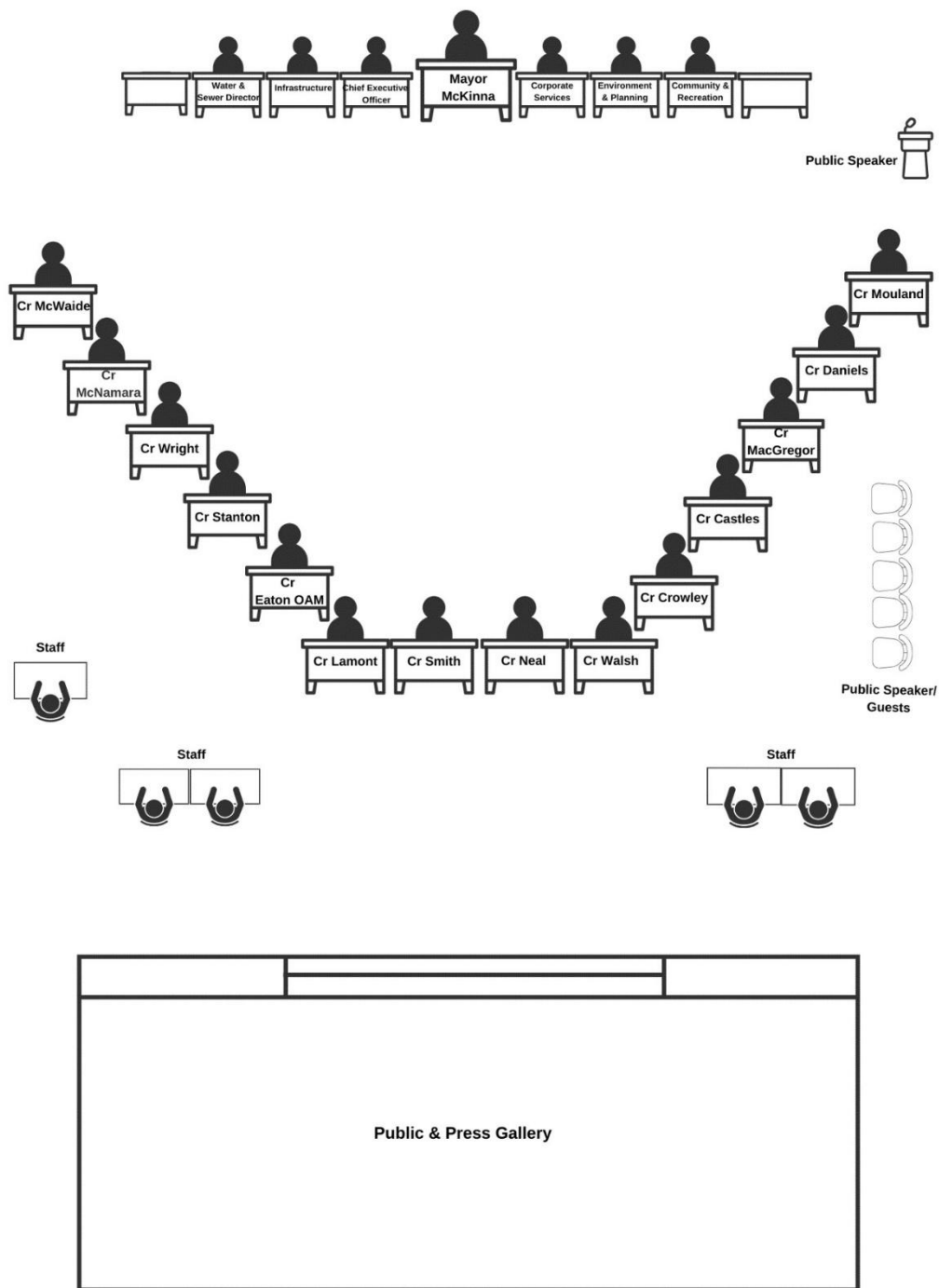




Central Coast Council
Business Paper
Ordinary Council Meeting
26 August 2025





Community Vision

Together we will strengthen and support our community, protect our environment, and create an inclusive, prosperous and accessible place to live, work and thrive, for today and for future generations.

This is OUR future, OUR Central Coast.

Oath or Affirmation of Office

Councillors are reminded of their Oath or Affirmation of Office to undertake their duties in the best interests of the people of the Central Coast and Council and to faithfully and impartially carry out the functions, powers, authorities, and discretions vested in them under the *Local Government Act 1993*, or any other Act to the best of their ability and judgement. Councillors are also reminded of their obligations under the Code of Conduct to disclose and appropriately manage conflicts of interest.

Disclosures of Interest

Councillors are reminded of their obligation under Council's Code of Conduct to declare any conflict of interest in a matter considered by Council.

Pecuniary interest: A Councillor who has a **pecuniary interest** in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting. The Councillor must not be present at, or in sight of, the meeting:

- a) At any time during which the matter is being considered or discussed, or
- b) At any time during which the Council is voting on any question in relation to the matter.

Non-Pecuniary conflict of interest: A Councillor who has a **non-pecuniary conflict of interest** in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.

Significant Non-Pecuniary conflict of interest: A Councillor who has a **significant** non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.

Non-Significant Non-Pecuniary interest: A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is **not significant** and does not require further action, when disclosing the interest, it must also be explained why the conflict of interest is not significant and does not require further action in the circumstances.

Recording

In accordance with the *NSW Privacy and Personal Information Protection Act 1998*, you are advised that all discussion held during the Open Council meeting is recorded for the purpose of livestreaming the public meeting and verifying the minutes. This will include any public discussion involving a councillor, staff member or a member of the public.

Meeting Notice

**The Ordinary Council Meeting
of Central Coast Council
will be held Central Coast Council Chambers,
2 Hely Street, Wyong
on Tuesday 26 August 2025 at 6.30pm,
for the transaction of the business listed below:**

**The Public Forum will commence at 6.00pm, subject to any
registered speaker/s to items listed on this agenda.**

Further information and details on registration process:

www.centralcoast.nsw.gov.au/council/meetings-and-minutes/council-meetings

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David Farmer
Chief Executive Officer

Item No: 1.1
Title: Disclosure of Interest
Department: Corporate Services

26 August 2025 Ordinary Council Meeting



Recommendation

That Council now disclose any conflicts of interest in matters under consideration by Council at this meeting.

Item No: 1.2
Title: Confirmation of Minutes of Previous Meeting
Department: Corporate Services

26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16994336

Recommendation

That Council confirms the minutes of the Ordinary Meeting of Council held on 22 July 2025 as read and a true record of the Meeting.

Summary

Confirmation of minutes of the Ordinary Meeting of Council held on 22 July 2025.

Attachments

1   MINUTES - Council Meeting - 22 July 2025 D16976585



Central Coast Council

Ordinary Council Meeting

Held in the Council Chambers
2 Hely Street, Wyong

22 July 2025

MINUTES

Present

Mayor Lawrie McKinna
Deputy Mayor Doug Eaton OAM
Councillor Margot Castles
Councillor Helen Crowley
Councillor Kyla Daniels (remotely)
Councillor Corinne Lamont (remotely)
Councillor Kyle MacGregor
Councillor John McNamara
Councillor Trent McWaide
Councillor John Moulard
Councillor Belinda Neal
Councillor Jane Smith
Councillor Rachel Stanton
Councillor Sharon Walsh
Councillor Jared Wright

In Attendance

David Farmer	Chief Executive Officer
Boris Bolgoff	Director Infrastructure Services
Luke Nicholls	Director Environment and Planning
Jamie Loader	Director Water and Sewer
Darrylen Law	Acting Director Corporate Services
Melanie Smith	Director Community and Recreation Services

Minutes of the Ordinary Meeting of Council (cont'd)

Notes

The Mayor, Lawrie McKinna, declared the meeting open at 6:31pm and advised in accordance with the Code of Meeting Practice that the meeting was being recorded.

The Mayor gave an Acknowledgment of Country.

A PROCEDURAL MOTION was *MOVED* by Councillor Mouland and *SECONDED* by Councillor MACGREGOR:

That Council:

- 1 Approves the request by Councillor Corinne Lamont to attend the Council Meeting on 22 July 2025 at 6:30pm by audio-visual link as she is unable to attend in person due to her current location.**
- 2 Approves the request by Councillor Kyla Daniels to attend the Council Meeting on 22 July 2025 at 6:30pm by audio-visual link as she is unable to attend in person due to personal reasons.**

CARRIED

FOR: UNANIMOUS

PROCEDURAL ITEMS

1.1 Disclosure of Interest

6.33pm

Cr Daniels disclosed a non-pecuniary, non-significant interest on *Item 5.8 – Community Sports Program, Part 2c, Making Footprints Proprietary Limited - Making Footprints Free Community Support*, because she was a judge at the Making Footprints annual showcase late last year and has supported their programs through her business. She will remain in Chambers and participate in discussions and voting on this matter.

Deputy Mayor Eaton OAM disclosed a non-pecuniary, significant interest on item 2.1 *Infrastructure and Assets Committee - Minutes and Recommendations - June 2025 - Part 2a 'Item 1.5 - W&S Backflow Prevention Policy - endorse for Council adoption'*, because a property listed in his annual disclosure has a backflow device. He will leave the chamber during discussion and will not participate in discussions and voting on the item.

Cr Wright disclosed a non-pecuniary, non-significant interest on item 5.8 *Community Support Grant Program – May 2025 – Part 1d Copacabana Community Association Incorporated*, as he is a paid member of the organisation, however, was not aware of the Grant application as he was not a member at the time. He will leave the chamber during discussion and will not participate in discussions and voting on the item.

Minutes of the Ordinary Meeting of Council (cont'd)

1.2 Confirmation of Minutes of Previous Meeting

6:36pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MOULAND:

721/25

That Council confirms the minutes of the Ordinary Meeting of Council held on 23 June 2025 as read and a true record of the Meeting.

CARRIED

FOR: UNANIMOUS

1.3 Items Resolved by Exception

6:36pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

722/25

That Council determines the items on Council's Agenda that will be adopted without debate.

- a) Item 2.2 – Environment and Planning – Minutes and Recommendations - June 2025***
- b) Item 2.4 - Gosford Regional Library Project Status Update***
- c) Item 5.3 - Gosford Regional Library - Meeting Room Naming Conventions***
- d) Item 5.4 - Reporting Lines for the Aboriginal Advisory Committee***
- e) Item 5.5 - Classification of Land - 235 Scenic Drive Colongra***

CARRIED

FOR: UNANIMOUS

DEFERRED ITEMS

2.1 Infrastructure and Assets Committee - Minutes and Recommendations - June 2025

6:40pm

A MOTION was *MOVED* by Councillor STANTON and *SECONDED* by Councillor NEAL:

DEPUTY MAYOR EATON OAM LEFT THE MEETING AT 6:41 PM DUE TO DECLARED INTEREST IN PART 2A ITEM 1.5 – W&S BACKFLOW PREVENTION POLICY AND DID NOT TAKE PART IN VOTING ON THIS MATTER.

723/25

That Council:

- 1 Receives and notes the minutes of the Infrastructure and Assets Committee meeting held in June 2025.***

Minutes of the Ordinary Meeting of Council (cont'd)

- 2 Adopts the recommendations of the Infrastructure and Assets Committee in the below resolutions:**
- a) Item 1.5 - W&S Backflow Prevention Policy - endorse for Council adoption.**
IAC9/25 – That Council adopts the draft Backflow Prevention Policy 2025.
 - b) Item 1.6 – Policy Review - Building in Proximity to Water and Sewer Pipelines Policy - endorse for Council adoption.**
IAC10/25 - That Council adopts the draft Building in Proximity to Water and Sewer Assets Policy. Noting that public exhibition is not required as there are no substantive changes to the intent of the policy.
 - c) Item 1.7 – Central Coast Council Capital Works Update - for information.**
IAC11/25 – That Council notes a report on the Tuggerawong shared pathway project will be reported back to the Infrastructure and Assets Committee at the 12 August 2025 meeting.

CARRIED

FOR: UNANIMOUS

DEPUTY MAYOR EATON OAM RETURNED TO THE MEETING AT 6:43PM

A MOTION was MOVED by Councillor STANTON and SECONDED by Councillor WRIGHT to MOVE the staff recommendation:

724/25

That Council adopts the recommendations of the Infrastructure and Assets Committee in the below resolutions:

- d) Item 1.10 - Public Toilet Strategy - endorse for Council adoption.**
IAC14/25 - That Council:
 - I. Endorses the recommended amendments proposed by Council Staff to the Public Toilet Strategy.**
 - II. Adopts the Public Toilet Strategy with the following amendments:**
 - a) That Bush Street Reserve Public Toilet (EB30), Norah Head, be retained in service and not closed.**
 - b) That Bluebell Park Public Toilet (EE03), Berkeley Vale, be retained in service and not closed.**
 - c) That the Public Toilet Strategy recognises the relocation of the public toilet in Walter and Edith Denniss Park (EE09), The Entrance North, to Terilbah Reserve, The Entrance North, with the current public toilet being closed and demolished once the new public toilet is constructed.**
 - d) i. Notes that a design and construction contract has been awarded for two new sets of access stairs at Blue Lagoon with construction commencing in September 2025 and expected to be completed by April 2026.**
ii. Retain the Blue Lagoon Public Toilet (EE14), Bateau Bay, for a period of six (6) months following completion of the access stairs.
iii. Requires Council staff to continue discussions with NSW Government Agencies and the operator of Blue Lagoon

Minutes of the Ordinary Meeting of Council (cont'd)

- Beach Resort on suitable arrangements for the toilet's maintenance and operation. Should an arrangement be established within six (6) months following the completion of the access stairs, the Blue Lagoon Public Toilet be retained in service.*
- iv. Requests a report come back to the Infrastructure and Assets Committee if an arrangement cannot be established prior to Blue Lagoon Public Toilet being closed and demolished.*
- e) That Hardys Bay Public Toilet (EGE08), Killcare, be retained in service with the location of the renewed public toilet building being informed by the current master planning process.*
- f) That the renewal of the Pretty Beach Tennis Public Toilet, Pretty Beach include the provision of a like for like sheltered area for tennis players within the public toilet building.*
- g) The inclusion of liquid soap, as well as sanitary bins across the public toilet network, noting that Council staff will remove the sanitary bins at locations where ongoing issues with excessive vandalism or other behaviours resulting in unhygienic conditions is recorded.*
- h) That an additional 31 sports amenities be made available for general community use.*
- III. Notes alternative design suggestions, such as child holding frames, be considered as part of future revisions of the Public toilet strategy.**
- IV. Notes that the Mangrove Mountain toilets are being upgraded by provision of a septic system to replace the drop toilets, and includes the provision of hand washing facilities as part of the maintenance budget, by the end of June 2027.**
- V. Recommends the Chief Executive Officer undertakes the amendments to the Public Toilet Strategy.**

AN AMENDMENT was MOVED by Councillor LAMONT and SECONDED by Councillor MACGREGOR:

That Council adopts the recommendations of the Infrastructure and Assets Committee in the below resolution:

- II. Adopts the Public Toilet Strategy with the following amendments:**
- d) Item 1.10 - Public Toilet Strategy - endorse for Council adoption.**
- i. Notes that a design and construction contract has been awarded for two new sets of access stairs at Blue Lagoon with construction commencing in September 2025 and expected to be completed by April 2026.**
- ii. Retain the Blue Lagoon Public Toilet (EE14), Bateau Bay, for a period of six (6) months following completion of the access stairs.**
- iii. Requires Council staff to continue discussions with NSW Government Agencies and the operator of Blue Lagoon Beach Resort on suitable arrangements for the toilet's maintenance and operation. Should an arrangement be established within six (6) months following the completion of the access stairs, the Blue Lagoon Public Toilet be retained in service.**

That the Blue Lagoon Public Toilet (EE14), Bateau Bay, be retained in service until such time as:

Minutes of the Ordinary Meeting of Council (cont'd)

- i) *Constructed access improvements, including upper and lower stairs, have been completed*
- ii) *A minimum period of 12 months has elapsed following the completion of those access works, to allow for a proper assessment of usage patterns*
- iii) *Further community consultation is undertaken to inform future decision-making on the toilets, and*
- iv) *A report is brought to Council for consideration and determination prior to any decision to demolish or permanently close the facility.*
- v) *In the interim, Council staff are to continue discussions with relevant NSW Government agencies to explore shared maintenance and operational responsibilities.*

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

The amendment was LOST and debate resumed on the original motion

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CR LAMONT

2.2 Environment and Planning Committee - Minutes and Recommendations - June 2025

RESOLVED by EXCEPTION on the MOTION of Deputy Mayor EATON OAM and SECONDED by Councillor WRIGHT:

725/25

That Council adopts the recommendations of the Environment and Planning Committee in the below resolutions.

c) 'Item 1.7 - Land Acquisition - Mannering Park - Shared Pathway'

EPC18/25

- I. That Council acquires land pursuant to Section 177 of the Roads Act 1993, for the public purpose of creating a shared pathway linking Mannering Park and Chain Valley Bay. The land to be acquired is part of Lot C DP 349733 and part of Lot D DP 34973. Both lots are in Mannering Park as at Attachment 1.***
- II. That Council authorises the Chief Executive Officer to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.***

Minutes of the Ordinary Meeting of Council (cont'd)

- III. That Council authorises the Chief Executive Officer (being General Manager under the Local Government Act 1993) to make an application to the Minister for Local Government for approval to acquire all or part of the land by compulsory process pursuant to the Just Terms Act, if negotiations with property owners are not finalised within the time period specified in the Just Terms Act.**
- IV. That Council, in accordance with provisions of Section 11(3)) of the LG Act that Attachment 4 remain confidential in accordance with Section 10A(2)(d) of the LG Act as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it or confer a commercial advantage on a competitor of Council.**
- d) 'Item 1.9 – Winney Bay – Outcome of Consultation'**
EPC20/25 - That Council requests that the Chief Executive Officer develops and implements a plan for safety barriers at appropriate locations along the cliff edge between Captain Cook Lookout and the existing Winney Bay Stairs to mitigate public safety risks and enable the informal walking trail to be used by the community.
- e) Item 1.11 – Review of Policy for Asbestos Management**
EPC22/25 - That Council endorses the Draft Policy for Asbestos Management to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.
- f) Item 1.8 - Land Acquisition - Davistown Road Saratoga - Road Widening EPC19/25**
- I. That Council acquires the following land pursuant to Section 177 of the Roads Act 1993 for the public purpose of road widening to enable road and pathway and drainage upgrades of Davistown Road Saratoga. The subject land is part of each of Lot 16 DP 22807, Lot 17 DP 22807, Lot 2 DP 1212395, Lot 1 DP 1212395, and Lot 20 DP 22807.**
- II. That Council authorises the Chief Executive Officer to negotiate, finalise and execute the purchase of the land in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 (the Just Terms Act) with consideration given to the current market value of the land as determined by an independent valuer.**
- III. That Council authorises the Chief Executive Officer (being General Manager for the purposes of the Local Government Act 1993 (the LG Act)) to make an application to the Minister for Local Government and the Governor for approval to acquire the Lands by compulsory process pursuant to the Just Terms Act, if the acquisition of the land from the relevant property owners is not finalised within the statutory negotiation period set out in the Just Terms Act.**
- IV. That Council, in accordance with provisions of Section 11(3)) of the LG Act that Attachment 4 remain confidential in accordance with Section 10A(2)(d) of the LG Act as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it or confer a commercial advantage on a competitor of Council.**

Minutes of the Ordinary Meeting of Council (cont'd)

- 3 Receives and notes the minutes of the Extraordinary Environment and Planning Committee meeting held 10 June 2025.**
- 4 Adopts the recommendations of the Extraordinary Environment and Planning Committee in the below resolutions.**
- a) Item 1.3 – MacMasters Beach Temporary Coastal Protection Works EPC27/25**
That Council:
- I. Under Council's delegation, requires that the Chief Executive Officer request an extension of the current Coast and Estuary grant to 31 December 2026 (noting that the likely construction window would now be mid 2026).**
 - II. Directs the Chief Executive Officer to include an action in the Open Coast Coastal Management Program (CMP) for the future possibility of temporary coastal protection works.**
 - III. Notes the inclusion of the action in the draft CMP to "Complete coastal risk and options assessment for Marine Parade at MacMasters Beach".**
 - IV. Requests the Chief Executive Officer obtain a risk assessment from an appropriately qualified arborist for the Norfolk Island Pines along the foreshore of MacMasters Beach fronting the surf club.**
 - V. Directs the Chief Executive Officer to disconnect the beach shower at the southern end of the surf club due to the erosion impacts on the embankment fronting MacMasters Beach SLSC.**
 - VI. Investigates and undertakes short term safety works to the embankment fronting the MacMasters Beach SLSC with a view to replacing the deteriorating rock filled "Bulka Bags".**
 - VII. Allocates the unspent portion of the 2024-25 project budget be rephased into the 2025-26 Council works program to allow delivery of Temporary Coastal Protection Works in 2025-26.**
 - VIII. Endorses that MacMasters Beach Coastal Management becomes a standing agenda item for the Coastal Estuary and Floodplain Management subcommittee.**
- b) 'Item 1.4 - FOGO (Food Organics Garden Organics) Facility Business Case Report - referral to Council to seek Expression of Interest' EPC28/25**
That Council circulate the feasibility report and decision of the Administrator from May 2024 to all Councillors.
- c) 'Item 1.5 –Draft Flood Risk Management Policy – For Public Exhibition' EPC29/25**
That Council:
- I. That Council Endorses the draft Flood Risk Management Policy to proceed to community consultation for a minimum of 42 days (refer to Attachment 1).**
 - II. That Council Amends the draft policy to reflect 35 year house life and 50 year other building life.**
 - III. That Council requests that this policy be reviewed every (five) 5 years.**

Minutes of the Ordinary Meeting of Council (cont'd)

2.3 Reviewed Investments Management Policy and Draft Borrowings Policy - For Adoption

7:03pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor MACGREGOR:

That Council exhibits the Reviewed Investments Management Policy and the Draft Borrowings Policy for a period of 28 days.

The Motion was put to the vote and declared LOST

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

A *FORESHADOWED MOTION* was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

726/25

That Council adopts the reviewed Investments Management Policy at Attachment 1, and the Draft Borrowings Policy at Attachment 2.

The Foreshadowed Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, NEAL, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, SMITH, AND LAMONT

2.4 Gosford Regional Library Project Status Update

RESOLVED by *EXCEPTION* on the *MOTION* of Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

727/25

That Council notes the progress on the Gosford Regional Library outlined in this report.

2.5 Audit, Risk and Improvement Committee - Recommendation to Appoint Independent Members

7:19pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCNAMARA:

That Council:

- 1 *Appoints Mr Chris Davies as an independent member of its Audit, Risk and Improvement Committee for an initial period of 3 years commencing 1 July 2025.*
- 2 *Conducts a further round of recruitment for the position to be filled early next year with a view to appointing a suitably qualified local member.*

Minutes of the Ordinary Meeting of Council (cont'd)

- 3 *Appoints the Deputy Mayor to the recruitment panel.*
- 4 *Appoints Councillor McWaide as alternate Councillor to the committee.*
- 5 *Instructs the Chief Executive Officer to write to the unsuccessful candidates to advise them of the outcome and thank them for their interest in the role.*
- 6 *Resolves, pursuant to section 11(3) of the Local Government Act 1993, that the Attachments to this report remain confidential in accordance with section 10A(2)(a) of the Local Government Act as they contain personnel matters concerning particular individuals (other than Councillors).*

7:23pm

A PROCEDURAL MOTION was *MOVED* by Councillor SMITH *SECONDED* BY Councillor WRIGHT:

That the matter be laid on the table.

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH, LAMONT, STANTON, MCWAIDE AND WRIGHT

AGAINST: CRS EATON OAM AND MCNAMARA

10:50pm

"Matter Laid on the Table"

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor MACGREGOR:

728/25

That Council:

- 1 ***Appoints Ms Belinda Lawn as an independent member of its Audit, Risk and Improvement Committee for an initial period of 4 years commencing 1 July 2025.***
- 2 ***Appoints Mr Chris Davies as an independent member of its Audit, Risk and Improvement Committee for an initial period of 3 years commencing 1 July 2025.***
- 3 ***Instructs the Chief Executive Officer to write to the unsuccessful candidates to advise them of the outcome and thank them for their interest in the role.***
- 4 ***Resolves, pursuant to section 11(3) of the Local Government Act 1993, that the Attachments to this report remain confidential in accordance with section 10A(2)(a) of the Local Government Act as they contain personnel matters concerning particular individuals (other than Councillors).***

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

FINANCIAL ITEMS

3.1 Monthly Finance Report June 2025

7:26pm

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor MOULAND:

729/25

That Council receives the Monthly Financial Report – June 2025 (preliminary).

CARRIED

FOR: UNANIMOUS

3.2 Monthly Investment Report June 2025

7:29pm

A MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Deputy Mayor EATON OAM:

730/25

That Council:

- 1 Notes the Investment Report for June 2025.***
- 2 Notes that the June 2025 unrestricted funds deficit in the Drainage Fund will be offset by the unrestricted funds available in the General Fund, as part of year end processes for June 2025.***
- 3 Notes the June 2025 Restrictions have not been finalised and will be completed as part of the June 2025 year end processes and audit.***

CARRIED

FOR: UNANIMOUS

REPORTS AND RECOMMENDATIONS OF STANDING COMMITTEES

4.1 Economic Development Committee - Minutes and Recommendations - July 2025

7:34pm

A MOTION was *MOVED* by Councillor MCNAMARA and *SECONDED* by Councillor NEAL:

731/25

That Council receives and notes the minutes of the Economic Development Committee meeting held in July 2025.

Minutes of the Ordinary Meeting of Council (cont'd)

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, MACGREGOR, CASTLES, CROWLEY, NEAL, SMITH,
LAMONT, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CR WALSH

4.2 Environment and Planning Committee - Minutes and Recommendations - July 2025

7.40pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MOULAND:

That Council:

- 1 *Receives and notes the minutes of the Environment and Planning Committee meeting held 1 July 2025.*
- 2 *Adopts the recommendations of the Environment and Planning Committee in the below resolutions.*

EPC31/25 - That Council adopts the Terms of Reference for the Mangrove Mountain Advisory Sub-Committee at Attachment 1.

