent application and future endorsement from the Office for Local Government (OLG).

The EOI process only serves the purpose of identifying those market participants who have the required capability, experience, and capacity to process the Central Coasts FOGO material. The outcomes of the EOI process would then be reported to the Infrastructure and Assets Committee and a subsequent report submitted to Council prior to developing tender specifications and inviting companies to submit formal offers as part of a Request for Tender (RFT).

Attachments

Nil.

Item No: 6.5

Title: Notice of Motion - Council Buildings for Possible Sale

Department: Councillor

22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16962065

Author: Councillor Helen Crowley



Councillor H Crowley has given notice that at the Ordinary Council Meeting to be held on 22 July 2025 she will move the following motion:

That Council requests the Chief Executive Officer to organise a site inspection for any, or all, Councillors of the former Gosford Council Administration building and adjoining relevant properties which are, or may be, listed for sale, and:

- a) Subsequent to this request, the CEO shall organise a workshop for Councillors, covering such issues as a history of the site and sales a rundown of the TAFE negotiations and the financial and strategic consequences of the proposed sale of the aforementioned properties.***
- b) This will include governance issues pertaining to the buildings for sale and information regarding the proposed acquisitions using the money from those sales and an analysis of alternative uses for those buildings if they will not be sold.***

Chief Executive Officer Response

Subject to the decision of Council on the notice of motion, a site inspection can be organised at a time and date to be confirmed with interested Councillors wishing to attend. The site visit could include the former Council administration building and the adjoining sites that were included in the now-rescinded sale of sites in central Gosford to NSW TAFE.

This site visit would occur while the sites are being prepared for sale on the open market. On account of the condition of the Council administration building, appropriate PPE will need to be worn during the site visit. Also, on account of the continuing use of a temporary building on one site by the Conservatorium of Music, viewing of the internal area of that building will be subject to prior agreement of the building occupier.

A workshop for Councillors could be organised that covers issues such as the site histories including the circumstances in which the sites were acquired by Council, a summary of the TAFE negotiations and the financial and strategic consequences of the proposed sale of the properties that are part of the sales process. Other matters to be covered at the workshop could include governance and timing relating to the sales process, an analysis of potential alternative uses under the current zoning (B3 Commercial Core), and some level of information on high level costs involved in using for alternative uses.

On account of the commercial sensitivity of issues that affect the sales process and the sales outcomes, and to avoid public disclosure of information that can adversely affect the financial outcome to Council, any such Councillor workshop should be conducted on a commercial-in-confidence basis.

Attachments

Nil.

Item No: 7.1
Title: Question with Notice - Traffic at Jensens Road, Tuggerawong
Department: Councillor



22 July 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16961811

Author: Councillor Kyle MacGregor

7.1 Question with Notice - Traffic at Jensens Road, Tuggerawong

The following question was submitted by Councillor K MacGregor:

Residents of Jensens Road (Tacoma/ Tuggerawong area) have approached me and asked the following question: Has Council reviewed the speed of cars along this stretch of road, the appropriateness of signage, and considered speed controls in this area? Particularly the section between Braithwaite and Tuggerawong Road? Could Council please respond to the residents questions and provide any relevant information in the response, including any additional information or considerations deemed necessary by the Chief Executive Officer.

Response

Council's Traffic team have previously reviewed and investigated resident safety concerns in Jensen Road, including between Braithwaite Road and Tuggerawong Road. As a result of this review, a report was presented to the Local Traffic Committee at its meeting held on 16 June 2021 (Item TC/N.21.09).

The Local Traffic Committee recommended, in part, that 2.6 km of BB centre line marking and raised pavement markers be installed on Jensen Road from the existing centre line marking at its intersection with Pollock Avenue to its intersection with Tuggerawong Road; the installation of a Give Way sign and line marking in Braithwaite Road at its intersection with Jensen Road; and the installation of a Give Way sign and line marking in Jensen Road at its intersection with Tuggerawong Road. The Committee's recommendation was subsequently endorsed, with the safety improvements implemented.

Transport for New South Wales (TfNSW) is the responsible authority for determining speed limits in New South Wales (NSW) and considers speed limits in line with the NSW Speed Zoning Standard. Where there is no posted speed limit signage, such as within Jensen Road, default speed limits apply. In NSW there are two default speed limits, a default urban speed limit for roads in built-up areas (ie where there are buildings next to the road or where there is street lighting) and a default speed limit for rural and non-built up areas. Where TfNSW determines that an alternate speed limit is appropriate (ie, 80 or 60 km/h) speed limit

signposting is installed. With no speed limit signage in Jensen Road between Braithwaite Road and Tuggerawong Road and taking into consideration default speed limits, a 100 km/h speed limit would likely apply to this section of Jensen Road. Council had raised safety concerns including the default speed limit within this section of Jensen Road with TfNSW as part of our review and investigation.

Council is aware that TfNSW are currently undertaking a review of the speed limit for Jensen Road. As part of their review, TfNSW will consult with Council. TfNSW have advised that an anticipated outcome of this speed zone review is likely to be known by the end of 2025. Should TfNSW determine an alternate speed limit is warranted, speed limit signage will be put in place by TfNSW.

Notwithstanding the default speed limit likely applicable to this section of Jensen Road, motorists are encouraged to drive to the conditions and lower their speed accordingly.

Attachments

Nil.

Item No: 7.2
Title: Question with Notice - Probity Planning and The Wamberal Seawall Project
Department: Environment and Planning

22 July 2025 Ordinary Council Meeting



Due notice is given of this matter in accordance with Council's Code of Meeting Practice.

The report and any relevant attachments will be provided prior to the Ordinary Meeting of 22 July 2025.