EPC32/25 - That Council endorses the Draft Policy for Keeping of Animals (Attachment 1) to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.

EPC33/25 - That Council endorses the draft Squirrel Glider Species Management (SMP) as per (Attachment 1), proceeding to public exhibition for a minimum of 28 days.

EPC37/25 – That Council:

- I. Receives and notes the recommendations and confidential Business Case and attachments from the Environment and Planning Committee.*
- II. Agrees with the Business Case recommendations and findings and accepts the draft FOGO Facility Business Case as being the Final FOGO Facility Business Case.*
- III. Agrees that the development of at least 100,000 tonne p/a In Vessel Composting FOGO Facility constructed at Councils Buttonderry Waste Management Facility is a project that will facilitate Council's compliance with upcoming regulatory change, and that this proceeds to an Expression of Interest (EOI).*
- IV. Agrees to proceed to an EOI with the FOGO Facility project, as ascertained within the FOGO Facility Business Case, as a Build Own Operate and Transfer (BOOT) contract delivered via a Public Private Partnership (PPP) which requires assessment by Office of Local Government (OLG) prior to proceeding.*

Minutes of the Ordinary Meeting of Council (cont'd)

- V. Authorises the Chief Executive Officer to certify that all documents put forward to the OLG from Council are prepared in accordance with The Public Private Partnership (PPP) Guidelines and lodge the authorised documents and FOGO Facility Business Case PPP proposal with OLG for assessment.
- VI. Endorses the FOGO Procurement Plan as identified in Attachment F of the FOGO Facility Business Case and subject to OLG agreement, authorises the release of an Expression of Interest for the development of a FOGO Facility under a BOOT and PPP contract.
- VII. Notes that a further report be provided to the Infrastructure and Assets Committee on the outcome of the EOI process, with recommendation(s) on subsequent actions, and that any Infrastructure and Assets Committee recommendations be included in a subsequent report to Council.
- VIII. Notes when seeking the EOI for FOGO project, Council is interested in alternate options for processing, site selection, and any other commercial FOGO opportunities.

EPC38/25 - That Council encourages interested property owners, investors, and those that operate within the tourism sector to put forward proposals for high quality tourist accommodation and associated facilities, either via Development Applications or Planning Proposals. Council particularly encourages proposals for accommodation cabins, hotels, and resorts, noting importance of the tourism sector to the Central Coast economy, and the recognised undersupply of these accommodation types, as set out in the Visitor Accommodation Futures Study, considered at the Economic Development Committee meeting on 3 June 2025.

AN AMENDMENT was MOVED by Councillor SMITH and SECONDED by Councillor WALSH:

That Council:

1. *Defer Item EPC38/25 to the September Economic Development Committee - That Council encourages interested property owners, investors, and those that operate within the tourism sector to put forward proposals for high quality tourist accommodation and associated facilities, either via Development Applications or Planning Proposals. Council particularly encourages proposals for accommodation cabins, hotels, and resorts, noting importance of the tourism sector to the Central Coast economy, and the recognised undersupply of these accommodation types, as set out in the Visitor Accommodation Futures Study, considered at the Economic Development Committee meeting on 3 June 2025.*
2. *Further consider the report to come back to the September meeting of the Economic Development Committee with a view to developing a strategic policy framework regarding the "Central Coast Visitor Accommodation Futures Study and Development Action Plan".*
3. *Defer EPC37/25 (Item 4.2 Environment and Planning Committee) for a full report to be provided to all Councillors and to be included in a workshop for all Councillors to participate in before any further action is taken in terms of FOGO and an Expression of Interest process.*

Minutes of the Ordinary Meeting of Council (cont'd)

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT
AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

The Amendment was put to the vote and declared LOST

A FORESHADOWED MOTION was *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor CASTLES:

That Council:

- 1 *Adopts recommendations of the Environment and Planning Committee in the below resolutions.*
EPC37/25
 - I. *Receives and notes the recommendations and confidential Business Case and attachments from the Environment and Planning Committee.*
 - II. *Agrees with the Business Case recommendations and findings and accepts the draft FOGO Facility Business Case as being the Final FOGO Facility Business Case.*
 - III. *Agrees that the development of at least 100,000 tonne p/a In Vessel Composting FOGO Facility constructed at Councils Buttonderry Waste Management Facility is a project that will facilitate Council's compliance with upcoming regulatory change, and that this proceeds to an Expression of Interest (EOI).*
- 2 *Requests that the Chief Executive Officer provide a report to the August 26 2025 Council meeting on the scope of the Expression of Interest Process for the provision of a Food Organics Garden Organics (FOGO) Facility, specifically in relation to:*
 - a) *Alternative options for site selection.*
 - b) *Alternative options for processing.*
 - c) *The scope of any other commercial FOGO opportunities*

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT
AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

The Foreshadowed Motion was LOST and debate resumed on the original motion as *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MOULAND.

732/25

That Council:

- 1 *Receives and notes the minutes of the Environment and Planning Committee meeting held 1 July 2025.***
- 2 *Adopts the recommendations of the Environment and Planning Committee in the below resolutions.***

EPC31/25 - That Council adopts the Terms of Reference for the Mangrove Mountain Advisory Sub-Committee at Attachment 1.

Minutes of the Ordinary Meeting of Council (cont'd)

EPC32/25 - That Council endorses the Draft Policy for Keeping of Animals (Attachment 1) to be placed on public exhibition for a period of not less than 28 days with a further report to be presented after the public exhibition period.

EPC33/25 - That Council endorses the draft Squirrel Glider Species Management (SMP) as per (Attachment 1), proceeding to public exhibition for a minimum of 28 days.

EPC37/25 – That Council:

- I. Receives and notes the recommendations and confidential Business Case and attachments from the Environment and Planning Committee.***
- II. Agrees with the Business Case recommendations and findings and accepts the draft FOGO Facility Business Case as being the Final FOGO Facility Business Case.***
- III. Agrees that the development of at least 100,000 tonne p/a In Vessel Composting FOGO Facility constructed at Councils Buttonderry Waste Management Facility is a project that will facilitate Council's compliance with upcoming regulatory change, and that this proceeds to an Expression of Interest (EOI).***
- IV. Agrees to proceed to an EOI with the FOGO Facility project, as ascertained within the FOGO Facility Business Case, as a Build Own Operate and Transfer (BOOT) contract delivered via a Public Private Partnership (PPP) which requires assessment by Office of Local Government (OLG) prior to proceeding.***
- V. Authorises the Chief Executive Officer to certify that all documents put forward to the OLG from Council are prepared in accordance with The Public Private Partnership (PPP) Guidelines and lodge the authorised documents and FOGO Facility Business Case PPP proposal with OLG for assessment.***
- VI. Endorses the FOGO Procurement Plan as identified in Attachment F of the FOGO Facility Business Case and subject to OLG agreement, authorises the release of an Expression of Interest for the development of a FOGO Facility under a BOOT and PPP contract.***
- VII. Notes that a further report be provided to the Infrastructure and Assets Committee on the outcome of the EOI process, with recommendation(s) on subsequent actions, and that any Infrastructure and Assets Committee recommendations be included in a subsequent report to Council.***
- VIII. Notes when seeking the EOI for FOGO project, Council is interested in alternate options for processing, site selection, and any other commercial FOGO opportunities.***

EPC38/25 - That Council encourages interested property owners, investors, and those that operate within the tourism sector to put forward proposals for high quality tourist accommodation and associated facilities, either via Development Applications or Planning Proposals. Council particularly encourages proposals for accommodation cabins, hotels, and resorts, noting importance of the tourism sector to the Central Coast

Minutes of the Ordinary Meeting of Council (cont'd)

economy, and the recognised undersupply of these accommodation types, as set out in the Visitor Accommodation Futures Study, considered at the Economic Development Committee meeting on 3 June 2025.

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, NEAL, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, SMITH AND LAMONT

4.3 Community and Culture Committee - Minutes and Recommendations - July 2025

8:15pm

A MOTION was *MOVED* by Councillor CASTLES and *SECONDED* by Councillor WALSH:

733/25

That Council:

- 1 Receives and notes the minutes of the Community and Culture Committee meeting held in July 2025.***
- 2 Adopts the recommendations of the Community and Culture Committee in the below resolutions.***

CCC16/25 – That Council:

- I. Supports Mr. Stephen Clarke as officially representing Central Coast Council at annual National Town Criers' Championships.***
- II. Allocates the sum of \$750.00 each calendar year towards expenses for Mr. Clarke to represent Central Coast Council at the Annual National Town Criers' Championship, subject to his on-going role as the Town Crier. The total amount being \$2,250.00.***
- III. Reviews this annual allocation after three (3) years in 2028.***

CCC12/25 – That Council:

- I. Endorses the draft Toukley Community Facilities Masterplan as set out in Attachment 1 to this report, be placed on public exhibition for a period of 42 days.***
- II. Notes that Harry Moore recreation complex is just across the road from the master plan area and any works should consider how these areas can be integrated for best community outcomes.***
- III. Subject to funding and work priorities a master plan for the wider area including Harry Moore Oval, Canton Beach and Toukley CBD should be considered.***

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting of Council (cont'd)

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor SMITH:

734/25

That Council:

- 1 *Adopts the recommendations of the Community and Culture Committee in the below resolutions.***

CCC15/25 - That Council endorses the draft Woy Woy Foreshore Concept Design Report in Attachment 1 for the purpose of public exhibition for a 42 day period.

- 2 *Notes that no works can be undertaken on Memorial Park without an approved Heritage Conservation Management Plan.***

CARRIED

FOR: UNANIMOUS

REPORTS

5.1 *Adopted Integrated Planning and Reporting (IP&R) Document Suite - Amendments post adoption*

8:25pm

Recommendation

That Council:

- 1 *Approve additional employee costs of \$203,600 to increase the resourcing for Government Information (Public Access) applications received by Council.***
- 2 *Amends the typographical error in the adopted Stormwater Drainage Annual (Service) Charges and updates the Delivery Program 2025-2029 and Operational Plan 2025/26 as follows:***

Annual Charge	2025/26 IPART determination
Stormwater Drainage Fixed Charges for Residential Property that is not part of a multi-Premises	\$147.76
Stormwater Drainage Fixed Charges Low Impact	\$147.76
Stormwater Drainage Area Based Charges – Small	\$147.76
- 3 *Adopts the Emergency Coastal Protection Works Fee and updates the Fees and Charges 2025/26 document.***
- 4 *Endorses Fee 0651 Hoarding/Scaffolding Fees B class for the purposes of public exhibition from Monday 28 July to Monday 25 August 2025. If no public submissions are received, adopt fee and update the Fees and Charges 2025/26 document accordingly.***

Minutes of the Ordinary Meeting of Council (cont'd)

AN MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Deputy Mayor EATON OAM:

735/25

That Council:

1 Approves additional employee costs of \$203,600 to increase the resourcing for Government Information (Public Access) applications received by Council.

2 Amends the typographical error in the adopted Stormwater Drainage Annual (Service) Charges and updates the Delivery Program 2025-2029 and Operational Plan 2025/26 as follows:

Annual Charge	2025/26 IPART determination
Stormwater Drainage Fixed Charges for Residential Property that is not part of a multi-Premises	\$147.76
Stormwater Drainage Fixed Charges Low Impact	\$147.76
Stormwater Drainage Area Based Charges – Small	\$147.76

3 Adopts the Emergency Coastal Protection Works Fee and updates the Fees and Charges 2025/26 document.

4 Endorses Fee 0651 Hoarding/Scaffolding Fees B class for the purposes of public exhibition from Monday 28 July to Monday 25 August 2025. If no public submissions are received, adopt fee and update the Fees and Charges 2025/26 document accordingly.

5 Provides a report for the past 5 years, outlining on an annual basis:

- a) number of GIPA applications received by Council**
- b) Number of appeals to decisions by Council to refuse access**
- c) Number of these that are appealed – and successful**

6 Develops a policy on proactive release of information to our community and brings the policy back to Council.

7 Includes the total cost of processing GIPA's including any legal costs defending GIPA's at NCAT or IPC over the last five (5) years.

The MOTION was put to the vote, declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH, LAMONT, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CR EATON OAM

Minutes of the Ordinary Meeting of Council (cont'd)

5.2 Community Participation Plan - For Adoption

8:56pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor LAMONT:

That Council adopts the Community Participation Plan 2025-29 with the following changes:

- 1 *Require physical notice displayed on site (p3) for*
 - a) *Application for development consent (other and complying development certificate, for designated development or for State significant development)*
 - b) *Application for modification of development consent that is required to be publicly exhibited by the regulations*
- 2 *Page 4 – "Consideration of Submissions" – insert sentence "it should be noted that submissions citing the same issues or dot points of concern are not necessarily 1 unique submission*
- 3 *Page 4 - Clarify "be based on planning grounds in support or objection for the proposal" – define this*
Page 4 – submissions must be lodged by midnight

9:02pm

That Council defer the consideration of Item 5.2 – Community Participation Plan – for Adoption to the Ordinary Meeting to be held on 26 August 2025 was *MOVED* by Deputy Mayor EATON OAM:

CARRIED

FOR: UNANIMOUS

5.3 Gosford Regional Library - Meeting Room Naming Conventions

RESOLVED by *EXCEPTION* on the *MOTION* of Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

736/25

That Council endorses the Aboriginal naming conventions developed for the meeting rooms within the Gosford Regional Library in consultation with the Central Coast Council Aboriginal Advisory Committee, the State Library of NSW, and the Darkinjung Language Group.

5.4 Reporting Lines for the Aboriginal Advisory Committee

RESOLVED by *EXCEPTION* on the *MOTION* of Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

737/25

Minutes of the Ordinary Meeting of Council (cont'd)

That Council notes that following consultation with the Aboriginal Advisory Committee regarding the proposed change to the Committee's reporting requirements, that the Committee recommend to Council that they remain reporting to Council directly.

5.5 Classification of Land - 235 Scenic Drive Colongra

RESOLVED by EXCEPTION on the MOTION of Deputy Mayor EATON OAM and SECONDED by Councillor WRIGHT:

738/25

That Council resolves that Lot 500 in DP 755266 and Lot 501 in DP 755266 (collectively referred to as 235 Scenic Drive Colongra) are classified as Operational Land in accordance with the provisions of Section 34 of the Local Government Act 1993 (LG Act).

5.6 Local Government NSW Annual Conference 2025 - Attendance and Voting

9:02pm

A MOTION was MOVED by Deputy Mayor EATON OAM and SECONDED by Councillor MCWAIDE:

739/25

That Council:

1 Appoints the following Councillors to be voting delegates on policy motions at the 2025 Local Government NSW Annual Conference, hosted by Penrith City Council

- a) Mayor McKinna,***
- b) Deputy Mayor Eaton OAM,***
- c) Councillor Wright,***
- d) Councillor Daniels,***
- e) Councillor Neal,***
- f) Councillor McGregor, and***
- g) Councillor Castles.***

2 Requests the Chief Executive Officer to notify Local Government NSW of those appointments no later than Tuesday 30 September 2025.

3 That other interested Councillors may attend the conference in accordance with the expenses and facilities policy, including:

- a) Cr Smith***
- b) Cr Lamont***
- c) Cr Walsh***
- d) Cr Crowley***

AN AMENDMENT was MOVED by Councillor SMITH and SECONDED by Councillor LAMONT:

That Council appoints the following Councillors to be voting delegates on policy motions at the 2025 Local Government NSW Annual Conference, hosted by Penrith City Council

- a) Mayor McKinna,***
- b) Councillor Smith,***

Minutes of the Ordinary Meeting of Council (cont'd)

- c) Councillor Wright,
- d) Councillor Daniels,
- e) Councillor Neal,
- f) Councillor McGregor, and
- g) Councillor Castles.

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, NEAL, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

The Amendment was put to the vote and declared LOST on the casting vote of the Mayor

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CR LAMONT

5.7 Minutes of Advisory Group and Committee meetings held in final Qtr - 2024-25

9:08pm

A MOTION was MOVED by Deputy Mayor EATON OAM and SECONDED by Councillor MCNAMARA:

740/25

That Council notes the minutes of the following Advisory Group and Committee meetings that were held in April, May and June 2025:

- a) ***Aboriginal Advisory Committee – held 17 June 2025***
- b) ***Audit Risk and Improvement Committee – held 5 June 2025***

CARRIED

FOR: UNANIMOUS

5.8 Community Support Grant Program – May 2025

9:09pm

A MOTION was MOVED by Councillor NEAL and SECONDED by Councillor MOULAND:

COUNCILLOR WRIGHT LEFT THE MEETING AT 9:10 AM DUE TO HIS DECLARED INTEREST IN ITEM 1, PART D COPACABANA COMMUNITY ASSOCIATION INCORPORATED AND DID NOT TAKE PART IN VOTING.

COUNCILLOR WALSH LEFT THE MEETING AT 9:11 AM

741/25

That Council:

- 1 Allocates \$15,449.42 (inclusive of GST where applicable) from the 2025-26 grants budget to the Community Support Grant program for the month of May as outlined below and in Attachment 1.***

Minutes of the Ordinary Meeting of Council (cont'd)

- a) **Central Coast Conservatorium of Music Limited – Music 4 Life Bandfest - \$1,950.00**
 - b) **Tempo Terrific Incorporated – Support for Rental of Rehearsal Space - \$3,300.00**
 - c) **Disabled Surfers Association of Australia – Event & Waste Bin Fee Subsidy - \$1,250.18**
 - d) **Copacabana Community Association Incorporated – Copacabana Community Christmas Carols - \$3,320.00**
 - e) **Copacabana Tennis Club Incorporated – Shade Cabana - \$3,587.09**
 - f) **Tuggerah Lakes Art Society Incorporated – ‘Our Natural World’ – The Land - \$2,042.15**
- 2 **Declines the following applications, for the reasons indicated in Attachment 1:**
- a) **Iosefo Kalolo– DJ Workshop – application is ineligible.**
 - b) **Mingaletta Aboriginal Torres Strait Islander Corporation – Keep Moving with Auntie Di – insufficient information to make an accurate assessment.**
 - c) **Making Footprints Proprietary Limited – Making Footprints Free Community Support – application is ineligible.**
 - d) **Ocean Beach Surf Life Saving Club – Racing Mal Boards for Youth Surf Life Saving Development – limited broader community benefit is demonstrated.**
- 3 **Advises the unsuccessful applicants in point 2 (above) and direct them to alternate funding sources if relevant.**

CARRIED

FOR: UNANIMOUS

COUNCILLORS WRIGHT AND WALSH RETURNED TO THE MEETING AT 9:11PM AND AS A RESULT TOOK NO PART IN VOTING ON THIS ITEM

5.9 Active Council Resolutions - Status Update

9.12pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor CASTLES:

742/25

That Council:

- 1 **Notes the ‘Status Update on Active Council Resolutions’ report for active resolutions at Attachment 1.**
- 2 **Notes with concern a number of resolutions that have not been implemented as required by Council, in particular resolutions 680/25 and 682/25.**
- 3 **Resolution 680/25 come to Council and that 682/25 be actioned as a matter of**

Minutes of the Ordinary Meeting of Council (cont'd)

urgency.

a) 680/25 That Council:

- i. Receives and notes the minutes of the Economic Development Committee meeting held in May 2025.*
- ii. Adopts the recommendation EDC9/25 of the Economic Development Committee as follows: I. That Council endorses the draft Central Coast Employment Land Strategy (Attachment 1) and Background Report (Attachment 2) to be placed on public exhibition for a minimum of 42 days.*
- iii. Requests the Chief Executive Officer to develop a probity strategy and protocol regarding the operation of the Committees and bring back to the June 2025 Ordinary Council Meeting.*

b) 682/25 That Council:

- i. Council convenes a workshop on heritage strategy to be held by the end of July 2025 .*
- ii. The purpose of the workshop is to consider Council's approach to heritage including strategies, priorities and actions over the next 5 years. - 10 - Minutes of the Ordinary Meeting of Council (cont'd)*
- iii. An independent facilitator be engaged for the workshop (expected 2-3 hours) with the program to include:*
 - a) Council's role and responsibilities regarding heritage,*
 - b) Previous and current activities related to heritage,*
 - c) Priorities going forward with input from workshop participants,*
 - d) An analysis of priorities that will contribute to a strategy and action plan.*
- iv. Workshop participants should include, but not be limited to:*
 - a) Interested Councillors,*
 - b) Relevant Council staff,*
 - c) Former members of Council heritage advisory committees (since 2017),*
 - d) Organisations and individuals involved with heritage and history (identified through consultation with staff and interested Councillors).*
- v. That a further report come back to the Environment and Planning Committee in August 2025.*

4 *That in future if any active council resolution will not be completed by the time frame originally indicated that a report be brought back to Council explaining why this is the case.*

CARRIED

FOR: UNANIMOUS

NOTICES OF MOTIONS

6.1 Notice of Motion - Tuggerah Regional Sports Centre Stage 2 Preparation

9:25pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCNAMARA:

743/25

Minutes of the Ordinary Meeting of Council (cont'd)

That Council directs the Chief Executive Officer to bring back a report to the September Ordinary Council Meeting on the design, costing and funding opportunities for the Indoor Centre being Stage two (2) of the Tuggerah Regional Sports Centre with a view to commissioning detailed designed, followed by development approval as soon as possible but in any event before the next Federal Election.

CARRIED

FOR: UNANIMOUS

6.2 Notice of Motion - Mayor and Chief Executive Officer Diary Disclosures

9:34pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor NEAL and Councillor LAMONT:

- 1 That:
 - a) The Mayor provide a report to each Ordinary Meeting of Council on meetings and activities of the Mayor's office (similar to the Diary Disclosures of Ministers at Attachment 1) including where other Councillors have represented the Mayor and events /activities attended by the Mayor.
 - b) The report to be tabled in August 2025, and cover the period from 8 October 2024 to end of July 2025.
 - c) Thereafter, the Mayor's report to Council covers the previous calendar month.
- 2 That:
 - a) The Chief Executive Officer provides a report to each Ordinary Meeting of Council on meetings and activities (that are not wholly internal to Council operations).
 - b) That the report to be tabled in August 2025 cover the period since the declaration of the current Council to end of July 2025.
 - c) Thereafter, the Chief Executive Officer's report to Council covers the previous calendar month.

The Motion was put to the vote and declared LOST

FOR: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

AGAINST: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

6.3 Notice of Motion - Heritage and Culture Advisory Committee

9.45pm

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor WALSH:

That Council establishes a Heritage and Culture Advisory Committee for the term of this Council, and:

- a) *Notes the purpose of the Heritage and Culture Advisory Committee is to assist Council to conserve, promote and celebrate the Central Coast's local heritage and history.*

Minutes of the Ordinary Meeting of Council (cont'd)

- b) *Notes the Committee's focus will be on the identification, registration, conservation, and development of the Central Coast's heritage resources and cultural assets.*
- c) *Confirms the Committee shall be made up of four (4) Councillor representatives and ten (10) members of the community with qualifications and experience relevant to the purpose of the committee.*
- d) *The terms of reference, membership, and Chairperson shall be determined by the Community and Culture Committee.*
- e) *Notes that the outcomes of the heritage workshop (resolution 682/25) will inform the work of the proposed Heritage and Cultural advisory committee.*

AN AMENDMENT was *MOVED* by Councillor WRIGHT and *SECONDED* by Deputy Mayor EATON OAM:

That Council, as a trial for 12 months designate every third meeting of the Environment and Planning Committee to incorporate a focus on heritage matters and invite heritage experts to brief the committee on relevant matters on the agenda.

FOR: CRS MCKINNA, MOULAND, EATON OAM, STANTON, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH, LAMONT AND MCWAIDE

The amendment was LOST and debate resumed on the original motion

9:58pm

AN EXTENSION OF TIME was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MACGREGOR:

CARRIED

FOR: UNANIMOUS

AN FORESHADOWED AMENDMENT was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MCNAMARA:

744/25

That Council establishes a Heritage and Culture Advisory Committee as a sub-committee of the Environment and Planning Committee for the term of this Council, and:

- a) ***Notes the purpose of the Heritage and Culture Advisory Committee is to assist Council to conserve, promote and celebrate the Central Coast's local heritage and history.***
- b) ***Notes the Committee's focus will be on the identification, registration, conservation, and development of the Central Coast's heritage resources and cultural assets.***
- c) ***Confirms the Committee shall be made up of four (4) Councillor representatives and ten (10) members of the community with qualifications and experience relevant to the purpose of the committee.***

Minutes of the Ordinary Meeting of Council (cont'd)

- d) The terms of reference, membership, and Chairperson shall be determined by the Environment and Planning Committee.**
- e) Notes that the outcomes of the Heritage Workshop (resolution 682/25) will inform the work of the proposed Heritage and Cultural advisory committee.**

FOR: CRS MCKINNA, MOULAND, DANIELS, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH, NEAL, SMITH AND LAMONT

The Amendment was put to the vote, declared **CARRIED**, and became the Motion

The Motion was put to the vote and declared **CARRIED**

FOR: CRS MCKINNA, MOULAND, DANIELS, NEAL, SMITH, EATON OAM, STANTON, MCWAIDE, WRIGHT AND MCNAMARA

AGAINST: CRS MACGREGOR, CASTLES, CROWLEY, WALSH AND LAMONT

**6.4 Notice of Motion - Food Organics Garden Organics (FOGO) Facility
Expression of Interest Scope**

10:22pm

A MOTION was MOVED by Councillor CASTLES and SECONDED by Councillor MOULAND:

745/25

That Council organises a workshop to address detailed report and presentation revenue raising opportunities for FOGO and waste facilities and any other matters related to FOGO after the Expression of Interest (EOI) has been completed.

The Motion was put to the vote and declared **CARRIED**

CARRIED

FOR: UNANIMOUS

10:24pm

AN EXTENSION OF TIME was MOVED by Councillor SMITH and SECONDED by Councillor MACGREGOR:

CARRIED

FOR: UNANIMOUS

6.5 Notice of Motion - Council Buildings for Possible Sale

10:37pm

A MOTION was MOVED by Councillor CROWLEY and SECONDED by Councillor MOULAND:

746/25

That Council requests the Chief Executive Officer (CEO) organise a site inspection for

Minutes of the Ordinary Meeting of Council (cont'd)

any, or all, Councillors of the former Gosford Council Administration building and adjoining relevant properties which are, or may be, listed for sale, and:

- a) Subsequent to this request, the Chief Executive Officer (CEO) shall organise a workshop for Councillors, covering such issues as a history of the site and sales a rundown of the TAFE negotiations and the financial and strategic consequences of the proposed sale of the aforementioned properties.*
- b) This will include governance issues pertaining to the buildings for sale and information regarding the proposed acquisitions using the money from those sales and an analysis of alternative uses for those buildings if they will not be sold.*

CARRIED

FOR: UNANIMOUS

The Meeting closed at 10.52pm.

Item No: 1.3
Title: Items Resolved by Exception
Department: Corporate Services

26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16994346



Recommendation

That Council determines the items on Council's Agenda that will be adopted without debate.

Summary

In accordance with Council's Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the officer reports in the agenda are adopted without discussion.



Item No: 2.1
Title: Community Participation Plan - For Adoption –
Deferred from 22 July 2025 Ordinary Council
Meeting
Department: Performance and Communications

26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16947476
Author: Karen Unsted, Personal Assistant to Executive Officer Performance and
Communications
Manager: Nicole Jenkins, Executive Officer Performance and Communications
Executive: David Farmer, Chief Executive Officer

Recommendation

That Council adopts the Community Participation Plan 2025-29.

Report purpose

To present the draft Community Participation Plan 2025-29 for adoption.

Executive Summary

The NSW Government requires Council to prepare a Community Participation Plan to identify how and when we will inform and engage with our community as we carry out our planning functions.

At the ordinary Council Meeting 25 March 2025, Council resolved:

636/25

That Council:

- 1 Endorses the proposed improvements to engagement planning and activities based on community feedback received during the public exhibition of the draft Community Engagement Strategy excluding the Community Participation Plan 2024-28 as per Attachment 1.*

- 3 *Refer the draft Community Participation Plan to the Environment & Planning Standing Committee for discussion, and exhibit separately the draft CPP (including no. submissions for policy) as part of the Place based workshops to occur before June 2025*

Following presentation at the Environment & Planning Standing Committee and public exhibition the Community Participation Plan 2025-29 is presented for adoption by Council.

Background

The *Environmental Planning and Assessment Act 1979 (EP&A Act)* requires Planning authorities, including councils and NSW agencies with key planning approval functions, to have a Community Participation Plan (CPP). CPPs set out how the planning authority will engage the public in their decision-making.

At the ordinary Council Meeting 25 March 2025, Council resolved:

636/25

That Council:

- 3 *Refer the draft Community Participation Plan to the Environment & Planning Standing Committee for discussion, and exhibit separately the draft CPP (including no. submissions for policy) as part of the Place based workshops to occur before June 2025*

Report

The Central Coast Community Participation Plan is designed to make community participation in planning matters easier and clearer for the community.

Council has a responsibility to deliver the objectives of the *Environmental Planning and Assessment Act 1979 (EP&A Act)* including the promotion of orderly and economic use of land, facilitating ecologically sustainable development and promoting social and economic wellbeing. Community participation refers to how we will engage with our community in our work under the EP&A Act.

The NSW Government requires Council to prepare a Community Participation Plan to identify how and when we will inform and engage with our community as we carry out our planning functions.

Under both the *Local Government Act 1993 (LG Act)* and the *Environmental Planning and Assessment Act 1979 (EP&A Act)* there are provisions for the Community Engagement Strategy and Community Participation Plan to be within one (1) document. A combined Community Engagement Strategy

Following completion of Community Consultation including Public Exhibition, the draft Community Engagement Strategy that included the Community Participation Plan 2024-28 was presented at the Ordinary Council meeting, Tuesday 10 December 2024. At this meeting Council resolved the following:

- 521/24 *That the draft Community Engagement Strategy be deferred to the February 2025 meeting for finalisation.*
- 522/24 *That the CEO conduct place-based engagement activities in each ward in the first half of 2025 and before finalisation of the Operational Plan 2025-26 and including consultation on the Local Strategic Planning Statement and Community Strategic Plan.*
- 523/24 *That a workshop is organised for Councillors prior to the February meeting.*

Following completion of the Councillor workshop on Tuesday 11 February 2025 a revised draft Community Engagement Strategy that included the Community Participation Plan 2024-28 was presented at the Ordinary Council meeting, Tuesday 25 March 2025. At this meeting Council resolved the following:

636/25

That Council:

- 1 *Endorses the proposed improvements to engagement planning and activities based on community feedback received during the public exhibition of the draft Community Engagement Strategy excluding the Community Participation Plan 2024-28 as per Attachment 1.*
- 3 *Refer the draft Community Participation Plan to the Environment & Planning Standing Committee for discussion, and exhibit separately the draft CPP (including no. submissions for policy) as part of the Place based workshops to occur before June 2025*

Stakeholder Engagement

Part One

There has been extensive consultation undertaken during the Strategy development, and with the draft version through an initial public exhibition and market research process. Engagement included activities such as face-to-face pop-ups, targeted market research, phone surveys as well as online surveys (hosted on Your Voice Our Coast). During the development of the Strategy, and in the engagement activities, Council sought to reach diverse communities.

Stage One consultation involved:

- 16 internal stakeholder meetings,
- 1,952 responses to Council's Wellbeing Survey with specific questions in relation to engagement,
- Presentation to the Executive Leadership Team.

Stage Two public exhibition/and market research of the draft Community Engagement Strategy included:

- 234 responses to the online survey,
- 1900 people had an opportunity to engage at pop-up engagement activities such as Sustainability Future Festival and the Outdoor Movie Series,
- 402 residents undertook a 14-minute market research phone interviews.

Overall, the opportunity to engage was presented to the community on over 20,000 occasions. Approximately 1,900 community members also had the opportunity to engage in person. Over 2,600 contributions were received across both stages.

Councillors had the opportunity to provide feedback on the Strategy at an induction session on Saturday 19 October 2024 and at a Councillor workshop on Tuesday 11 February 2025.

Part Two

In accordance with the March 2025 Council resolution, The Community Participation Plan was presented as a separate document for consideration by the Environment and Planning Committee at its' meeting 6 May 2025. No further comments were provided by the Committee.

The Community Participation Plan was placed on public exhibition for a second time 5 May – 4 June 2025. During this exhibition a dedicated project page was established. During the exhibition period there were 232 page views from 180 unique visitors. Four formal submissions were received:

Submission	Officer Response
Request for Council to bring COSTCO to the Central Coast to support increased employment and economic opportunities on the Central Coast.	<p>Council welcomes ideas that support local economic growth and job creation. Suggestions such as attracting major retailers are consistent with our broader goals to strengthen the region's economy, support employment, and improve access to goods and services.</p> <p>While Council does not determine where private businesses choose to locate, we aim to create the right conditions for investment through strategic planning, infrastructure delivery, and engagement with industry stakeholders.</p>

Submission	Officer Response
	<p>We are currently exhibiting a draft Employment Lands Strategy, which outlines future opportunities for business and industrial growth across the Central Coast. This strategy will help guide how we plan for and support economic development in key areas.</p>
<p>Request for stronger stakeholder engagement in Coastal Management Programs and raises concern over the lack of investment in Tuggerah Lakes.</p>	<p>Council acknowledges the importance of community involvement in coastal and environmental planning. We are committed to incorporating targeted stakeholder engagement throughout the development and implementation of Coastal Management Programs (CMPs) to support transparent and inclusive planning across environmental, infrastructure, and coastal adaptation initiatives.</p> <p>We also note the concern regarding the exclusion of Tuggerah Lakes from the State Government's Maritime Infrastructure Plan 2019–2024 and will continue to advocate for appropriate recognition and investment in this area. Council invites those interested in future updates to visit the dedicated Your Voice Our Coast page to register for project updates.</p>
<p>Request for regular community forums to support genuine engagement, improved urban design, and climate resilience, with a focus on livability and responsiveness to local issues.</p>	<p>Council acknowledges the community's desire for more meaningful engagement and improved liability outcomes. In response, we have adopted a new Community Engagement Strategy (March 2025), which prioritises place-based engagement to ensure local voices are reflected in decision-making.</p> <p>With the return of elected Councillors, Council is committed to increasing opportunities for public input, including regular forums ahead of key decision making. We also continue to address concerns around climate resilience and urban design through sustainable planning and improved development standards.</p>
<p>Request for increased action and support to address visible homelessness at The Entrance, highlighting the need for compassionate and coordinated responses from Council and service providers.</p>	<p>Homelessness is not just an issue on the Central Coast, is it a national concern, and one which needs to involve all stakeholders working together.</p> <p>In NSW, the provision of homelessness services and public housing is the responsibility of the State Government. Central Coast Council works closely with relevant Departments to support operations and provide</p>

Submission	Officer Response
	<p>opportunities. We connect rough sleepers with health and housing services, offer transitional accommodation in underutilised assets and holidays parks, and increase the supply of community housing through the Council Affordable Housing Land Proposal. These programs are made possible through partnerships with the State Government and work is ongoing to create more pathways to meet the current and urgent need.</p> <p>In relation to illegal camping on the Coast, Council Rangers respond to reports of unlawful camping within local reserves and other public spaces. In addition to responding to complaints, Rangers may also identify individuals camping illegally during routine patrols. Where individuals are found to be experiencing genuine homelessness, they are referred to Central Coast Assertive Outreach Team. It is important to note that Council Rangers do not have the authority to forcibly relocate individuals; this responsibility lies with the NSW Police who have the power to respond to any breaches of the peace or criminal activity.</p>

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Link to Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy

LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussions.

Risk Management

If the draft Strategy is not adopted, Council may fail to meet legislative requirements under the *Local Government Act* and the *EP&A Act*, that:

- The Strategy must be reviewed within 3 months of the Local Government elections,
- Consistent with *clause 2.24(1)* of the *Environmental Planning and Assessment Act 1979*, once Council has endorsed the Community Participation Plan, it will be published on the NSW Planning Portal.

Critical Dates or Timeframes

Nil.

Attachments

- 1  Community Participation Plan 2025 Provided Under Separate Cover D16965081

Item No: 3.1
Title: Monthly Investment Report July 2025
Department: Corporate Services



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17013332
Author: Michelle Best, Section Manager Financial Accounting and Assets
Manager: Emma Galea, Chief Financial Officer
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council:

- 1 Notes the Investment Report for July 2025.***
- 2 Notes that the July 2025 unrestricted funds deficit in the Drainage Fund is offset by the unrestricted funds available in the General Fund.***
- 3 Notes the July 2025 restrictions have not been finalised due to ongoing 2024-25 year end processes and audit, and reporting will resume from the next Investment Report to Council.***

Report purpose

To present the monthly Investment Report for July 2025.

Executive Summary

This report provides details of Council's investment portfolio and performance as at 31 July 2025.

Background

Clause 212 of the Local Government (General) Regulations 2021 stipulates:

(1) The Responsible Accounting Officer of a Council

- a must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented*

- i. if only one ordinary meeting of the council is held in a month, at that meeting, or
 - ii. if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
 - b must include in the report a certificate as to whether the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

Certification

I hereby certify the investments summarised in the report have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2021 and Council's Investments Management Policy.

Emma Galea, Responsible Accounting Officer

Report

Council's cash and investment portfolio totalled \$816.11M as at 31 July 2025. A listing of investments is attached as (Attachment 1) to this report.

Council continues to look for Environmental, Social and Green (ESG) investment opportunities subject to prevailing investment guidelines. Current ESG investments are highlighted green in (Attachment 1).

As at 31 July 2025 Council's ESG investments comprised 1.93% or \$15M of the total investments portfolio.

Table 1 - Council's Cash and Investment Portfolio by Type

Type	Carrying Value (\$'000)
Investment Portfolio:	
At Call Account	\$5,078
Floating Bonds	\$5,000
Fixed Rate Bonds	\$38,630
Floating Rate Notes	\$450,140
Term Deposits	\$280,000
Transactional accounts and cash in hand	\$37,259
Total	\$816,107

3.1 Monthly Investment Report July 2025 (cont'd)

During July 2025, Council's total cash and investments reduced by \$56.3M due to cash from maturing investments being required to support expenditure in the month, with cash from other sources during the month being relatively low. During July 2025, maturities relating to Bonds, Floating Rate Notices and Term Deposits totalled \$61.5M, and at call accounts reduced by \$16.6M. The increase of \$21.8M in transactional accounts and cash during the month represents the net impact of the investment maturities and reduction in at call accounts, payments made and income received from other sources.

Council's portfolio is held in separate funds by purpose and is summarised in the table below:

Table 2 - Council's Portfolio by Fund

Fund	General Fund Consolidated with Drainage Fund (\$'000)	Domestic Waste Fund (\$'000)	Water and Sewer Fund (\$'000)
Total Cash	490,615	110,789	214,703

Restrictions balances as at July 2025 have not been included as part of this investment report as amounts are subject to change pending the finalisation of the June 2025 year end process regarding restrictions, and audit by the NSW Audit Office. Detailed reporting on restrictions will re-commence from the Investment Report for August 2025.

As has been reported each month, Council is managing the ongoing negative unrestricted funds balance in the Drainage Fund through its consolidation with the General Fund.

Portfolio Management

Council's Investment Portfolio is managed through term deposits, floating rate notes and bonds maturities and placements.

Council's cash inflows including investment maturities have been used to manage outflows, with maturities during the month being re-invested taking into consideration operational cashflow requirements.

3.1 Monthly Investment Report July 2025 (cont'd)

Table 3 – Portfolio Movement Year to Date (Investments only)

	2025-26 YTD Actuals (\$'000)
Opening Balance	856,979
Net Movement	(78,131)
Closing balance	778,848

Net movement includes maturities and new investments.

Refer to Portfolio Valuation Report in (Attachment 2) for more information.

Table 4 - Investment Maturities

Time Horizon	Percentage Holdings	Maturity on or before	Value \$'000
At Call	0.65%	Immediate	5,078
Investments			
0 - 3 months	11.64%	Oct-2025	90,630
4 - 6 months	14.60%	Jan-2026	113,750
7 - 12 months	15.00%	Jul-2026	116,800
1 - 2 years	25.74%	Jul-2027	200,500
2 - 3 years	12.02%	Jul-2028	93,600
3 - 4 years	6.87%	Jul-2029	53,490
4 - 5 years	13.48%	Jul-2030	105,000
Total Investments	99.35%		773,770
Total Portfolio	100.00%		778,848

Portfolio Performance

Investments are made within Council policy and at the best rates available at the time of placement. Interest rates on investments in the month, ranged from 1.40% to 6.40%.

A comparison of the weighted running yield to key indicators is shown below:

Table 5 – Investment returns

	Weighted running yield	RBA Cash Rate	BBSW benchmark
July 2025	4.74%	3.85%	3.71%

Table 6 – Performance Statistics

	1 Month	3 Month	12 Month	Since Inception
Portfolio Return ¹	0.42%	1.32%	5.24%	2.83%
Performance Index ²	0.30%	0.97%	4.31%	2.48%
Excess Performance	0.12%	0.35%	0.93%	0.35%

¹ Portfolio performance is the rate of return of the portfolio over the specified period.

² The Performance index is the Bloomberg AusBond Bank Bill Index.

³ Excess performance is the rate of return of the portfolio in excess of the Performance Index.

A market update and further insights regarding the wider economic environment impacting the performance of the investment portfolio currently and projected, is provided in (Attachment 3) to this report.

Table 7 – Policy Compliance – Credit Rating

Credit Rating Group	% of portfolio	Policy Limit	
BBB	38.22%	45.0%	✓
A	42.46%	70.0%	✓
AA	19.32%	100.0%	✓
AAA	0.0%	100.0%	✓
	100%		

**Based on face value and Long-Term Rating of Institutions*

Table 8 – Policy Compliance – Terms

Term	% of portfolio *	Policy Limit	
Cash At Call	0.65%		
Less than 1 year	41.24%	100%	✓
Between 1 and 3 years	37.76%	70%	✓
Between 3 and 5 years	20.35%	40%	✓
Over 5 years	0.00%	5%	✓
	100%		

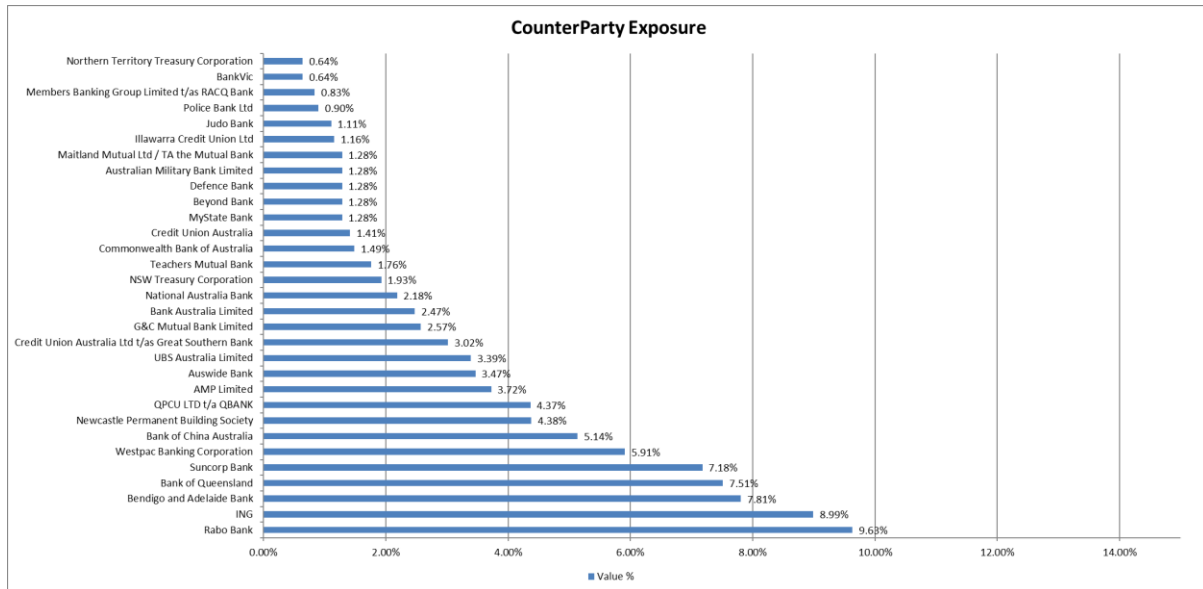
**Based on face value*

✓ compliant

× non-compliant

Graph 1 – Counter Party Exposure

Exposure to counterparties will be restricted by their rating as per Council's Policy, so that single entity exposure is limited. Graph 1 shows Council's counter party exposure as at 31 July 2025.



Stakeholder Engagement

Nil.

Financial Considerations

Financial Year (FY) Implications

The proposal has revenue financial implications for the current FY only.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Link to Community Strategic Plan

Our Leadership

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Goal

LE1: Good governance, strong partnerships, and a transparent Council.

Strategy

LE1.1: Ensure Council is financially sustainable and provides transparent and accountable reporting and audit process.

LE1.2: Adhere to regulatory and compliance activities for community benefit and to drive a well-functioning organisation.

Risk Management

Cash that is surplus to Council's immediate requirements is invested within acceptable risk parameters to optimise interest income while ensuring the security of these funds.

Council's investments are made in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2021*, Council's adopted Investments Management Policy, Ministerial Investment Order issued February 2011 and Division of Local Government (as it was then known) Investment Policy Guidelines published in May 2010.

Council monitors and manages the portfolio taking into consideration credit ratings of financial institutions, interest rates offered for the maturity dates required and counterparty exposure.

All of Council's investments were within Policy guidelines as at 31 July 2025.

Critical Dates or Timeframes

Nil.

Attachments

1	Summary of Investments as at 31 July 2025	Provided Under Separate Cover	D17011481
2	Portfolio Valuation Report as at 31 July 2025	Provided Under Separate Cover	D17011487
3	Investments Commentary July 2025	Provided Under Separate Cover	D17028163

Item No: 3.2
Title: 2024-25 Financial Year Results
Department: Corporate Services



26 August 2025 Ordinary Council Meeting

Reference: F2023/01346 - D17003055
Author: Emma Galea, Chief Financial Officer
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council:

- 1 Notes the 2024-25 FY draft financial result and the end of financial year process status.***
- 2 Notes the funding associated with projects continuing into the 2025-26 FY and the associated internal restriction of funds.***

Report purpose

To present an overview of the 2024-25 FY draft financial results and to provide a status update on end of financial year processes. The draft results were presented to the Governance and Finance Committee meeting on 12 August 2025. This report provides further details on processes undertaken subsequent to the meeting.

Executive Summary

Council has finalised the initial financial processes associated with closing off the 2024-25 FY.

For the 2024-25 FY Council has performed less favourable than budgeted, achieving a consolidated net operating surplus of \$27.6M, before capital income, compared to an adopted FY Budget of \$37.9M. The result is subject to audit by the NSW Audit Office.

For the 2024-25 FY Council delivered \$298M in capital works and had a further \$17M committed as at 30 June, compared to a total Budget for the year of \$316.5M. Actual expenditure was 94% of the full year adopted Budget, and 97% of the Original Budget for the 2024-25 FY.

Council's financial performance for the 2024-25 FY is considered sound, provides a good basis to monitor the 2025-26 FY financial performance against budget, and informs future updates of the Council's Long Term Financial Plan.

Background

Following 30 June each year Council is required to close off the financial year and prepare Financial Statements in the required format for auditing by the NSW Audit Office.

All revenue and expenditure attributable to the financial year are required to be accounted for accordingly and several annual accounting adjustments relating to assets and liabilities are generally required to ensure Council's Balance Sheet is a true and accurate reflection of Council's financial position at the end of the financial year being reported.

Report

Council has finalised the initial financial processes associated with closing off the 2024-25 FY.

The formal presentation of the results as the 2024-25 Draft Annual Financial Statements is currently underway and the associated reports will be submitted to the Audit, Risk, and Improvement Committee (ARIC) and then to Council at the meeting in September 2025 for referral to audit.

The report submitted to the September 2025 Council meeting will include a variance analysis of actual financial results compared to the 2024-25 FY adopted Budget.

Preliminary Financial Results

For the 2024-25 FY Council has performed less favourable than budgeted, achieving a consolidated net operating surplus of \$27.6M, before capital income, compared to an adopted FY Budget of \$37.9M. The result is subject to audit by the NSW Audit Office.

The overall unfavourable variance is attributed to the net impact of several factors including, but not limited to:

- A shortfall in the advance payment of the Financial Assistance Grant compared to budget.
- Adjustments to employee costs provisions to align with amounts advised by the independent actuary.
- A reduction in landfill remediation provision due to the impact of interest and discount rates.
- Actual savings from vacancy turnarounds less than anticipated.
- Accelerated depreciation and loss on asset disposal due to earlier asset replacement, asset revaluation and water damaged assets.
- Goods or services committed but not delivered as at 30 June.
- Water and Sewer maintenance activities brought forward to align with other works.

Further analysis of variances will be included in report to Council at the September 2025 Council meeting.

Council's financial performance for the 2024-25 FY is considered sound, provides a good basis to monitor the current financial year's performance against budget, and informs future updates of Council's Long Term Financial Plan.

Capital Expenditure

For the 2024-25 FY Council delivered \$298M in capital works and had a further \$17M committed as at 30 June, compared to a total Budget of \$316.5M. Actual expenditure was 94% of the full year adopted Budget, and 97% of the Original Budget for 2024-25 FY.

The wet weather event in May 2025 impacted on capital expenditure leading up the end of the financial year.

Projects carrying over into the 2025-26 FY

A review of amounts committed that relate to the 2025-26 FY and the associated work in progress as at 30 June 2025, has been completed. Where required, the funding necessary to be set aside to support completion of the works has been identified.

Projects that were underway as at 30 June 2025 and are funded through grants and restricted funds amounted to \$4.8M. The funding for these projects will be drawn from the relevant funding source as they are expended and budgets adjusted accordingly through Quarterly Budget Reviews.

Funding for other continuing projects totalling \$7.9M has been placed in the Multi Year Projects internal restriction to ensure these funds remain available to support completion of these projects.

The continuing projects will be included in the September 2025 Quarterly Budget Review and considered alongside the 2025-26 FY capital works program to ensure that Council's overall capital works program remains within Council's resourcing capacity to deliver the adopted Operational Plan.

Stakeholder Engagement

Nil.

Financial Considerations

Financial Year (FY) Implications.

This proposal has cost and revenue financial implications for the current FY and outer years in the LTFP

The actual financial performance for the 2024-25 FY will be taken into consideration when reviewing the 2025-26 FY adopted Budget through Quarterly Reviews, will inform the development of the 2026-27 FY draft Budget and the next update of Council's Long Term Financial Plan.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget does not include funding for this proposal and the amount will need to be included in a future Quarterly Budget Review. The LTFP does not include funding for the ongoing impact and will need to be updated in the next review.

Link to Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE1: Good governance, strong partnerships, and a transparent Council.

Strategy

LE1.1: Ensure Council is financially sustainable and provides transparent and accountable reporting and audit process.

LE1.2: Adhere to regulatory and compliance activities for community benefit and to drive a well-functioning organisation.

Risk Management

Council's financial performance is monitored and variances to budget are analysed and reported to Council every month. The results for the full financial year must be formally reported and audited through the mandated Annual Financial Statements process. A variance analysis of the results informs future annual budgets and Council's Long Term Financial Plan.

Critical Dates or Timeframes

The formal presentation of the results as the 2024-25 Draft Annual Financial Statements is currently underway and the associated reports will be submitted to the Audit Risk and Improvement Committee and then to Council at the meeting in September 2025 for referral to audit.

Following completion of the audit by the NSW Audit Office, the audited 2024-25 Financial Statements will be submitted to ARIC and then to Council at the meeting in October 2025 and then lodged with the Office of Local Government by 31 October 2025. The 2024-25 audited Financial Statements will then also be included in the 2025-25 Annual Report.

Attachments

Nil.

Item No: 4.1
Title: Review Committee - Current Library Building - Minutes and Recommendations - August 2025
Department: Community and Recreation Services



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17021275

Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council:

- 1 Receives and notes the minutes of the Review Committee – Current Library Building meeting held 7 August 2025.***
- 2 Adopts the recommendations of the Review Committee - Current Library Building in the below resolution.***

RCCLB7/25

That Council:

- II. Decides on the future of the building, noting the recommendation of the committee below:***

'To pursue a commercial or community use for the building and revise the Kibble Park Place Plan. To retain the Library building while determining the feasibility and funding sources to repurpose the building'.
- III. Rescinds any decision to demolish the existing Gosford Library building.***
- IV. Applies for Heritage Protection of the building.***
- V. Explores options of making the existing building available for appropriate community use, e.g. meetings as soon as possible.***
- VI. Continues this committee or establishes another group of Councillors to consider the long term usage of the building.***
- VII. Approves that the funding allocated for the demolition of the Library building be retained or restricted for capital works on the existing Library building.***

VIII. Supports the future of the Parkhouse building being considered by the Review Committee, Current Library Building, or it's replacement, subject to funding being identified and community consultation occurring.

Report purpose

To provide minutes of the Review Committee – Current Library Building meeting and submit the Committee's recommendations to Council for determination.

Executive Summary

The Review Committee – Current Library Building held a Meeting on 7 August 2025. Minutes of the meeting are provided for the information of Council. Recommendations of the Committee are submitted for Council's determination.

Background

At the 27 February 2025 Gosford Library Review Committee meeting, it was proposed that community consultation be undertaken to determine community sentiment regarding the future of the existing Gosford Library building.

At the Ordinary Council Meeting of 25 March 2025, Council endorsed community consultation to take place regarding the future of the building.

Council engaged an external consultant to undertake four (4) weeks of community consultation from 14 May to 11 June 2025. Consultation report attached (Attachment 2).

On the 7 August 2025, the Gosford Library Review Committee met a fourth time to discuss consultation outcomes. The Committee were presented with three options for consideration;

Option 1 - Demolish the existing library building and progress the endorsed Kibble Park Place Plan,

Option 2 - Pursue a commercial or community use for the building and revise the Kibble Park Place Plan and demolish the adjacent Parkhouse building. Retain the building while determining the feasibility and funding sources to repurpose the building,

Option 3 - Temporarily close the existing library building until appropriate future use is determined noting the costs associated with retaining the building.

4.1 Review Committee - Current Library Building - Minutes and Recommendations - August 2025 (cont'd)

It was resolved that the Committee:

RCCLB7/27:

- 1 *Notes the outcomes of the community consultation regarding the future use of the existing library – 118 Donnison Street, Gosford.*
- 2 *Endorses the escalation of the matter to Council for a decision on the future of the building, noting the recommendation of the committee below:*

‘To pursue a commercial or community use for the building and revise the Kibble Park Place Plan. To retain the Library building while determining the feasibility and funding sources to repurpose the building’.
- 3 *Recommends that Council rescinds any decision to demolish the existing Gosford library building.*
- 4 *Recommends that Council applies for Heritage Protection of the building.*
- 5 *Recommends that Council explore options of making the existing building available for appropriate community use, e.g. meetings as soon as possible.*
- 6 *Recommends that Council continues this committee or establish another group of Councillors to consider the long term usage of the building.*
- 7 *Recommends that Council approves that the funding allocated for the demolition of the Library building be retained or restricted for capital works on the existing Library building.*
- 8 *Recommends that Council supports the future of the Parkhouse building being considered by the Review Committee, Current Library Building, or it's replacement, subject to funding being identified and community consultation occurring.*

Report

Minutes of the Committee meeting held on 7 August 2025 are reported for the information of Council. The minutes (Attachment 1).

The Review Committee – Current Library Building business papers, which includes the community consultation report, are also available on Council's website:

[Review Committee - Current Library Building Business Papers - 7 August 2025](#)

Link to Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy

LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussions.

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget does not include funding for this proposal and the amount will need to be included in a future Quarterly Budget Review. The LTFP does not include funding for the ongoing impact and will need to be updated in the next review.

\$485,000 is currently allocated in the 2025-26 financial year budget for the demolition of the existing library building, it is recommended that this funding be retained or restricted for capital works on the existing library.

The Gosford Library Building Review report identifies eleven (11) specialist consultant reports that would be required to adequately scope works required to the existing Gosford Library to align it with current best practice, current Codes and Standards. It is forecast that this specialist advice and the collation would cost approximately \$150,000. These costs are not currently budgeted.

Works required to retain and remediate the current building to compliance standards (excluding any fit out or remodeling to suit an alternative purpose), are unbudgeted and are projected to cost \$4.2M in addition to the annual maintenance costs which have been estimated at approximately \$75,000 per annum.

Retaining the existing building would require a redevelopment of the Kibble Park Place Plan, with costs estimated to be up to \$80,000.

These costs represent a financial impact that may either divert funding from other community projects or result in an unbudgeted deficit.

Risk Management

The retention of the existing library building presents the following challenges for Council;

Financial: Retaining the building requires funding to be identified to the approximate projected to cost of \$4.2M in addition to the annual maintenance costs which have been estimated at approximately \$75,000 per annum. Additional specialist reports are also required to the value of \$150,000 as well as costs required to revise the Kibble Park Place Plan up to \$80,000.




\$485,000 is currently allocated in the 2025-26 financial year budget for the demolition of the existing library building. It is recommended that this funding be retained or restricted for capital works on the existing library

Open space requirements: Gosford is undergoing a significant transformation marked by substantial residential and mixed-use developments. As the population increases, community members and developers alike have highlighted the importance of integrating open space into urban planning. As such, the recommendations of this report will require consideration to additional open space within Gosford to cater for the influx of residents.

Critical Dates or Timeframes

Nil.

Attachments

1 	MINUTES - Review Committee – Current Library		D17007652
	Building - 7 August 2025		
2 	Consultation Report	Provided Under Separate Cover	D16981190



Central Coast Council

Review Committee – Current Library Building

Held in the Council Chamber
2 Hely Street, Wyong

07 August 2025

MINUTES

Attendance

Members

Councillor Trent McWaide
Councillor Margot Castles (Chair)
Councillor Jane Smith
Councillor Kyle MacGregor
Councillor Kyla Daniels
Councillor Rachel Stanton

Status

Present (remotely)
Present
Present
Present
Present
Present

Councillor Guests

Deputy Mayor Doug Eaton OAM
Councillor Helen Crowley
Councillor Corrine Lamont
Councillor Belinda Neal
Councillor Sharon Walsh

Status

Present (remotely)
Present
Present (remotely)
Present
Present

Staff

Melanie Smith, Director Community and Recreation Services
Boris Bolgoff, Director Infrastructure
Samantha Cummins, Unit Manager Libraries and Education
Kylie Blakely, Civic Support Officer
Briony Stiles, Civic Support Team Leader

Status

Present
Present
Present
Present
Present

Minutes of the Review Committee – Current Library Building Meeting (cont'd)

5.02pm

A PROCEDURAL MOTION WAS *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor DANIELS:

That the Committee elect Councillor Margot Castles to be the presiding Chairperson for the Review Committee - Current Library Building meeting, held at 5:00pm of 7 August 2025.

CARRIED

FOR: UNANIMOUS

NOTES

Councillor Castles took the seat of Chairperson for the meeting and declared the meeting open at 5:04pm.

REPORTS**1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies**

5.06:pm

A MOTION WAS *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor SMITH:
That the Committee approves the request by Councillor McWaide to attend the Review Panel, Current Library Building meeting on Thursday 7 August 2025 by audio-visual link, as he is unable to attend in person for personal reasons.

CARRIED

FOR: UNANIMOUS

1.2 Disclosures of Interest

5:07pm

Councillor Castles declared a non pecuniary, non significant interest in this item under the Local Government Act as many individuals and groups have contacted her previously and since the completion of the Community Consultation via both email and telephone providing insights. She will participate in the meeting discussion and voting on the item.

Councillor Smith declared a non pecuniary, non significant interest in this item under the Local Government Act as her place of work is mentioned in the report. She will participate in the meeting discussion and voting on the item.

Councillor Walsh declared a non pecuniary, non significant interest in this item under the Local Government Act as many individuals and groups have contacted her previously and since the completion of the Community Consultation via both email and telephone providing insights. She will participate in the meeting discussion as an non voting Councillor.

Minutes of the Review Committee – Current Library Building Meeting (cont'd)

1.3 Confirmation of Minutes of Previous Meeting

5:10pm

A MOTION was *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor DANIELS:

RCCLB6/25

That the Committee confirms the minutes of the previous Review Committee – Current Library Building meetings held on 12 February 2025 and 27 February 2025.

CARRIED

FOR: UNANIMOUS

1.4 Gosford Library - Consultation Outcomes

5:11pm

A MOTION was *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor SMITH:

RCCLB7/25

That the Committee:

- 1 Notes the outcomes of the community consultation regarding the future use of the existing library – 118 Donnison Street, Gosford.***
- 2 Endorses the escalation of the matter to Council for a decision on the future of the building, noting the recommendation of the committee below:***

'To pursue a commercial or community use for the building and revise the Kibble Park Place Plan. To retain the Library building while determining the feasibility and funding sources to repurpose the building'.
- 3 Recommends that Council rescinds any decision to demolish the existing Gosford library building.***
- 4 Recommends that Council applies for Heritage Protection of the building.***
- 5 Recommends that Council explore options of making the existing building available for appropriate community use, e.g. meetings as soon as possible.***
- 6 Recommends that Council continues this committee or establish another group of councillors to consider the long term usage of the building.***
- 7 Recommends that Council approves that the funding allocated for the demolition of the Library building be retained or restricted for capital works on the existing Library building.***
- 8 Recommends that Council supports the future of the Parkhouse building being considered by the Review Committee, Current Library Building, or it's replacement, subject to funding being identified and community consultation occurring.***

CARRIED

FOR: UNANIMOUS

Minutes of the Review Committee – Current Library Building Meeting (cont'd)

The Meeting concluded at 6:03pm.

UNCONFIRMED

Item No: 4.2
Title: Infrastructure and Assets Committee - Minutes and Recommendations - August 2025
Department: Infrastructure Services



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17021845
Executive: Boris Bolgoff, Director Infrastructure Services

Recommendation

That Council receives and notes the minutes of the Infrastructure and Assets Committee meeting held in August 2025.

Report purpose

To provide minutes of the Infrastructure and Assets Committee meeting for noting.

Executive Summary

The Infrastructure and Assets Committee met on 12 August 2025. Minutes of the meeting are provided for the information of Council.

Report

Minutes of the Committee meeting held on 12 August 2025 are reported for the information of Council. The minutes (Attachment 1) have been approved by the Committee Coordinator and will be reported to the Committee for confirmation at the next scheduled meeting.

The Infrastructure and Assets Committee business papers are available on Council's website:

[Infrastructure and Assets Committee Business Papers - 12 August 2025](#)

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY only.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

Link to the Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy

LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussion

Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

1   MINUTES - Infrastructure and Assets Committee - 12 August 2025 D17014169



Central Coast Council

Infrastructure and Assets Committee

Held in Function Room 2
2 Hely Street, Wyong

12 August 2025

MINUTES

Attendance

Members

Cr Rachel Stanton, Chairperson
Cr Belinda Neal, Deputy Chairperson
Cr Kyla Daniels, Member
Cr Doug Eaton OAM, Member
Cr Jane Smith, Member
Cr Jared Wright, Member
Mayor McKinna

Status

Present
Present
Present (remotely)
Present
Present
Present
Apology

Guest

Cr Margot Castles
Cr Helen Crowley
Cr Kyle MacGregor
Cr Sharon Walsh

Status

Present (remotely)
Present
Present
Present

Staff

Boris Bolgoff, Director Infrastructure Services
Michael Ross, Unit Manager Procurement and Project Management
Jay Spare, Unit Manager Roads and Infrastructure
Jeanette Williams, Unit Manager Engineering Services
Danny Andrews, Unit Manager Procurement and Project Management
Briony Stiles, Civic Support Team Leader
Kylie Blakely, Civic Support Officer

Status

Present
Present
Present
Present
Present
Present
Present

Minutes of the Infrastructure and Assets Committee Meeting of Council (cont'd)

The Chairperson, Councillor Rachel Stanton, declared the meeting open at 5:03pm

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

5:03pm

The Chair gave an Acknowledgement of Country statement.

The Chairperson noted apologies for Mayor McKinna.

1.2 Disclosures of Interest

5:04pm

No conflicts of interest were disclosed.

1.3 Confirmation of Minutes of Previous Meeting

5:05pm

A MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Councillor NEAL:

IAC15/25

That the Committee confirm the minutes of the previous Infrastructure and Assets Committee Meeting held on 10 June 2025.

CARRIED

FOR: UNANIMOUS

1.4 Items Resolved by Exception

5:05pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

IAC16/25

That the Committee determines the following item on this meeting's Agenda will be adopted without debate:

a) Item 1.7 - Traffic concerns in Macdonalds Road, Lisarow - for information.

CARRIED

FOR: UNANIMOUS

Minutes of the Infrastructure and Assets Committee Meeting of Council (cont'd)

1.5 Central Coast Council Capital Works Progress - for information

5:07pm

MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Deputy Mayor EATON OAM:
IAC17/25

- 1 That the Committee notes this information report on the Central Coast Council's capital works.**
- 2 That a further report come back to next Committee meeting that investigates and details what options may be available to fast track the animal care facility.**

CARRIED

FOR: UNANIMOUS

1.6 Realignment of Monastir Road, Phegans Bay - for information

5.18pm

A MOTION was *MOVED* by Councillor STANTON and *SECONDED* by Councillor NEAL:

IAC18/25

That the Committee notes that:

- 1 Council officers will continue to progress the matter in relation to the methodology identified in option C which is gazettal of Monastir Road along the current access way and manage it as a public road.**
- 2 A further report be brought back to the Committee identifying any required acquisitions and boundary adjustments to facilitate a gazettal.**
- 3 The staff report provides advice regarding changing the existing paper road (Monastir Road) from a road reserve to a Coastal Open Space System (COSS) land.**

CARRIED

FOR: UNANIMOUS

Minutes of the Infrastructure and Assets Committee Meeting of Council (cont'd)

1.7 Traffic concerns in Macdonalds Road, Lisarow - for information

RESOLVED by EXCEPTION on the MOTION of Deputy Mayor EATON OAM and SECONDED by Councillor WRIGHT:

IAC19/25

That the Committee notes the following report on identified actions and opportunities to improve traffic and safety outcomes for the community on Macdonalds Road, Lisarow.

1.8 Tuggerawong Shared Path - for information

5.26pm

Unit Manager, Roads and Drainage Infrastructure spoke to the 'Tuggerawong Shared Path' presentation.

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

IAC20/25

- 1 That the Committee notes the update provided on the Grant and Developer Contribution funded Tuggerawong Foreshore Shared Path Stage 5 project.***
- 2 That a site visit be available to interested Councillors prior to the Ordinary Council meeting on 26 August 2025.***

CARRIED

FOR: UNANIMOUS

The next meeting is to be held at 5:00pm on Tuesday 14 October 2025.

The Meeting concluded at 6.03pm.

Item No: 4.3
Title: Governance and Finance Committee - Minutes and Recommendations - August 2025
Department: Corporate Services



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17021857

Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council:

- 1 Receives and notes the minutes of the Governance and Finance Committee meeting held in August 2025.***
- 2 Adopts the recommendations of the Governance and Finance Committee in the below resolutions:***

GFC13/25

That Council adopts the Agency Information Guide (AIG) attached to this report.

GFC16/25

That Council:

- 1 Notes the findings of the LGNSW Cost Shifting report for the 2023-24 financial year.***
- 2 Approves the provision of a report to the November Governance and Finance Committee meeting, with estimates as to the approximate costs of local government cost shifting on Central Coast Council. The findings are to be broken down by the overall cost to Council and the average cost it equates to per rate payer.***

Report purpose

To provide minutes of the Governance and Finance Committee meeting and submit the Committee's recommendations to Council for determination.

Executive Summary

The Governance and Finance Committee met on 12 August 2025. Minutes of the meeting are provided for the information of Council. Recommendations of the Committee are submitted for Council's determination.

Report

Minutes of the Committee meeting held on 12 August 2025 are reported for the information of Council. The minutes (Attachment 1) have been approved by the Committee Coordinator and will be reported to the Committee for confirmation at the next scheduled meeting.

The Governance and Finance Committee business papers are also available on Council's website:

[Governance and Finance Committee Business Papers - 12 August 2025](#)

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY only.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

Link to Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy

LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussions.

Risk Management



Nil.

4.3 Governance and Finance Committee - Minutes and Recommendations - August 2025 (cont'd)

Critical Dates or Timeframes

Nil.

Attachments

1   MINUTES - Governance and Finance Committee - 12 August 2025 D17012559



Central Coast Council

Governance and Finance Committee

Function Room 2
2 Hely Street, Wyong

12 August 2025

MINUTES

Attendance

Members

Cr Jared Wright, Chairperson	Present
Cr Kyle MacGregor, Deputy Chairperson	Present
Cr Helen Crowley, Member	Present
Cr Doug Eaton OAM, Member	Present
Mayor Lawrie McKinna	Apology

Status

Guest

Cr Jane Smith	Present
Cr Belinda Neal	Present
Cr Sharon Walsh	Present

Status

Staff

Marissa Racomelara, Director Corporate Services	Present
Edward Hock, Unit Manager Governance Risk and Legal	Present
Emma Galea, Chief Financial Officer	Present
Bill Ignatiadis, Unit Manager, Commercial Property and Business Enterprise	Present
Briony Stiles, Civic Support Team Leader	Present
Kylie Blakely, Civic Support Officer	Present

Status

Minutes of the Governance and Finance Committee Meeting of Council (cont'd)

The Chairperson, Councillor Jared Wright, declared the meeting open at 7.01pm

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

The Chairperson noted apologies for Mayor McKinna.

The Chair gave an Acknowledgement of Country statement.

1.2 Disclosures of Interest

7.03pm

No conflicts of interest were disclosed.

1.3 Confirmation of Minutes of Previous Meeting

7.03pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MACGREGOR:

GFC10/25

That the Committee confirm the minutes of the previous Governance and Finance Committee Meeting held on 13 May 2025.

CARRIED

FOR: UNANIMOUS

7:05pm

A PROCEDURAL MOTION was *MOVED* by Councillor WRIGHT:

GFC11/25

That the Committee defer the consideration of Item 1.5 – Council's Investment Management Strategy to the Governance and Finance Committee meeting to be held on 11 November 2025.

CARRIED

FOR: UNANIMOUS

Minutes of the Governance and Finance Committee Meeting of Council (cont'd)

1.4 Items Resolved by Exception

7:07pm

A MOTION was *MOVED* by Councillor EATON OAM and *SECONDED* by Councillor WRIGHT:

GFC12/25

That the Committee determines the following item on this meeting's Agenda will be adopted without debate:

a) Item 1.6 - Agency Information Guide - For Adoption

CARRIED

FOR: UNANIMOUS

1.5 Council's Investments Management Strategy

This item was deferred on the procedural motion moved by Councillor WRIGHT.
Recommendation

That the Committee notes Council's Investments Management Strategy, as attached, for information.

1.6 Agency Information Guide - For Adoption

RESOLVED by EXCEPTION on the MOTION of Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

GFC13/25

That the Committee recommends to Council that Council adopts the Agency Information Guide (AIG) attached to this report.

1.7 Water and Sewer Works in Kind Policy Review

7.12pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

GFC14/25

That the Committee endorses the draft Water and Sewer Works in Kind Policy as attached to this report, noting that public exhibition is not required as there are no substantive changes to the intent of the policy.

CARRIED

FOR: UNANIMOUS

Minutes of the Governance and Finance Committee Meeting of Council (cont'd)

1.8 Comprehensive revaluation of Roads and Drainage Infrastructure asset classes

7.19pm

Chief Financial Officer spoke to the Comprehensive revaluation of Roads and Drainage Infrastructure asset classes report.

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

GFC15/25

That the Committee notes the process associated with, and impact of, the 2024-25 FY comprehensive revaluation of Roads and Drainage infrastructure asset classes.

CARRIED

FOR: UNANIMOUS

1.9 Cost Shifting onto Local Government

7.42pm

A MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Deputy Mayor EATON OAM:

GFC16/25

That the Committee recommends that Council:

- 1 Notes the findings of the LGNSW Cost Shifting report for the 2023-24 financial year.***
- 2 Approves the provision of a report to the November Governance and Finance Committee meeting, with estimates as to the approximate costs of local government cost shifting on Central Coast Council. The findings are to be broken down by the overall cost to Council and the average cost it equates to per rate payer.***

CARRIED

FOR: UNANIMOUS

Minutes of the Governance and Finance Committee Meeting of Council (cont'd)

1.10 Response to Notice of Motion - Better Utilising and Monitoring Gosford City Car Park

7.49pm

Unit Manager, Commercial Property and Business Enterprise spoke to the 'Response to Notice of Motion - Better Utilising and Monitoring Gosford City Car Park presentation.

A MOTION was *MOVED* by Councillor WRIGHT and *SECONDED* by Deputy Mayor EATON OAM:

GFC17/25

That the Committee notes the contents in this report and that a finalised update will be provided at the November 2025 Governance and Finance Committee meeting and that it is prioritised ensuring that the carpark is open Friday and Saturday evenings and Public Holidays and as demand requires.

CARRIED

FOR: UNANIMOUS

1.11 2024-25 FY Financial Results - Status Update

8.07pm

Chief Financial Officer spoke to the 2024-25 FY Financial Results – Status Update report.

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MACGREGOR:

GFC18/25

That the Committee notes the 2024-25 FY preliminary financial result and the end of financial year process status.

CARRIED

FOR: UNANIMOUS

8.27pm

Councillor Wright moved a procedural motion to discuss **Item 2.1 2024-25 FY NSW Audit Office - Interim Audit** in closed session.

THAT THE MEETING MOVE INTO CONFIDENTIAL SESSION WAS *MOVED* by Councillor WRIGHT and *SECONDED* by Councillor EATON OAM:

Minutes of the Governance and Finance Committee Meeting of Council (cont'd)

CARRIED

FOR: UNANIMOUS

At this stage of the meeting being 8.27pm the meeting moved into Confidential Session with the members of the press and public excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with Section 10a of *The Local Government Act, 1993* as the item comes within the following provisions, **Item 2.1 – 2024-25 FY NSW Audit Office – Interim Audit** deals with interim financial data which may be amended prior to tabling in an open Council meeting.

2.1 2024-25 FY NSW Audit Office - Interim Audit

8.27pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor WRIGHT:

GFC19/25

That the Committee notes the Interim Audit Management Letter for 2024-25 FY issued by the NSW Audit Office, including the identified management actions, as provided in this report.

CARRIED

FOR: UNANIMOUS

8.55pm

THAT THE MEETING MOVE INTO OPEN SESSION WAS *MOVED* by Councillor MACGREGOR and *SECONDED* by Councillor WRIGHT:

CARRIED

FOR: UNANIMOUS

The meeting resumed in open session at 8:55pm and the Director of Corporate Services reported on proceedings of the confidential session of the Governance and Finance Committee meeting.

The next meeting is to be held at 7:00pm on Tuesday 11 November 2025.

The Meeting concluded at 8.56pm

Item No: 4.4
Title: Environment and Planning Committee - Minutes and Recommendations - August 2025
Department: Environment and Planning



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17016871

Executive: Luke Nicholls, Director Environment and Planning

Recommendation

That Council:

- 1 Receives and notes the minutes of the Environment and Planning Committee meeting held 5 August 2025.***
- 2 Adopts the recommendations of the Environment and Planning Committee in the below resolutions.***

EPC45/25

That Council endorses the draft Tuggerah Lakes Flood Study Review be placed on public exhibition for a period of four (4) weeks.

EPC47/25

- 1 That Council endorses public exhibition of the Draft Open Pile Burning Policy at Attachment 1 for a period of no less than 28 days.***
- 2 That the draft includes reference to the key threatening processes, removal of woody debris with some explanation to discourage unnecessary removal of timber through the Pile Burning Policy.***

EPC48/25

That Council revokes the Temporary Food Premises Policy.

EPC49/25

That Council requests the Chief Executive Officer to exercise the delegation issued by the Department of Planning, Housing, and Infrastructure for RZ/1/2023 or, if required, requests the Minister for Planning and Public Spaces to proceed with the steps for drafting and making of the amendment to the Central Coast Local Environmental Plan 2022.

EPC50/25

That Council:

- 1 Notes the outcomes of the formal consultation process for the draft Development Application Submissions Policy, notes the submissions received, and matters raised therein.**
- 2 Adopts the draft Development Application Submissions Policy, included as Attachment 1.**
- 3 Requests that the Chief Executive Officer provide the adopted Development Application Submissions Policy to the Secretary of the Department of Planning Housing & Infrastructure for approval, as is required by the Ministerial Directions titled 'Local Planning Panels Direction – Development Applications and Applications to Modify Development Consents' (dated 6 May 2024).**
- 4 Provides written correspondence to all those that made a submission to the draft Policy, noting the outcome of the consultation process and the adoption of the Policy.**

EPC52/25

That Council:

- 1 Endorses the 2025-26 Draft Central Coast Regulatory Priorities Statement at Attachment 1.**
- 2 Notes that during the public exhibition period for the Central Coast Council Regulatory Priorities Statement, feedback was invited from the community.**
- 3 Confirms that the illegal tree clearing be added as an additional priority to the 2025-26 Draft Central Coast Regulatory Priorities.**

EPC57/25 That Council notes that the Committee determined the following Community Representatives be appointment to the Coastal, Estuary and Floodplain Risk Management Sub-Committee in accordance with the adopted Terms of Reference for that Sub-Committee:

- a) Carla Sbrocchi,**
- b) Mark Elsley,**
- c) Mark Ellis.**

EPC60/25

That Council endorses the draft Gosford Memorial Park and Rotary Park Conservation Management Plan, as per Attachment 1 and 2, to be placed on public exhibition for a minimum of 28 days.

Report purpose

To provide minutes of the Environment and Planning Committee meetings and submit the Committee's recommendations to Council for determination.

Executive Summary

The Environment and Planning Committee held an Ordinary Meeting on 5 August 2025. Minutes of the meetings are provided for the information of Council. Recommendations of the Committee are submitted for Council's determination.

Report

Minutes of the Committee meeting held on 5 August 2025 are reported for the information of Council. The minutes (Attachment 1) have been approved by the Committee Coordinator and were reported to the Committee for confirmation at the following scheduled meeting.

The Environment and Planning Committee business papers are available on Council's website.

[Environment and Planning Committee Agenda - 5 August 2025](#)

[Environment and Planning Committee - Attachments under Separate Cover - 5 August 2025](#)

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact of this proposal but the LTFP does not allow for the ongoing impact and will need to be updated in the next review.

Link to Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy

LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussions.

4.4 Environment and Planning Committee - Minutes and Recommendations - August 2025 (cont'd)



Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

1   MINUTES - Environment and Planning Committee - 5 August 2025 D16999256



Central Coast Council

Environment and Planning Committee

Held Function Room 2
2 Hely Street, Wyong

05 August 2025

MINUTES

Attendance

Members

Cr Doug Eaton OAM, Chairperson
 Cr Sharon Walsh, Deputy Chair
 Cr Margot Castles, Member
 Cr John Moulard, Member
 Cr Jane Smith, Member
 Cr Rachel Stanton, Member

Status

Present
 Present
 Present
 Present
 Present
 Present

Councillor Guests

Cr Corrine Lamont
 Cr Helen Crowley

Status

Present (remotely)
 Present

Guest

Matthieu Glatz – Manly Hydraulics
 Kyle Hasler – Manly Hydraulics
 Bronson McPherson – Manly Hydraulics

Status

Present (remotely)
 Present (remotely)
 Present (remotely)

Staff

Luke Nicholls, Director Environment and Planning
 Shann Mitchell, Unit Manager Environmental Compliance Services
 Shannon Turkington, Unit Manager Strategic Planning
 Deanne Frankel, Section Manager Strategic Planning Projects
 Rachelle Hardaker, Senior Strategic Planner Strategic Planning Projects
 Peter Sheath, Section Manager Bushfire and Flood Risk Management
 Ben Fullagar, Section Manager Catchment to Coast
 Larry Melican, Unit Manager Environmental Management

Status

Present
 Present
 Present
 Present
 Present
 Present
 Present
 Present
 Present

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)

Peta James, Senior Strategic Planner	Present
Strategic Planning Projects	
Briony Stiles, Team Leader Civic Support	Present
Kim Coghlan, Civic Support Officer Civic Support	Present
Sarai Vallaydam, Civic Support Officer	Present
Civic Support	

The Chairperson, Deputy Mayor Doug Eaton OAM, declared the meeting open at 7:00pm..

REPORTS**1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies**

7:01 pm

The Chair gave an Acknowledgement of Country.

1.2 Disclosures of Interest

7:01 pm

It is noted that in relation to Item 1.16 - Selection community members Coastal, Estuary and Flood Risk Management Committee, the members may know some of the candidates. It is noted that all have disclosed the nature of their relationships which is professional non-significant and non-pecuniary.

1.3 Confirmation of Minutes of Previous Meeting

7:03 pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor WALSH:

EPC40/25

That the Committee confirm the minutes of the previous Environment and Planning Committee held on Tuesday 1 July 2025.

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)

1.4 Items Resolved by Exception

7:04 pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor CASTLES:

EPC41/25

That the Committee determines the following item on this meeting's Agenda will be adopted without debate:

- a) Item 1.14 - Planning Proposal Statistics.***

CARRIED

FOR: UNANIMOUS

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor STANTON:

EPC42/25

That the Committee determines the following item on this meeting's Agenda will be adopted without debate:

- a) Item 1.8 - Revocation of Operation of Temporary Food Premises Policy.***

CARRIED

FOR: UNANIMOUS

A PROCEDURAL MOTION WAS *MOVED* by Deputy Mayor EATON OAM:

EPC43/25

- 1 That item 1.6 - Review of Heritage Conservation Development Controls in Central Coast Development Control Plan 2022 - For Public Exhibition, be deferred pending the outcomes of the Heritage Workshop scheduled for 19 August 2025.***
- 2 That the order of business be changed so item 1.16 Appointment of Community Representatives to the Coastal, Estuary and Floodplain Risk Management Sub-Committee, be dealt with at the end of the meeting.***

CARRIED

FOR: UNANIMOUS

A MOTION WAS *MOVED* by Councillor STANTON and *SECONDED* by Councillor SMITH:

EPC44/25

That the Committee approves the request by Councillor Lamont to attend the Environment and Planning Committee Meeting on 5 August 2025 at 7:00pm by audio-visual link as an observer.

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)**1.5 Tuggerah Lakes Flood Study - For Public Exhibition**

7:06 pm

A representative of Manly Hydraulics Laboratory spoke to the presentation 'Review of Heritage Conservation Development Controls in Central Coast Development Control Plan 2022'.

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor CASTLES:

EPC45/25**That the Committee:**

- 1 Recommends the Committee members be advised via email about the detail of the exhibition period.**
- 2 Notes there will be an in depth workshop provided to the Coastal, Estuary, Floodplain Risk Management Subcommittee, and interested Councillors.**
- 3 Recommends that Council endorses the draft Tuggerah Lakes Flood Study Review be placed on public exhibition for a period of four (4) weeks.**

CARRIED

FOR: UNANIMOUS

1.6 Review of Heritage Conservation Development Controls in Central Coast Development Control Plan 2022 - For Public Exhibition**EPC46/25**

This item was deferred pending the outcomes of the Heritage Workshop scheduled for 19 August 2025, on the PROCEDURAL MOTION as MOVED by Deputy Mayor EATON OAM.

Recommendation

That the Committee:

- 1 Resolves to place the draft Chapters 3.6 Heritage Conservation, 4.5 Wyong Town Centre and 5.4 Kincumber Avoca Drive, Manassah Frost House, of Central Coast Development Control Plan 2022 as per Attachments 1-6 on public exhibition for a minimum of 28 days.**
- 2 Considers a further report on the outcome of public exhibition.**

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)

1.7 Review of Open Pile Burning Policy

8:00 pm

The Unit Manager Environmental Compliance Services spoke to the presentation 'Review of Open Pile Burning Policy'.

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor WALSH:

EPC47/25

- 1 That the Committee endorses public exhibition of the Draft Open Pile Burning Policy at Attachment 1 for a period of no less than 28 days.**
- 2 That the draft includes reference to the key threatening processes, removal of woody debris with some explanation to discourage unnecessary removal of timber through the Pile Burning Policy.**

CARRIED

FOR: UNANIMOUS

1.8 Revocation of Operation of Temporary Food Premises Policy

RESOLVED by *EXCEPTION* on the *MOTION* of Councillor Stanton and *SECONDED* by Councillor Smith:

EPC48/25

That the Committee recommends that Council revokes the Temporary Food Premises Policy.

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)**1.9 Outcomes of Public Exhibition and Finalisation of Planning Proposal for 243 Green Park Parade, Woongarra**

8:20 pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor MOULAND:

EPC49/25**That the Committee:**

- 1 Endorses finalisation of the Planning Proposal for 243 Green Park Parade, Woongarra (RZ/1/2023).**
- 2 Notifies those who made submissions during the public exhibition of Council's decision.**
- 3 Recommends that Council requests the Chief Executive Officer to exercise the delegation issued by the Department of Planning, Housing, and Infrastructure for RZ/1/2023 or, if required, requests the Minister for Planning and Public Spaces to proceed with the steps for drafting and making of the amendment to the Central Coast Local Environmental Plan 2022.**

FOR: CRS MOULAND, WALSH, CASTLES, STANTON AND EATON OAM

AGAINST: CR SMITH

1.10 Local Planning Panel - Development Application Submissions Policy For Adoption

8:23 pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor MOULAND and *SECONDED* by Deputy Mayor EATON OAM:

EPC50/25**That the Committee recommends that Council:**

- 1 Notes the outcomes of the formal consultation process for the draft Development Application Submissions Policy, notes the submissions received, and matters raised therein.**
- 2 Adopts the draft Development Application Submissions Policy, included as Attachment 1.**
- 3 Requests that the Chief Executive Officer provide the adopted Development Application Submissions Policy to the Secretary of the Department of Planning Housing & Infrastructure for approval, as is required by the Ministerial Directions titled 'Local Planning Panels Direction – Development Applications and Applications to Modify Development Consents' (dated 6 May 2024).**

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)

- 4 Provides written correspondence to all those that made a submission to the draft Policy, noting the outcome of the consultation process and the adoption of the Policy.**

FOR: CRS MOULAND, STANTON AND EATON OAM

AGAINST: CRS WALSH, SMITH AND CASTLES

CARRIED ON THE CASTING VOTE OF THE CHAIR

1.11 NSW Pattern Book and Associated Amendments

8:29 pm

A MOTION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor CASTLES:

EPC51/25

That the Committee notes the release of the NSW Housing Pattern Book and amendments to the State Environmental Planning Policy (Exempt & Complying Development Codes) 2008.

CARRIED

FOR: UNANIMOUS

1.12 2025-26 Regulatory Priorities Statement - For Adoption

8:36 pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor WALSH:

EPC52/25

That the Committee recommends that Council:

- 1 Endorses the 2025-26 Draft Central Coast Regulatory Priorities Statement at Attachment 1.**
- 2 Notes that during the public exhibition period for the Central Coast Council Regulatory Priorities Statement, feedback was invited from the community.**
- 3 That the illegal tree clearing be added as an additional priority to the 2025-26 Draft Central Coast Regulatory Priorities.**

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)**1.13 DA Statistics**

8:43 pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor MOULAND:

EPC53/25

That the Committee notes the Development Application statistics contained within the 'DA Statistics' report.

CARRIED

FOR: UNANIMOUS

1.14 Planning Proposal Statistics

RESOLVED by *EXCEPTION* on the *MOTION* of Councillor Smith and *SECONDED* by Councillor Castles:

EPC54/25

That the Committee notes the Planning Proposal information contained within this report.

1.15 Offshore Sand Nourishment Taskforce

8:52 pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor CASTLES:

EPC55/25***That the Committee:***

- 1 Receives and notes the Offshore Sand and Nourishment Taskforce report.***
- 2 Notes that a further update on the NSW Reconstruction Authority study will be provided to the Coastal, Estuary and Floodplain Risk Management Sub-Committee.***

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)

1.16 Appointment of Community Representatives to the Coastal, Estuary and Floodplain Risk Management Sub-Committee

9:03 pm

A MOTION was *MOVED* by Deputy Mayor EATON OAM and *SECONDED* by Councillor STANTON:

EPC56/25

That the Committee, using it's delegation from Council regarding the Terms of Reference (ToR) for the Coastal, Estuary and Floodplain Risk Management Subcommittee, amends clause 12.4 of the ToR to state "Selection of community representatives for the Coastal, Estuary and Floodplain Risk Management Subcommittee is to be determined by the members of Council's Environment and Planning Committee." to clarify the selection process of subcommittee members.

CARRIED

FOR: UNANIMOUS

THAT THE MEETING MOVE INTO CONFIDENTIAL SESSION AT 9:07PM was *MOVED* by Councillor STANTON and *SECONDED* by Councillor WALSH:

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)

CONFIDENTIAL ITEMS**1.16 Appointment of Community Representatives to the Coastal, Estuary and Floodplain Risk Management Sub-Committee**

A MOTION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor CASTLES:

EPC57/25

That the Committee:

- 1 *Considers the information regarding applications for community representation to the Coastal, Estuary and Floodplain Risk Management Sub-Committee.***
- 2 *Determines the following Community Representatives are appointment to the Coastal, Estuary and Floodplain Risk Management Sub-Committee in accordance with the adopted Terms of Reference for that Sub-Committee:***
 - a) Carla Sbrocchi,***
 - b) Mark Elsley,***
 - c) Mark Ellis,***
- 3 *That the Committee resolves, pursuant to section 11(3) of the Local Government Act 1993, that Attachment 1 to this report remains confidential in accordance with section 10A(2)(a) of the Local Government Act 1993 as they contain personnel matters concerning particular individuals (other than Councillors).***

CARRIED

FOR: UNANIMOUS

Open Session

EPC58/25

That the meeting resume in open session at 9:43pm, this was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor SMITH:

CARRIED

FOR: UNANIMOUS

A MOTION WAS *MOVED* by Councillor STANTON AND *SECONDED* by Councillor MOULAND:

EPC59/25

That the unsuccessful applicants be thanked in writing for their applications.

CARRIED

FOR: UNANIMOUS

9:45pm

The Chairperson reported on proceedings of the confidential session of the ordinary meeting.

Minutes of the Ordinary Meeting Environment and Planning Committee of Council (cont'd)**1.17 Gosford Memorial Park and Rotary Park Conservation Management Plan**

8:54 pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor WALSH and *SECONDED* by Councillor MOULAND:

EPC60/25***That the Committee:***

- 1 *Receives a report on the outcomes of community consultation.***
- 2 *Recommends that Council endorses the draft Gosford Memorial Park and Rotary Park Conservation Management Plan, as per Attachment 1 and 2, to be placed on public exhibition for a minimum of 28 days.***

CARRIED

FOR: UNANIMOUS

The next meeting is to be held at 7:00pm on Tuesday 2 September 2025 at the Wyong Administration Building.

The Meeting concluded at 9:47pm.

Item No: 4.5
Title: Economic Development Committee - Minutes and Recommendations - August 2025
Department: Community and Recreation Services



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17015100

Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council receives and notes the minutes of the Economic Development Committee meeting held in August 2025.

Report purpose

To provide the minutes of the Economic Development Committee meeting for noting.

Executive Summary

The Economic Development Committee met on 5 August 2025. Minutes of the meeting are provided for the information of Council.

Report

Minutes of the Committee meeting held on 5 August 2025 are reported for the information of Council. The minutes (Attachment 1) have been approved by the Committee Coordinator and will be reported to the Committee for confirmation at the next scheduled meeting.

The Economic Development Committee business papers are also available on Council's website:

[Economic Development Business Papers - 5 August 2025](#)

Link to the Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy

LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussions.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.


Risk Management

Nil.

Critical Dates or Timeframes

Nil.

Attachments

1   MINUTES - Economic Development Committee - 5 August 2025 D17002568



Central Coast Council

Economic Development Committee

Held Function Room 2
2 Hely Street, Wyong

05 August 2025

MINUTES

Attendance

Members

Cr John McNamara (Chairperson)
Cr Jane Smith (Deputy Chairperson)
Mayor Lawrie McKinna
Cr John Moulard
Cr Trent McWaide
Cr Belinda Neal
Cr Kyle MacGregor

Status

Present
Present
Apology
Present
Apology
Present
Present (remotely)

Guest

Elizabeth York, Urban Development Institute of Australia
Anthony Oliver, Beveridge Williams
DM Doug Eaton OAM
Cr Margot Castles
Cr Sharon Walsh
Cr Helen Crowley
Cr Rachel Stanton
Cr Kyla Daniels

Status

Present
Present
Present
Present
Present
Present
Present
Present (remotely)

Staff

Mel Smith, Director Community and Recreation Services
Luke Nicholls, Director Environment and Planning
Sue Ledingham, Unit Manager Economic Development
Chris Barrett, Commercial Property Manager
Breelle Varman, Senior Property Development Manager
Andrew Roach, Unit Manager Development Assessment
Myra Pettinger, Team Leader, Marketing and Tourism

Status

Present
Present
Present
Present
Present
Present
Present

Minutes of the Ordinary Meeting Economic Development Committee of Council (cont'd)

The Chairperson, Councillor John McNamara, declared the meeting open at 5:01pm.

A PROCEDURAL MOTION WAS *MOVED* by Councillor MCNAMARA:

That the Committee approves the request by Councillor MacGregor to attend the Economic Development Committee Meeting on 5 August 2025 at 5:00pm by audio-visual link because he is unable to attend in person due to work reasons.

CARRIED

FOR: UNANIMOUS

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

5:01pm

The Chairperson gave an Acknowledgement of Country.

The Chairperson noted apologies for Councillor McWaide.

1.2 Disclosures of Interest

5:03pm

No conflicts of interest were disclosed.

1.3 Confirmation of Minutes of Previous Meeting

5:03pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor NEAL:

EDC25/25

That the Committee confirm the minutes of the previous Economic Development Committee held on Tuesday 1 July 2025.

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting Economic Development Committee of Council (cont'd)

1.4 Items Resolved by Exception

No items were resolved by exception.

1.5 Urban Development Institute of Australia (UDIA) - Work and Priorities on the Central Coast

5:04pm

The Policy and Regional Director Hunter and Central Coast of Urban Development Institute of Australia (UDIA), spoke to the 'Work and Priorities on the Central Coast' presentation.

1.6 Economic Development Strategy and Destination Management Plan Project Update

5:30pm

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor SMITH:

EDC26/25

That the Committee notes the Economic Development Strategy and Destination Management Plan Project Update.

CARRIED

FOR: UNANIMOUS

1.7 Progressing the Warnervale Business Precinct – Standing item

5:52pm

Senior Property Development Manager, Commercial Property and Business Enterprise spoke to the 'Progressing the Warnervale Business Precinct' presentation.

A MOTION TO MOVE THE RECOMMENDATION was *MOVED* by Councillor MOULAND and *SECONDED* by Councillor SMITH:

EDC267/25

That the Committee:

- 1 Receives and notes the contents of the Progressing the Warnervale Business Precinct report.***
- 2 Supports the proposed accelerated program.***
- 3 Notes that a subsequent report will be provided at the May 2026 Economic Development Committee meeting with scenario-based options and recommended next steps for consideration.***

CARRIED

FOR: UNANIMOUS

Minutes of the Ordinary Meeting Economic Development Committee of Council (cont'd)

1.8 Warnervale Air Show Update - Standing Item

6:04pm

A MOTION was *MOVED* by Councillor NEAL and *SECONDED* by Councillor MOULAND:

EDC278/25

That the Committee notes that action has been taken to instigate the selection of a suitable operator for a future air show at Central Coast (Warnervale) Airport, with the provision that the Committee makes recommendation whether to proceed, at the next Economic Development Committee Meeting.

CARRIED

FOR: UNANIMOUS

1.9 Potential Marathon Event – Standing Item

6:15pm

The Chairperson and committee discussed the 'Potential Marathon Event'.

The next meeting is to be held at 5:00pm on Tuesday 2 September 2025 at the Wyong Administration Building.

The Meeting concluded at 6:28pm.

Item No: 5.1
Title: Shark Management Program 2025-26 – Trial removal of nets at one beach location
Department: Community and Recreation Services



26 August 2025 Ordinary Council Meeting

Reference: F2017/01742 - D16994359
Author: Phil Cantillon, Unit Manager Leisure Beach Safety and Community Facilities
Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council:

- 1 Supports the use of available technology such as drones, drumlines, and listening stations as the preferred shark mitigation measures, as an alternative to shark nets.***
- 2 Accepts the invitation to participate in the trial program to remove netting from one (1) beach location in the 2025-26 Shark Management Program.***
- 3 Recommends that the one beach location to remove shark nets from, is selected by Department of Primary Industries (DPI) who are responsible for the management, evaluation, and implementation of the Shark Management Program.***
- 4 Recommends that any beach selection considers the current data from the DPI program, current technology in place, gaps in coverage, target and non-target marine life captured in nets, beach visitation and any additional risk factors.***
- 5 Advocates for increased technology to be provided by the NSW Government across the region including additional drones, drumlines and listening stations to enhance public safety, while protecting marine life.***

Report purpose

The purpose of this report is to provide recommendations on the proposed approach following correspondence received from the Minister for Agriculture/Minister for Regional NSW/Minister for Western NSW, The Hon Tara Moriarty MLC, inviting Central Coast, Northern Beaches and Waverley Councils to participate in a trial of the removal of shark nets from one (1) beach for the 2025-26 season.

5.1 Shark Management Program 2025-26 – Trial removal of nets at one beach location (cont'd)

The invitation requested Councils to decide if they wished to participate in the trial to remove nets from one (1) beach for the 2025-26 season.

Executive Summary

The NSW Government Department of Primary Industries (DPI) are responsible for the Shark Management Program, which includes several shark mitigations measures across the NSW coastal Council areas.

The program has evolved over the years to utilise modern technology such as drumlines, drones and listening devices as well as shark netting, with ongoing evaluations on the effectiveness of measures monitored by DPI. A trial of removing shark netting a month earlier across coastal Councils was completed in March 2025.

Central Coast, Northern Beaches and Waverley Local Government Areas have been selected for a further trial to remove nets at one (1) beach each for the 2025-26 program, and a response is needed on Council's intention to participate in the program and to nominate one (1) beach to remove netting.

Council proposes to accept the invitation to participate in the trial program, however, is recommending DPI, who are responsible for the program, identify the most suitable beach location. This would be an informed decision based on reviewing their current data from the program, current technology, gaps in technology, target and non-target marine life captured in nets, beach visitation and any additional risk factors, information that Council does not have access to. The approach will look to maintain and enhance public safety, while protecting marine life.

A copy of the response received from the Minister for Agriculture/Minister for Regional NSW/Minister for Western NSW The Hon Tara Moriarty MLC on 18 August 2025 is attached (Attachment 1), which included an extension of time to 27 August 2025 to respond to the request, to allow Council to discuss the matter.

Background

The NSW Government DPI are responsible for the Shark Management Program, which includes several shark mitigations measures across the NSW coastal Council areas, including shark nets.

The Shark Meshing (Bather Protection) Program (SMP) is a public safety initiative introduced in 1937 to reduce the risk of shark interactions at New South Wales's most popular public bathing beaches. Under the current program, 51 beaches between Wollongong and Newcastle are netted by contractors using specially designed meshing nets targeting White, Tiger, and Bull sharks - collectively referred to as target sharks.

5.1 Shark Management Program 2025-26 – Trial removal of nets at one beach location (cont'd)

These nets are not full barriers between swimmers and sharks. Instead, they are strategically placed to intercept target sharks near patrolled beaches, thereby reducing the likelihood of interactions. Nets are installed annually from 1 September to 30 April, with inspections conducted every two (2) to three (3) days by DPI contractors, or as needed in emergency situations. Each net measures approximately six (6) metres deep and 150 metres wide and are equipped with acoustic warning devices such as dolphin pingers and whale alarms to deter marine mammals and minimise impacts on non-target species. The overarching goal of the SMP is to enhance public safety while maintaining ecological responsibility.

The installation of eleven shark nets across the Central Coast occurs annually before the patrol season in September and are removed again at the end of the patrol season. Historically, shark nets are placed at the following beach locations - The Lakes, Soldiers, The Entrance, Shelly Beach, Terrigal, North Avoca, Avoca Beach, Copacabana, MacMasters Beach, Killcare and Umina Beach. The precise position of netting is set by prevailing weather conditions and currents, and some can be positioned across interconnected stretches of the beach. Generally, they are set close to patrolled locations.

The application of shark nets is a polarising issue amongst coastal communities. Some beach users believe they are an effective management strategy in preventing unprovoked shark attacks and they feel safe in the water with nets deployed. Some view nets as old and outdated technology, and ineffective in catching target sharks. They are also viewed negatively due to the environmental impacts on non-target marine species such as rays, dolphins and turtles being captured and dying in the netting.

Council has previously provided feedback on their position on shark nets via annual surveys back to the NSW Government. Council previously adopted its public position on shark netting on 27 July 2021 with a Council report, which has remained consistent with any media enquiries, and this position is provided back to DPI in any surveys annually.

Council's adopted position remains that *"Council does not support ocean shark mesh nets and instead encourages DPI to consider alternatives and to fully utilise all available technology, including aerial surveillance with drones, community education programs, shark listening stations connected to a Shark Smart App, lifeguard towers, Smart drum lines, and personal deterrents."*

The NSW Government DPI have introduced the use of modern technology in the last three (3) years across NSW and the Central Coast, including:

- Drone Surveillance - Pilot operated drone surveillance during spring, summer, and autumn school holiday periods to identify any shark activity near patrolled areas. There are three (3) drone surveillance locations across the region at The Entrance, Avoca Beach, and Ocean Beach.
- SMART (Shark Management Alert in Real Time) Drumlines - This technology is designed to intercept sharks that come close to the shore, which are then tagged and released. It is proven to be an effective tool for catching target sharks and minimising the catch of non-target animals. There are 32 drumlines installed across the coastline of the region.

5.1 Shark Management Program 2025-26 – Trial removal of nets at one beach location (cont'd)

- Shark Listening Stations – These devices placed in the ocean, monitor any tagged shark activity. When a tagged shark (White, Tiger or Bull) swims within 500 metres of a shark listening station, an alert is sent to the public via the SharkSmart App. There are three (3) shark listening stations across the coastline of the region at Soldiers Beach, Avoca Beach and Killcare Beach.

Other shark mitigation measures introduced by DPI across the Central Coast during 2024-25 include:

- Partnership with NSW Surfing to support surfers and board riders with first aid and trauma education and training, with them typically being the first responders to shark bites. A total of 16 surf groups and five (5) board rider groups have been involved in education and training across the region.
- Removing shark nets one (1) month early across all locations in March 2025, to respond to increased turtle activity in April.
- Trial of LED lights on nets to deter turtles and prevent their entanglement during February and March 2025.

Current Status

Correspondence was received in late July 2025, from the Minister for Agriculture/Minister for Regional NSW/Minister for Western NSW, The Hon Tara Moriarty MLC, inviting the Central Coast, Northern Beaches and Waverley Councils to participate in a trial of the removal of nets from one beach each for the 2025-26 season. The invitation requested Councils to decide if they wished to participate in the trial, and to nominate a beach location to remove nets for the 2025-26 season.

The correspondence requested feedback to be provided by Friday, 22 August 2025. Council requested a minor extension to be provided. This allowed a Council report to be provided at the next available Council meeting on 26 August 2025, and the item discussed.

Central Coast has an 80km of coastline, with 41 diverse beaches, and Council patrols 15 beach locations in partnership with Surf Life Saving Central Coast. Whilst Council lifeguards patrol the beaches, they are not responsible for the shark management mitigation actions and measures. The management and implementation of the Shark Management Program is the responsibility of DPI, who constantly evaluate and monitor the effectiveness of the nets and the installed technology.

Whilst Council supports shark net removal and the continued use of available technology, it also requests additional shark management strategies to be provided and funded by the NSW Government. This feedback has been provided in annual surveys. Of the 15 beach locations Council patrols, drones are only provided in three (3) locations during the school holiday periods at The Entrance, Avoca Beach and Ocean Beach. There are also only three (3) shark listening devices covering the region, which are at Soldiers Beach, Avoca Beach and Killcare Beach. Whilst there are 32 drumlines installed across the region, there are no

5.1 Shark Management Program 2025-26 – Trial removal of nets at one beach location (cont'd)

drumlines south of MacMasters Beach with Killcare, Ocean Beach and Umina Beach having no coverage of this drumline technology.

Following liaison with DPI, Council Officers recommend that the identified beach location to remove shark nets from, is selected by DPI as they are responsible for the shark mitigation program and are the owner of all available data needed to make an informed decision. This would be a decision based on reviewing their current data from the program, current technology, gaps in technology, target and non-target marine life captured in nets, beach visitation and any additional risk factors. The approach will look to maintain/and enhance public safety, while protecting marine life.

Stakeholder Engagement

External Stakeholders

Council Officers have consulted with the Chief Executive Officer Surf Life Saving Central Coast who supports the proposed approach.

Council Officers have consulted with DPI who support the proposed approach.

Council Officers have consulted with Northern Beaches and Waverley Councils to understand their proposed approach. A copy of the letter from Waverley Council to the Minister was provided via email at the end of July 2025.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

The Shark Management Program is the responsibility of NSW Government Department of Primary Industries, and any costs are the responsibility of NSW Government.

5.1 Shark Management Program 2025-26 – Trial removal of nets at one beach location (cont'd)

Link to Community Strategic Plan

Our Environment

The protection and celebration of our natural landscape, including beaches, waterways, bushland, open spaces, parks, reserves.

Goal

EN1: Cherished, protected and maintained natural heritage sites, land and waterways.

Strategy

EN1.2: Protect, conserve and maintain natural landscapes and habitats, such as the beaches, waterways, bushlands, wetlands, local native species, including the Coastal Open Space System (COSS).

Risk Management


The management and implementation of the Shark Management Program is the responsibility of the NSW Government Department of Primary Industries, who already evaluate the effectiveness of the current nets and technology. They will have all the data to make an informed decision and select a location that maintains public safety and protects marine life.

The Shark Management Program provides a variety of mitigation measures to protect the community and is not solely reliant on shark nets.

Critical Dates or Timeframes

Nets are proposed to be installed across the region in early September by NSW Government in readiness for the patrol season.

Attachments

1	Correspondence from The Hon. Tara Moriarty MLC	Provided Under	D17027117
	re Shark Management Program	Separate Cover	

Item No: 5.2
Title: Water and Sewer Security of Critical Infrastructure
- Annual Report 2025
Department: Water and Sewer



26 August 2025 Ordinary Council Meeting

Reference: F2023/01332 - D16954957
Author: Andrew Webster, Team Leader Risk and Reporting
Manager: Krystie Bryant, Unit Manager Business Strategy and Performance
Executive: Jamie Loader, Director Water and Sewer

Recommendation

That Council endorses the content contained within this report and the confidential attachments, to form the basis of the Security of Critical Infrastructure Annual Report to be submitted to the Department of Home Affairs through their on-line platform.

Report purpose

To seek Council endorsement of the information required to be included in the mandated Annual Report, in accordance with Part 2A of the *Security of Critical Infrastructure Act 2018* (SOCI Act).

Executive Summary

Central Coast Council continues to make considerable progress in complying with the *Security of Critical Infrastructure Act 2018* (SOCI Act) by improving the Water and Sewer Critical Infrastructure Risk Management Program (CIRMP). Launched after the registration of Council's critical infrastructure assets with the Department of Home Affairs in October 2022, the CIRMP focuses on identifying and mitigating material risks to these assets.

Since its endorsement on 25 July 2023, the CIRMP has been actively implemented, guided by ISO 31000: Risk Management principles. The program covers hazards and risks relating to physical, cyber, personnel, and supply chain, ensuring a robust approach to protecting infrastructure. Oversight is provided by the Unit Manager Business Strategy and Performance, who reports directly to the Director Water and Sewer, ensuring continuous review and improvement.

The SOCI Act mandates an Annual Report to demonstrate that effective controls are in place to manage risks. This is an attestation that is completed online, and the information contained within the confidential attachment will form the detail of that attestation. This report highlights Council's risk management approach, which has fostered a more open and resilient operational culture. Council's SOCI risk maturity is currently assessed as "developing", with work to date focusing on compliance, responding to reactive issues, developing the strategy and populating the structure to respond to that strategy. Several areas have increased in maturity over the last year including;

- Risk Appetite,
- Risk Culture,
- Risk Monitoring and Reporting, and
- Resourcing and Capabilities.

No significant incidents or hazards were reported during the 2024-25 period that affected the Water and Sewer assets' availability, integrity, reliability, or confidentiality. Council will continue to further strengthen its risk management capabilities and enhance the security of its critical infrastructure, as the CIRMP continues to mature and embed within the business.

Background

On 7 October 2022, Central Coast Council lodged a Direct Interest Holder of a Critical Infrastructure Asset Registration with the Department of Home Affairs for Water and Sewer critical infrastructure assets. Since registration, Council allocated resources and budget to commission the design and development of the Water and Sewer Critical Infrastructure Risk Management Program (CIRMP).

By establishing the CIRMP, Council has formalised its commitment to develop and maintain a program to identify 'material risk' of a 'hazard' occurring which could have a relevant impact on critical water and sewer assets. The program is designed to reduce material risk and the relevant impact of realised incidents.

The CIRMP covers all water and sewer assets including, but not limited to:

- Dams
- Weirs
- Water Treatment Plants
- Sewer Treatment Plants
- Reservoirs
- Pump Stations
- Bores
- Pipes and Tunnels
- Radio Transmission Towers
- Administration buildings and Depots.

Under Part 2A of the *Security of Critical Infrastructure Act 2018* (SOCI Act) Central Coast Council is required to submit an Annual Report relating to its Risk Management Program to the relevant Regulator within 90 days of the end of the relevant financial year.

The Council must approve the Annual Report.

The Annual Report includes a list of prescribed questions which are addressed in the confidential attachments.

Current Status

Council endorsed the CIRMP at its meeting of 25 July 2023 and since that time, further work has been undertaken to implement, embed and improve the actions within that program. It is reviewed annually in line with legislative requirements.

Report

The Annual Report assists to provide assurance to the Department of Home Affairs that reasonable controls are in place and work is occurring to actively manage the material risk and vulnerabilities relevant to Council's Water and Sewer assets.

The specific questions requiring response within the Annual Report and the associated details are provided in the confidential attachments.

Stakeholder Engagement

The Executive Leadership Team have been briefed on the elements contained within the Annual Report.

Financial Considerations

Financial Year (FY) Implications.

This proposal has cost and revenue financial implications for the current FY and outer years in the LTFP

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

Budget has been allocated to establish the SOCI function within Water and Sewer and the associated CIRMP. Future resource and budget requirements will continue to be developed as the program matures, and this will be considered as part of the annual budget management process.

Link to Community Strategic Plan

Our Place

The levers that help our people to live, move and enjoy their life on the Central Coast.

Goal

PL2: Sustainable and accessible infrastructure to support a growing community.

Strategy

PL2.1: Plan, deliver and maintain essential infrastructure such as roads, drainage, stormwater management, sewage treatment, water supply, and telecommunications.

Risk Management

Completion of the Annual Report allows Council to maintain its compliance with the Security of Critical Infrastructure Act 2018 and associated Rules.

Critical Dates or Timeframes

The Annual Report must be completed within 90 Days after the end of each financial year, meaning the deadline to complete this report is the 30 September 2025.

Attachments

1	Confidential - 2025 SOCI Annual Attestation Fields -	Provided Under Separate Cover	D17009001
2	Confidential - Water and Sewer Security of Critical Infrastructure -	Provided Under Separate Cover	D17019364

Item No: 5.3
Title: Draft Code of Conduct, Code of Meeting Practice,
and Public Forum Policy - For Adoption
Department: Corporate Services



26 August 2025 Ordinary Council Meeting

Reference: F2022/02582 - D16832682
Author: Warwick Lawrence, Governance Consultant
Manager: Sharon McLaren, Section Manager Governance
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council:

- 1 Adopts the Code of Conduct and Code of Meeting Practice as per Attachments 1 and 2, as placed on public exhibition and without further amendment.***
- 2 Adopts the Public Forum Policy, which has been amended to respond to public submissions, as per Attachment 3.***

Report purpose

To consider submissions, changes as a result of such submissions and adopt the:

- Code of Conduct
- Code of Meeting Practice
- Public Forum policy

Executive Summary

Council is required to review its adopted Code of Conduct and Code of Meeting Practice within 12 months of the local government elections. It is noted that the Office of Local Government is currently conducting a review of the councillor conduct and meetings frameworks which will likely result in changes to both model codes at a later point.

The Public Forum Policy is a separate stand alone policy and was deemed appropriate to also review at this time.

Public exhibition was open from Thursday 19 June and concluded close of business Thursday 31 July 2025, with one submission received. Details of the submission and changes as a result is provided in this report.

Background

Code of Conduct

Council is required to review its adopted Code of Conduct (the Code) within 12 months of the local government election. A review of the Code deemed that it continued to comply with the provisions of the Model Code of Conduct and as such no changes were necessary.

While there is no legislative requirement for the Code to be exhibited it was recommended for exhibition to facilitate transparency and community engagement. This was recommended at the Governance and Finance Committee on 13 May 2025 and resolved by Council at its meeting on 27 May 2025.

Code of Meeting Practice

Section 360 of the *Local Government Act 1993* (the Act) requires Council to adopt a Code of Meeting Practice (CoMP) which incorporates the mandatory provisions of the Model Code of Meeting Practice (Model Code), within 12 months of the local government election. The Model Code also contains non-mandatory provisions that can be amended to suit local circumstances.

Section 361 of the Act also requires that, prior to adoption of a CoMP, the draft Code be publicly exhibited for not less than 28 days, and a period of not less than 42 days be provided for submissions to be made to the Council.

The CoMP was amended to reflect the changes as a result of coming out of administration and having an elected body once again. It was recommended at the Governance and Finance Committee on 13 May 2025 and resolved by Council at its meeting on 27 May 2025 to be publicly exhibited.

Public Forum Policy

The current Model Code includes non-mandatory provisions authorising councils to hold public forums prior to Council and Committee meetings. These non-mandatory provisions provide rules of operation for public forums, and Council has in the past amended these provisions to suit local circumstances.

While the rules relating to the operation of public forums can be incorporated within the Code of Meeting Practice, a separate and stand-alone Public Forum Policy was adopted by Council on 22 February 2022. Council's stand-alone policy mirrors the non-mandatory provisions of the current Model Code with only minor variations.

The Policy requires that it be reviewed at least every four (4) years, however, given that Council has recently come out of administration, it was appropriate that the elected body review the policy and consider if current arrangements were still suitable. As a result, the Public Forum Policy was amended to provide greater clarity of the process and recommended at the Governance and Finance Committee on 13 May 2025 and resolved by Council at its meeting on 27 May 2025 to be publicly exhibited.

Report

The draft Code of Conduct, draft Code of Meeting Practice and draft Public Forum Policy were exhibited from Thursday 19 June to Thursday 31 July 2025. During this time only one (1) submission was received on the draft Public Forum Policy. The feedback and changes as a result of this submission are provided below.

Code of Conduct

No submissions were received during public exhibition and it is recommended that the draft Code of Conduct (the Code) is adopted as exhibited, with no further amendments. The final Code is provided under (Attachment 1).

It is noted that in September 2024, the Office of Local Government identified a review of the councillor conduct framework, which would involve reform of the Model Code and associated legislation. The review of the Code had been delayed in anticipation of an early announcement on this matter, however, there has been no such announcement to date. If changes are released at a later point a review will be necessary to ensure the Code is reflective of the changes.

Code of Meeting Practice

No submissions were received during public exhibition and it is recommended that the draft Code of Meeting Practice (CoMP) is adopted as exhibited, with no further amendments. The final CoMP is provided under (Attachment 2).

Public Forum Policy

During public exhibition one submission was received, with the following table providing details of the submission and any changes as a result.

Suggested amendment	Officer Comment
Clause 4.7 – Amend clause by replacing “the item” with the “report recommendation”.	<p>Amendment to the draft Public Forum Policy.</p> <p>This is supported as officer recommendations to reports can be either in favour or against the subject matter of a report. This amendment will clarify the speaker’s intention to either support or oppose the recommendation presented to Council.</p> <p><u>Amend Clause 4.7</u> <i>Applications to speak at the Public Forum must be received by 12pm the day before the Public Forum and must identify the item of business on the agenda of the meeting they wish to speak on, and whether they will be speaking ‘for the recommendation’ (in agreement) or ‘against the recommendation’ (in opposition) for the item.</i></p>

Suggested amendment	Officer Comment
Clause 4.10 – Amend to require speakers to declare such interests at both the time of registration and prior to their speech or presentation at the forum.	<p>No change to the draft Public Forum Policy.</p> <p>This is not supported as there is no requirement and would serve no purpose in a person having to declare who they may be speaking on behalf of at the time of registration. The current requirement to advise the meeting of this matter prior to their presentation is considered sufficient notice to Councillors.</p>
Additional Clause to clarify whether speakers may address the forum via audio visual link.	<p>Amendment to the draft Public Forum Policy.</p> <p>This is supported as the draft policy does not address this issue. It is recommended that speaking via an audio visual link is not accepted. With the limited time available for the public forum any technical issues relating to addresses by audio visual link may affect the ability to hear from all the approved speakers.</p> <p><u>Additional Clause 4.33</u> <i>Speakers at public forum must be present at the meeting and cannot address public forum via audio visual link.</i></p>
Addition to "Policy definition" regarding supporting material and consideration be given to exclude audio or video files.	<p>No change to the draft Public Forum Policy.</p> <p>Though Clause 4.21 restricts speakers to a 3-minute address, the chairperson has the authority to approve a 2-minute extension if speaker numbers allow. Such an extension may allow a speaker to present valuable information to council by way of a short video presentation which may assist the Council to make a more informed decision on a matter. By retaining this allows opportunity for any such presentations at public forum, noting that long video presentations would not be allowed to ensure speaker time limits.</p>
Suggests policy clarification in relation to Clause 4.18 – it would appear this criterion is, or in parts should be, the way in which all requests to speak are assessed. As it reads, it is only a consideration when there are 8 or more applications. Clarification or modification may present an opportunity to redirect the tone and	<p>No change to the draft Public Forum Policy.</p> <p>When speaker numbers do not exceed the restriction provided in Clause 4.13 i.e. 8, all speakers will be allowed to address the public forum. When speaker numbers exceed that limit it is considered appropriate that a process is adopted to determine which 8 will be allowed to address the Council. The criteria set out in Clause</p>

5.3 Draft Code of Conduct, Code of Meeting Practice, and Public Forum Policy - For Adoption (cont'd)

Suggested amendment	Officer Comment
inappropriate nature of some more frequent and less relevant or professional statements and behaviour at this public and forever-accessible forum. For example, clarity on the line between free speech and a speech every time a specific topic is the subject of a report on the Council meeting agenda.	4.18 is considered appropriate. In addition, it is not deemed appropriate to manipulate the tone or nature of a person's address and provided each speaker complies with their conduct responsibilities as set out in the policy, they will be allowed to make their presentation without fear of any inappropriate bias.

The draft Public Forum Policy has been amended with changes as prescribed in the table and is recommended for adoption. The final Public Forum Policy is provided under (Attachment 3).

Stakeholder Engagement

The public exhibition of the draft Code of Conduct, draft Code of Meeting Practice and draft Public Forum Policy has been fulfilled with exhibition commencing from Thursday 19 June and concluding close of business Thursday 31 July 2025, a total of 43 days. During this time, the documents could be viewed on Council's 'Your Voice Our Coast' engagement platform with submissions able to be received through this platform or in writing.

During this time only one (1) submission was received on the draft Public Forum Policy. The feedback and changes as a result of this submission are provided in the above section.

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

Link to Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE1: Good governance, strong partnerships, and a transparent Council.

5.3 Draft Code of Conduct, Code of Meeting Practice, and Public Forum Policy - For Adoption (cont'd)

Strategy

LE1.2: Adhere to regulatory and compliance activities for community benefit and to drive a well-functioning organisation.

Goal

LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy

LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussions.




Risk Management

Reviewing and adopting these policies will ensure that Council complies with its legislative responsibilities and reduces the risk of challenge and reputational loss or exposure to legal action.

Critical Dates or Timeframes

Council has a legislative responsibility to review and adopt a Code of Conduct and Code of Meeting Practice within the first 12 months of a newly elected Council, which falls due in September 2025.

Attachments

1		Code of Conduct	Provided Under Separate Cover	D16811396
2		Code of Meeting Practice	Provided Under Separate Cover	D16813116
3		Public Forum Policy	Provided Under Separate Cover	D16660987



Item No: 5.4
Title: Statistical Reporting for Government Information (Public Access) Act 2009 - 1 July 2020 to 30 June 2025
Department: Corporate Services

26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17006820
Author: Tahlia Elphinstone, Governance Officer
Manager: Sharon McLaren, Section Manager Governance
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council notes the statistical reporting and annual reporting process of the formal Government Information (Public Access) applications within this report.

Report purpose

To report on statistics for formal Government Information (Public Access) applications for the previous five (5) years, from 1 July 2020 to 30 June 2025.

Executive Summary

At its meeting on 22 July 2025 Council resolved to seek statistics for the previous five (5) years of formal Government Information (Public Access) applications be provided and continues on an annual basis.

This report presents those statistics and the annual process for continued reporting.

Background

At its meeting on 22 July 2025, Council resolved additional employee costs to increase resources for formal Government Information (Public Access) ('GIPA') applications received by Council.

In addition, Council directed the Chief Executive Officer to:

735/25

5. *Provide a report for the past 5 years, outlining on an annual basis:*
 - a) *number of GIPA applications received by Council*
 - b) *number of appeals to decisions by Council to refuse access*
 - c) *number of these that are appealed – and successful.*

Report

Pursuant to section 125 of the *Government Information (Public Access) Act 2009* ('the GIPA Act') and section 7 of the *Government Information (Public Access) Regulations 2018* ('the GIPA Regulations'), Council is required to report on its GIPA applications. This includes statistical reporting of:

- Applications received,
- Decision of applications,
- Timeliness, and
- Reviews requested on decision of application.

These are required to be included in Council's Annual Report, which is presented each year to Council by 30 November and posted on Council's website. This process will continue to be followed to ensure compliance with the GIPA Act and the GIPA Regulations.

The tables presented in Council's Annual Report for the past five (5) financial years is provided in (Attachment 1). It should be noted that the 2024-25 figures are subject to finalisation and will be presented to Council in the Annual Report 2024-25 prior to publication on the website.

The following table responds to resolution 735/25 and is based on the figures contained in (Attachment 1).

Application Details	2020/21	2021/22	2022/23	2023/24	2024/25
a) Number of GIPA Applications Received	148	129	138	133	191
b) Number of appeals to decision by Council to refuse access	0	0	0	2	1
c) Number of these that are appealed and successful	0	0	0	1	0

Financial Considerations

Financial Year (FY) Implications.

The proposal does not have financial implications for the current year or outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes the impact for this proposal.

Link to Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE1: Good governance, strong partnerships, and a transparent Council.

Risk Management

This report supports the resolution of Council and informs of compliance reporting completed under the *Government Information (Public Access) Act 2009* and *Government Information (Public Access) Regulations 2018*.

Critical Dates or Timeframes

Nil.

Attachments

1	Formal GIPA Application Reporting 2020-2025	Provided Under Separate Cover	D17024179
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Item No: 5.5
Title: Draft Water and Sewer Concessions and Rebate Policy - For Adoption
Department: Water and Sewer



26 August 2025 Ordinary Council Meeting

Reference: F2017/01400 - D16835332
Author: Marcelo Vieira, Section Manager Community Delivery
Manager: Krystie Bryant, Unit Manager Business Strategy and Performance
Executive: Jamie Loader, Director Water and Sewer

Recommendation

That Council adopts the draft Water and Sewer Concessions and Rebate Policy.

Report purpose

The following report seeks Council adoption of the Water and Sewer Concessions and Rebate Policy which has been updated following an eight-week public exhibition period.

Executive Summary

The newly developed draft Water and Sewer Concessions and Rebate Policy was presented at the Ordinary Council Meeting on 27 May 2025. This policy replaces and consolidates three (3) outdated policies into a singular, centralised approach. The policy was on public exhibition on the Your Voice Our Coast website from 28 May to 23 July 2025 (a period of eight (8) weeks in total). During this time, it received 360 website views, 10 online submissions and 86 downloads of the draft policy.

Background

Council offers concessions for home dialysis, sewerage connections, and water leaks to support customers facing financial hardship. Previously, separate policies from Wyong and Gosford Councils addressed these areas. With all policies now overdue for review, the former Policies have been consolidated into a single proposed Water and Sewer Concessions and Rebate Policy, to ensure consistent and fair access across the region. The draft Water and Sewer Concessions and Rebate Policy was presented to Council on 27 May 2025 and was endorsed to be placed on public exhibition with a request for financial hardship and requirements pertaining to dialysis patients to be explored during this public consultation period. The policy was placed on public exhibition for eight weeks, during which time customer feedback was collected, acknowledged, and responded to.

Report

During the exhibition period, Council received positive engagement highlighting several important considerations including:

- **Concealed Leak Assistance Cap:** Concerns were raised that the \$1,000 cap for concealed leak assistance is insufficient, particularly when compared to similar schemes in Sydney and Newcastle.
- **Hardship Provisions:** There were calls for a sliding scale of discounts based on financial hardship, and for clearer provisions in cases of Council error.
- **Transparency and Accountability:** Respondents requested more transparent complaint processes and the inclusion of independent review mechanisms.
- **Eligibility Criteria:** Questions were raised about eligibility for sewerage connection assistance and suggestions were made to broaden financial support beyond Centrelink recipients.

In response to the feedback received, several amendments have been made to the draft policy:

- **Removal of Proof of Hardship Requirement:** Applicants seeking assistance for concealed leaks will no longer be required to provide proof of financial hardship. This change aligns with the broader understanding that financial stress can be temporary or situational, not necessarily long-term. By removing this barrier, we ensure fair and responsive support for all affected customers, uphold community trust, and reduce unnecessary administrative burden on both customers and officers.
- **Dialysis Support Access Expanded:** The requirement for a healthcare card to access home dialysis support has been removed and now, evidence from the treating dialysis centre is all that is required.
- **Cap Review:** A review was undertaken to evaluate the suitability and application of the \$1,000 cap for concealed leak claims. The findings confirmed that this threshold and approach is in line with the practical outcomes observed at Sydney Water and Hunter Water.
- **Council's Complaints and Feedback Management Policy** has also been referenced within this policy to ensure transparent and clear access to those processes.

These amendments aim to enhance fairness, accessibility, and alignment with regional best practices.

Feedback received through this process that did not align with the intent of the policy has been considered and relevant customers contacted.

5.5 Draft Water and Sewer Concessions and Rebate Policy - For Adoption (cont'd)

The revised Water and Sewer Concessions and Rebate Policy reflects Council's commitment to equitable access, responsive governance, and community-informed decision-making. The changes made directly address community and Councillor concerns, ensuring the policy is both inclusive and practical responsive governance, and community-informed decision-making. The changes made directly address community and Councillor concerns, ensuring the policy is both inclusive and practical.

Stakeholder Engagement

The draft policy was on public exhibition for a period of eight weeks, generating the following engagement results:

- 360 Your Voice Our Coast website views
- Ten (10) online submissions
- Three (3) Your Voice Our Coast project followers
- 86 downloads of the draft policy.

Financial Considerations

Financial Year (FY) Implications.

This proposal has cost and revenue financial implications for the current FY and outer years in the LTFP

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal and the LTFP includes funding for the ongoing impact.

Link to Community Strategic Plan

Our Leadership - The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal- LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy - LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussions

Risk Management

Updating and consolidating multiple policies reduces risk by streamlining and improving the customer experience. It ensures that both Council and the community have a clear understanding of the framework under which Council will assess water usage charge concessions for home dialysis, concealed leaks, and connection to sewerage system financial assistance.

Critical Dates or Timeframes

Nil.

Attachments

1	Draft Water and Sewer Concessions and Rebate Policy	Provided Under Separate Cover	D16821513
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Item No: 5.6
Title: Councillor Expenses and Facilities Report - 1
January 2025 to 30 June 2025
Department: Corporate Services



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16971799
Author: Briony Stiles, Team Leader Civic Support
Manager: Emma Galea, Chief Financial Officer
Edward Hock, Unit Manager Governance Risk and Legal
Executive: Marissa Racomelara, Director Corporate Services

Recommendation

That Council notes the Councillors Expenses and Facilities report for the period from 1 January 2025 to 30 June 2025.

Report purpose

To report the provision of expenses and facilities to Councillors from 1 January 2025 to 30 June 2025, as required under clause 16.1 and 16.2 of the Councillor Expenses and Facilities Policy.

Executive Summary

In accordance with the reporting obligations set out in the Councillor Expenses and Facilities Policy, and in Council's previous resolution regarding attendance and request statistics, this report provides information on the first six (6) months of 2025.

Background

At its Ordinary Meeting on 10 August 2020, Council resolved:

754/20 *That Council note that the Councillor Expenses and Facilities Policy requires at Clause 122 detailed reports on the provision of expenses and facilities to Councilors to be publicly tabled at a Council meeting every six months and published in full on Council's website.*

5.6 Councillor Expenses and Facilities Report - 1 January 2025 to 30 June 2025 (cont'd)

- 755/20 *That Council resolve that as part of that six monthly report there be the following information:*
- *Statistics regarding Councillor requests including the number of requests submitted by Councillor*
 - *Details of Councillor attendance at Council Meetings*
 - *Details of Councillor attendance at Briefings or Workshops*
 - *Details of Councillor attendance at weekly CEO Updates*
 - *Details of Councillor attendance at Advisory Group meetings of which they are members*
 - *Details of Councillor access to the HUB and review of relevant documents*

On 27 May 2025, Council adopted its [Councillor Expenses and Facilities Policy](#) (the Policy) to enable the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors.

To ensure accountability and transparency and to align the costs incurred with community expectations, clauses 16.1 and 16.2 of the Policy provides as follows:

16.1. Council will report on the provision of expenses and facilities to Councillors as required in the Act and Regulations.

16.2. Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

Report

In accordance with clauses 16.1 and 16.2 of the Policy, Table 1 provides an overview of Councillor fees for the period from 1 January 2025 up to 30 June 2025.

Table 1: Councillor fees from 1 January 2025 to 30 June 2025.

Councillor Fee (including superannuation)	1 January 2025 – 30 June 2025
Mayor	\$76,165.68
Deputy Mayor	\$25,449.78
Councillors	\$19,874.88 X 13
Total	\$359,988.90

5.6 Councillor Expenses and Facilities Report - 1 January 2025 to 30 June 2025 (cont'd)

Councillor expenditure for the period from 1 January 2025 to 30 June 2025 is shown in table 2 below.

Table 2: Councillor expenses and facilities from 1 January 2025 to 30 June 2025

Councillor	General travel expenses	Corporate uniform and PPE	Interstate, overseas and long-distance travel expenses	Accommodation and meals	Provision of partners	Professional development	Conferences and seminars	ICT expenses	Carer expenses	Home office expense	Total excluding Cfr fees and panel fees	Councillor fee (includes Super)	Panel Representation	Total including Cfr fees and panel fees
Castles	944.54	-	-	-	-	-	41.45	997.42	-	29.29	2,012.70	19,874.88	-	21,887.58
Crowley	1,743.42	-	-	-	-	-	-	997.42	-	-	2,740.84	19,874.88	-	22,615.72
Daniels	315.90	-	-	-	-	-	-	1,088.29	-	-	1,404.19	19,874.88	-	21,279.07
Eaton OAM (Deputy Mayor)	873.28	-	-	722.72	-	1,225.00	1,325.00	1,336.26	-	282.69	5,764.95	25,449.78	6,300.00	37,514.73
Lamont	247.64	-	-	-	-	-	81.81	997.42	-	-	1,326.87	19,874.88	-	21,201.75
MacGregor	68.18	-	-	640.90	-	890.00	-	997.42	-	-	2,596.50	19,874.88	-	22,471.38
McKinna (Mayor)	559.07	169.93	-	-	-	1,534.09	890.00	1,347.55	-	-	4,500.64	76,165.68	-	80,666.32
McNamara	-	-	-	-	-	-	-	1,201.03	-	-	1,201.03	19,874.88	-	21,075.91
McWaide	-	169.93	-	781.15	-	890.00	-	998.10	-	-	2,839.18	19,874.88	-	22,714.06
Mouland	-	-	-	-	-	-	-	997.42	-	-	997.42	19,874.88	-	20,872.30
Neal	2,415.00	-	-	781.16	-	971.82	81.81	1,244.41	-	-	5,494.20	19,874.88	-	25,369.08
Smith	894.07	-	-	-	-	-	-	997.42	-	-	1,891.49	19,874.88	-	21,766.37
Stanton	200.00	-	-	-	-	-	880.91	1,168.88	-	-	2,249.79	19,874.88	7,700.00	29,824.67
Walsh	802.61	-	-	744.91	-	2,080.91	-	1,025.50	-	-	4,653.93	19,874.88	-	24,528.81
Wright	2,484.18	-	-	-	-	-	80.45	998.16	-	-	3,562.79	19,874.88	700.00	24,137.67
Total	11,547.89	339.86	-	3,670.84	-	7,591.82	3,381.43	16,392.73	-	311.98	43,236.55	359,988.90	14,700.00	417,925.45

* includes pro rata ICT equipment costs

It is noted that Councillors have up to three (3) months to seek reimbursement of expenses incurred, in accordance with clause 12.12 of the Policy. Accordingly, there may have been expenses incurred during the reporting period which are not shown in the table above; however, such expenses will be captured in the next reporting period. Table 3 below details the figures for the previous reporting period 1 July 2024 – 31 December 2024. Table 4 details the restated figures for that reporting period to account for the lag between expenses incurred and claimed.

5.6

Councillor Expenses and Facilities Report - 1 January 2025 to 30 June 2025 (cont'd)

Table 3: Reported Councillor expenses and facilities from 1 July 2024 to 31 December 2024

Councillor	Travel	Corporate uniform and PPE	Accommodation and meals	Accompanying person	Conferences and seminars	Professional development	ICT expenses*	Home office expense	Total
Castles	560.22	250.78	654.55	-	1,259.09	-	715.69	60.00	3,500.33
Crowley	867.30	80.85	-	-	-	-	715.46	60.00	1,723.61
Daniels	407.38	250.78	-	-	-	-	761.18	60.00	1,479.34
Eaton OAM (Deputy Mayor)	766.06	250.78	643.88	-	1,259.09	-	771.70	60.00	3,751.51
Lamont	1,357.91	80.87	654.54	209.09	1,259.09	54.55	716.40	60.00	4,392.45
MacGregor	200.00	80.85	654.55	-	1,259.09	-	716.41	60.00	2,970.90
McKinna (Mayor)	200.00	80.85	654.55	-	1,259.09	-	962.78	60.00	3,217.27
McNamara	1,256.59	80.85	609.09	-	1,259.09	-	715.60	60.00	3,981.22
McWaide	-	80.85	-	-	-	-	721.11	60.00	861.96
Mouland	181.18	250.78	-	-	-	-	715.60	60.00	1,207.56
Neal	1,733.42	80.85	654.55	209.09	1,259.09	-	797.80	60.00	4,794.80
Smith	1,261.15	80.85	609.09	-	1,350.00	136.37	715.73	60.00	4,213.19
Stanton	200.00	250.78	854.55	-	1,350.00	-	762.52	60.00	3,477.85
Walsh	1,960.84	80.85	654.55	-	1,350.00	-	715.46	60.00	4,821.70
Wright	938.55	250.78	-	-	-	-	722.48	60.00	1,971.81
Total	11,890.60	2,232.35	6,643.90	418.18	12,863.63	190.92	11,225.89	900.00	46,365.47

* includes pro rata ICT equipment costs

Table 4: Restated Councillor expenses and facilities from 1 July 2024 to 31 December 2024

Councillor	Travel	Corporate uniform and PPE	Interstate, overseas and long-distance travel expenses	Accommodation and meals	Provision of partners	Conferences and seminars	Professional development	ICT expenses	Carer expenses	Home office expense	Total excluding Cllr fees and panel fees	Councillor fee (includes Super)	Panel Representation	Total including Cllr fees and panel fees
Castles	360.22	250.78	-	654.55	-	1,050.00	-	715.69	-	60.00	3,091.24	9,937.44	-	13,028.68
Crowley	867.30	80.85	-	-	-	-	-	715.46	-	60.00	1,723.61	9,937.44	-	11,661.05
Daniels	407.38	250.78	-	-	-	-	-	761.18	-	60.00	1,479.34	9,937.44	-	11,416.78
Eaton OAM (Deputy Mayor)	566.06	250.78	-	643.88	-	1,050.00	-	771.70	-	60.00	3,342.42	12,724.61	2,100.00	18,167.03
Lamont	1,157.91	80.87	-	654.54	209.09	1,050.00	54.55	716.40	-	60.00	3,983.36	9,937.44	-	13,920.80
MacGregor	-	80.85	-	654.55	-	1,050.00	-	716.41	-	60.00	2,561.81	9,937.44	-	12,499.25
McKinna (Mayor)	-	80.85	-	654.55	-	1,050.00	-	962.78	-	60.00	2,808.18	38,082.84	-	40,891.02
McNamara	1,056.59	80.85	-	609.09	-	1,050.00	-	715.60	-	60.00	3,572.13	9,937.44	-	13,509.57
McWaide	-	80.85	-	-	-	-	-	721.11	-	60.00	861.96	9,937.44	-	10,799.40
Mouland	181.18	250.78	-	-	-	-	-	715.60	-	60.00	1,207.56	9,937.44	-	11,145.00
Neal	1,533.42	80.85	-	654.55	209.09	1,050.00	-	797.80	-	60.00	4,385.71	9,937.44	-	14,323.15
Smith	1,061.15	80.85	-	609.09	-	1,350.00	-	715.73	-	60.00	3,876.82	9,937.44	-	13,814.26
Stanton	-	250.78	-	854.55	-	1,350.00	-	762.52	-	60.00	3,277.85	9,937.44	1,400.00	14,615.29
Walsh	1,760.84	80.85	-	654.55	-	1,350.00	-	715.46	-	60.00	4,621.70	9,937.44	-	14,559.14
Wright	938.55	250.78	-	-	-	-	-	722.48	-	60.00	1,971.81	9,937.44	-	11,909.25
Total	9,890.60	2,232.35	-	6,643.90	418.18	11,400.00	54.55	11,225.89	-	900.00	42,765.47	179,994.17	3,500.00	226,259.64

* includes pro rata ICT equipment costs

5.6 Councillor Expenses and Facilities Report - 1 January 2025 to 30 June 2025 (cont'd)

Table 5 provides statistics and details required by resolution 755/20 from the Ordinary Meeting of Council on 10 August 2020.

Table 5: Councillor requests, attendance and access statistics and details

Councillor	Number of Councillor requests	Attendance at Council Meetings	Attendance at Induction Sessions	Attendance at Workshops	Attendance at Briefings	Attendance at Committee meetings of which they are members	Number of reviews of documents on the HUB
Castles	45	8/8	1/1	8/8	9/9	8/8	132
Crowley	27	8/8	1/1	8/8	9/9	2/2	260
Daniels	3	8/8	1/1	8/8	7/9	4/4	26
Eaton OAM (Deputy Mayor)	15	8/8	1/1	6/8	8/9	6/6	80
Lamont	81	8/8	1/1	8/8	9/9	1/2	107
MacGregor	32	8/8	0/1	7/8	8/9	7/11	88
McKinna (Mayor)	1	8/8	1/1	8/8	9/9	5/8	5
McNamara	28	7/8	1/1	8/8	7/9	10/11	36
McWaide	12	8/8	1/1	7/8	9/9	5/8	87
Mouland	1	8/8	0/1	3/8	5/9	9/10	45
Neal	84	8/8	1/1	6/8	8/9	7/8	71
Smith	12	8/8	1/1	8/8	9/9	13/14	82
Stanton	12	8/8	1/1	4/8	7/9	5/6	28
Walsh	10	8/8	1/1	8/8	9/9	6/6	141
Wright	135	8/8	1/1	6/8	7/9	5/5	97

Stakeholder Engagement

Nil

Financial Considerations

Financial Year (FY) Implications.

The proposal has cost financial implications for the current FY only.

Budget and Long-Term Financial Plan (LTFP) Impact.

The FY adopted budget includes funding for this proposal.

This report provides information on expenses and facilities already incurred and does not propose any future expenditure.

Link to Community Strategic Plan

Our Leadership

The systems, processes and partnerships that ensure genuine community participation, financial stewardship and excellent service deliver to our community.

Goal

LE1: Good governance, strong partnerships, and a transparent Council.

Strategy

LE1.1: Ensure Council is financially sustainable and provides transparent and accountable reporting and audit process.

LE1.2: Adhere to regulatory and compliance activities for community benefit and to drive a well-functioning organisation.

Goal

LE2: Inclusive and sound decision making to guide the Central Coast into a bright future.

Strategy

LE2.1: Engage and communicate openly and honestly with the community and provide accessible opportunities for the community to be involved and participate in discussions.

Risk Management

Nil

Critical Dates or Timeframes

Nil

Attachments

Nil

Item No: 5.7
Title: Community Support Grant Program - June 2025
Department: Community and Recreation Services



26 August 2025 Ordinary Council Meeting

Reference: F2017/02117-002 - D16989196
Author: Belinda McRobie, Section Manager Community Development
Manager: Beth Burgess, Unit Manager Community and Culture
Executive: Melanie Smith, Director Community and Recreation Services

Recommendation

That Council:

- 1 Allocates \$46,607.15 (inclusive of GST where applicable) from the 2025-26 grants budget to the Community Support Grant program for the month of June as outlined below and in Attachment 1.***
 - a) Central Coast Family History Society Incorporated - Premises Running and Maintenance Costs Subsidy including Rates Subsidy - \$1,941.81.***
 - b) Jopuka Productions Incorporated - Getting Jopuka back to performing again - Relaunch Sequence - \$5,000.00.***
 - c) Davistown Progress Association Incorporated - Rates Subsidy - \$1,190.88.***
 - d) Coast & Country Primary Care Limited - Mental Health Art Works - \$4,000.00.***
 - e) The Girl Guides Association of New South Wales - Archery Equipment - \$5,000.00.***
 - f) Central Coast Basketball Incorporated - Enhancing Game-Day Operations through iPad Technology - \$4,996.00.***
 - g) Central Coast Bonsai Club Incorporated - Assistance with Hall Rental for Classes and Workshops - \$2,300.00.***
 - h) Uniting (NSW ACT) - Kids Disco - \$1,754.00.***
 - i) SparkCC Incorporated - Makerspace Rent Subsidy - \$5,000.00.***
 - j) Lions Club of Gwandalan Lioness Incorporated - Defibrillator Maintenance - \$3,048.00.***
 - k) Surf Life Saving Central Coast Incorporated - Beach Ready Program - Swim School Engagement - \$4,895.00.***
 - l) Hardy's Bay Club Limited - Arts and Culture - \$1,519.99.***
 - m) Central Coast Kids in Need Incorporated - Adam (Molch) Hillier Surf Classic - \$1,510.00.***
 - n) New South Wales Flying Disc Association Incorporated - 2025 NSW Mixed Ultimate State Championships - \$4,451.47.***

2 Declines the following applications, for the reasons indicated in Attachment 1:

- a) MINGALETTA Aboriginal Torres Strait Islander Corporation - Keep Moving with Aunty Di - insufficient information to make an accurate assessment.**
- b) Five-O-Plus Public Radio Association Incorporated - Tools and Equipment for Volunteer-Based Community Enterprise - application is ineligible.**
- c) Central Coast Cycling Club Incorporated - Velodrome Training & Racing - application is ineligible.**
- d) Sailability NSW Incorporated - Volunteer Assistance – more suitable grant program has been identified.**
- e) Central Coast Highland Dancing Incorporated - The International Highland Dancing Championships - project is ineligible.**
- f) The Trustee for Link To Us - Healing Hub: Weekly Drop-In Therapeutic Clinics for the Central Coast Community – applicant is ineligible.**
- g) Australian Breastfeeding Association (NSW Branch) - Breastfeeding Support for the Central Coast - insufficient information to make an accurate assessment.**
- h) Sohier Park Community Hall Incorporated - Sohier Park Community Hall Cool Room Upgrade – project is ineligible.**
- i) Footprints Erina Limited - Tool and IT Equipment – application is ineligible.**

3 Advises the unsuccessful applicants in point 2 (above) and direct them to alternate funding sources if relevant.

Report purpose

To seek endorsement of the recommendations for the Community Support Grant Program for the month of June 2025.

Executive Summary

This report considers the applications and recommendations for the Community Support Grant Program. The Community Support Grant Program remains open throughout the year to provide assistance for community activities that require in-kind support through the provision of subsidised access to Council services and financial assistance for community activities that require a smaller amount of support.

This program enables applicants to apply for funding support in a faster response time.

Background

Council's grant programs are provided to support the community to deliver quality programs, projects or events that build connections, celebrate our local community, and align with the One-Central Coast Community Strategic Plan and build capacity across the entire Central Coast community.

The Community Support Grant Program is provided to support the community to deliver activities which require a small amount of funding and/or in-kind support. The Community Support Grant provides assistance for community activities that require:

- In-kind support through the provision of subsidised access to Council services.
- Financial assistance for community activities that require a smaller amount of support. The Community Support Grant Program provides a combined original budget of \$300,000 annually as detailed in table one below.

In the 2024-25 financial year, A total of \$384,998.26 was requested through the Community Support Grant Program with \$218,882.96 recommended in funding.

Table 1: Community Support Grant Program

Program	Adopted budget	2025-26 allocation to date (inclusive of GST where applicable)	Recommendation allocation within this report (Inclusive of GST where applicable)	Allocation to date + Recommendation within report (Inclusive of GST where applicable)
Community Support Grant Program	\$300,000	\$15,499.42	\$46,607.15	\$62,056.57

Current Status

Applications submitted from 1 – 30 June 2025 are considered in this report. The Community Support Grant Program provides up to \$5,000 per project per financial year in combined funding and in-kind Council services to applicants who are a legally constituted not-for profit organisations, or auspiced by one (1).

Assessment

A total of twenty-three (23) applications were received and assessed by 15 July 2025, with fourteen (14) applications recommended for funding in this Council report. Nine (9) applications are not recommended for funding.

Of the nine (9) applications not recommended for funding, six (6) are ineligible, two (2) do not provide sufficient information to make an accurate assessment and one (1) has been identified for a more suitable grant program. All applicants will be advised to discuss their proposal further with Council's Grants Officers prior to resubmission in a future round.

Council's Unit Manager Community and Culture and the Community Grants Team assessed the Community Support Grant program applications, against the Community Support Grant Program guidelines.

Stakeholder Engagement

Information on Council's Community Grants program is provided on Council's website and promoted through Council's social media platforms. Regular emails with relevant information were provided to the community grants database.

Council officers conducted two (2) grant writing workshops with forty-two attendees and four (4) grant information sessions with forty-five attendees.

Additionally, Council officers also undertook two (2) Question & Answer sessions with fifteen attendees to assist applicants with their submissions where required.

Financial Considerations

Financial Year (FY) Implications

The proposal has cost financial implications for the current FY and outer years in the LTFP.

Budget and Long-Term Financial Plan (LTFP) Impact

The FY adopted budget includes funding for this proposal and the LTFP includes funding for the ongoing impact.

Council's 2025-26 Council Operational Expenditure original budget allocates \$300,000 to the Community Support Grant Program.

Expenditure is approved until the end of the 2025-26 financial year. Budget funds will expire at the end of each financial year.

No additional budget is required nor sought through this report. All actions within have been funded through existing and approved operational plan budgets.

Risk Management

All successful applications will receive a letter of offer outlining Council's requirements of funding, service delivery and accountability for both Council and the funded organisation.


Applications recommended for funding are conditional on all relevant event/activity approvals being provided prior to the release of funds, and successful applicants are required to return any unspent funds for projects not able to be delivered as planned.

All successful applicants are required to submit a final project acquittal report no later than twelve weeks after the agreed completion date of the activity/project with copies of any photos, promotional materials, and evidence of payment/purchase for each funded item.

Critical Dates or Timeframes

Many of these grant applications are dependent upon support via Council's grant program. Should decisions be delayed or not supported projects may not be undertaken.

Attachments

1	June 2025 Community Support Grant Program	Provided Under	D17010018
	Recommended and Not Recommended	Separate Cover	

Item No: 6.1
Title: Notice of Motion - Deputy Mayor - Extension of Term
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2004/06351 - D16943070
Author: Councillor John McNamara

Councillor J McNamara has given notice that at the Ordinary Council Meeting to be held on 26 August 2025 he will move the following motion:

That Council alters resolution 363/24 brought before Council on 8 October 2024 to extend the term of the elected Deputy Mayor to 8 October 2026.

Councillors Note

At the Extraordinary Council Meeting held on 8 October 2024, Council resolved:

That Council:

- 363/24 Determines to elect a deputy mayor for a term of one (1) year from the date of this meeting;*
- 364/24 Determines, for the purpose of clause 3(2) of Schedule 7 to the Local Government (General) Regulation 2021, that if more than one candidate is nominated for election as deputy mayor, the method of voting is to be by open voting;*
- 365/24 Proceeds to conduct the election of the deputy mayor, with the Chief Executive Officer as returning officer, in accordance with clause 394 and Schedule 7 of the Local Government (General) Regulation 2021.*

Consequent upon that election, Cr Eaton OAM was appointed as Deputy Mayor for a one-year term. It is now proposed to align the term of the Deputy Mayor to the term of the Mayor.

Chief Executive Officer Response

In order to extend the term of the deputy mayor as proposed, the resolution to hold election for a one-year term can be altered pursuant to section 372 of the *Local Government Act 1993* (NSW) (the LG Act).

Pursuant to section 231 of the *Local Government Act 1993*, a deputy mayor can be appointed for the mayoral term or a shorter term. As the mayoral term is due to expire on 8 October 2026, it is proposed to appoint a Deputy Mayor to align with that term, which would necessitate a mayoral election by the Council prior to the expiration of that term. Accordingly, a mayoral election will be conducted during the September 2026 Ordinary Council Meeting. Should the Council determine to retain a deputy mayor at that time, a deputy mayoral election could be held subsequently at that September 2026 Ordinary Council Meeting.

Attachments

Nil.

Item No: 6.2
Title: Notice of Motion - Reform of Council Meeting Structure and Frequency, and Dissolution of Standing Committees
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D16968410

Author: Councillor Corinne Lamont

Councillor C Lamont has given notice that at the Ordinary Council Meeting to be held on 26 August 2025, she will move the following motion:

That Council:

- 1 Dissolves all existing Standing Committees of Council, including:***
 - a) Economic Development Committee,***
 - b) Environment and Planning Committee,***
 - c) Community and Culture Committee,***
 - d) Infrastructure and assets Committee,***
 - e) Governance and Finance Committee.***
- 2 Adopts a new Council meeting structure comprising:***
 - a) Two (2) Ordinary Council Meetings per month, with attendance and full voting rights for all Councillors.***
 - b) The first meeting to be scheduled for the second Tuesday of each month, dedicated to matters previously considered by:***
 - i. the Environment and Planning Committee***
 - ii. the Economic Development Committee; and***
 - iii. on a rotating basis, either:***
 - I) the Community and Culture portfolio,***
 - II) the Infrastructure and Assets portfolio, or***
 - III) the Governance and Finance portfolio.***
 - c) The second meeting to be held on the last Tuesday of each month, to remain as the existing Ordinary Council Meeting.***
 - d) Both meetings are to be held in the Council Chambers and conducted as Ordinary Meetings of Council.***
- 3 Requests the Chief Executive Officer to amend the Code of Meeting Practice, meeting schedule, and administrative processes to reflect this new structure commencing from the next available monthly cycle.***

- 4 ***Directs the Chief Executive Officer to ensure that all Council business formerly dealt with in committees is now fully integrated into the business papers of the relevant monthly Council meetings, with clear and accessible itemisation to support community understanding.***
- 5 ***Resolves that any existing or future Advisory Committees, Panels, or Sub-Committees are to become freestanding committees that report directly to full Council, with their minutes and recommendations to be submitted to Ordinary Meetings for consideration and decision.***
- 6 ***Notes that other comparable NSW councils operate efficiently with two Council meetings per month, rather than multiple committee layers, and that Central Coast Council should adopt a similarly reformative and transparent approach to better serve its community.***

Councillors Note

Background and rationale

The current committee structure has not delivered on the promises of efficiency, transparency, or better governance. Instead, it has resulted in:

- Duplication of debate — with matters being discussed and voted on twice (once in committee, then again at the Ordinary Meeting),
- Increased costs to the community — through duplicated administrative effort and resourcing for multiple meetings,
- Reduced transparency — due to the presentation of unconfirmed and fragmented committee minutes,
- Poor community engagement — as the public cannot realistically follow the complex process of committee reports and starred items,
- Increased Councillor workload — particularly where only some Councillors are involved in early debate, leaving others reliant on bloc briefings or party summaries, and
- Procedural confusion — with disjointed meeting flow, leading to time constraints and decisions being rushed or deferred.

Further, this structure has introduced a dangerous trend of "Councillor specialisation" that encourages political caucusing and undermines broad based democratic representation.

This reform proposal provides a practical and balanced solution:

- Councillors deliberate as a full governing body.
- There is one (1) debate, one (1) vote per matter, not two (2).
- The community can follow what's happening, reducing procedural fatigue and increasing trust in Council decisions.

- It aligns with efficient governance models already used successfully in other NSW councils.
- Improved efficiency and reduced duplication of effort, leading to cost savings and better use of Council resources, delivering more value to the community.
- Enhanced transparency and equal accountability across all elected representatives.

This is a much needed structural reform that will modernise how we conduct business, restore clarity and engagement, and ensure that every Councillor has equal responsibility and input in all areas of Council's work. There are many Councils that have two (2) Council meetings per month. Implementing this reformative structure will position our Council as a leader in efficient and transparent governance, better serving the needs and expectations of our community.

Chief Executive Officer Response

The Chief Executive Officer considers that this notice of motion has legal, strategic, financial or policy implications which should be taken into consideration by the meeting.

The proposal in the Notice of Motion would directly negative effective and lawful resolutions of Council, made on 25 February 2025 and 29 April 2025. It is open to Council to re-open debate on the question of standing committees, their structure, and the effectiveness of the work of Council being supported by those committees.

There is unlikely to be a significant financial benefit to Council in the adoption of the changes advocated by the Motion, as an additional Ordinary Council Meeting each month would require largely the same resources as the current committee structure.

Attachments

Nil.

Item No: 6.3
Title: Notice of Motion - Establishment of a Mobile Food Vendor Registration and Booking System
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17026696

Author: Councillor Kyla Daniels

Councillor K Daniels has given notice that at the Ordinary Council Meeting to be held on 26 August 2025 that she will move the following motion:

That Council:

- 1 Investigates and develops an online registration system to be added to Council's official website, enabling mobile food vendors to register their interest in operating within the local government area.***
- 2 Implements an annual registration fee for local mobile food vendors, providing access to an online calendar booking system.***
- 3 Ensures that all registrations require the submission of appropriate documentation, including but not limited to, a valid Australian Business Number (ABN), current food business licences, and up-to-date public liability insurance.***
- 4 Provides an additional option for non-local mobile food vendors to pay a one-off fee to access the booking system for short-term or single-day operations.***
- 5 Develops clear terms and conditions for the use of designated trading locations and booking system, ensuring fair access and compliance with Council regulations and relevant legislation.***
- 6 Finalises the local approvals policy to allow mobile food vans to trade from council land and road reserves.***
- 7 Receives a report to the Economic Development Committee outlining the feasibility, estimated costs, required resources, timeframe for implementation, and any necessary policy amendments to deliver this initiative.***

Councillors Note

Mobile food vendors provide a popular and flexible food service option for the community and can contribute positively to local vibrancy, activation of public spaces, and support for local events and gatherings.

Currently, there is limited coordination of where and when mobile food vendors can operate within the local government area. I propose to establish an online registration and booking system similar to that used very successfully by Lake Macquarie council to streamline the process for both vendors and Council. This tool could ensure that trading locations are used fairly and equitably, and that all operators meet the required standards for licensing, insurance and compliance.

An annual registration option for local vendors will help encourage and support local small businesses, while the ability for non-local vendors to pay a one-off fee could help attract unique offerings for special events or peak periods whilst maintaining that the core offering is from local businesses

This initiative aligns with Council's goals of supporting local economic development, providing diverse food options to the community, activating public spaces, and ensuring good governance through clear policies and fair management of public land.

Chief Executive Officer Response

Council has commenced the development of a Draft Local Approvals Policy to establish a formal approvals process for mobile food vendors operating on public land. This Policy outlines the framework for registration, trading conditions, and compliance requirements to support safe and regulated mobile food vending across the Central Coast Local Government Area.

The Draft Policy was publicly exhibited in 2024 and is currently under review. It is scheduled to be presented to Council for further public exhibition by December 2025, with the intention of adoption in time to support the implementation of relevant fees and charges for the 2026–2027 financial year.

Key elements of the Draft Policy include:

- Application Requirements,
- Annual Fee Structure,
- Inspection Protocols,
- Designated Trading Locations and Exclusion Zones,
- Trading Restrictions – including time limits, operating hours, and pollution control measures,
- Road Safety Compliance, and
- Food Safety Standards.

The approvals process will be integrated with the existing mobile food vendor notification system for food safety, enabling mobile food businesses to register and operate within the Central Coast LGA.

6.3 Notice of Motion - Establishment of a Mobile Food Vendor Registration and Booking System (cont'd)

Subject to Council adoption, it is proposed that mobile food vendors will be permitted to register and commence trading from public land starting July 2026.

Attachments

Nil.

Item No: 6.4
Title: Notice of Motion - Rocky Point Residents
Cycleway Petition
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17026812

Author: Councillor Kyle MacGregor

Councillor K MacGregor has given notice that at the Ordinary Council Meeting to be held on 26 August 2025 he will move the following motion:

That Council:

- 1 Receives the petition 'Revise the Rocky Point Cycle Way Plan to Protect Seabirds and Seagrass Habitat'.***
- 2 Includes this petition as part of its community consultation report when the Tuggerawong Pathway Stage 5 report is presented to council for its consideration.***

Chief Executive Officer Response

The petition titled 'Revise the Rocky Point Cycle Way Plan to Protect Seabirds and Seagrass Habitat' will be considered along with all submissions received during the latest community consultation undertaken for Stage 5 of the Tuggerawong Shared Pathway between Palmer Street and Don Small Oval, Rocky Point.

Independent environmental assessments are being undertaken and will focus on resident and community feedback to balance environmental considerations, amenity, safety and access. All feedback received will assist in shaping the final design, with officers aware that environmental and amenity concerns are a key element in determining the final design around the foreshore.

Submissions received are currently being reviewed with a community consultation report under development. Following completion of the community consultation report, it will be placed on the dedicated project page on our Your Voice Our Coast platform. A copy of the community consultation report will also be distributed to Councillors by the Director Infrastructure Services, Boris Bolgoff.

Proposed modifications to the notice of motion is as follows:

That Council:

- 1 Receives the petition 'Revise the Rocky Point Cycle Way Plan to Protect Seabirds and Seagrass Habitat'.
- 2 Includes this petition as part of its community consultation process.

Attachments

1	Cr K MacGregor NoM Petition comments 11082025	Provided Under Separate Cover	D17026795
2	Cr Kyle MacGregor NOM - Petition comments 11082025	Provided Under Separate Cover	D17026791
3	Cr MacGregor - petition page for NoM	Provided Under Separate Cover	D17026789

Item No: 6.5
Title: Notice of Motion - Improving pedestrian safety at Copacabana Primary School
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17026851

Author: Councillor Jared Wright

Councillor J Wright has given notice that at the Ordinary Council Meeting to be held on 26 August 2025 he will move the following motion:

That Council:

- 1 Undertakes an assessment of traffic and pedestrian conditions outside Copacabana Primary School and outline what measures can be taken to better keep students, parents and families safe.***
- 2 That this includes a review into the feasibility of a pedestrian crossing along Pueblo Street, a dedicated kiss and drop zone, refreshed parking signage that is more visible to motorists and the practicality of the current bus zones***
- 3 Provides a rough costing for footpath along Pueblo Street and outline any opportunities for external funding. This is to be provided back to the Infrastructure and Assets Committee at its October meeting.***
- 4 Notes that Central Coast Council will soon be undertaking public consultation for their overarching Walking and Cycling Strategy and that improving pedestrian safety at Copacabana Public School must be a priority within the Strategy***

Councillors Note

Copacabana Primary School is one of a few primary schools on the Central Coast that does not have a pedestrian crossing, footpath for students to walk to school, or a dedicated kiss and drop zone.

The school community is consistently concerned of an accident occurring and has started an online petition that has already received more than 500 signatures about the need for students to be able to enter and exit the school more safely.

6.5 Notice of Motion - Improving pedestrian safety at Copacabana Primary School (cont'd)

The majority of students at the school use the exit on Pueblo Street. We should not wait for a terrible accident to occur for action to be taken.

Councillors Note

Copacabana Primary School is one of a few primary schools on the Central Coast that does not have a pedestrian crossing, footpath for students to walk to school, or a dedicated kiss and drop zone.

The school community is consistently concerned of an accident occurring and has started an online petition that has already received more than 500 signatures about the need for students to be able to enter and exit the school more safely.

The majority of students at the school use the exit on Pueblo Street. We should not wait for a terrible accident to occur for action to be taken.

Chief Executive Officer Response

In response to the Notice of Motion - Improving Pedestrian Safety at Copacabana Primary School, please note the following:

- 1 Council's Traffic team has recently undertaken an initial review of traffic and pedestrian safety concerns in the vicinity of Copacabana Public School with minor improvements implemented to improve sight distance at the intersection of Pueblo Street and Del Mar Drive. A further review and investigation will be undertaken to identify whether there are any short-term road safety improvements that can be implemented to enhance traffic and pedestrian safety adjacent to the school. This further review and investigation will include consultation with the school, Department of Education, bus operator; school community and adjacent property owners and may require consideration of the Local Traffic Committee, dependent upon the outcome of the investigation. It is anticipated that this work may take approximately six months to complete.
- 2 Improvements to the existing kiss and drop zone, parking signage and practicality of the current bus zones will be considered as part of the further review and investigation for short-term road safety improvements. The provision of a marked pedestrian (zebra) crossing or childrens crossing would require consideration as part of a longer-term solution as supporting infrastructure such as a footpath, parking lane or kerb and gutter is not presently in place on the western side of Pueblo Street to connect with existing infrastructure on the eastern side adjacent to the school boundary.
- 3 A footpath has been provided on the eastern side of Pueblo Street, including across the frontage of the school. The road corridor in Pueblo Street is predominantly narrow, steep and constrained. To construct a footpath along the western side of the

road would require a half road upgrade including street drainage, kerb and gutter, new road pavement and involve extensive associated works. To provide a footpath, as part of a half road upgrade project, on the western side of Pueblo Street for the full length, would be in the order of \$2.4 million. The provision of a footpath, including a half road upgrade on the western side of Pueblo Street across the school frontage to Del Mar Drive, in a reduced scope of works, would be in the order of \$1 million. A pedestrian crossing facility over Pueblo Street could be considered as part of this project, if warranted.

The NSW Government 'Get NSW Active' grant funding program may provide an opportunity to seek grant funding for projects that create safe, easy and enjoyable walking and riding trips. This Program includes consideration under a Get Kids Active stream focusing on school trips. This Program does not provide grant funding for upgrades to stormwater systems or road resurfacing works not directly required for the active transport component of a project. These items must be separately funded. This grant funding program is limited to five (5) nominations per Council, is merit based, competitive and submissions compete for funding for projects across the state. Council will nominate projects considered on a priority basis with the highest priority projects considered for submission. It is anticipated that the 'Get NSW Active' grant funding program will be open for submissions in October 2025 for 2026-27 financial year.

- 1 A key focus in developing the new Walking and Cycling Strategy is 'Active Travel to Schools and Road Safety'. Council will be consulting with all schools, including Copacabana Public School, as part of the activities associated with the development of the new strategy and seeking feedback on pedestrian, accessibility and connectivity needs for their school and surrounds.

Proposed modifications to the Notice of Motion is as follows:

That Council:

- 1 Notes that an investigation of traffic and pedestrian conditions outside Copacabana Primary School will be undertaken focusing on short term traffic and safety improvements within approximately six (6) months.
- 2 Notes improvements to the existing kiss and drop zone, parking signage and the practicality of the current bus zones will be considered as part of a further review and investigation, and notes there are no current plans for a pedestrian crossing along Pueblo Street.
- 3 Notes nominations for the grant funding will be identified and submitted in accordance with the New South Wales Governments timeframes for lodgement of submissions under the 'Get NSW Active' program. It is anticipated that the 'Get NSW Active' grant funding program will be open for submissions in October 2025 for 2026-27 financial year.

6.5 Notice of Motion - Improving pedestrian safety at Copacabana Primary School (cont'd)

- 4 Notes that the mechanism to provide feedback on improving pedestrian safety at Copacabana Public School as part of the Walking and Cycling Strategy will be through consultation with the school, school community, Department of Education and interested parties. Community consultation will take place later this year.

Attachments

Nil.

Item No: 6.6
Title: Notice of Motion - Reconstruction Authority
Responding to Coastal Erosion Emergency
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17028148
Author: Councillor Doug Eaton OAM

Deputy Mayor D Eaton OAM has given notice that at the Ordinary Council Meeting to be held on 26 August 2025 he will move the following motion:

That Council:

- 1 Notes that Council is able to request a Ministerial Authorisation, pursuant to Section 68, NSW Reconstruction Authority Act 2022, for development works via the Reconstruction Authority, in the circumstance where a Reconstruction Area has been declared.***
- 2 Notes that a Ministerial Authorisation was granted for temporary emergency coastal protection works at The Entrance North, following an application from Council to the Reconstruction Authority.***
- 3 Notes, in regard to coastal protection works at Wamberal, Council's consultant engineers have advised Council, only a terminal protective structure correctly designed in accordance with Council's Engineering Design Requirements can provide an acceptable level of further risk reduction to dwellings while improving and sustaining public beach amenity and public safety.***
- 4 Notes, a Development Application for a Seawall solution at Wamberal is currently under consideration by the Regional Planning Panel and is yet to be determined.***
- 5 Directs the Chief Executive Officer to engage appropriately qualified consultants to develop, in consultation with private land owners, an alternative design for a medium/long term remediation works including sand nourishment underpinned with a rock toe wall at Wamberal. This design should be in accordance with Council's Engineering Design Requirement and should offer protection from moderate-severe storm events. Work is to be funded from available funds in the Special Project Reserve.***

- 6 Upon completion of the design (to be jointly approved by impacted land owners), directs the Chief Executive Officer to lodge a request for a Ministerial Authorisation for such works via a request to the Reconstruction Authority. Implementation of any approved works is to be undertaken at the expense of impacted land owners and in accordance with any conditions of consent.**

Chief Executive Officer Response

A Ministerial Authorisation to undertake temporary emergency coastal protection works at The Entrance North was received after an application via the Reconstruction Authority was made.

The detailed application demonstrated the urgent need for approval, including imminent risk of significant structural collapse, practicable design of temporary works and impact mitigations.

The environment at Wamberal is different. Risk is stemming from a combination of coastal erosion and slope instability. There is a long history of emergency mitigation works and there are very limited further temporary works practicable preceding a longer-term sustainable solution.

While this is impacting land loss and consequently loss of landscaping materials, including unauthorised works, there is no immediate risk of significant structural collapse notwithstanding the recognised likelihood of significant structural collapse during a major or extreme coastal storm event for which no further temporary emergency works are practicable. A long-term solution consistent with Council's Engineering Design Requirements is necessary.

Owners have been advised to reduce pressure on the slope by removing unauthorised works and to redirect any local rainfall runoff away from the escapement. These works undertaken with proper guidance and support offered will reduce present slope instability risk and do not require Ministerial Authorisation. Many owners have not complied with this advice.

Advice to Council, from our consultant engineers, at this point in time, is that only a terminal protective structure correctly designed in accordance with Council's Engineering Design Requirements can provide an acceptable level of further risk reduction to dwellings while improving and sustaining public beach amenity and public safety.

Multiple development applications exist at Wamberal Beach which include:

6.6 Notice of Motion - Reconstruction Authority Responding to Coastal Erosion Emergency

- 3 applications DA/1264/2024, DA/947/2024, DA/1389/2024 are currently under review by the Regional Planning Panel.
- 1 application DA/60944/2021 currently under assessment by council.
- 1 application DA/52565/2017 has been approved by the Land and Environment Court.

Should an application to the NSW Reconstruction Authority be made, it is expected that a single plan of works would be proposed and that agreement by all affected land owners including consent from Crown Lands where applicable will be required to be demonstrated by Council.

Should a Ministerial Authorisation be provided, this is not binding, and impacted land owners will still have the choice to implement the approved works or not. It is also possible that an authorisation would have a lapse date, potentially coinciding with the expiry of the Reconstruction Area declaration.

It is noted this would be an alternative design to what is currently under assessment and Council's role in coordinating the development of this alternative design must not in anyway imply acceptance of liability, or imply that the alternate design would offer a higher or equal degree of protection than the current proposed design.

Previous design reports have highlighted the challenge of installing a rock revetment wall due to limited beach width and the positioning of dwellings in relation to property boundaries and the impact on beach amenity. A whole of embayment design may not offer a consistent level of protection due to the variations of each property and limitations of the available beach area, unless the wall was constructed behind the current 'seaward limit of structure line', as specified in Council's Wamberal Beach Terminal Protective Structure | Engineering Design Requirements. It is possible that implementation of the proposed solution may require some properties to install temporary shoring while construction of a rock toe is undertaken. For some properties there is insufficient area to accommodate a rock revetment on private property and as such, sand nourishment might be the only practical protection.

A design of this magnitude, even if accelerated, is expected to take 12 weeks and estimated to cost in the order of \$150,000, assuming existing reference materials can be utilised.

Attachments

Nil.

Item No: 7.1
Title: Rescission Motion - Council Owned Land within the Gosford CBD
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17026804

Author: Councillor Jane Smith

A Rescission Motion has been received from Councillors J Smith, S Walsh, and C Lamont to be moved at the Ordinary Council Meeting of Council to be held on Tuesday, 26 August 2025, as follows:

"MOVE that the following resolutions carried at the Ordinary Meeting of Council held on 23 July 2024 be rescinded:

250/24

***That the land included in the sale ("the Gosford CBD sites") to the Minister administering the TAFE Commission Act 1990 be reconfirmed as:
(b) 49-51 Mann Street Gosford (Lot 1 DP 251476 & Lot 1 DP 564021)***

253/24

That, if the contract of sale with the Minister administering the TAFE Commission Act 1990 is for any reason rescinded by either party before 31 July 2025, the CEO be authorised to invite open market offers for any or all of the Gosford CBD sites (via expression of Interest or via tender) in accord with Council's Land Transactions Policy.

Should the above Rescission Motion be carried, further notice is given that Councillor J Smith will move the following motion:

- 1 That Council provides a briefing paper by end September 2025 on all Council owned land in the Gosford Urban Corridor within the area defined by the railway line to the west, Glennie Street to the North, Henry Parry Drive to the East (until Shortland St) and the waterfront extending to York Street/Masons Parade to the south (see map attached).***
- 2 The briefing paper include details including, but not limited to, existing use, size, classification, zoning, any restrictions, strategy or proposal that is relevant to the future use or ownership of the land.***

- 3 That the Chief Executive Officer be authorised to invite open market offers for any or all of the following Gosford CBD sites as were listed in Resolution 250/24, excluding 49-51 Mann Street Gosford, (via expression of Interest or via tender) in accord with Council's Land Transactions Policy.**
- a) 126 Georgiana Terrace, Gosford (Lot 454 DP 77721),**
 - b) 53 Mann Street, Gosford (Lot 3 DP 129268),**
 - c) 55 to 57 Mann Street, Gosford (Lot 2 DP 129268),**
 - d) 59 to 71 Mann Street, Gosford (Lot 1 DP 129268),**
 - e) 73 Mann Street, Gosford (Lot B DP 321076),**
 - f) 75 Mann Street, Gosford (Lot B DP 543135).**

Attachments

- 1** Map Showing Gosford Urban Corridor Provided Under Separate Cover D17031472

Item No: 8.1
Title: Question with Notice - Probity Policy Regarding the Wamberal Seawall
Department: Environment and Planning



26 August 2025 Ordinary Council Meeting

Reference: F2025/00015 - D17016102
Author: Councillor Corrine Lamont

8.1 Question with Notice - Probity Policy Regarding the Wamberal Seawall

The following question was submitted by Councillor C Lamont :

Given that Council's adopted Probity Advice Policy (March 2020) requires the early engagement of a Probity Advisor where any of the listed triggers are present (Section 9), specifies that engagement must occur at the beginning of a project (Section 11), and outlines probity planning responsibilities (Section 12 onwards), why did Council delay probity planning for the Wamberal Seawall Project until 2023, despite multiple triggers being satisfied from 2020 onwards?

Councillor Notes

Council's failure to comply with its Probity Advice Policy regarding the Wamberal Beach seawall project. Council's response to the Question with Notice in the July 2025 Business Paper regarding probity planning for the Wamberal Seawall Project demonstrates clear non-compliance with its adopted Probity Advice Policy (March 2020). The Wamberal Beach seawall project met multiple policy based triggers for early probity planning, yet no probity measures were adopted and approved until nearly four years after commencement.

1. Council's Probity Advice Policy requires early action. Section 10 of the policy states "The engagement of a Probity Advisor will be at the beginning of a project, that is planning stage."

This requirement is not conditional on the project reaching a development application or construction phase. The Wamberal Seawall Project began in mid-2020 when Council commissioned site investigations, feasibility studies, and concept design work, funded through public resources. Council's own public project page confirms this commencement: Wamberal Seawall Project – Your Voice Our Coast

1. Council had extensive contact and stakeholder engagement from the outset
From 2020, Council:

- Commissioned Manly Hydraulics Laboratory to undertake coastal studies.
- Participated in multiple rounds of community consultation.
- Joined the Wamberal Seawall Advisory Taskforce (July 2020)
- Had regular planning meetings with WPA members.

8.1 Question with Notice - Probity Policy Regarding the Wamberal Seawall (cont'd)

These actions reflect the early and coordinated nature of the project, involving consultants, state agencies, and regulatory considerations, all without any recorded probity planning as required under Section 12 of the policy.

3. Policy triggers were clearly satisfied

Section 9 of the Probity Advice Policy outlines project triggers that warrant probity advice. Importantly, the policy states that only one of these triggers is required to initiate consideration. Council's Wamberal Seawall Project satisfied multiple triggers, including:

- High risk and complexity
- Reputational and political sensitivity
- Dual roles as landowner and regulator
- Public/private interface, involving private landowners
- Large financial and stakeholder implications

Despite these, Council has confirmed that no probity planning occurred until 2023, well after it decided to join a joint seawall DA. According to the document, a probity plan was only approved in February 2024, nearly four years after commencement of the project, a clear breach of the early engagement principle required under Council's own policy.

Response

The Wamberal Beach Terminal Protection and Sand Nourishment studies project commenced in May 2020 and these studies were completed in March 2022. This project completed the required actions in the adopted Coastal Zone Management Plan relating to the terminal protection and sand nourishment for Wamberal Beach. A probity plan was not prepared for this project and no probity risks were identified. For details on this matter reference should be made to the QwN response that was provided for the 22 July 2025 Council meeting.

The resolutions of Council in June and October 2022 included the decision by Council that each landowner should be responsible for their own seawall and for Council to budget for it in the long term financial plan.

Council's decision in early 2023 to include the Council public lands in the private seawall development application being prepared by the Wamberal Protection Association (WPA) outlined a number of probity risks relating to Council being both an asset owner and a regulator of development. Probity controls, the engagement of an external probity advisor and the development of a probity plan all followed this decision to manage the probity risks.

Attachments

Nil.

Item No: 8.2
Title: Question with Notice - Gwandalan Boat Ramp
Department: Councillor

26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17026857

Author: Councillor Helen Crowley



8.2 Question with Notice - Gwandalan Boat Ramp

The following question was submitted by Councillor H Crowley :

Please advise as to as to an approximate date when the boat ramp at Gwandalan will be made ready for boats to use as it has been almost unusable for 9 months now.

Response

The concerns raised with the usability of the Lions Park Boat Ramp at Gwandalan are acknowledged.

The obstruction affecting access to the ramp is located within Crown Water Land, which is not under Council ownership, care, or control. Council has consistently maintained that responsibility for managing navigation hazards in this area resides with the relevant NSW Government agencies who also generate income from boat owners.

Council officers have previously offered to assist with urgent safety works, contingent on receiving a temporary licence from Crown Lands and necessary approvals from NSW DPI Fisheries. While Crown Lands indicated no objection to immediate works, they required Council to extend its licence footprint further into the crown waterway on a permanent basis and to therefore assume permanent responsibility for addressing navigation hazards within this part of the crown waterway. These terms were not agreed to and Council's offer of support to address the matter was subsequently withdrawn.

Officers will escalate the matter for the further consideration of the NSW Minister for Transport. At this stage, a definitive date for restoration of full usability cannot be provided. Updates will be shared via the Councillor Portal as further information becomes available.

Attachments

Nil.

Item No: 8.3
Title: Question with Notice - Ourimbah Creek Water Quality
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17026858

Author: Councillor Margot Castles,

8.3 Question with Notice - Ourimbah Creek Water Quality

The following question was submitted by Councillor M Castles:

Has any proactive release of water testing results from Ourimbah Creek been provided to the Community since around February 2025 particularly in relation to PFAS level findings, if this has not occurred why is this the case and what action can be taken to ensure that the proactive release of easily accessible public information is provided from now on?

Response

Council, under the requirements of NSW Health and other regulators, publishes its water quality data in an Annual Report. This data includes the drinking water catchment and potable water supply. Over the last 12 months Council has committed to producing the water quality report quarterly and publishing it on the Council website under the Drinking Water Quality page. This is beyond the legislated requirements; however we do this to provide our customers with a greater level of data/knowledge.

In 2024, PFAS became an emerging issue in the environment. Council undertook risk assessments on all drinking water catchments across the water supply in line with the National Environmental Management Plan 3.0 for PFAS and requirements from NSW Health. Using this as a basis Council developed a PFAS Sampling Program for its water supply. Through this process Council worked with experts at Sydney Water's National Association of Testing Authorities (NATA) accredited laboratory and NSW Health to develop a sampling methodology incorporating the newly released changes to the limits of PFAS in potable water which are covered in the Australian Drinking Water Guidelines. The National Health and Medical Research Council (NHMRC) has developed and updated the Australian Drinking Water Guidelines which includes new targets for PFAS chemicals.

The first round of sampling was conducted in August 2024 to determine if there was a presence of PFAS in the drinking water catchments. Following this, Council implemented a sampling program to monitor the drinking water and potable water supply. Sampling occurs across low-risk drinking water catchments quarterly and in the Ourimbah Creek drinking water catchment monthly due to a presence of PFAS in the top of this catchment.

Council publishes the reports from the PFAS Sampling Program on its website. Council is in the process of moving the data to make it more user friendly for the community to find. Previously the data was held on the Drinking Water Quality page, it can now be found at [PFAS | Central Coast Council](#). There have been internal delays in publishing this data since the February 2025 results due to changes to the website, however this issue has now been resolved, and the results will be published on a regular basis.

Attachments

Nil.

Item No: 8.4
Title: Question with Notice - Ourimbah Creek
Department: Councillor



26 August 2025 Ordinary Council Meeting

Reference: F2025/00016 - D17026868

Author: Councillor Kyle MacGregor

8.4 Question with Notice - Ourimbah Creek

The following question was submitted by Councillor K MacGregor:

Could Council please confirm if ground water run off from the Ourimbah Creek is tested for PFAS contamination, and in particular in the area around the Kangy Angy Maryung Maintenance Facility? Local residents are concerned about the impact of this after the death of local Platypus and potential current and future impacts on people and other animals in the area and seek clarification on this matter from Central Coast Council.

Response

Council is not testing groundwater runoff in the vicinity of the Kangy Angy Train Maintenance Depot. This location is not included in the PFAS drinking water catchments sampling program as it is not within the drinking water catchment and is downstream of the water supply.

Currently the NSW EPA who are the regulator with NSW Health managing PFAS and chemicals in the environment, have a list of significant sites containing PFAs in NSW which can be accessed from the NSW EPA website.

In regard to testing or monitoring of the site, this was a NSW Government approval completed by Transport NSW and is regulated by the EPA. Further to this, Council has contacted the NSW EPA to confirm the status of site management controls and monitoring information. A response has not yet been received.

The deceased platypus included in the University of Western Sydney research project was found upstream of the Kangy Angy TMD. Researchers from the university have not linked the death of the platypus specificity to PFAS but PFAS was present in the platypus's liver tissue. Council has been in contact with the University and will continue to share information with their research department.

Attachments

Nil.